



# BIGHORN-DESERT VIEW WATER AGENCY

*Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

**Finance/Public Relations/Education and Personnel**

**Standing Committee Meeting Minutes**

**Committee Members: Director McKenzie & Director Burkhart**

**BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92284**

**May 21, 2024  
Time – 4:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

OR

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89941878549?pwd=cVVlZFJCRzVHemZNeU8vdHJkOWQrZz09>

Passcode: 636537

Or

Dial: 1-669-900-6833

Webinar ID: 899 4187 8549

Passcode: 636537

## CALL TO ORDER

Chair McKenzie called the meeting to order at 4:00pm.

## PLEDGE OF ALLEGIANCE

Led by

## ROLL CALL

Directors Present: Chair McKenzie  
Director Burkhart

Staff Present: Marina West  
Daniel Best

Public Present: Following Roll Call, 1 member(s) of the public indicated they were participating via teleconference. 4 members of the public were present in the meeting room

## APPROVAL OF AGENDA

Director Burkhart moved to approve the Agenda as presented. Seconded by Chair McKenzie.

- 1. Public Workshop No. 1: Draft Budget for Fiscal Year 2024/2025 for the Bighorn-Desert View Water Agency**

AGM Best provided a presentation on the draft budget for FY24/25 including a prior year actuals and current year projections and how that feeds into the FY24/25 budget. AGM Best explained that the budget is showing a deficit for FY24/25, but giving the current economic some line item proposed amounts were conservative. Basic facilities charge and interest earned are two line items that fluctuate and can affect the bottom line. Actual projected interest earnings for 23/24 were much greater than the adopted budget. GM West explained that her intent is to present a conservative budget, which led to the deficit. Chair McKenzie asked how the deficit would be funded and GM West explained that we would utilize our reserves for any budget shortfalls or emergencies. She also talked about how capital projects are funded reserves and that can fluctuate depending on the amount of capital outlay needed as projects increase or decrease. AGM Best noted that the Agency is still on target of meeting the reserve policy and projected to maintain that until FY26/27. It was also noted that a rate study will be conducted in FY24/25.

2. **Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
  - a. FPREP Committee Meeting Minutes **March 19, 2024**
  - b. PARS February and March 2024 Statement

Recommended Action:  
Approve as presented.

*Committee approved the Consent Item(s) a to b.*

3. **Public Comment Period**  
None.

4. **Verbal Reports - Including Reports on Courses/Conferences/Meetings.**  
GM West mentioned the "Water Education Festival" will be held on May 30<sup>th</sup> at La Contenta Middle School.

5. **Adjournment**  
Chair McKenzie adjourned the meeting at 5:08pm

Approved by:

  
JoMarie McKenzie, Committee Chair

Official Seal

