BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel Standing Committee Meeting Agenda

Committee Members: President Miller-Boyer & Director McKenzie
Alternate: Jose R. Martinez

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

September 15, 2026
Time – 4:00 P.M.

PUBLIC WISHING TO PARTICIPATE REMOTELY MAY
Join the meeting online on Zoom
https://us02web.zoom.us/j/89369309226?pwd=s9DYJsVruGPx1RZZ8bGcUsMnQdITKD.1
or join by telephone by calling 1-669-900-6833
Zoom: Meeting ID: 893 6930 9226 / Passcode: 190001

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

DISCUSSION AND ACTION ITEMS - The Committee and staff will discuss the following items and consider recommendations:

1. **NEW FINANCIAL REPORT FORMAT**

2. **BILINGUAL PAY STIPEND**

3. **EMERGENCY RESPONSE NETWORK OF THE INLAND EMPIRE (ERNIE) 2026 OMNIBUS AGREEMENT**

4. **CONSENT ITEMS –** The following items are expected to be routine and non-controversial and will be acted on by the Board in one motion, without discussion, unless a member of the Committee requests an item pulled from the Consent Calendar for discussion.

    a. FPREP Committee Meeting Minutes **July 14, 2026**

5. **MATTERS REMOVED FROM CONSENT CALENDAR**

6. **PUBLIC COMMENT:** Any person may address the Committee on matters within the Agency's jurisdiction, not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, please state your name. Due to time constraints, each public comment will be limited to three (3) minutes. State Law prohibits the Board of Directors from discussing or acting on items not included on the agenda.

7. **VERBAL REPORTS -** Including Reports on Courses/Conferences/Meetings.
    1. Committee Members' Reports
    2. General Manager's Report
    3. Chief Engineer's Report

8. **ITEMS FOR FUTURE AGENDAS**

9. **ADJOURNMMENT**

PUBLIC NOTICE OF MEETING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Thursday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency. Once uploaded, agenda materials can also be viewed at www.bdvwa.org

PUBLIC COMMENTS: The Public will be provided an opportunity to speak on each item during discussion of that item. For matters within the Agency's jurisdiction, not on the agenda, public comments will be received during the Public Comment item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three (3) minutes to provide your comment. You may wish to submit your comments in writing in advance of or at the meeting to assure that you are able to express yourself adequately.

State Law prohibits the Committee from discussing or taking action on items not included on the agenda.

ACCESSIBILITY: Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

July 2026
Financial Reporting

Preliminary Results – Subject to Change

(Unaudited)

Prepared by

STARTING LINE
ADVISORY

**No assurance is provided on the financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

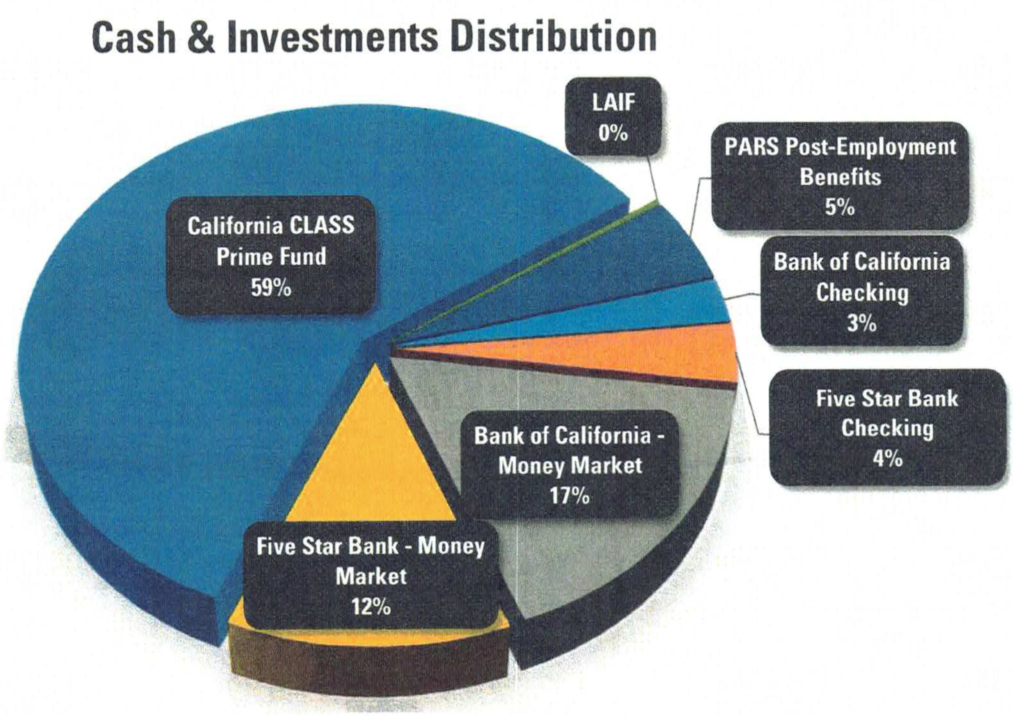
Bighorn Desert View Water Agency
Cash & Investments
As of July 31, 2026
(Unaudited)

