



BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel

Standing Committee Meeting Minutes

Committee Members: Director McKenzie & Director Burkhart

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**June 3, 2025
Time – 4:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87181356574?pwd=7lI3Q4tXkek1fqYCisIWxuDzuR2icf.1>

OR

TELECONFERENCE LINE THRU ZOOM

1-869-900-6833

Webinar ID: 871 8135 6574

Passcode: 022238

CALL TO ORDER

Chair McKenzie called the meeting to order at 4:00 pm.

PLEDGE OF ALLEGIANCE

Led by John Burkhart.

ROLL CALL

Directors present: JoMarie McKenzie
John Burkhart

Staff present: Marina West
David Chapman

Public Present: Following Roll Call, 0 member(s) of the public indicated they were participating via teleconference. 0 members of the public were present in the meeting room. Director Aldridge was present in the meeting room as observers only.

APPROVAL OF AGENDA

Director Burkhart moved and Chair McKenzie seconded.

Discussion and Action Items -

- 1. Public Workshop No. 1 – Adopt Resolution No. 25R-XX Fixing and Adopting the Budget for Fiscal Year 2025-2026 for the Bighorn-Desert View Water Agency.**

GM West introduced Mr. Scott Nelson, CPA with Starting Line Advisory who has prepared the draft budget. Mr. Nelson gave a PowerPoint presentation and invited questions from the Committee.

Mr. Nelson began his presentation by reviewing key revenue and expenses. The total revenue budget is \$2.75M with assumption that charges for water will be 3%. The rate study is not finished so we used same rate of increase from prior rate study. Property taxes presumed a 2% increase. The budget only presumes one meter installation per year. Interest revenue projects a decrease of about 20% based on planned capital spending and lowering interest rates. Next Mr. Nelson reviewed expense projections with a 3% general inflation and 10% health care and 5% for fuel and energy. The approved 3.5% Cost-of-Living Adjustment and the vacant "third" Customer Service position will be unfunded in FY2025/26. Mr. Nelson's reviewed the net income gained from budget is expected to be \$423,900.

Mr. Nelson reviewed the cash reserves balance expected at the end of FY2025/26. Mr. Nelson answered questions of the Committee.

GM West reviewed the capital schedule and grant contributions. Noting that a few changes will be made to the final budget. First, the capital budgets for both the B1/B2 Tank Rehabilitation and the Goat Mtn. Well 13 Development and Testing will be adjusted down to reflect actual bids received. Second, the GMW3 Pump Replacement on the capital schedule is actually for Goat Mtn. Well No. 13.

Public Comment:
None.

2. Update on 2025 Rate Study

GM West gave the update stating that the consultant, NBS, has been provided three calendar years of consumption data as well as a revised schedule of capital projects through 2036 that will be input to the long-term financial model.

Public Comment:
None.

3. Status of Delinquent Accounts and Property Tax Lien Process for Tax Year 2025

AGM Chapman gave the staff report as provided in the agenda packet as well as a Powerpoint presentation. He reported that there are 123 accounts with a total balance of \$70,366.06. He next reviewed the schedule for the 2025 lien processes.

Public Comment:
None.

4. Consent Items –

- a. FPREP Committee Meeting Minutes **March 18, 2025**
- b. FPREP Cancellation Notice May 6, 2025
- c. PARS February, March and April 2025 Statements

Recommended Action:

Approve as presented.

Director Burkhart moved to and Chair McKenzie seconded approval of consent calendar as presented.

5. Public Comment Period

None.

6. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- 1. Committee Members' Comments/Reports –
 - a. Dir. McKenzie attended and reported on *The Pelican Club* dinner on June 2, 2025.
- 2. General Manager's Report – GM West reported that she will be attending the Landers Association Meeting on Monday, June 9, 2025.
- 3. Assistant General Manager Report – AGM Chapman reported on a course he attended regarding Artificial Intelligence.

7. Items for Next or Future Agenda

None.

8. Adjournment

Chair McKenzie adjourned the meeting at 5:47 pm.

Approved by:


JoMarie McKenzie, Committee Chair

