

## BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

### BOARD OF DIRECTORS' SPECIAL MEETING MINUTES

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285



November 4, 2025  
Time – 4:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87377561043?pwd=sEVYUTpzlx7HilxvIX76AhgID6lrCk.1>

Passcode: 229409

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 873 7756 1043

Passcode: 229409

#### CALL TO ORDER

President McKenzie called the meeting to order at 4:03 pm.

#### PLEDGE OF ALLEGIANCE

Led by Director Dir. Aldridge.

#### ROLL CALL

Directors present: JoMarie McKenzie  
Megan Close-Dees  
William Aldridge  
Rodney Miller-Boyer

Directors Absent: John Burkhart – absent w/prior notice

Staff present: Marina West  
David Rewal  
Tom Holliman, PE, Agency Engineer  
Scott Nelson, Starting Line Advisory, Consultant  
Adan Ortega & Susan Allen, Ortega Strategies Group


Public Present: Following Roll Call, 0 member(s) of the public indicated they were participating via teleconference. 1 members of the public were present in the meeting room.

November 4, 2025 Board of Directors' Special Meeting Minutes

Approved December 9, 2025

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## APPROVAL OF AGENDA

Director Close-Dees made motion to approve the agenda as presented. Director Aldridge seconded.  proved.

## Discussion and Action Items -

### 1. Public Workshop No. 4 – 2025 Rate Study (5-year period commencing 2026)

GM West introduced the purpose of Public Workshop No. 4. Noting an error in the total number of meters billed was discovered following the September 9, 2025 Public Workshop No. 3 during which the Board concurred on one of the rate schedules proposed and staff was directed to schedule the Public Hearing. The error in meter counts being significant led to additional workshops to discuss and find concurrence on a new rate schedule.

GM West introduced Ms. Mares of NBS Government Finance Group to lead the Board through a series of rate schedules beginning with the original table agreed to on September 9, 2025.

Ms. Mares presented several rate cases to the Board for review and discussion and answered questions of the Board.

 Mr. Holliman also noted that it is important to push it up to level off and then gradual increases over time that are manageable to the customer.

#### Public Comment:

One member of the public stated he thought the increase was reasonable. He also stated that gradual increases are better than a shock to the bill.

**Motion No. 25-056** Motion to adopt 60% Basic Service Charge/40% Consumption Rate distribution model for the Prop. 218 Notice to be prepared for the December 2025 meeting.

JoMarie McKenzie	Y
Megan Close-Dees	Y
John Burkhart	Absent
William Aldridge	Y
Rodney Miller-Boyer	Y

**MSC<sup>1</sup> (Miller-Boyer/Close-Dees) unanimously approved.**

### 2. Resolution No. 25R-16 Establishing Criteria for Financial Reserves

GM West gave the staff report as presented in the Agenda noting that the only section of the reserve policy being recommended for adjustment is the Operations and Maintenance Reserve account by adjusting the amount down to 90-days from 180-days. GM West introduced accountant Nelson for additional input and clarification.

 Mr. Nelson answered various questions of the Board of Directors.

Public Comment: None.

**Motion No. 25-057** Motion to adopt Resolution No. 25R-16 Establishing Criteria for Financial Reserves.

JoMarie McKenzie Y  
Megan Close-Dees Y  
John Burkhardt Absent  
William Aldridge Y  
Rodney Miller-Boyer Y  
**MSC<sup>1</sup> (Aldridge/Miller-Boyer) unanimously approved.**

**3. Public Comment Period**

None.

**4. Items for Next or Future Agenda**

None.

**5. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report – Reported that the November 18, 2025 Special Meeting will not be held and the next meeting will be December 9, 2025.
- b. Director Reports  
Dir. Miller-Boyer – Director Miller-Boyer reported on the defensive driving course he completed on-line.

**6. Adjournment**

President McKenzie adjourned the meeting at 5:15 pm.

Approved by:

  
JoMarie McKenzie, President of the Board

**MSC<sup>1</sup> – Motion made, seconded and carried**

  
Official Seal