



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING MINUTES

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

April 09, 2024
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83889677726?pwd=dkJCZmREb1FuTzI5TGRHMmtrcEtpQT09>

Passcode: 197494

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 838 8967 7726

Passcode: 126316

CALL TO ORDER

President McKenzie called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

Led by Mr. Tom Floen

ROLL CALL

Directors present: JoMarie McKenzie
Megan Close-Dees
David Chapman
William Aldridge

Directors Absent: John Burkhart

Staff present: Marina West
Daniel Best

Public Present: Following Roll Call, 1 member(s) of the public indicated they were participating via teleconference. 2 members of the public were present in the meeting room

APPROVAL OF AGENDA

Motion No. 24-019

Director Close-Dees made motion and Director David Chapman seconded.

JoMarie McKenzie	Y
Megan Close-Dees	Y
David Chapman	Y
William Aldridge	Y

Absent: John Burkhart

MSC¹ (Close-Dees/Chapman) unanimously approved.

Public comment: None.

- Fiscal Year 2024/25 Cost-of-Living Adjustment to the Range and Step Scale for Staff and the General Manager – Resolution No. 24R-05 Authorizing a 3.2% COLA and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook**

AGM Best presented the staff report and answered questions from Board of Directors.

Director Aldridge mentioned that we need to stay current with COLA and remain competitive to attract good employees. AGM Best did explain that the Finance (FPREP) committee did review and recommended the COLA be taken to the full board at 3.2% to remain consistent with SSI. AGM Best also mentioned the COLA is a way to keep our step scale up to date and employees do have the ability to earn over the 3.2% COLA with a satisfactory performance review.

Motion No. 24-020

Director Chapman made motion and Director Aldridge seconded.

JoMarie McKenzie	Y
Megan Close-Dees	Y
David Chapman	Y
William Aldridge	Y

Absent: John Burkhart

MSC¹ (Chapman/Aldridge) unanimously approved.

Public comment: Tom Floen asked if employees has the ability to earn additional salary given the pass a certification or obtain education. AGM Best explained that is all part of the performance review, which would give the opportunity to increase compensation as a reward for effort.

2. Public Hearing: Ordinance No. 24O-01 – An Ordinance of the Board of Directors of Bighorn-Desert View Water Agency Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto

AGM Best gave a verbal staff report on the history of this item and the options the Board of Directors` has regarding this ordinance.

Motion No. 24-021

Director Chapman made motion and Director Close-Dees seconded.

Roll Call: JoMarie McKenzie Y
Megan Close-Dees Y
David Chapman Y
William Aldridge Y

Absent: John Burkhart

MSC¹ (Chapman/Close-Dees) unanimously approved.

Public comment: None.

3. Chapter 8 Sale of Tax-Defaulted Property: Receive and File Application to Purchase Tax Defaulted Property from County of San Bernardino for Properties of Interest to Bighorn-Desert View Water Agency (APN: 0629-081-03 and 0629-282-10 and 0629-292-12)

AGM Best presented the staff report and supporting documents regarding the location and possible future use of the properties to benefit the Agency.

Director Chapman asked how much the properties were being sold for. AGM Best explained that is depends on the taxes that are owed on the property, but historically they have not been over \$10,000.00. Also, the property owner can come in last minute and pay taxes owed, so if we pursue acquiring these properties it is not guaranteed.

Motion No. 24-022

Director Aldridge made motion and Director Close-Dees seconded.

JoMarie McKenzie Y
Megan Close-Dees Y
David Chapman Y
William Aldridge Y

Absent: John Burkhart

MSC¹ (Aldridge/Close-Dees) unanimously approved.

Public comment: Tom Floen explained that planning for the future is important and he is happy to see the Agency doing so.

1. Consent Items - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board Meeting Minutes
 - 1. March 12 2024
- b. Financial Statements
 - 1. Balance Sheet(s) – February 2024
 - 2. Budget Sheet(s) – February 2024
- c. Receive and File Disbursements – March 2024
- d. Service Order Report – February 2024
- e. BDV Production Report for – March 2024
- f. Goat Mountain Production Report for – March 2024
- g. Resolution 24R-05 Authorizing Investment of Monies into the Local Agency Investment Fund (LAIF)

Recommended Action:
Approve as presented.

Motion No. 24-023

Director Chapman made motion and Director Close-Dees seconded.

Roll Call: JoMarie McKenzie Y
 Megan Close-Dees Y
 David Chapman Y
 William Aldridge Y

Absent: John Burkhart

MSC¹ (Chapman/Close-Dees) unanimously approved.

Public comment: None.

2. Matters Removed from Consent Items None.

3. Public Comment

None.

4. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report – PLEGS Cancellation due committee members heading to Sacramento with GM West for legislative duties.
- b. Assistant General Manager Report – AGM Best introduced Rosalind Paulino our new employee at the Agency.
- c. Director Reports
Director Chapman – TAC Meeting – Chapman summarized the Technical Advisory Committee item regarding the “B.I.G.”(Barstow International Gateway) project.

Director Close-Dees – TAC – Close-Dees summarized the Technical Advisory Committee item on ephemeral wash inflow that Mojave Water Agency presented and how they are working gathering more data to study the effects of these washes on the water table.

JoMarie McKenzie – Landers Association Meeting – McKenzie mentioned that the association is looking at moving the date from Saturday to Monday nights which would provide more opportunities for Fire, Sheriff, etc. to attend and speak.

William Aldridge – Aldridge Summarized the Defensive Driving class and Anti-Harassment training that he recently completed at the Agency.

5. Adjournment

President McKenzie Adjourned the meeting at 7:00

Approved by:


David Chapman, Secretary of the Board

Official Seal

