



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**February 13, 2024
Time – 6:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84180575503?pwd=VzIYT1R3QU5sQXRXK0JGQUxYN3QxUT09>

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OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 841805503

Passcode: 057827

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

- 1. Resolution No. 24R-XX Bighorn-Desert View Expressing Appreciation for Outstanding Public Service by Director Craig Dicht**

That the Board considers taking the following action(s):

1. Adopt Resolution No. 24R-XX Expressing Appreciation for Outstanding Public Service by Director Craig Dicht.
2. **Modify Agency Business Hours to Monday through Thursday and Modify Employee Work Schedule to a “4/10 Workweek”**

That the Board considers taking the following action(s):

1. Motion to Modify Agency Business Hours to Monday through Thursday and Modify Employee Work Schedule to a “4/10 Workweek”
3. **Review Draft Resolution No. 24R-XX Adopting an Increased Basic Facilities Charge (Water Capital Fee) for Water Meter Sizes 3/4 –inch to 10-inch**

That the Board considers taking the following action(s):

1. Agendize for the March 12, 2024 Regular Board of Directors’ Meeting to adopt Resolution No. 24R-XX Adopting an Increased Basic Facilities Charge (Water Capital Fee) for Water Meter Size Ranges ¾-inch to 10-inch.
4. **Discussion Item – Board of Directors` Reports**

No Action – Information and Discussion Only

Discussion of Directors` report format as described in Resolution No. 18R-02 Policy for Reimbursement of Actual and Necessary Expenses.

5. **Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
 - a. Board Meeting Minutes, January 09, 2024, January 23, 2024
 - b. Financial Statements
 1. Balance Sheet(s) – December 2023
 2. Budget Sheet(s) – December 2023
 3. Quarterly Investment Report for period ending Q4 2023
 - c. Receive and File Disbursements – January 2024
 - d. Service Order Report – December 2023
 - e. BDV Production Report for – January 2024

f. Goat Mountain Production Report for – January 2024

Recommended Action:

Approve as presented.

6. Matters Removed from Consent Items

7. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

8. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report
2. Assistant General Manager Report
3. Director Reports

9. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary

aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Landers Association Monthly Meeting – January 8th, April 8th, July 8th, October 7th, at 5pm.



**RESOLUTION NO. 24R-XX
A RESOLUTION OF THE
BIGHORN-DESERT VIEW WATER AGENCY
EXPRESSING APPRECIATION FOR OUTSTANDING
PUBLIC SERVICE BY CRAIG DICT**

WHEREAS, Craig Dicht has served on the Board of Directors since February 2021, dedicating time to making our communities a better place and our Agency a model for others to follow; and

WHEREAS, Craig Dicht, as an active member of the Board of Directors served on the Finance/Public Relations/Personnel/Education Standing Committee as well as several Ad Hoc Committees addressing specific issues such as "illegal Cannabis cultivation and water consumption trends", appointment of general counsel, and "management succession planning"; and

WHEREAS, during the most difficult engagements with the public, Craig Dicht, fairly applied his analysis of both sides of an issue whether it be an inappropriately placed fence or a challenging customer complaint; and

WHEREAS, Craig Dicht, as a member of the Board of Directors is to be credited with his active engagement, planning and leadership in various outreach activities to champion the work of the Agency in meeting the needs of the communities we serve. These activities include but not limited to:

- Giant Rock Clean-up;
- Water Education Festival at La Contenta Middle School; and
- Morongo Basin Orchid Festival;

NOW, THEREFORE, BE IT RESOLVED that the Bighorn-Desert View Water Agency does hereby commend Craig Dicht for his legacy of dedication, enthusiasm and outstanding public service given to the local communities of Landers, Flamingo Heights and Johnson Valley.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 13th day of February 2024.

By _____
JoMarie McKenzie, President of the Board

ATTEST:

By _____
David Chapman, Board Secretary

Official Seal

**BIGHORN-DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: February 13, 2024

To: Board of Directors

Budgeted: N/A

Budgeted Amount:

Cost: Est. \$11,000 first year

From: Daniel Best

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Modify Agency Business Hours to Monday through Thursday and Modify Employee Work Schedule to a “4/10 Workweek”

SUMMARY

Assistant General Manager Best met with staff as part of a benchmarking/organizational restructure assessment and as a result, a schedule change was identified as an area of improvement the Agency can quickly implement at a relatively low cost. The proposed schedule has been highlighted in many studies to increase productivity, mental health, employee satisfaction, recruitment and potentially decrease operational costs.

Neighboring Agency’s Hi-Desert Water District and Joshua Basin Water District have already transitioned to a “4/10 Workweek”.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Motion to Modify Agency Business Hours to Monday through Thursday and Modify Employee Work Schedule to a “4/10 Workweek”.

BACKGROUND/ANALYSIS

Assistant General Manager Best met with staff as part of a benchmarking/organizational restructure assessment and as a result, a schedule change was identified as an area of improvement the Agency can quickly implement with a relatively low cost. The proposed schedule has been highlighted in many studies to increase productivity, mental health, employee satisfaction, recruitment and potentially decrease operational costs.

Staff schedule will be 7:00am to 5:30pm Monday-Thursday. Office hours (Open to the Public) will be 8:00am-4:30pm Monday-Thursday, allowing for staff to perform important, detailed tasks at the beginning and end of each work day. These can be adjusted as needed to accommodate the

needs of staff and the public. The Agency will continue to have on-call staff available to report to emergencies 24 hours a day 365 days a year should the need arise.

FISCAL IMPACT

Proposed schedule change will have various impacts on the budget. Employees will now receive an additional 2 hours of holiday pay per holiday observed. Currently, Bighorn-Desert View Water Agency Observes 11 Holidays per year, which results in 22 hours per year per employee.

PRIOR RELEVANT BOARD ACTION(S)

None.

**BIGHORN-DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: February 13, 2024

To: Board of Directors

Budgeted: Developer Paid Costs

Budgeted Amount: N/A

Cost: TBD by Board Action

Funding Source: New Meter Sales

From: Daniel Best

General Counsel Approval: Obtained

CEQA Compliance: N/A

Subject: Review Draft Resolution No. 24R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges from 3/4-inch to 10-inch

SUMMARY

Annually staff evaluates the estimated cost to install a service line and meter to a parcel. Due to the rapid rise in costs over the last 12-months, staff has calculated a Service Line Installation fee of \$2,685 and continues to recommend that requests for meters larger than 1-inch be charged based on the actual time and materials with a deposit charged at the time of application.

