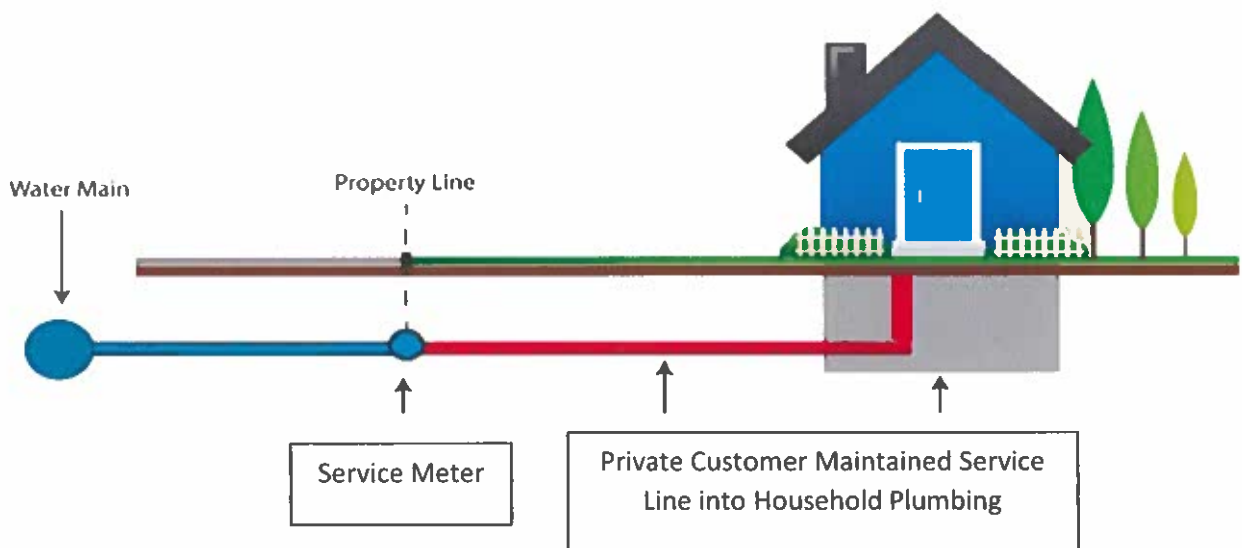




BIGHORN-DESERT VIEW WATER AGENCY

New Water Meter Information Packet for 1-Inch Water Services (Single Family Residential)



July 2021

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This New Water Meter Information Packet illustrating and describing designs, specifications and requirements for new meters is subject to change without notice due to the rapidly changing needs of the construction industry. All components, form and supplemental data presented herein are based on the information available at the time of posting and are subject to change without notice. Whenever this packet is in conflict with an Agency Policy or Board Resolution, the Policy or Resolution shall prevail.

