

**RESOLUTION NO. 21R-05**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE BIGHORN-DESERT VIEW WATER AGENCY  
SETTING THE SERVICE LINE INSTALLATION FEE FOR  
WATER METER SIZE RANGES SIZE 3/4-INCH TO 10-INCH**

**WHEREAS**, Bighorn-Desert View Water Agency (“Agency”) is required by law to fix and establish rates, fees and charges which will enable the Agency to cover its debt service payments, operate and maintain its water system, provide for repairs and depreciation, and a reasonable surplus for improvements; and

**WHEREAS**, by Resolution No. 20R-18 adopted by the Board of Directors on July 14, 2020 the Board set a flat fee of \$1,475.00 per Service Line and 1-inch meter installation; and

**WHEREAS**, the Agency had never calculated the service line installation fee for meter sizes greater than 1-inch; and

**WHEREAS**, on April 28, 2020 the Board of Directors authorized completion of a *Rate and Capacity Fee Study* by an outside financial consulting firm, NBS Government Finance, who has developed a long-term financial model for development of the Capacity Fee or Basic Facilities Charge for new water meters with sizes ranging from ¾-inch to 10-inch based on the value of existing assets and an assessment of future infrastructure needed for the entire distribution system; and

**WHEREAS**, the Board of Directors of the Agency (“Board”) desired to “decouple” the new service line installation costs from the Basic Facilities Charge (Water Capital Fee) via separate and distinct Resolutions; and

**WHEREAS**, annually the actual cost incurred to install a service line for a 1-inch meter is reviewed and in January 2021 it was determined that the average cost remains unchanged at \$1,475.00 per Service Line and 1-inch meter installation; and

**WHEREAS**, the cost to install service lines greater than 1-inch cannot reasonably be calculated and therefore should be based on actual time and materials costs incurred with a customer deposit required in advance.

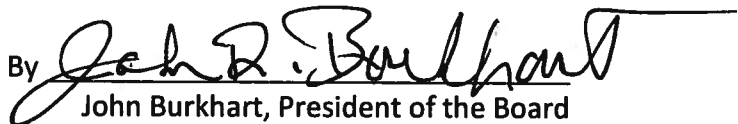
**NOW, THEREFORE, BE IT RESOLVED** that, effective immediately, the Service Line Installation fees which includes the water meter be charged by the Agency shall be as follows:

Meter Size Requested	Service Line Installation Fee
¾-inch or 1-inch	\$1,475.00
1 ½-inch to 10-inch	Actual Cost Time and Materials – Customer Deposit Required in Advance

**BE IT FURTHER RESOLVED**, that the General Manager and staff of the Agency are hereby authorized and directed to do such things and to take such actions as may be reasonably required to carry out the purpose and intent of this resolution.

**BE IT FURTHER RESOLVED** that Resolution No. 20R-18 is hereby rescinded and of no further force and effect.

**PASSED, APPROVED, AND ADOPTED** by the Board of Directors of Bighorn-Desert View Water Agency this 9<sup>th</sup> day of March 2021.

By   
John Burkhart, President of the Board

Bighorn-Desert View Water Agency,

By   
Jomarie McKenzie, Board Secretary

Official Seal