The adoption of a Service Line Installation fee is governed by the Mitigation Fee Act (CA Govt. Code Sec. 66000 et seq.). In accordance with this Act, the Agency, on February 9, 2024, posted and distributed via email, draft Resolution No. 24R-XX Setting the Service Line Installation Fee for Water Meter Sizes ¾-inch to 10-inch at least 14-days prior to the Board's consideration for adoption.

Staff is recommending that Draft Resolution No. 24R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges from 3/4-inch to 10-inch be agendized for the March 12, 2024 meeting for consideration and possible adoption.

RECOMMENDATION

That the Board consider taking the following action(s):

1. Agendize for the May 12, 2024 Regular Board of Directors meeting to adopt Resolution No. 24R-XX Setting the Service Line Installation fee for water meter size ranges ¾-inch to 10-inch.

BACKGROUND/ANALYSIS

Staff has evaluated the actual cost of service line installations over the prior year and finds the average cost of materials has increased significantly. Staff is therefore recommending the service line installation cost for ¾-inch and 1-inch meters be set at \$2,685.

The resolution for service line installation has never considered the cost of meters larger than 1-inch as such a request has never been made. Nevertheless, the Water Capacity Fee Study, adopted by the Board includes meter sizes up to 10-inch and thus an installation cost should also be set for such meters. At this time, staff is recommending that for any request for a meter greater than 1-inch that the Agency use the

actual cost of installation. In such cases, staff would prepare a cost estimate at the time of request and the customer would be required to place a cash deposit on file. At the conclusion of the installation, the customer would be presented with a refund or a bill depending on the actual calculated cost.

The adoption of a Service Line Installation fee is governed by the Mitigation Fee Act (CA Govt. Code Sec. 66000 et seq.). In accordance with this Act, the Agency, on February 9, 2024, posted and distributed via email, draft Resolution No. 24R-XX Setting the Service Line Installation Fee for Water Meter Sizes ¾-inch to 10-inch at least 14-days prior to the Board's consideration for adoption. Agendizing this as a draft resolution for review on March 12, 2024 satisfies this requirement.

Staff is recommending that Resolution No. 24R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges from ¾-inch to 10-inch be agendized for the March 12, 2024 meeting for consideration and possible adoption.

PRIOR RELEVANT BOARD ACTION(S)

02/14/2023 Motion No. 23-007 Adopt Resolution No. 23R-04 Setting the Service Line Installation fee for water meter size ranges ¾-inch to 10-inch at 1-inch at \$2,435.

01/17/2023 Finance Committee (FPREP) - Motion to recommend the Board of Directors adopt Resolution No. 23R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges Size ¾-inch to 10-inch.

10/11/2022 Motion No. M22-042 Motion to adopt Resolution No. 22R-18 Setting the Service Line Installation Fee for Water Meter Size Ranges from ¾-inch to 10-inch.

09/13/2022 Motion No. M22-036 Motion to agendize for the October 11, 2022 Regular Board of Directors' Meeting to adopt Resolution No. 22R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges ¾-inch to 10-inch.

03/09/2021 Motion No. M21-018 Motion to Resolution No. 21R-05 Setting the Service Line Installation Fee for Water Meter Size Ranges from ¾-inch to 10-inch

2/09/2021 Motion No. M21-016 Receive and file BDVWA Final Capacity Fee Study Report dated February 3, 2021 and BDVWA Capacity Fee Appendix.

02/09/2021 Motion No. M21-009 Motion to agendize Resolution No. 21R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges from ¾-inch to 10-inch for consideration and possible adoption at the March 9, 2021 regular meeting.

7/14/2020 Motion No. M20-051 Motion to adopt Resolution No. 20R-18 Modifying the Basic Facilities Charge and the Service Line Installation Fee for 1-inch Residential Meters.

7/26/2016 Motion No. M16-034 Adoption of Resolution No. 16R-09 – Adjusting the Basic Service Charge and Water Consumption Charges thru Prop. 218 process.

10/28/2008 Resolution No. 08R-10 Modifying Basic Facilities Charge and Service-line Installation Charge.

RESOLUTION NO. 24R-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BIGHORN-DESERT VIEW WATER AGENCY
SETTING THE SERVICE LINE INSTALLATION FEE FOR
WATER METER SIZE RANGES SIZE 3/4-INCH TO 10-INCH**

WHEREAS, Bighorn-Desert View Water Agency (“Agency”) is required by law to fix and establish rates, fees and charges which will enable the Agency to cover its debt service payments, operate and maintain its water system, provide for repairs and depreciation, and a reasonable surplus for improvements; and

WHEREAS, under California Government Code Section 66000 et seq., the Agency is authorized to adopt water and sewer connection fees; and

WHEREAS, California Government Code Section 66013(a) states that “[n]otwithstanding any other provision of law, when a local agency imposes fees for water connections or sewer connections, or imposes capacity charges, those fees or charges shall not exceed the estimated reasonable cost of providing the service for which the fee or charge is imposed

WHEREAS, on April 28, 2020 the Board of Directors authorized completion of a *Rate and Capacity Fee Study* by an outside financial consulting firm, NBS Government Finance, who has developed a long-term financial model for development of the Capacity Fee or Basic Facilities Charge for new water meters with sizes ranging from ¾-inch to 10-inch based on the value of existing assets and an assessment of future infrastructure needed for the entire distribution system; and

WHEREAS, by Resolution No. 23R-04 adopted by the Board of Directors on February 14, 2023 the Board set a flat fee of \$2,435.00 per Service Line and ¾-inch or 1-inch meter installation; and

WHEREAS, a recent review of the actual cost incurred to install a service line for a ¾-inch or 1-inch meter was determined to be closer to an average cost is \$2,685 per Service Line and ¾-inch or 1-inch meter installation; and

WHEREAS, the cost to install service lines greater than 1-inch cannot reasonably be calculated and therefore should be based on actual time and materials costs incurred with a customer deposit required in advance.