		Type	Est. Monthly Yield	Current Balance	Market Value	
1	**Agency Cash & Investments**					
2	Bank of California Checking	Checking		$ 153,481	$ 153,481	
3	Five Star Bank Checking	Checking		216,127	216,127	
4	Bank of California - Money Market	Investment	2.530%	1,001,441	1,001,441	
5	Five Star Bank - Money Market	Investment	3.810%	717,835	717,026	
6	California CLASS Prime Fund	Investment	3.727%	3,449,595	3,449,607	1
7	LAIF	Investment	3.840%	17,818	17,797	2
8	PARS Post-Employment Benefits	Trust	3.320%	303,261	303,261	3
9	**Total Agency Cash & Investments**			**$ 5,859,558**	**$ 5,858,741**	

[1] The CLASS Prime Fund Net Asset Value factor is updated monthly.

[2] The LAIF Market Value factor is updated quarterly in September, December, March, and June.

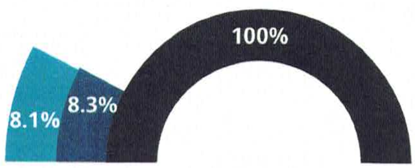
[3] 5-year annualized return shown for PARS



Bighorn Desert View Water Agency
Summary Statement of Revenues & Expenses
For the Period Ending June 30, 2026
(Unaudited)

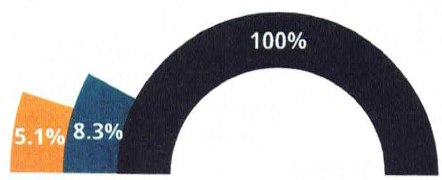
		Jul-26	Year to Date (YTD)	Adopted Budget	YTD % of Budget
1	Operating Revenues	$ 210,430	$ 210,430	$ 2,235,800	9%
2	Non-Operating Revenues	13,679	13,679	547,100	3%
3	**Total Revenue Available to Fund Operations & Capital**	**224,108**	**224,108**	**2,782,900**	**8%**
4	Operating Expenses	63,573	63,573	1,303,000	5%
5	Administrative - Operating	62,288	62,288	1,118,300	6%
6	Administrative - Non-Operating	209	209	33,200	1%
7	Board of Directors	3,140	3,140	70,000	4%
8	**Total Expense**	**129,209**	**129,209**	**2,524,500**	**5%**
9	**Net Income/(Loss) Before Capital & Trust Contribution**	**94,899**	**94,899**	**258,400**	**37%**
10	Less: Capital Expenses (Reserve Funded)	(7,370)	(7,370)	(784,500)	1%
11	Less: Pension Trust Contributions	-	-	-	0%
12	**Sub-Total: Net Capital / Trust Contribution**	**(7,370)**	**(7,370)**	**(784,500)**	**1%**
13	**Increase (Decrease) in Fund Balance**	**$ 87,529**	**$ 87,529**	**$ (526,100)**	

Revenue v. Budget



YTD Revenue	YTD Target	Total Budget
$224,108	$231,908	$2,782,900

Expense v. Budget



YTD Expense	YTD Target	Total Budget
129,209	$210,375	$2,524,500

Bighorn Desert View Water Agency
Detail Statement of Revenues & Expenses
For the Period Ending July 31, 2026
(Unaudited)

