



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

October 8, 2024  
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE  
PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85052081388?pwd=ojb9nRGjqwnco6vs2Y5y9SfbPJXPlc.1>

Passcode: 125685

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 850 5208 1388

Passcode: 125685

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF AGENDA**

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

- 1. Presentation of the Agency Financial Audit for Fiscal Year 2023-2024 by the Independent Certified Public Accounting Firm of CJ Brown & Company CPAs**

That the Board considers taking the following action(s):

1. Board to receive and file the Agency Financial Audit for fiscal year 2023-2024 conducted by CJ Brown & Company CPAs.

**2. Resolution No. 24R-XX A Resolution of the Board of Directors of The Bighorn-Desert View Water Agency Adopting an Increased Basic Facilities Charge (Water Capital Fee) For Water Meter Sizes Ranging From 3/4-inch to 10-Inch**

That the Board considers taking the following action(s):

1. Adopt Resolution No. 24R-XX A Resolution of the Board of Directors of The Bighorn-Desert View Water Agency Adopting an Increased Basic Facilities Charge (Water Capital Fee) For Water Meter Sizes Ranging From 3/4-inch to 10-Inch and include on the Agenda at the next regular Board of Directors Meeting.

**3. Resolution No. 24R-XX A Resolution of the Board of Directors of The Bighorn-Desert View Water Agency Adopting a Conflict of Interest Code (2024 Biennial Review-Amended)**

That the Board considers taking the following action(s):

1. Adopt Resolution No. 24R-XX A Resolution of the Board of Directors of The Bighorn-Desert View Water Agency Adopting a Conflict of Interest Code (2024 Biennial Review-Amended)

**4. Approve Purchase of two 2025 Chevy 1500 Pickup Truck for Operations Staff for Approximately \$105,725.55**

That the Board considers taking the following action(s):

1. Approve Purchase of 2 new 2025 Chevrolet 1500 Pickup Trucks for Operations Staff for Approximately \$105,725.55

**5. 2024 Review: Code of Conduct for Members of the Agency Board of Directors (Resolution No. 13R-15)**

Information Only. Board to review Code of Conduct and sign receipt documenting the review.

**6. Authorize Issuance of Professional Services Agreement to LRE Water to Assist with Preparation of Well Development Technical Specifications for the Goat Mountain Replacement Well Project in the amount of \$22,000; and Authorize staff to prepare specifications and authorize publication of Notice Inviting Bids for Contract No. PWC24-001 Development and Testing of Goat Mountain Production Well No. 13.**

That the Board considers taking the following action(s):

1. Authorize Issuance of Professional Services Agreement to LRE Water to Assist with Preparation of Well Development Technical Specifications for the Goat Mountain Replacement Well Project in the amount of \$22,000; and Authorize staff to prepare specifications and authorize publication of Notice Inviting Bids for Contract No. PWC24-001 Development and Testing of Goat Mountain Production Well No. 13.
  
7. **Pipeline Improvements and Consolidation Project (PI/C) Professional Services Agreement with Fomotor Engineering - Authorize Change Order No. 1 to Professional Services Agreement with Fomotor Engineering for \$22,000 to Provide 14 Plat Maps and Legal Descriptions for Identified Private Easements and \$10,000 for Unspecified “On-Call Services” for the Pipeline Improvements and Consolidation Project (PI/C)**

That the Board considers taking the following action(s):

1. Pipeline Improvements and Consolidation Project (PI/C) Pipeline Improvements and Consolidation Project (PI/C) Professional Services Agreement with Fomotor Engineering - Authorize Change Order No. 1 to Professional Services Agreement with Fomotor Engineering for \$22,000 to Provide 14 Plat Maps and Legal Descriptions for Identified Private Easements and \$10,000 for Unspecified “On-Call Services” for the Pipeline Improvements and Consolidation Project (PI/C)
  
8. **Pipeline Improvements and Consolidation Project (PI/C) Professional Services Agreement with Monument ROW - Authorize Change Order No. 1 for \$20,000 to Obtain Land Patent Records to Complete Phase 1 – *Strategy for Acquisition of R/W for the Pipeline Improvement and Consolidation Project Summary Report*; and Change Order No. 2 for \$144,000 to Provide Services to Pursue Fourteen (14) Private Easement Deeds for the Under**

That the Board considers taking the following action(s):

1. Pipeline Improvements and Consolidation Project (PI/C) Professional Services Agreement with Monument ROW - Authorize Change Order No. 1 for \$20,000 to Obtain Land Patent Records to Complete Phase 1 – *Strategy for Acquisition of R/W for the Pipeline Improvement and Consolidation Project Summary Report*; and Change Order No. 2 for \$144,000 to Provide Services to Pursue Fourteen (14) Private Easement Deeds for the Under
  
9. **Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the

Public or member of the Board requests that the item be held for discussion or further action.

- a. Board Meeting Minutes
  - 1. August 13 2024
- b. Financial Statements
  - 1. Balance Sheet(s) – July, August 2024
  - 2. Budget Sheet(s) – July, August 2024
- c. Receive and File Disbursements – August, September 2024
- d. Service Order Report – July 2024
- e. BDV Production Report for – August 2024
- f. Goat Mountain Production Report for – August 2024
- g. Receive and File Committee Meeting Minutes
  - 1. Finance Committee (FPREP) July 16 2024
  - 2. Engineering Committee (PLEGs) June 18 2024
- h. Adopt Resolution No. 24R-14 Establishing the Agency’s Investment Policy

Recommended Action:  
Approve as presented.

**10. Matters Removed from Consent Items**

**11. Public Comment Period**

Any person may address the Board on any matter within the Agency’s jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**12. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report
- b. Assistant General Manager Report
- c. Director Reports

**13. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00

A.M. to 4:30 P.M., Monday through Thursday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

### **Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June 12, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Landers Association Monthly Meeting – Meets 1<sup>st</sup> Monday of each month at 5pm