WHEREAS, the establishment, modification, structuring, restructuring, and approval of rates and fees is exempt from the requirements of the California Environmental Quality Act as provided by California Public Resources Code Section 21080(b)(8); and

WHEREAS, the amount of the fees and charges hereby adopted do not exceed the reasonable anticipated costs for the corresponding services provided by the Agency, and therefore the fees imposed hereby to not qualify as “special taxes” under Government Code Section 50076, and the actions taken herein are exempt from the additional notice and public meeting requirements of the Brown Act pursuant to Government Code Section 54954.6(a)(1)(A) and (B); and

WHEREAS, the fees and charges set forth herein are not levied upon any person as an incident of property ownership, and thus are not subject to the substantive and procedural prerequisites of Article XIID of the California Constitution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bighorn-Desert View Water Agency, after conducting a public hearing duly noticed pursuant to California Government Code Section 66016, that the public interest and necessity as described in the oral and written testimony and evidence presented during the public hearing on this matter, all of which are incorporated herein by this reference, requires the Board of Directors of the Agency to adopt the following Service Line Installation fees, which includes the water meter be charged by the Agency, as follows:

Meter Size Requested	Service Line Installation Fee
¾-inch or 1-inch	\$2,685
1 ½-inch to 10-inch	Actual Cost Time and Materials – Customer Deposit Required in Advance

BE IT FURTHER RESOLVED, that the General Manager and staff of the Agency are hereby authorized and directed to do such things and to take such actions as may be reasonably required to carry out the purpose and intent of this Resolution and as otherwise required in order to comply with applicable law.

BE IT FURTHER RESOLVED that, pursuant to Government Code Section 66017, this Resolution shall become effective sixty (60) days following adoption thereof and, thereafter, shall supersede any and all prior resolutions.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 14th day of February 2023.

By _____
JoMarie McKenzie, President of the Board

ATTEST,

David Chapman, Board Secretary

Official Seal



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING MINUTES

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**January 09, 2024
Time – 6:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

Please note that due to continued COVID concerns the Public will be required to wear face coverings at all times while present in the meeting room.

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87117021547?pwd=RmEycGF6eFJobl5aUx4dCtQSkt1QT09>

Passcode: 470800

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 87117021547

Passcode: 470800

CALL TO ORDER

Vice President McKenzie called the meeting to order at 6:02pm.

PLEDGE OF ALLEGIANCE

Led by Director Dicht.

ROLL CALL

Directors present: John R. Burkhart – absent with prior notice
JoMarie McKenzie
Megan Close-Dees
Craig Dicht
David Chapman

Staff present: Marina West
Daniel Best

Public Present: Following Roll Call, 1 member(s) of the public indicated they were participating via teleconference. 1 member(s) of the public were present in the meeting room.

APPROVAL OF AGENDA

Director Chapman made a motion to approve the agenda as presented. Director Dicht seconded the motion. Unanimously approved by directors present.

Discussion and Action Items –**1. Board to Appoint a President**

The Board of Directors to select a Director to be appointed President by a majority roll call vote.

Public comment: None.

Motion No. 24-001

Director Chapman made a motion to appoint Director McKenzie as President. Director Close-Dees seconded the motion.

Burkhart	Absent
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Chapman/Close-Dees) unanimously approved.

2. Board to Appoint a Vice President

The Board of Directors to select a Director to be appointed Vice President by a majority roll call vote.

Public comment: None.

Motion No. 24-002

Director McKenzie made a motion to appoint Director Close-Dees as Vice President. Director Dicht seconded the motion.

Burkhart	Absent
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (McKenzie/Dicht) unanimously approved.

3. Board to Appoint a Secretary

The Board of Directors to select a Director to be appointed Secretary by a majority roll call vote.

Public comment: None.

Motion No. 24-003

Director Close-Dees made a motion to appoint Director Chapman as Secretary.
Director Dicht seconded the motion.

Burkhart	Absent
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Close-Dees/Dicht) unanimously approved.

4. Resolution No. 24R-001 Establishing Standing Committees, Other Appointments and Authorized Assignments and Authorizing the Creation of Ad Hoc Committees.

AGM Best informed the Board that the only change to the Resolution is to reset the time of the Planning/Legislative/Engineering/Grant (PLEGs) from 9:30 am to 3:00 pm. Committee assignments were developed with input from President McKenzie.

President McKenzie noted that the Homestead Valley Community Council has been dissolved. Director Dicht commented on the suggestion in the

Public comment: None.

Motion No. 24-005

Director Chapman made a motion to adopt Resolution No. 24R-XX Establishing Standing Committees, Other Appointments and Authorized Assignments and Authorizing the Creation of Ad Hoc Committees; and Approving the Standing Committees, Ad Hoc Committee and Other Meeting Assignments for Calendar Year 2024. Director Close-Dees seconded the motion.

Burkhart	Absent
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Chapman/Close-Dees) unanimously approved.

5. Resolution No. 24R-002 Adopting the Directors` Compensation List “A” and “B”

AGM Best summarized the changes to the Resolution which included including additional events of an educational nature (List “B”) so that approval is not required for each event.

That the Board considers taking the following action(s):

1. Adopt Resolution No. 24R-XX Adopting the Directors` Compensation List “A” and “B”.

Motion No. 24-005

Director Chapman made a motion to adopt Resolution No. 24R-XX Adopting the Directors` Compensation List “A” and “B”. Director Dicht seconded the motion.

Burkhart	Absent
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Close-Dees/Dicht) unanimously approved.

6. Consent Items -

- a. Financial Statements
 1. Balance Sheet(s) – November 2023
 2. Budget Sheet(s) – November 2023
- b. Receive and File Disbursements – November 2023
- c. Service Order Report – November 2023
- d. BDV Production Report for – December 2023
- e. Goat Mountain Production Report for – December 2023
- f. CalPERS Stakeholder Forum Attendance – January 17, 2024

President McKenzie had a question about the Service Order Report which was answered by GM West.

Recommended Action:
Approve as presented.

Motion No. 24-006

Director Dicht made a motion to approve Consent Items a-f. Director Chapman seconded the motion.

Burkhart	Absent
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/Chapman) unanimously approved.

7. Matters Removed from Consent Items

None.

8. Public Comment Period

None.

9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report – Reported on the Goat Mountain Well 13 progress, schedule and answered questions of the Board.
2. Assistant General Manager Report – Mentioned on upcoming agenda items and future planning.
3. Director Reports –

Director Close-Dees reported on the Landers Association meeting she attended on January 8, 2024 where the owners of the “Eco-Dome” Project presented their development and answered questions of the public.