		Jul-26	Year to Date (YTD)	Adopted Budget	YTD % of Budget
1	**Operating Revenues**				
2	Total Metered Water Consumption (Uniform)	$ 86,257	$ 86,257	$ 875,500	10%
3	Basic Service Charge	98,444	98,444	1,271,200	8%
4	Johnson Valley Bulk Water Sales	490	490	2,700	18%
5	Service Line Installation Fees	3,040	3,040	3,000	101%
6	Basic Facilities Charge	16,201	16,201	17,200	94%
7	Income Other - Operating	5,997	5,997	69,200	9%
8	Bad Debt Expense	-	-	(1,500)	0%
9	Bad Debt - Uncollectable Liens	-	-	(1,500)	0%
10	**Total Operating Revenues**	**210,430**	**210,430**	**2,235,800**	**9%**
11	**Non-Operating Revenues**				
12	General Tax Levy - Bighorn Imp. Area "A"	-	-	134,300	0%
13	General Tax Levy - Bighorn-Desert View	-	-	128,300	0%
14	General Tax Levy - Improvement District Goat Mtn.	-	-	66,300	0%
15	Goat Mtn. Standby/Water Availability Charge	-	-	64,600	0%
16	Interest Revenue	12,882	12,882	130,600	10%
17	Income Other - Non-Operating	797	797	23,000	3%
18	**Total Non-Operating Revenues**	**13,679**	**13,679**	**547,100**	**3%**
19	**Total Revenues**	**224,108**	**224,108**	**2,782,900**	**8%**
20	**Expenses**				
21	**Operations**				
22	Operations Compensation	32,584	32,584	501,200	7%
23	Chief Engineer Compensation	14,258	14,258	255,000	6%
24	Power - Wells & Booster	6,772	6,772	143,300	5%
25	Water Purchases	-	-	-	0%
26	Water System Repairs	-	-	60,000	0%
27	Field Material & Supplies	4,023	4,023	78,800	5%
28	Contract Engineering	-	-	100,000	0%
29	Vehicle/Tractor/ Equipment Expense	2,029	2,029	35,000	6%
30	Vehicle Expense - Fuel	-	-	50,200	0%
31	Building Repair And Maintenance	123	123	18,300	1%
32	Disinfection Expense	2,428	2,428	19,100	13%
33	Water Testing	-	-	10,200	0%
34	Uniforms	213	213	10,000	2%
35	Communications Expense	-	-	7,900	0%
36	Permit / System Fees (Ops Other)	1,143	1,143	14,000	8%
36	**Total Operations**	**$ 63,573**	**$ 63,573**	**$ 1,303,000**	**5%**

Bighorn Desert View Water Agency
Detail Statement of Revenues & Expenses
For the Period Ending July 31, 2026
(Unaudited)

		Jul-26	Year to Date (YTD)	Adopted Budget	YTD % of Budget
38	**General & Administration**				
39	**Operating Expenses**				
40	Administrative Compensation	$ 9,685	$ 9,685	$ 146,700	7%
41	General Manager Compensation	15,019	15,019	229,600	7%
42	Salary Allocations to Capital Projects	-	-	(191,300)	0%
43	Employee Benefits Insurance	7,437	7,437	293,100	3%
44	PERS Contribution	13,884	13,884	190,100	7%
45	Payroll Taxes	1,330	1,330	21,800	6%
46	Workers Compensation Insurance	1,739	1,739	16,600	10%
47	Employee Education	-	-	5,700	0%
48	Contractual Services - Auditor	-	-	21,600	0%
49	Contractual Services - Legal	-	-	61,000	0%
50	Contractual Services - Other	2,230	2,230	150,000	1%
51	Property/Liability/Cyber Insurance	8,830	8,830	103,100	9%
52	Legislative Affairs - CWSA	-	-	15,000	0%
53	Dues, Subscriptions & Annual Fees	1,218	1,218	22,200	5%
54	Power / Propane - Office & Yards	554	554	11,700	5%
55	Office Supplies/ Printing	83	83	10,200	1%
56	Phone, Fax Lines, Internet	23	23	9,900	0%
57	Mailing Expense	256	256	1,300	20%
58	**Total G&A - Operating Expenses**	62,288	62,288	1,118,300	6%
59	**Non-Operating Expenses**				
60	Other Administrative Expenses	209	209	14,400	1%
61	Office Equipment Expense	-	-	14,100	0%
62	Customer Relations	-	-	3,200	0%
63	Election Expense	-	-	1,000	0%
64	Miscellaneous Expense (Revenue)	-	-	500	0%
65	**Total G&A Non-Operating Expenses**	**209**	**209**	**33,200**	1%
66	**Total General & Administration**	**62,497**	**62,497**	**1,151,500**	**5%**
67	**Board of Directors**				
68	Director Fees	3,140	3,140	70,000	4%
69	**Total Board of Directors**	**3,140**	**3,140**	**70,000**	**4%**
70	**Total Expenses**	**129,209**	**129,209**	**2,524,500**	**5%**
71	**Net Income/(Loss) Before Capital & Trust Contribution**	**94,899**	**94,899**	**258,400**	**37%**
72	Less: Capital Expenses (Reserve Funded)	(7,370)	(7,370)	(784,500)	1%
73	Less: Pension Trust Contributions	-	-	-	0%
74	**Net Increase/(Decrease) To Reserves**	**$ 87,529**	**$ 87,529**	**$ (526,100)**	

