BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Planning, Legislative, Engineering, Grant, and Security
PLEG Committee SPECIAL Meeting Minutes

Committee Members: Director Close-Dees & Director Aldridge
Alternate: Jose R. Martinez

BOARD MEETING OFFICE
1720 N. CHEROKEE TRAIL
LANDERS, CALIFORNIA 92285

June 23, 2026
Time – 4:00 PM

CALL TO ORDER
Dir. Aldridge called the meeting to order at 4:01 pm.

PLEDGE OF ALLEGIANCE
Led by Chair Aldridge.

ROLL CALL

Directors present:	William Aldridge Jose Martinez – Alternate Member Megan Close-Dees, absent with notice.
Staff present:	Jennifer Cusack, General Manager Marina West, Chief Engineer Tom Holliman, Engineering Consultant (remote)
Public:	Following roll call, zero (0) member of the public was present. Dir. McKenzie attended as an observer only.

APPROVAL OF AGENDA
Approved as presented by the Committee.

Discussion and Action Items

1. **Cross-Connection Control Plan**
   GM Cusack gave the report on the final draft Cross Connection Control Plan. She further reviewed the background and details of the Plan noting the Agency has hired Mr. Ottesen as our Backflow Specialist as required. Lastly, she reviewed the implementation of the new requirements under the updated CCCP regulations.

Questions of the Committee were asked and answered.

Public Comment:
None.

Dir. Martinez recommended the Plan proceed to the Board for adoption but that the staff return to the Committee and Board of Directors to further discuss any fees/costs that might affect our existing customers. Chair Aldridge motioned to move the item to the full Board. Dir. Martinez concurred.

2. **Capital Projects Update**
   CE West gave a PowerPoint presentation summarizing the status of several grant funded projects. She reported on the Meter Replacement Program, Goat Mountain Replacement Well, and the Pipeline Installation and Consolidation Project (PI/C Project). Thereafter, Mr. Holliman, gave an update on two new capital projects underway. Mr. Holliman reported on the status of the R1 Reservoir Replacement utilizing Engineering Resources of So. Cal., Inc. and Well No. 14 utilizing TKE Engineering, Inc. GM Cusack also presented the Capital Projects spreadsheet for tracking the progress of these projects.

   Questions of the Committee were asked and answered.

   Public Comment:
   None.

3. **On-Call Contractor Services**
   GM Cusack gave the staff report to assist operations with some specific projects. She will obtained competitive quotes from one or more local contractors that can be utilized in both emergency and for planned projects.

   Questions of the Committee were asked and answered.

   Public Comment:
   None.

   Dir. Martinez recommended that staff proceed with their plan. Chair Aldridge concurred.

4. **Geographic Information System (GIS)**
   GM Cusack gave the staff report noting that we have a need to implement a GIS system for "cloud based" access to mapping and associated databases. She met with GeoViewer by Nobel Systems at approximately $50,000 first year and $40,000 est. annual subscription feed. She also spoke to ERSI at about $5,000 with the cost of an implementation consultant. Annual subscription of approx.. $5,000. GM Cusack will circulate Request for Proposals to the vendors to propose on a system solution for the Agency.

Questions of the Committee were asked and answered.

Public Comment:
None.

Dir. Martinez recommended that staff proceed with their plan to solicit proposals. Chair Aldridge concurred.

5. Consent Items –

a. PLEGS Committee Meeting Minutes, **February 18, 2025.**

Dir. Martinez recommended that the minutes be approved. Chair Aldridge concurred.

6. Public Comment Period
None.

7. Verbal Reports - Including Reports on Courses/Conferences/Meetings

1. Committee Members' Comments/Reports -
2. General Manager's Report – reported that the 2025 Consumer Confidence Report will be circulated on time. She further reported that the new administrative employee will start July 1, 2026.
3. Chief Engineer's Report - Reminded the Committee that with all the changes at the Agency to please check email regularly as we are relying more on the Board to do their own homework. To that end, she reminded Directors of the BIA Water Conference in August 2026. Dir. Martinez and Dir. Aldridge expressed interest as well.

8. Adjournment
Chair Aldridge adjourned the meeting at 5:12 pm.

Approved by:

Wm Aldridge

William Aldridge, Chair

MSC[1] – Motion made, seconded and carried.

OFFICIAL SEAL