President McKenzie reported on the Landers Association meeting she attended on January 8, 2024. She noted the Association is going to celebrate its 65th Anniversary this year. Further that the Association may go back to its old name *Landers Homestead Valley Association*. The Association is meeting just four times per year starting in 2024. The Homestead Valley Community Council was dissolved and the association has reached out to the fire department who is interested in continuing presenting to the community and perhaps the other governmental entities such as Sheriff’s department and County of San Bernardino may be interested in attending the Landers Association membership meetings to provide their reports. She further reported on the King of the Hammers, Trading Post (aka Thrift store) expanded hours, and Bingo events. She further reported on a Third District Candidates Forum at 5:00 pm, January 29, 2024. She noted that the Flamingo 640 (Glamping Project) has been denied and that the developer has contacted Landers Association President seeking input on a new project for this site. She reported that the “light trespass” Ordinance has gone into effect. Lastly, she encouraged folks to visit the website and it was announced that Mike Lipsitz was voted *Volunteer of the Year*.

Director Dicht reconfirmed his plan to resign from the Board effective later in January and his written letter of resignation will be forwarded to GM West soon.

10. Adjournment

President McKenzie adjourned the meeting at 7:11pm.

Approved by:

David Chapman, Secretary of the Board

MSC¹ – Motion made, seconded and carried

Official Seal



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**January 23, 2024
Time – 6:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86735931469?pwd=bjRXeks4TFM3eUNRMFJkbVBpckh6UT09>

Passcode: 973451

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 867 3593 1469

Passcode: 973451

CALL TO ORDER

Called to order at 6:12pm

PLEDGE OF ALLEGIANCE

Led by Director Burkhart

ROLL CALL

Directors present: JoMarie McKenzie
Megan Close-Dees
David Chapman
John R. Burkhart

Staff Present: Marina West
Daniel Best

Public present: Following Roll Call, 3 members were attending via teleconference and 0 were present in the meeting room.

APPROVAL OF AGENDA

Director Burkhart made a motion to approve the agenda as presented. Director Chapman seconded the motion. Unanimously approved.

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

Resignation of Director Craig A. Dicht and Process for Filling Vacant Board Seat

That the Board take the following action:

1. Receive and file letter of resignation from Director Craig A. Dicht; and
2. Direct staff on one of the following procedures for filling a vacancy on the Board of Directors within sixty (60) days of the date notified of the resignation;
 - a. Direct staff to call for an election; OR
 - b. Determine to fill the vacancy by appointment; OR
 - c. Do nothing, thereby leaving decision to San Bernardino County Board of Supervisors, either to appoint or to order the agency to call an election, within ninety (90) days of the date on the notice of resignation.

Public comment: None.

Motion No. 24-007

1. Receive and file letter of resignation from Director Craig A. Dicht

Director Chapman made a motion to accept the resignation from Director Craig A. Dicht. Director Close-Dees seconded the motion.

McKenzie	Y
Close-Dees	Y
David Chapman	Y
Burkhart	Y

MSC¹ (Chapman/Close-Dees) unanimously approved.

Motion No. 24-008

1. Direct staff on one of the following procedures for filling a vacancy on the Board of Directors within sixty (60) days of the date notified of the resignation;
 - a. Direct staff to call for an election; OR
 - b. Determine to fill the vacancy by appointment; OR
 - c. Do nothing, thereby leaving decision to San Bernardino County Board of Supervisors, either to appoint or to order the agency to call an election, within ninety (90) days of the date on the notice of resignation.

Director Burkhart made a motion to fill the vacancy by appointment. Director Chapman seconded the motion.

McKenzie	Y
Close-Dees	Y
David Chapman	Y
Burkhart	Y

MSC¹ (Burkhart/Chapman) unanimously approved.

1. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

Public comment: Craig Dicht thanked the Board for serving alongside him and the excellent job on stewardship to the Agency. Craig also mentioned it was a great opportunity to serve and has been educational.

2. Adjournment

President McKenzie adjourned the meeting at 6:28 pm.

Approved by:

David Chapman, Secretary of the Board

MSC¹ – Motion made, seconded and carried

Official Seal

General Ledger

Balance Sheet

User: dbest
 Printed: 02/07/2024 - 10:20AM
 Fund: All
 Period: December
 Fiscal Year: 2024

Bighorn – Desert View Water Agency

622 S. Jemez Trail (760) 364-2315

Yucca Valley, CA 92284-1440

Fund ALFRE

Account Type	Amount
01 - General Fund	
Assets	
CASH & CASH EQUIVALENTS	
01-00-131250 - BANC OF CALIFORNIA	491,627.93
01-00-131300 - CASH DRAWERS BASE FUND	750.00
01-00-131350 - FIVE STAR BANK	177,624.12
01-00-134000 - PETTY CASH FUND	800.00
Total CASH & CASH EQUIVALENTS:	670,802.05
INVESTMENTS	
01-00-131251 - PACWEST CD (Maturity09.08.23)	0.00
01-00-131252 - PACWEST CD (Maturity06.09.23)	0.00
01-00-131253 - PACWEST CD (Maturity07.20.23)	0.00
01-00-131255 - FIVE STAR BANK MONEY MARKET	1,118,601.87
01-00-132000 - PARS IRS 115 TRUST	252,353.54
01-00-133030 - LAIF - CASH ACCOUNT	15,995.05
01-00-133111 - CALIFORNIA CLASS	3,069,435.96
01-00-133112 - OPEN	0.00
Total INVESTMENTS:	4,456,386.42
ACCOUNTS RECEIVABLE - WATER	
01-00-137100 - A/R WATER	251,338.63
01-00-137130 - A/R WATER UNBILLED FYE	0.00
01-00-139543 - 2016-17 LIEN REC \$45,364	(145.43)
01-00-139544 - 2017-18 LIEN REC \$32,464	1,154.43
01-00-139545 - 2018/19 LIEN REC \$52,020	2,045.75
01-00-139546 - 2019/20 LIEN REC \$35,381	5,257.52
01-00-139547 - 2020/21 LIEN REC \$54,761	14,877.40
01-00-139548 - 2021/22 LIEN REC \$84,795	44,065.96
01-00-139549 - 2022/23 LIEN REC \$46,814	40,754.53
01-00-139900 - ALLOW. FOR BAD DEBTS-H2O LIENS	(1,500.00)
Total ACCOUNTS RECEIVABLE - WATER:	357,848.79
ACCOUNTS RECEIVABLE - OTHER	
01-00-136000 - A/R OTHER (Non-UB AR)	0.00
01-00-136500 - INTEREST RECEIVABLE	5,445.20
01-00-137112 - 2017 IDGM STBY A/R (\$10,353)	2,260.20
01-00-137114 - 2019 IDGM STBY A/R (\$10,349)	1,866.05
01-00-137115 - 2020 IDGM STBY A/R (\$8,860)	3,279.55
01-00-137116 - 2021 IDGM STBY A/R (\$8,680)	2,964.75
01-00-137117 - 2022 IDGM STBY A/R (\$9,037)	5,172.60
01-00-138000 - A/R PROPERTY TAXES	0.00
01-00-138030 - ACCRUED RECEIVABLE	0.00
01-00-139000 - A/R CUSTOMER PROJECTS	0.00
01-00-139609 - DUE FROM AWAC	0.00
01-00-139610 - DUE FROM GM WELL (Well 13)	0.00