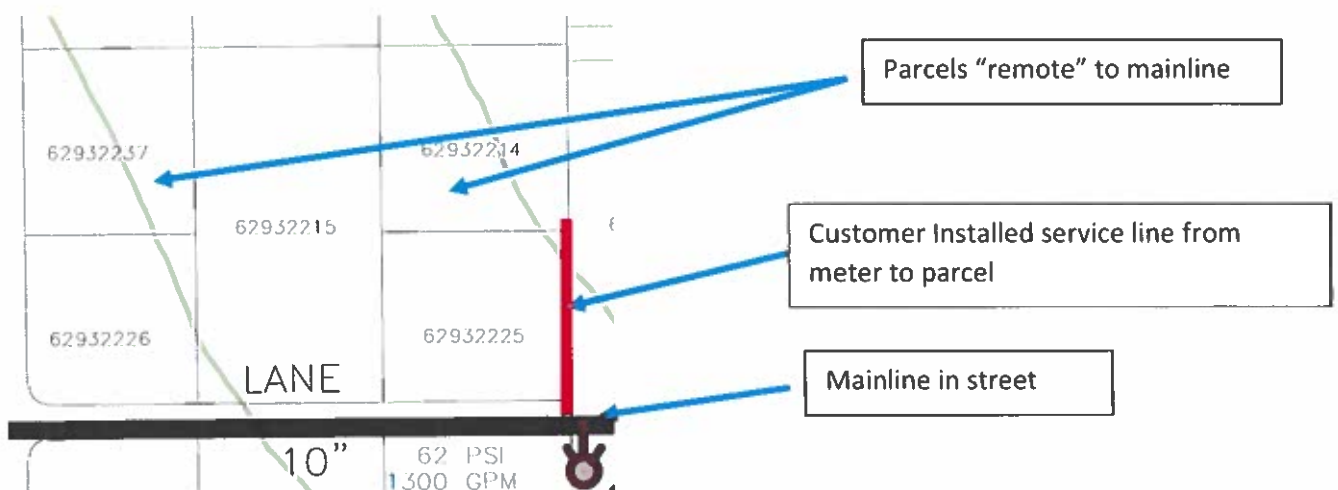
Dear Property Owner / Developer

If you own a piece of land and wish to obtain water service, there are a few things that you need to know prior to making an application for water service. We have prepared this guidebook to assist you in understanding the process for obtaining water service.

Frequently Asked Questions:

Is water service available at my property?

1. You will need to provide an Assessor's Parcel Number (APN) in order for the Agency to determine water service availability.
 - a. If the parcel has an existing meter, in "vacation" status, fill out an Application for Water Service Packet and pay the required fee to the Agency.
 - b. Agency applications also require an Owner/Tenant Agreement be completed for any tenant to gain direct access to a water service account.
 - i. It is the property owner who is ultimately responsible for all charges accrued to their property.
 - c. If the property does not have an existing meter then the owner will be provided the current minimum estimate of charges to have service installed and/or any requirements for a mainline extension and/or any special permitting or out of ordinary conditions (i.e. crossing dedicated roads) to serve the parcel in question. If service is within 700 feet of the parcel the owner will be directed to the New Meter Installation requirements.
 - i. "Remote Meters" – Many properties within the Agency boundaries have access to water service without a mainline extension but the meter is still "remote" to the property. In these cases, the Owner is responsible for installation and maintenance of the connection from the meter onto the property (see diagram below). All properties within the Agency boundaries have existing government patented easements of 33-feet surrounding all parcel boundaries. This easement is for the installation of the private water supply line from the meter.



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What are the restrictions on obtaining a water meter to a parcel? What information is required for the Agency to serve a parcel with a new meter?

1. In accordance with the Bighorn-Desert View Water Agency Ordinance 210-02 Rules and Regulations for Water Service Article 4.9 effective April 9, 2021, meter service facilities will not be installed until the applicant demonstrates to the Agency's satisfaction that the County of San Bernardino has issued all necessary permits for the use of the specific property for which the facility is to be installed.
 - a. All properties have an intended purpose for which a water supply is needed so no meters will be sold ahead of approvals for any planned land use development.
 - b. No meters will be sold for future "envisioned" projects.
 - c. No meters will be sold to vacant land.
 - d. All property's will be required to obtain a service address assignment from the County of San Bernardino.
 - e. A Will Serve Letter is required by CoSB agents to issue a building permit. Note that Will Serve Letters expire after 18 months.
 - f. A Fire Flow Test is needed by both San Bernardino County (CoSB) permitting agents and your fire sprinkler engineer. Note that Fire Flow Tests expire after 12 months.

What assessments does the Agency make with the required information?

1. Using the information provided by the Building Permit, Fire Letter and Fire Sprinkler Design plans the Agency will confirm the following:
 - a. Residential meter size needed; and/or
 - b. Backflow device requirements for the property based on the Fire Sprinkler design approved by the CoSB. Note that backflow devices are installed and maintained at the owner's expense; and/or
 - c. Consult with the owner regarding any required changes from initial inquires based on information submitted.
2. The Agency will finalize the cost estimate and assist the Owner with preparation and submittal of the New Meter Installation Packet.

How long does it take to get the meter installed?

1. Under normal circumstances, the Agency will have the meter installation completed within approximately three (3) weeks after payment is accepted.