Bighorn Desert View Water Agency
Capital Plan Budget to Actual
For the Period Ending July 31, 2026
(Unaudited)

		Jul-26	Year to Date (YTD)	Adopted Budget 2026/27	
1	**District Projects**				
2	Administration Building Roof Replacement	$ -	$ -	$ 50,000	
3	New Well Zone B	2,944	2,944	630,000	
4	New Storage Tank R1	290	290	525,000	
5	PI/C Project - Pipelines/Consol.	2,391	2,391	9,061,000	
6	Well 10 Rehab	-	-	200,000	
7	Pump Well 10	-	-	100,000	
8	GIS System	-	-	50,000	
9	GM Replacement Well (Well 13)	1,746	1,746	130,000	1
10	**Total District Projects**	**7,370**	**7,370**	**10,746,000**	
11	**Grant/Debt Funding**				
12	Prop 1 Round 1: Goat Mountain Replacement Well	-	-	(75,000)	
13	Grant Funding: PI/C Project	-	-	(9,061,000)	
14	USDA Loan Proceeds ($2M Total in Rate Study)	-	-	(825,500)	
15	**Total Grant/Debt Funding**	**-**	**-**	**(9,961,500)**	
16	**Total Capital Expenses - Funded by Reserves**	**$ 7,370**	**$ 7,370**	**$ 784,500**	

[1] Includes carryover project budget from FY26

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BIGHORN-DESERT VIEW WATER AGENCY
AMENDING THE EMPLOYEE HANDBOOK
TO ADD SECTION 4.10, BILINGUAL PAY**

WHEREAS, the Board of Directors desires to recognize employees whose language skills support Agency customer service or operational needs; and

WHEREAS, the Board of Directors finds it appropriate to add a clear bilingual pay provision to the Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bighorn-Desert View Water Agency as follows:

Section 1. The Employee Handbook is amended to add Section 4.10, Bilingual Pay:

4.10 Bilingual Pay. Regular full-time employees may qualify for bilingual pay when their language skills meet an Agency need. Eligibility requires demonstrated competency in the applicable language.

Bilingual pay requires approval by the General Manager. Once approved, the employee will receive $50 per pay period beginning with the next full pay period.

Section 2. This resolution takes effect immediately upon adoption.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Bighorn-Desert View Water Agency at a regular meeting held on __________, 20____, by the following vote:

AYES: ____________________
NOES: ____________________
ABSTAIN: _________________
ABSENT: __________________

____
President, Board of Directors

ATTEST:

____
Secretary to the Board of Directors

Emergency Response Network of the Inland Empire (ERNIE) 2026 Omnibus Mutual Assistance Agreement for Emergency Services and Related Support

This Mutual Aid Agreement ("Agreement") between all signatory parties of the Emergency Response Network of the Inland Empire (ERNIE) pertaining to mutual aid assistance provided is made and entered into agreement as of XXX Date 2026. All ERNIE partners are individually referred to as "PARTY" and collectively referred to as "PARTIES".