Fund ALFRE

Account Type

Amount

01-00-139611 - DUE FROM PROP 1/RND 2- HDWD	0.00
01-00-139612 - DUE FROM PI/C PIPE/CONSOLIDATI	0.00
01-00-139901 - ALLOWANCE BAD DEBT - STANDBY	(5,000.00)
01-00-139902 - ALLOW. DEPOSITS UNPAID	(31,782.31)
Total ACCOUNTS RECEIVABLE - OTHER:	(15,793.96)
INVENTORY	
01-00-143010 - INVENTORY-WATER SYSTEM PARTS	101,229.53
01-00-143011 - INVENTORY- AMES WATER	464,360.00
01-00-143012 - INVENTORY CLEARING	(43,113.42)
Total INVENTORY:	522,476.11
PREPAID EXPENSES	
01-00-144010 - PREPAYMENTS W/C INS	4,969.60
01-00-144020 - PREPAYMENTS PL & PD LIAB INS	17,625.27
01-00-144025 - PREPAID EXPENSES	0.00
01-00-144035 - PREPAY CalPERS UAL	20,267.48
Total PREPAID EXPENSES:	42,862.35
FIXED ASSETS	
01-00-111300 - FA ORGANIZATION	336,271.36
01-00-111301 - A/D ORGANIZATION	(222,205.01)
01-00-111350 - FA LAND	96,194.53
01-00-111400 - FA BUILDINGS	327,592.81
01-00-111401 - A/D BUILDINGS	(283,713.53)
01-00-111500 - FA YARDS	56,330.15
01-00-111501 - A/D YARDS	(50,407.74)
01-00-111600 - FA FUEL TANKS	18,942.68
01-00-111601 - A/D FUEL TANK	(18,191.67)
01-00-111700 - FA WATER SYSTEM	10,119,467.18
01-00-111701 - A/D WATER SYSTEM	(7,300,476.38)
01-00-111800 - FA SHOP EQUIPMENT	29,960.60
01-00-111801 - A/D SHOP EQUIPMENT	(26,159.11)
01-00-111810 - FA MOBILE EQUIPMENT	875,183.70
01-00-111811 - A/D MOBILE EQUIPMENT	(679,189.08)
01-00-111900 - FA OFFICE EQUIPMENT	182,242.50
01-00-111901 - A/D OFFICE EQUIPMENT	(158,817.03)
Total FIXED ASSETS:	3,303,025.96
LEASE OF EQUIPMENT (LT)	
01-00-160200 - LEASE OF EQUIPMENT (LT)	13,099.95
01-00-160999 - ACCUM. AMORTIZATION-EQUIPMENT	(5,198.50)
Total LEASE OF EQUIPMENT (LT):	7,901.45
CONSTRUCTION IN PROGRESS	
01-00-120051 - CIP - MISC	38,265.69
Total CONSTRUCTION IN PROGRESS:	38,265.69
PENSION DEFERRED OUTFLOWS	
01-00-120600 - PENSION DEFERRED OUTFLOWS	0.00
Total PENSION DEFERRED OUTFLOWS:	0.00
NET PENSION LIABILITY	
01-00-223100 - NET PENSION LIABILITY	(617,891.00)
Total NET PENSION LIABILITY:	(617,891.00)
DEFERRED INFLOWS OF RESOURCES	
01-00-225000 - DIR - PENSION RELATED	0.00
Total DEFERRED INFLOWS OF RESOURCES:	0.00
Total Assets:	8,765,883.86

Fund ALFRE

Account Type	Amount
Liabilities	
ACCOUNTS PAYABLE	
01-00-225200 - ACCRUED INTEREST PAYABLE	0.00
01-00-225300 - ACCRUED EXPENSES	0.00
01-00-227000 - ACCOUNTS PAYABLE	0.00
01-00-227001 - AP PROP 1 ACC.EXP.	0.00
01-00-227011 - RETENTION ABUNDANT WATER WELL	23,785.52
Total ACCOUNTS PAYABLE:	23,785.52
LEASE LIABILITY-EQUIPMENT (ST)	
01-00-260100 - LEASE LIABILITY-EQUIPMENT (ST)	0.00
Total LEASE LIABILITY-EQUIPMENT (ST):	0.00
LEASE LIABILITY-EQUIPMENT (LT)	
01-00-260200 - LEASE LIABILITY-EQUIPMENT (LT)	8,146.70
Total LEASE LIABILITY-EQUIPMENT (LT):	8,146.70
ACCRUED PAYROLL	
01-00-229000 - ACCRUED PAYROLL LIABILITIES	0.00
01-00-229010 - GARNISHMENT WITHHOLDING	0.00
01-00-229100 - ACCRUED EMP COMP BALANCES	144,380.02
Total ACCRUED PAYROLL:	144,380.02
ACCRUED PR LIABILITIES	
01-00-229001 - FEDERAL PR TAX PAYABLE	0.00
01-00-229002 - STATE PR TAX PAYABLE	0.00
01-00-229003 - MEDICAL INSURANCE PAYABLE	(20,656.80)
01-00-229004 - 3RD PARTY INS PLAN PAYABLE	(461.07)
01-00-229005 - CALPERS PAYABLE	0.00
01-00-229006 - CALPERS SPEC COMP-UNIFORM ALL	0.00
01-00-229007 - BOARD DIRECT DEPOSIT PR	0.00
Total ACCRUED PR LIABILITIES:	(21,117.87)
CUSTOMER DEPOSITS	
01-00-226000 - CUSTOMER DEPOSITS	153,053.90
01-00-226002 - ANNEX SEC. 35 RoBott Land	3,381.21
01-00-226005 - UNEARN REV-UB ACCT CREDITS	0.00
01-00-226007 - ANNEX 0631-071-29 (NAPA@ALTA)	2,140.00
Total CUSTOMER DEPOSITS:	158,575.11
BLUEFIN CC FEES	
01-00-226001 - BLUEFIN/SB CC FEES thru PORTAL	(4,070.91)
Total BLUEFIN CC FEES:	(4,070.91)
CIP DEPOSIT	
01-00-226006 - CUST METER DEPOSIT	0.00
Total CIP DEPOSIT:	0.00
PAYABLE FROM RESTRICTED ASSETS	
01-00-229500 - ACCRUED INT PAYABLE DV ID BNDS	0.00
Total PAYABLE FROM RESTRICTED ASSETS:	0.00
LONG TERM DEBT	
01-00-211020 - DA01 CoSB REPAYMENT	(2,169.19)
01-00-211030 - IDM PIPELINE FUTURE DEBT BAL	0.00
Total LONG TERM DEBT:	(2,169.19)
DEFERRED OUTFLOWS OF RESOURCE	
01-00-151000 - DOR - PENSION CONTRIBUTIONS	(104,560.00)
01-00-153000 - DOR - PENSION RELATED	(247,605.00)
01-00-225001 - DEFERRED INFLOW-ADD'L DEFERRAL	0.00
Total DEFERRED OUTFLOWS OF RESOURCE:	(352,165.00)
PENSION DEFERRED INFLOW	

