



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

May 14, 2024  
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE  
PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85197996231?pwd=VXZJNUVjNXhhN3E4RWdoUnFEMjMzUT09>

Passcode: 968725

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 838 8967 7726

Passcode: 968725

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE FOR PAST PRESIDENT MRS. TERRY BURKHART**

**ROLL CALL**

**APPROVAL OF AGENDA**

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

**1. Resolution No. 24R-07 Adopting the Employee Handbook for the Purposes of Establishing the Rules and Procedures for the Conduct of Personnel/Human Resources Matters – Update to Current Best Practices**

**RECOMMENDATION TO BOARD OF DIRECTORS**

That the Board considers taking the following action(s):

1. Adopt Resolution No. 24R-07 Adopting the Employee Handbook for the Purposes of Establishing the Rules and Procedures for the Conduct of Personnel/Human Resources Matters.

**1. Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board Meeting Minutes
  1. April 09 2024 and April 20 2024
- b. Financial Statements
  1. Balance Sheet(s) – March 2024
  2. Budget Sheet(s) – March 2024
  3. Quarterly Investment Report for period ending Q1 2024
- c. Receive and File Disbursements – April 2024
- d. Service Order Report – March 2024
- e. BDV Production Report for – April 2024
- f. Goat Mountain Production Report for – April 2024
- g. Receive and File LAFCO 3265 – Certificate of Completion and Related CA Board of Equalization Statement Completing the Annexation of Assessor Parcel Number 0631-071-29 into the Boundaries of the Bighorn-Desert View Water Agency

That the Board considers taking the following action(s):

1. Receive and file the San Bernardino Local Agency Formation Commission Action No. LAFCO 3265 – Annexation to the Bighorn-Desert View Water Agency and its Improvement Zone CSA 70 W-1 (Assessor Parcel Number 0631-071-29) and
  2. Receive and file the California Board of Equalization Receipt of Statement(s) as required to complete LAFCO 3265 Actions.
- h. Receive and File Finance Committee (FPREP) Minutes January 16 2024

Recommended Action:  
Approve as presented.

**2. Matters Removed from Consent Items**

**3. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**4. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report
- b. Assistant General Manager Report
- c. Director Reports

**5. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Thursday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

**Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Landers Association Monthly Meeting – January 8<sup>th</sup>, April 8<sup>th</sup>, July 8<sup>th</sup>, October 7<sup>th</sup>, at 5pm.