Note: Use of such an agreement does not guarantee state or Federal reimbursement.

RECITALS

WHEREAS, the State Water Resources Control Board, Division of Drinking Water has expressed an interest in the establishment of a plan to facilitate and encourage water agency mutual assistance agreements between water agencies, cities, and county jurisdictions; and

WHEREAS, the Emergency Response Network of the Inland Empire (ERNIE) was originally created to provide a forum for the development of mutual assistance agreements between agencies in the Inland Empire of California; and

WHEREAS, the EMERGENCY RESPONSE NETWORK OF THE INLAND EMPIRE (ERNIE) 2006 OMNIBUS MUTUAL ASSISTANCE AGREEMENT sets forth the mutual covenants and agreements for agencies to provide mutual assistance to one another in times of emergency or service disruption; and

WHEREAS, State California Office of Emergency Services (OES) regulates the SEMS/NIMS program, and this agreement is consistent with Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) and that it is necessary to have a mutual assistance agreement in place to support requests to the Federal Emergency Management Agency (FEMA) for costs of using assistance during an emergency, and

WHEREAS, the agencies hereto have determined that it would be in their best interests to enter into an agreement that implements that plan and sets forth procedures and the responsibilities of the agencies whenever emergency personnel, equipment and facility assistance are provided from one agency to the other; and

WHEREAS, no agency should be in a position of unreasonably using its own resources, facilities, or services providing such mutual assistance; and

WHEREAS, it is the intent of ERNIE to revise this agreement as necessary and to annually publish a list of all agencies participating in this agreement, as posted on the Jurupa Community Services District at www.jcsd.us

WHEREAS, such an agreement is in accord with the California Emergency Services Act set forth in Title 2, Division 1, Chapter 7 (Section 8550 et seq.) of the Government Code and specifically with Articles 14 and 17 (Section 8630 et seq.) of the Act.

AGREEMENT

1. **Purpose and Scope**
   a. This Agreement is intended to facilitate voluntary mutual aid and assistance between participating agencies during emergencies or service disruptions impacting water or wastewater systems, facilities, or operations, including the provision of personnel, equipment, materials, and technical expertise.
2. **Definitions**
   a. "*Requesting Agency*" means a participating agency requesting assistance under this Agreement.
   b. "*Responding Agency*" means a participating agency providing assistance.
   c. "*Emergency or Service Disruption*" means an unforeseen natural or human-caused event resulting in loss of service, infrastructure damage, or operational impairment. Disaster examples include, but are not limited to, earthquakes, floods, fire, infrastructure failures, sewer system overflow, terrorism, criminal activity, supply shortage, pandemic or other regional disaster
3. **Mutual Aid Obligations**
   a. Mutual aid under this Agreement is voluntary and subject to the availability of personnel, equipment, and resources of the Responding Agency. No agency shall be required to provide assistance that would compromise its ability to serve its own jurisdiction.
4. **Requests and Activation**
   a. Requests for assistance may be made verbally or electronically specifying the type, scope, and anticipated duration of assistance. These requests can be sent directly to parties signed to this agreement, the ERNIE Steering Committee shall be notified by the requesting party during the request process.
   b. If Requesting Party makes the original request verbally or by telephone, the request must be followed up electronically in writing. Requesting Party may deliver the written request to Responding Party via email, fax. Text messages from mobile devices do not satisfy this writing requirement. The purpose of this provision is to document mutual aid requests and responses to address cost allocations that arise in performance of this Agreement.

c. Following the first 48 hours of an emergency, Requesting Party shall provide a specific written work request, budget and information as to the point person, all as required herein.

d. Upon receiving the mutual aid request, Responding Party shall designate a single point person who is responsible for managing the mutual aid request of Requesting Party. Responding Party's point person shall direct the disposition and utilization of Responding Party's personnel, equipment, materials and other resources furnished in response to the mutual aid request.

5. <u>Command and Control</u>

a. The Requesting Party shall retain overall management of the incident consistent with SEMS and NIMS. Personnel and resources provided by a Responding Agency shall remain under the administrative control of the Responding Agency.

b. The Requesting Party shall release the personnel, equipment, materials and resources furnished in response to the request for mutual aid when no longer needed, or when Responding Party requires return or as required by law.