Fund ALFRE

Account Type	Amount
01-00-223110 - PENSION DEFERRED INFLOWS	0.00
Total PENSION DEFERRED INFLOW:	0.00
Total Liabilities:	(44,635.62)
Fund Balance	
FUND BALANCE	
01-00-301090 - CONTRIBUTED CAPITAL/HUD	0.00
01-00-301110 - FMHA GRANTS	0.00
01-00-310000 - FUND BALANCE	8,829,488.06
01-00-310005 - IMP DIST GOAT MTN FUND BALANCE	175,623.35
01-00-310010 - FUND BALANCE FEMA & OES	0.00
01-00-310011 - DA01 OVERPAYMENT by CoSB	10,849.16
Total FUND BALANCE:	9,015,960.57
Total Fund Balance:	9,015,960.57
Total Liabilities and Fund Balance:	8,971,324.95
Total Retained Earnings:	(205,441.09)
Total Fund Balance and Retained Earnings:	8,810,519.48
Total Liabilities, Fund Balance, and Retained Earnings:	8,765,883.86
Totals for Fund 01 - General Fund:	0.00

General Ledger
Budget Status

User: mwest
Printed: 2/7/2024 - 12:38 PM
Period: December 2023

Bighorn – Desert View Water Agency
622 S. Jemez Trail (760) 364-2315
Yucca Valley, CA 92284-1440

