



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING MINUTES

**BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285**

**August 13, 2024  
Time – 6:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE  
PUBLIC WISHING TO PARTICIPATE REMOTELY**

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/813713300697?pwd=3QJLBfHTqVugPjQDfVDL3j1p0FOmTi.1>

**Passcode: 104335**

**OR**

**TELECONFERENCE LINE THRU ZOOM**

**1-669-900-6833**

**Webinar ID: 846 1577 6933**

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### CALL TO ORDER

President McKenzie called the meeting to order at 6:00pm

### PLEDGE OF ALLEGIANCE

Led by John Burkhart

### ROLL CALL

Directors present: JoMarie McKenzie  
Megan Close-Dees  
David Chapman  
John Burkhart  
William Aldridge

General Counsel: Steven Kennedy - Remote

Staff present: Marina West  
Daniel Best  
Rosalind Paulino

Public Present: Following Roll Call, 0 member of the public indicated they were participating via teleconference. 1 members of the public were present in the meeting room.

### APPROVAL OF AGENDA

## **Discussion and Action Items**

### **Closed Session**

#### **1. Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4)

Closed session began 6:02

#### **2. Closed session report 6:52**

The report from Closed Session was that Director Aldridge and Director Chapman were appointed to an Ad Hoc Committee to work with the General Manager on this issue.

#### **3. Review Draft Resolution No. 24R-XX A Resolution of the Board of Directors of The Bighorn-Desert View Water Agency Adopting an Increased Basic Facilities Charge (Water Capital Fee) For Water Meter Sizes Ranging From 3/4-inch to 10-Inch**

GM West presented the staff report and provided detailed insight into the mechanism used to gauge cost increases. GM West explained when a meter is purchased, ranging from 3/4-inch to 10-inches, the agency applies a connection fee, also known as the basic facilities charge. The formula that the agency is based on the Engineering News-Record cost index, provided by NBS Government Finance Group. The 5-year average in the month of August was 3.45%.

Director Aldridge mentioned the possible removal of the 3/4 due to new meters being installed are 1". GM West noted we will take a look at that going into the next review.

That the Board considers taking the following action(s):

1. Review Draft Resolution No. 24R-XX A Resolution of the Board of Directors of The Bighorn-Desert View Water Agency Adopting an Increased Basic Facilities Charge (Water Capital Fee) For Water Meter Sizes Ranging From 3/4-inch to 10-Inch and include on the Agenda at the next regular Board of Directors Meeting.

#### **Public Comment – None**

#### **Motion No. 24-036**

1. Director Close-Dees made a motion to Review Draft Resolution No. 24R-XX A Resolution of the Board of Directors of The Bighorn-Desert View Water Agency Adopting an Increased Basic Facilities Charge (Water Capital Fee) For Water Meter Sizes Ranging From 3/4-inch to 10-Inch and include on the Agenda at the next regular Board of Directors Meeting. Director Chapman seconded the motion.

|                  |   |
|------------------|---|
| JoMarie McKenzie | Y |
| Megan Close-Dees | Y |
| David Chapman    | Y |
| John Burkhart    | Y |
| William Aldridge | Y |

**MSC<sup>1</sup> (Close-Dees/Chapman) Unanimously approved.**

**4. Annual Disclosure of Reimbursements for fiscal year 2023/24 per Resolution No. 19R-02.**

That the Board considers taking the following action(s):

Receive and file the annual disclosure of reimbursements for fiscal year 2023/24.

GM West presented the expense reimbursement chart of employees who were reimbursed for any charge that was \$100 or greater for the fiscal year of 2023/24. GM West answered questions of the Board related to the charges.

**Public Comment Period – None**

**Motion No. 24-037**

Director Chapman made a motion approve Annual Disclosure of Reimbursements for fiscal year 2023/24 per Resolution No. 19R-02. Director Burkhart seconded the motion.

|                  |   |
|------------------|---|
| JoMarie McKenzie | Y |
| Megan Close-Dees | Y |
| David Chapman    | Y |
| John Burkhart    | Y |
| William Aldridge | Y |

**MSC<sup>1</sup> (Chapman/Burkhart) Unanimously approved.**

**5. Consent Items - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.**

- a. Board Meeting Minutes**
  - 1. June 11 2024
- b. Financial Statements**
  - 1. Balance Sheet(s) – June 2024
  - 2. Budget Sheet(s) – June 2024
- c. Receive and File Disbursements – July 2024**
- d. Service Order Report – June 2024**

- e. BDV Production Report for – July 2024
- f. Goat Mountain Production Report for – July 2024
- g. Receive and File Committee Meeting Minutes
  - 1. Finance Committee (FPREP) February 20 2024
  - 2. Engineering Committee (PLEGs) March 19 2024
  - 3. Finance Committee (FPREP) May 21 2024

Recommended Action:  
Approve as presented.

**Motion No. 24-038**

Director Close-Dees made a motion approve consent calendar a - g as presented Director Burkhart seconded the motion.

|                  |   |
|------------------|---|
| JoMarie McKenzie | Y |
| Megan Close-Dees | Y |
| David Chapman    | Y |
| John Burkhart    | Y |
| William Aldridge | Y |

**MSC<sup>1</sup> (Close-Dees/Burkhart) Unanimously approved.**

**Matters Removed from Consent Items – None.**

**Public Comment Period – None.**

**6. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report – GM West reported that CSDA Fall Conference Conflicts with September Meeting and we plan to cancel the September Regular Board Meeting. If needed, we would schedule a SPECIAL Board of Directors Meeting before the October Meeting. Morongo Basin Pipeline Commission Meeting will be September 17<sup>th</sup> at 2:00 pm at Hi-Desert Water District.
- b. Assistant General Manager Report – None.
- c. Director Reports-

Director Aldridge – Summarized the BIA Southern California Water Conference and summarized T.A.C. (Technical Advisory Committee) presentation on the current condition of MWA’s pipeline and corrosive issues.

Director Chapman – Summarized the BIA Southern California Water Conference. Metropolitan Water sold 2.3 million acre feet historically, only 1.3 million acre feet in 2024 and shows the progress we are making in conservation. Director Chapman also summarized T.A.C. (Technical Advisory Committee) and the adjudication of the sub basins managed by Mojave Water Agency.

Director Burkhart – None.

Director Close-Dees – Summarized the BIA Southern California Water Conference and was pleased to hear that entities are working together and collaborating instead of fighting over water rights like in the past.

Director McKenzie – Summarized the BIA Southern California Water Conference most threats are opportunistic, need to improve on the infrastructure and not just software. Threats can be activated up to a year after infecting your system.

**7. Adjournment**

President McKenzie adjourned the meeting at 7:45pm

Approved by:

  
David Chapman, Secretary of the Board

**MSC<sup>1</sup> – Motion made, seconded and carried**



**Official Seal**