6. <u>Cost Recovery</u>

a. Unless otherwise agreed, the Requesting Agency shall reimburse the Responding Agency on a time-and-materials basis for direct costs incurred, consistent with applicable law and reimbursement requirements

b. Requesting Party agrees to pay, on a time and materials basis, which shall be calculated based on all direct, indirect, administrative and contracted costs incurred, plus overhead, by Responding Party because of providing assistance pursuant to this Agreement. Said calculation shall be based upon Responding Party's cost of service or charges for personnel and overhead, equipment, materials and other resources at the current rate. Responding Party will provide a current rate schedule to Requesting Party no later than two (2) business days after providing initial emergency assistance. The Parties will only request reimbursement for direct costs incurred and not for additional fees, charges, overhead, administrative or mark-up costs.

c. Responding Party shall provide Requesting Party a detailed invoice for the cost of the mutual aid services. The detailed invoice shall include personnel assigned classification, dates and hours worked, hourly billing rate, equipment used, materials provided, and a summation of total costs incurred. Requesting Party shall immediately notify Responding Party of any dispute with the information in the detailed invoice. The Parties shall engage in good faith efforts to resolve any such dispute. Payment shall be made to Responding Party by Requesting Party within forty-five (45) days after receipt of a detailed invoice. Requesting Party will pay the amount of any applicable sales or use tax imposed by the State of California, or any political subdivision or municipality thereof, to Responding

Party in addition to the prices in a current rate schedule provided by Responding Party in the applicable request.

d. Subject to the procedures set forth in this Agreement for requests, responses, rate schedules and invoicing, the total payment for all work and services in aggregate to both Parties under this Agreement shall not exceed an amount of one million dollars ($1,000,000) during the initial term of this Agreement unless agreed to in writing by the Parties.

7. **Liability and Insurance**

a. To the extent permitted by law, the Requesting Agency shall indemnify and hold harmless the Responding Agency except in cases of gross negligence or willful misconduct. Each agency shall maintain insurance appropriate to its operations, including workers' compensation and general liability coverage.

b. Except as otherwise specifically set forth in this Agreement, Requesting Party will pay for any damage to the equipment and material provided by the Responding Party that occurs during the requested assistance period.

c. The Parties shall maintain insurance for general liability, property damage and loss, and Workers' Compensation in the amounts and coverages applicable to the activities to be performed under this Agreement

d. Without limiting the scope of the rest of the provisions of this Agreement, Responding Party agrees to assume the risk of loss and to indemnify and hold harmless Requesting Party from any and all claims, liability, or damages for personal injury or property damage incurred by Requesting Party as a result of any defect or dangerous condition of any structures, facilities, tools, vehicles, equipment, machinery, materials, personal property or other items supplied to Requesting Party or used by Responding Party.

e. Responding Party agrees to assume the risk of loss and to indemnify and hold harmless Requesting Party from any and all claims, liabilities or damages for personal injury or property damage incurred by any third person, or entity, not a party to this Agreement, as a result of any defect or dangerous condition of any structures, facilities, tools, vehicles, equipment, machinery, materials, personal property or other items, supplied to Requesting Party or used by Responding Party.

8. **Contact Information**

a. Each Party shall provide the name(s), email address(es), telephone number(s), and title(s) of the responsible employee(s) authorized to request or respond to requests for mutual aid assistance. The Parties further agree to update contact information on an annual basis and/or when the applicable Party makes any changes or updates.

9. **<u>Assignment Forbidden</u>**
   a. No Party may assign, transfer, or convey any rights, obligations, title, or interest in all or any part of this Agreement, without the prior written consent of the other Party.

10. **<u>Severability</u>**
    a. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

11. **<u>Jurisdiction and Venue</u>**
    a. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. All Parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought thereunder shall be Riverside County, California or San Bernardino County, California.

12. **<u>Entire Agreement</u>**
    a. This writing contains the entire agreement of the Parties relating to the subject matter hereof; and the Parties have made no agreements, representations, or warranties relating to the subject matter hereof which are not set forth herein. Except as provided herein, there will be no modification or alteration to this Agreement without formal amendment thereto.

