BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high-quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285
REMOTE PARTICIPATION AVAILABLE ON ZOOM

August 11, 2026
Time – 6:00 P.M.

CALL TO ORDER
President called the meeting to order at 6:00 pm

PLEDGE OF ALLEGIANCE
Director Close-Dees led the pledge.

ROLL CALL

Directors present:	Rodney Miller-Boyer William Aldridge Megan Close-Dees Jose Martinez – remote attendance due to medical reason. JoMarie McKenzie
Staff present:	Jennifer Cusack, General Manager Marina West, Chief Engineer David Rewal, Water Distribution Supervisor Carl Otteson, Otteson Backflow, Agency Backflow Specialist (Consultant)
Public:	Following Roll Call 0 member(s) of the public were present in the meeting room. There was 1 member of the public participating via Zoom platform.

APPROVAL OF AGENDA
Motion to approve the agenda with the removal of item 2 – Operations Update.
MSC[1] (Aldridge/Martinez) unanimously approved.

Discussion and Action Items

1. **Resolution No. 26R-10 - Adopt the Cross-Connection Control Plans for the Bighorn-Desert View Water System (PWS No. CA3610009) and Goat Mountain Water System (PWS No. CA3610060)**

GM Cusack gave the staff report as presented in the Agenda Packet providing background and purpose of the newly required written Cross-Connection Control Plans (CCCP). GM Cusack noted that such action by the Board is exempt from the California Environmental Quality Act (CEQA). She further noted that there are two CCCP documents as the Agency operates under two separate Water Supply Permits (BDVWA and ID GM).

Questions from the Board were asked and answered.

Public Comment:
None.

Motion No. 26-038 – Adopt Resolution No. 26R-10 - Adopt the Cross-Connection Control Plans for the Bighorn-Desert View Water System (PWS No. CA3610009) and Goat Mountain Water System (PWS No. CA3610060)
MSC[1] (Aldridge/Martinez) approved by the following roll call vote:

Jose Martinez	yes
William Aldridge	yes
Megan Close-Dees	yes
Rodney Miller-Boyer	yes
JoMarie McKenzie	yes

2. **Operations Update** – removed from agenda due to water mainline break, to be presented at next regular board meeting.

3. **Resolution 26R-11 – Recognizing David Rewal for 25 Years of Service**

   Motion No. 26-039 – Adopt Resolution 26R-11 – Recognizing David Rewal for 25 Years of Service
   MSC[1] (Close-Dees/McKenzie) approved by the following roll call vote:

William Aldridge	yes
Jose Marinez	yes
JoMarie McKenzie	yes
Megan Close-Dees	yes
Rodney Miller-Boyer	yes

4. **Resolution 26R-12 – Adopting a Social Media Policy**
   GM Cusack gave the staff report as presented in the Agenda Packet.

   Questions from the Board were asked and answered.

   Public Comment:
   None.

Motion No. 26-040 – Adopt Resolution 26R-12 – Adopting a Social Media Policy
MSC[1] (Martinez/Close-Dees) approved by the following roll call vote:

Rodney Miller-Boyer	yes
JoMarie McKenzie	yes
Jose Martinez	yes
William Aldridge	yes
Megan Close-Dees	yes

5. **Resolution 26R-13 – Approve a Revised and Restated Employee Handbook**
GM Cusack gave the staff report as provided in the Agenda Packet.

Questions from the Board were asked and answered.

Public Comment:
None.