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	General Fund							
Dept 01-00	No Department							
R05	OPERATING REVENUE							
01-00-410000	SERVICE LINE INSTALLATION F	2,400.00	9,740.00	17,045.00	-14,645.00	0.00	-14,645.00	0.00
01-00-410010	BASIC FACILITIES CHARGE	14,600.00	58,564.00	102,487.00	-87,887.00	0.00	-87,887.00	0.00
01-00-410015	AG CONS TIER 1	8,300.00	325.06	2,933.11	5,366.89	0.00	5,366.89	64.66
01-00-410016	AG CONS TIER 2	5,000.00	83.52	2,539.96	2,460.04	0.00	2,460.04	49.20
01-00-410020	BULK CONS TIER 1	76,300.00	3,096.64	30,573.98	45,726.02	0.00	45,726.02	59.93
01-00-410030	COMMERCIAL/INST CONS TIER	13,100.00	653.41	4,779.17	8,320.83	0.00	8,320.83	63.52
01-00-411000	INCOME METERED WATER	429,700.00	33,605.39	201,248.16	228,451.84	0.00	228,451.84	53.17
01-00-411001	RES CONS TIER 2	212,200.00	11,856.04	119,591.08	92,608.92	0.00	92,608.92	43.64
01-00-412000	GOAT MTN STANDBY INCOME	61,470.00	13,337.70	32,837.10	28,632.90	0.00	28,632.90	46.58
01-00-413000	BASIC SERVICE CHARGE	1,077,000.00	93,744.21	489,431.74	587,568.26	0.00	587,568.26	45.26
01-00-413001	FIRE BSC	8,200.00	650.76	3,744.73	4,455.27	0.00	4,455.27	54.33
01-00-414000	INCOME JV BULK WATER SALE	2,500.00	490.00	1,545.00	955.00	0.00	955.00	62.00
01-00-417000	INCOME OTHER (OPERATING)	96,700.00	6,631.68	42,613.37	54,086.63	0.00	54,086.63	45.93
01-00-417003	RESTRICTED FROM CSA70/W1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-419000	AMES BASIN WATER TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-492050	PAC WEST BANK EARNINGS CR	17,500.00	0.00	5,911.86	11,588.14	0.00	11,588.14	66.22
R05 Sub Totals:		2,024,970.00	232,778.41	1,057,281.26	967,688.74	0.00	967,688.74	47.79
R10	NON-OPERATING REVENUE							
01-00-491000	GA02 GEN LEVY IMP DIST A BH	86,300.00	39,335.36	56,098.95	30,201.05	0.00	30,201.05	35.00
01-00-491010	DA01 DEBT SRVC IMP1 (BH BON	0.00	0.00	-2.94	2.94	0.00	2.94	0.00
01-00-491020	GA01 GENERAL TAX LEVY (BVI	86,400.00	38,202.52	54,526.71	31,873.29	0.00	31,873.29	36.89
01-00-491040	GA03 ID GM GEN TAX LEVY	41,600.00	19,632.95	28,003.27	13,596.73	0.00	13,596.73	32.68
01-00-492000	INTEREST INCOME	22,100.00	18,909.14	117,620.97	-95,520.97	0.00	-95,520.97	0.00
01-00-496000	INCOME OTHER (NON OPERATI	22,300.00	978.53	12,426.08	9,873.92	0.00	9,873.92	44.28
01-00-499901	GM WELL REV ACCT	0.00	0.00	-6,821.69	6,821.69	0.00	6,821.69	0.00
01-00-499902	PI/C REV. ACCT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499992	CAPITAL CONTRIBUTION REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499999	AWAC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R10 Sub Totals:		258,700.00	117,058.50	261,851.35	-3,151.35	0.00	-3,151.35	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E25	Revenue Sub Totals:	2,283,670.00	349,836.91	1,319,132.61	964,537.39	0.00	964,537.39	42.24
01-00-562000	NON-OPERATING EXPENSE							
01-00-563000	OFFICE EQUIPMENT EXPENSE	7,400.00	291.92	4,249.44	3,150.56	0.00	3,150.56	42.58
01-00-564000	CUSTOMER RELATIONS	4,500.00	48.50	217.22	4,282.78	0.00	4,282.78	95.17
01-00-571000	OTHER ADMINISTRATIVE EXPE	14,400.00	269.86	6,423.36	7,976.64	0.00	7,976.64	55.39
01-00-571100	DEPRECIATION EXPENSE	0.00	0.00	148,686.75	-148,686.75	0.00	-148,686.75	0.00
01-00-572100	AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572200	AMORTIZATION OF LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572300	INTEREST EXPENSE ON LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-581000	CONTRA EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-593000	ELECTION COSTS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
01-00-593999	EXPENSE / INCOME MISC	500.00	0.00	-2,185.11	2,685.11	0.00	2,685.11	537.02
01-00-594000	PRIOR YEARS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-594001	GAIN (LOSS) ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-594001	INVESTMENT GAIN/LOSS	0.00	-10,439.53	-10,817.01	10,817.01	0.00	10,817.01	0.00
E25 Sub Totals:		27,800.00	-9,829.25	146,574.65	-118,774.65	0.00	-118,774.65	0.00
	Expense Sub Totals:	27,800.00	-9,829.25	146,574.65	-118,774.65	0.00	-118,774.65	0.00
Dept 00 Sub Totals:		-2,255,870.00	-359,666.16	-1,172,557.96	-1,083,312.04	0.00		28 of 45
Administration								
E15	ADMINISTRATIVE EXPENSE							
01-01-560030	ADMINISTRATIVE COMPENSAT	417,000.00	31,141.30	158,401.91	258,598.09	0.00	258,598.09	62.01
01-01-560060	CONTRACTUAL SERV-AUDITOR	18,800.00	3,920.00	12,007.00	6,793.00	0.00	6,793.00	36.13
01-01-560070	CONTRACTUAL SERV-LEGAL	40,000.00	0.00	13,732.50	26,267.50	0.00	26,267.50	65.67
01-01-560075	LEGISLATIVE AFFAIRS CWSA	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
01-01-560080	PERS CONTRIBUTION	117,700.00	9,723.21	56,164.94	61,535.06	0.00	61,535.06	52.28
01-01-560085	GASB 68 EXP (INC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560090	PAYROLL TAXES	19,600.00	1,204.02	7,059.42	12,540.58	0.00	12,540.58	63.98
01-01-560110	TELEPHONE/FAX/INTERNET/WI	6,800.00	645.63	2,574.98	4,225.02	0.00	4,225.02	62.13
01-01-560120	MAILING EXPENSE	1,700.00	11.16	298.36	1,401.64	0.00	1,401.64	82.45
01-01-560140	CONTRACTUAL SERV - OTHER	114,600.00	5,214.39	60,791.10	53,808.90	0.00	53,808.90	46.95
01-01-560160	PROPERTY/LIABILITY EXPENSE	77,000.00	5,875.08	35,250.48	41,749.52	0.00	41,749.52	54.22
01-01-560170	WORKERS COMP EXPENSE	14,100.00	1,242.40	7,037.40	7,062.60	0.00	7,062.60	50.09
01-01-560180	DUES & SUBSCRIPTIONS	18,000.00	47.50	13,204.20	4,795.80	0.00	4,795.80	26.64
01-01-560200	POWER/PROPANE OFFICES & Y/	10,600.00	639.17	4,522.57	6,077.43	0.00	6,077.43	57.33
01-01-560220	BAD DEBT EXPENSE	2,300.00	0.00	1,509.80	790.20	0.00	790.20	34.36
01-01-560221	BAD DEBT-LIENS/UNCOLLECT/	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
01-01-560300	OFFICE SUPPLIES/PRINTING	10,500.00	493.77	4,297.03	6,202.97	0.00	6,202.97	59.08
01-01-561000	EMPLOYEE BENEFITS INSURAN	195,600.00	15,775.88	89,509.14	106,090.86	0.00	106,090.86	54.24
01-01-561100	EMPLOYEE EDUCATION/TRAIN	16,000.00	2,117.34	5,721.77	10,278.23	0.00	10,278.23	64.24
01-01-561500	PAYROLL FRINGE EXP TO PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-01-561501	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561600	OVERHEAD TO PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561700	COVID-19 FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15 Sub Totals:		1,096,800.00	78,050.85	472,082.60	624,717.40	0.00	624,717.40	56.96
NON-OPERATING EXPENSE								
01-01-564001	PARS TRUST EXPENSES	0.00	113.83	695.64	-695.64	0.00	-695.64	0.00
E25 Sub Totals:		0.00	113.83	695.64	-695.64	0.00	-695.64	0.00
Expense Sub Totals:		1,096,800.00	78,164.68	472,778.24	624,021.76	0.00	624,021.76	56.89
Dept 01 Sub Totals:		1,096,800.00	78,164.68	472,778.24	624,021.76	0.00		
Operations								
E05	OPERATIONS EXPENSE							
01-05-541020	OPERATIONS COMPENSATION	412,200.00	30,705.61	211,321.72	200,878.28	0.00	200,878.28	48.73
01-05-541030	UNIFORMS	8,000.00	1,044.20	5,351.99	2,648.01	0.00	2,648.01	33.10
01-05-541060	VEHICLE/TRACTOR/EQUIP EXP	28,800.00	5,275.32	30,900.00	-2,100.00	0.00	-2,100.00	0.00
01-05-541070	VEHICLE EXPENSE-FUEL	51,600.00	7,910.57	23,204.36	28,395.64	0.00	28,395.64	55.03
01-05-541090	FIELD MATERIALS & SUPPLIES	78,800.00	4,282.72	32,440.84	46,359.16	0.00	46,359.16	58.83
01-05-541095	SHRINKAGE	0.00	-10.21	-10.21	10.21	0.00	10.21	29.07
01-05-541110	WATER TESTING	12,100.00	1,002.00	4,545.00	7,555.00	0.00	7,555.00	62.44
01-05-541120	CONTRACTUAL SRV-ENGINEER	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
01-05-541140	WATER SYSTEM REPAIRS	78,800.00	358.81	1,322.74	77,477.26	0.00	77,477.26	94.32
01-05-541141	EXCAVATION COUNTY OF SB	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-05-541150	BUILDING MAINTENANCE/REP	15,500.00	1,015.62	7,947.71	7,552.29	0.00	7,552.29	48.72
01-05-541190	COMMUNICATIONS EXPENSE	7,700.00	586.20	2,761.90	4,938.10	0.00	4,938.10	64.13
01-05-541210	DISINFECTION EXPENSE	15,700.00	1,395.16	8,311.48	7,388.52	0.00	7,388.52	47.06
01-05-541250	POWER WELLS & PUMPS	124,700.00	0.00	49,498.56	75,201.44	0.00	75,201.44	60.31
01-05-541300	OTHER OPERATING EXPENSES	15,100.00	0.00	3,770.85	11,329.15	0.00	11,329.15	75.03
01-05-541700	EQUIPMENT EXP TO CIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541701	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-542000	AMES WATER	129,000.00	0.00	0.00	129,000.00	0.00	129,000.00	100.00
01-05-560080	PERS CONTRIBUTION - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560085	GASB EXP (INC) - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560090	PAYROLL TAXES - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560170	WORKERS COMP EXPENSE - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561000	EMPLOYEE BENEFIT INSUR - OI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561100	EE EDUCATION/TRAINING - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E05 Sub Totals:		1,038,500.00	53,566.00	381,366.94	657,133.06	0.00	657,133.06	63.28
Expense Sub Totals:		1,038,500.00	53,566.00	381,366.94	657,133.06	0.00	657,133.06	63.28