NOW, THEREFORE, in consideration of the conditions and covenants contained therein, the ______________________________________

(Agency Name)

agrees to become a party to the ERNIE, 2006 Omnibus Mutual Assistance Agreement.

Date: ______________________________________

By:______________________________________

Title: ______________________________________

Please return a signed copy of this page, plus the Articles of Agreement to:

Dave Smith, Jurupa Community Services District Safety and Emergency Response Officer at dsmith@jcsd.us

As of October 2023

Governmental Organizations:

Bighorn Desert View Water Agency
City of Banning, Water Division
City of Beaumont, Wastewater Division
City of Big Bear, Department of Water and Power
City of Corona, Department of Water and Power
City of Redlands, MUED
City of Riverside Public Works & Public Utilities
City of San Bernardino Water Department
East Valley Water District
Eastern Municipal Water District
Elsinore Valley Municipal Water District
Hi-Desert Water District
Home Gardens County Water District
Joshua Basin Water District
Jurupa Community Services District
Lake Hemet Municipal Water District
Monte Vista Water District
Rancho California Water District
Riverside Highland Water Company
Rubidoux Community Services District
San Antonio Water Company
San Bernardino Valley Municipal Water District
San Manuel Band of Mission Indians
Santa Ana Watershed Project Authority
Twentynine Palms Water District
West Valley Water District
Western Heights Water District
Western Municipal Water District
Yucaipa Valley Water District

EXHIBIT A

EMERGENCY SERVICES AND RELATED SUPPORT

The services and support provided by Responding Party to Requesting Party shall be emergency type services or routine type services covering the following sub-elements:

1. Incident command or support;

2. Subject Matter Expertise related to but not limited to automation and electrical services, construction, collections, production, distribution, mechanical services, wastewater treatment, or water quality;

3. Machining, fabrication, and/or welding, of various water or wastewater treatment, conveyance and distribution parts, pipes, and equipment;

4. Refurbishment or repair of various water or wastewater treatment, conveyance, and distribution equipment; and

5. Heavy Equipment and operation.

6. The Responding Party will provide food, water, transportation, fuel, and shelter materials, as applicable and as requested, to the Requesting Party.

BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel Standing Committee Meeting Minutes

Committee Members: President Miller-Boyer & Director McKenzie

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285
Remote participation available by Zoom

July 21, 2026
Time – 4:00 P.M.

CALL TO ORDER
President Miller-Boyer called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE
President Miller-Boyer led the pledge of allegiance.

ROLL CALL
Board members present: Rodney Miller-Boyer and JoMarie McKenzie
Staff: Jennifer Cusack, Marina West and Lana Kiezer-Jazo
Public: Three (3) members of the public were present in the room and two (2) online.

APPROVAL OF AGENDA
Motion to approve the agenda.
MSC[1] (McKenzie/Miller-Boyer) unanimously approved.

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

1. **PURCHASING POLICY REVIEW**
   Committee to review and provide input to the Purchasing Policy before it goes to the Board for approval.

   General Manager Cusack presented the Purchasing Policy. After Committee questions and discussion they recommended no changes to the policy at this time.

2. **CONSENT ITEMS –** The following items are expected to be routine and non-controversial and will be acted on by the Board in one motion, without discussion, unless a member of the Board requests pulled from the Consent Calendar for discussion or further action.

    a. FPREP Committee Meeting Minutes **May 19, 2026**

    Motion to approve the Consent Calendar
    MSC[1] (McKenzie/Miller-Boyer) unanimously approved.

3. **MATTERS REMOVED FROM CONSENT CALENDAR**
    None

4. **PUBLIC COMMENT**
    No public comment.

5. **VERBAL REPORTS -** Including Reports on Courses/Conferences/Meetings.
    1. Committee Members' Comments/Reports
    JoMarie McKenzie reported on her attendance at the ASBCSD Dinner on 7/20/2026
    2. General Manager's Report
    Jennifer Cusack reported on the Audit visit and preliminary items.

6. **ITEMS FOR FUTURE AGENDAS**
    None

7. **ADJOURNMMENT**
    President Miller-Boyer adjourned the meeting at 4:58 p.m.

Approved:

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President Miller-Boyer

Attested by:

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Board Secretary Megan Close-Dees

OFFICIAL SEAL