Motion No. 26-041 – Adopt Resolution 26R-13 – Approve a Revised and Restated Employee Handbook
MSC[1] (Aldredge/Martinez) approved by the following roll call vote:

William Aldridge	yes
Rodney Miller-Boyer	yes
JoMarie McKenzie	yes
Megan Close-Dees	yes
Jose Martinez	yes

6. **Consent Calendar**
    a. Board Meeting Minutes
        i. July 14, 2026 – Regular Meeting
    b. Financial Statements
        i. Balance Sheet(s) – June 2026
        ii. Budget Sheet(s) – June 2026
    c. Quarterly Investment Reports – 2026 Q1 and Q2
    d. Receive and File Disbursements – June 2026
    e. Service Order Report – June 2026
    f. Production Report for Bighorn-Desert View System – July 2026
    g. Production Report for Goat Mountain System – July 2026
    h. Receive and File Committee Meeting Minutes
        i. Planning/Legislative/Engineering/Grants Standing Committee – no minutes, next meeting 8/18/2026
        ii. Finance/Public Relations/Education/Personnel Standing Committee 5/19/2026

Recommended Action: Approve Consent Calendar Items a through h, as presented.

Item d – Receive and file disbursements June 2026 was pulled from the Consent Calendar.

Public Comment:
None.

Motion No. 26-042 – Approve Consent Items a thru h, except Item d, as presented.
MSC[1] (Martinez/Aldridge) approved by the following roll call vote:

William Aldridge	yes
Rodney Miller-Boyer	yes
JoMarie McKenzie	yes
Megan Close-Dees	yes
Jose Martinez	yes

7. **Matters removed from the Consent Calendar**
   Item d. Receive and File Disbursements – June 2026.
   Questions from the Board were asked and answered with respect to certain disbursements.

   No public comment.

   Motion No. 26-043 – Approve Consent Items h, Receive and File Disbursements – June 2026.
   MSC[1] (Martinez/Miller-Boyer) unanimously approved.

8. **Public Comment Period**
   None.

9. **Items for Next or Future Agenda**
   Dir. McKenzie requested a review of the General Ledger with special emphasis on large variances from budget.

10. **Verbal Reports –** Including Reports on Courses/Conferences/Meetings.
    a. General Manager Report – GM Cusack reported that she wants to consider moving the Board meeting to an earlier time of day. She further mentioned that she distributed conference packets to various directors who have registered for either the upcoming CA Special Districts Association (CSDA) Annual Conference and/or the BIA So. Cal. Water Conference. She further reported on the leak that occurred earlier today and is still in the process of being repaired.
    b. Chief Engineer Report – CE West reminded the Board that MWA Mini-Tour is confirmed for September 16th from approximately 8 am to noon. She requested Directors indicate their interest in attending as soon as possible. Furthermore, if they wish to extend an invitation to anyone to share that information as well.

c. Director Reports –
Dir. Martinez reported on the Mojave Water Agency meeting he attended and thanked his co-director for encouraging him to attend.

Director Martinez excused himself from the remainder of the meeting at 7:05pm.

Dir. Aldridge reported on the Mojave Water Agency Master Plan Engagement Cycle Planning Area 11 meeting that he attended on August 4, 2026.
Dir. Miller-Boyer reported on the Mojave Water Agency regular Board of Directors meeting he attended August 6, 2026 noting some differences in decorum between MWA and other entities around the Morongo Basin. He further reported on the Mojave Water Agency Master Plan Engagement Cycle Planning Area 11 meeting that he attended on August 4, 2026.
Dir. Close-Dees reported on the Mojave Water Agency Master Plan Engagement Cycle Planning Area 11 meeting that he attended on August 4, 2026.

11. CLOSED SESSION –

a. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOV CODE SECTION 54957(b)(1)**
Title: Chief Engineer

b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOV CODE SECTION 54957(b)(1)**
Title: General Manager

The Board adjourned to Closed Session at 7:24 pm.
The Board returned from Closed Session at 7:48 p.m.

CLOSED SESSION REPORT –
Item a. The Board met in Closed Session concerning Public Employee Evaluation of its Chief Engineer under Government Code Section 54957(b)(1). No reportable action.

Item b. The Board met in Closed Session concerning Public Employee Evaluation of its General Manager under Government Code Section 54957(b)(1). No reportable action.

12. Adjournment – President Miller-Boyer adjourned the meeting at 7:49 p.m.

Approved by:

Megan Close-Dees, Secretary of the Board

MSC[1] – Motion made, seconded and carried.

Official Seal