BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high-quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. CHEROKEE TRAIL
LANDERS, CALIFORNIA 92285

June 9, 2026
TIME – 6:00 p.m.

CALL TO ORDER
Vice President Aldridge called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE
Vice President Aldridge led the pledge.

ROLL CALL

Directors present:
William Aldridge
Megan Close-Dees
Jose Martinez
JoMarie McKenzie
Rodney Miller-Boyer, absent with prior notice

Staff present: Jennifer Cusack, General Manager
Marina West, Chief Engineer
Scott Nelson, Starting Line Advisory, Agency Accounting Consultant

Public: One member of the public was present in person.

APPROVAL OF AGENDA

Motion to approve the agenda as presented.
MSC[1] (Close-Dees/Martinez) unanimously approved.

1. **APPROVE REVISED ORGANIZATIONAL CHART AND AUTHORIZED POSITIONS**
General Manager Cusack gave a brief staff report on status of positions and presented a revised organizational chart which essentially eliminates previously approved Assistant General Manager and Finance/Accounting Manager positions. There is no change to the total authorized positions.

Public Comment:
None.

Motion No. 26-026 – Approve the revised organizational chart and authorized positions.

Rodney Miller-Boyer	Absent
William Aldridge	yes
Megan Close-Dees	yes
JoMarie McKenzie	yes
Jose Martinez	yes

MSC[1] (Martinez/Close-Dees) Approved.

2. **PUBLIC HEARING – PURSUANT TO GOVERNMENT CODE SECTION 3502.3, BOARD TO HEAR AND CONSIDER THE STATUS OF BIGHORN-DESERT VIEW WATER AGENCY JOB VACANCIES, RECRUITMENT, AND RETENTION EFFORTS, PRIOR TO ADOPTION OF THE ANNUAL BUDGET.**

Open Public Hearing 6:13 pm
Vice President Aldridge introduced the item and asked for the staff presentation which was provided by GM Cusack noting there are nine authorized positions with two vacancies. Active recruitment is underway at this time. She reviewed retention efforts and also barriers to the hiring process. She concluded that the Agency does not have a "represented" workforce (aka "union").

Questions from Directors were asked and answered.

No public comments received during the Public Hearing.

Close Public Hearing 6:22 pm

Motion No. 26-027 – Receive and file the job vacancies, recruitment and retention efforts report.

Rodney Miller-Boyer	Absent
Megan Close-Dees	yes
JoMarie McKenzie	yes
William Aldridge	yes
Jose Martinez	yes

MSC[1] (Martinez/Close-Dees) Approved.

3. **RESOLUTION NO 26R-06 ADOPTING THE BUDGET FOR THE 2026/2027 FISCAL YEAR FOR THE BIGHORN-DESERT VIEW WATER AGENCY**

General Manager Cusack provided a brief introduction and introduced Scott Nelson the Agency's Accounting and Finance Consultant with Starting Line Advisory, who provided the final budget presentation. He summarized the revisions made to previous drafts presented.

Questions from Directors were asked and answered.

Public Comment:
None.

Motion No. 26-028 – Adopt Resolution No. 26R-06 adopting the Budget for the 2026/27 Fiscal Year for the Bighorn-Desert View Water Agency

Roll Call Vote:

Rodney Miller-Boyer	Absent
JoMarie McKenzie	yes
Jose Martinez	yes
William Aldridge	yes
Megan Close-Dees	yes

MSC[1] (Martinez/Close-Dees) Approved.

4. **POSTING NOTICE OF INTENT TO CONSIDER ADOPTION OF RESOLUTION NO. 26R-07 ESTABLISHING WATER STANDBY ASSESSMENTS FOR IMPROVEMENT DISTRICT GOAT MOUNTAIN FOR FISCAL YEAR 2026/27 (TAX YEAR 2026) AT THE REGULAR MEETING ON JULY 14, 2026.**
General Cusack gave the staff report as presented in the agenda packet noting that this publication is done in advance to meet the posting requirements.

Questions from Directors were asked and answered.

Public Comment:
None.

No Motion: Information only

5. **POSTING NOTICE OF INTENT TO CONSIDER ADOPTION OF RESOLUTION NO 26R-XX ESTABLISHING THE AGENCY'S APPROPRIATION LIMIT FOR FISCAL YEAR 2026/27 ($383,406) AT THE REGULAR MEETING ON JULY 14, 2026**
GM Cusack gave the staff report as presented in the Agency packet.

Questions from Directors were asked and answered.

Public Comment:

None.

No Motion: Information only

6. **CONSENT CALENDAR** -

a. Approve Board Meeting Minutes
   1. May 12, 2026 Regular Meeting

b. Approve Financial Statements
   1. Balance Sheet(s) – April 2026
   2. Budget Sheet(s) – April 2026

c. Receive and File Disbursements – May 2026

d. Receive and File Service Order Report – February – April 2026

e. Receive and File Bighorn-Desert View Production Report – May 2026

f. Receive and File Goat Mountain Production Report – May 2026

g. Receive and File PARS OPEB and Pension Trust Program Fact Sheet

h. Receive and File Pooled Money Investment Account (PMIA)/Local Agency Investment Fund LAIF) Performance Report as of 6/3/2026

i. Receive and File Committee Meeting Minutes (if any)
   1. Planning/Legislative/Engineering/Grants Standing Committee (Members: Aldridge/Close-Dees, Alternate: Martinez)
      - No minutes from past meeting to receive and file.
      - Next Meeting June 16, 2026 at 4 p.m.
   2. Finance/Public Relations/Education/Personnel (FPREP) Standing Committee (Members: Miller-Boyer/McKenzie, Alternate: Martinez)
      - Last meeting of May 19, 2026 minutes go to committee first.
      - Next Meeting July 21, 2026 at 4 p.m.

Motion No. 26-029 – Approve Consent Calendar items a through i, as presented.

Rodney Miller-Boyer	Absent
JoMarie McKenzie	yes
Jose Martinez	yes
William Aldridge	yes
Megan Close-Dees	yes

MSC[1] (Martinez/Close-Dees) Approved.

7. **MATTERS REMOVED FROM CONSENT CALENDAR**

None.

8. **PUBLIC COMMENT**

None.

9. **ITEMS FOR NEXT OR FUTURE AGENDA**
None.

10. **VERBAL REPORTS –** Including Reports on Courses/Conferences/Meetings.
   a. General Manager's Report – Cusack gave a brief update on the status of legislation related to the Western Joshua tree Conservation Act and recruitment efforts.
   b. Chief Engineer's Report –West reported that the Ames/Reche Recharge Facility Groundbreaking has been postponed due to the presence of a den of Desert Kit Fox. A new date will be announced shortly. She further reported on the West Victorville Recharge Banking Project groundbreaking on June 10, 2026.
   c. Directors' Reports
   Dir. Martinez asked about the need for legislative advocacy in Sacramento, CA.
   Dir. McKenzie reported on the Landers Homestead Valley Association monthly meeting she attended on June 8, 2026. She noted her ballot for the Road District Assessment has been mailed.
   Dir. Close-Dees reported on the new required SB 827 Financial and Financial training she completed on-line.
   Dir. Aldridge reported on the June 10, 2026 Joshua Basin Water District Board of Directors meeting he attended. He further reported on the Mojave Water Agency Technical Advisory Committee meeting he attended on June 4, 2026.

11. **ADJOURNMENT**
Vice President Aldridge adjourned the meeting at 7:11 p.m.

Approved by:

Megan Close-Dees, Secretary of the Board

MSC[1] – Motion made, seconded and carried.

Official Seal