



BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel Standing Committee Meeting Minutes

Committee Members: Director McKenzie & Director Burkhart

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284**

**March 18, 2025
Time – 4:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87985359854?pwd=NuGh50ixuTQfakma28l4dSgAlWdL6i.1>

Passcode: 442627

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 832 2335 1904

Passcode: 442627

CALL TO ORDER

Chair McKenzie called meeting to order at 4:22pm

PLEDGE OF ALLEGIANCE

Led by Director Burkhart

ROLL CALL

Directors present: JoMarie McKenzie
John Burkhart

Staff present: Daniel Best
Marina West

Public Present: Following Roll Call, 0 member(s) of the public indicated they were participating via teleconference. 0 members of the public were present in the meeting room. Two Directors were present in the meeting room as observers only, Director Chapman and Director Aldridge.

APPROVAL OF AGENDA

Director Burkhart moved and Chair McKenzie seconded.

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Approved ~~May 6, 2025~~ June 3, 2025
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Discussion and Action Items -

1. Review Social Security Index Cost-of-Living Adjustment (COLA) for 2025 and Discuss Fiscal Year 2025/26 Cost-of-Living Adjustment to the Range and Step Scale for Staff and General Manager

AGM Best presented the staff report and a brief power point presentation. AGM Best answered questions from the Committee including total overall cost for each percentage presented, including expenses and wages. Committee recommended that the 3.5% option be brought to the full board for consideration.

2. Discuss Staffing Strategies for the Agency

AGM Best discussed staffing strategies with the Committee and proposed strategies to ensure the Agency is staffed up for potential retirements and employee turnover. Committee asked about the effects on the budget and AGM Best explained that due to the vacancy, that the Agency would not see any negative impact due to employee overlap in preparation for retirements.

3. Consent Items –

- a. FPREP Committee Meeting Minutes **January 21, 2025**
- b. PARS December 2024 and January 2025 Statements

Recommended Action:

Approve as presented.

Director Burkhart moved to and Chair McKenzie seconded approval of consent calendar as presented.

4. Public Comment Period

None.

5. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- 1. Committee Members' Comments/Reports – None
- 2. General Manager's Report – None
- 3. Assistant General Manager Report – None

6. Adjournment

Chair McKenzie adjourned the meeting at 4:45pm.

Approved by:


JoMarie McKenzie, Committee Chair

Official Seal