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 01-09	Dept 05 Sub Totals:	1,038,500.00	53,566.00	381,366.94	657,133.06	0.00		
E15	Directors							
	ADMINISTRATIVE EXPENSE							
01-09-560027	DIRECTOR J. BURKHART	9,500.00	162.89	1,814.55	7,685.45	0.00	7,685.45	80.90
01-09-560028	DIRECTOR MCKENZIE	9,500.00	894.45	7,276.07	2,223.93	0.00	2,223.93	23.41
01-09-560029	DIRECTOR CLOSE	9,500.00	1,017.34	6,347.48	3,152.52	0.00	3,152.52	33.18
01-09-560030	DIRECTOR DICHT	9,500.00	162.89	2,606.24	6,893.76	0.00	6,893.76	72.57
01-09-560031	DIRECTOR CHAPMAN	9,500.00	1,066.10	5,566.99	3,933.01	0.00	3,933.01	41.40
	E15 Sub Totals:	47,500.00	3,303.67	23,611.33	23,888.67	0.00	23,888.67	50.29
	Expense Sub Totals:	47,500.00	3,303.67	23,611.33	23,888.67	0.00	23,888.67	50.29
Dept 01-10	Dept 09 Sub Totals:	47,500.00	3,303.67	23,611.33	23,888.67	0.00		
E20	CIP							
	CIP EXPENSE							
01-10-056198	LABOR APPLIED TO CIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-056199	LABOR APPLIED TO WIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561900	OVERHEAD FOR CIP ONLY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561919	HDWD#2 INTERTIE	0.00	0.00	215.00	-215.00	0.00	-215.00	0.00
01-10-561934	INTERTIE @ LUNA VISTA (HDW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561937	GM REPLACEMENT WELL (Well	779,140.00	130,682.80	289,624.13	489,515.87	0.00	489,515.87	62.94
01-10-561938	PARS 115 TRUST ACCT	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
01-10-561939	ANNEX RoBott LAND SEC.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561940	SHOP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561945	ORGANIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561950	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561955	OFFICE BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561960	YARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561965	FUEL STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561970	WATER SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561975	VEHICLES - MOTOR VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561980	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-562004	METER REPLACEMENT (DWR/E	298,036.00	1,905.32	190,264.80	107,771.20	0.00	107,771.20	36.16
01-10-562005	ANNEX 0631-071-29 (NAPA@AL1	0.00	53.75	1,075.00	-1,075.00	0.00	-1,075.00	0.00
01-10-562006	PI/C PROJECT- PIPELINES/CONS	0.00	11,528.75	19,063.61	-19,063.61	0.00	-19,063.61	0.00
	E20 Sub Totals:	1,177,176.00	144,170.62	500,242.54	676,933.46	0.00	676,933.46	57.50
	Expense Sub Totals:	1,177,176.00	144,170.62	500,242.54	676,933.46	0.00	676,933.46	57.50
	Dept 10 Sub Totals:	1,177,176.00	144,170.62	500,242.54	676,933.46	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	2,283,670.00	349,836.91	1,319,132.61	964,537.39	0.00	964,537.39	42.24
	Fund Expense Sub Totals:	3,387,776.00	269,375.72	1,524,573.70	1,863,202.30	0.00	1,863,202.30	55.00
	Fund 01 Sub Totals:	1,104,106.00	-80,461.19	205,441.09	898,664.91	0.00		
	Revenue Totals:	2,283,670.00	349,836.91	1,319,132.61	964,537.39	0.00	964,537.39	42.24
	Expense Totals:	3,387,776.00	269,375.72	1,524,573.70	1,863,202.30	0.00	1,863,202.30	55.00
	Report Totals:	1,104,106.00	-80,461.19	205,441.09	898,664.91	0.00		

BIGHORN-DESERT VIEW WATER AGENCY



To: BOARD OF DIRECTORS

From: ROSA CARRICK

December 31, 2023 Calendar Year 2023 - Q4 - UNAUDITED

CASH BALANCE DISTRIBUTION PER ADOPTED FINANCIAL RESERVE POLICY (Resolution No. 21R-25)

LOCAL AGENCY INVESTMENT FUND, PACIFIC WESTERN BANK, FIVE STAR BANK, CALIFORNIA CLASS and PARS 115 INVESTMENT TRUST

GL ACCOUNT NO.

1	01-00-132000	PARS 115 TRUST (as of 3/31/2023)	\$	252,354
	01-00-131250	PACIFIC WESTERN BANK	\$	492,253
	01-00-131251	PACWEST CD (Maturity 9/8/23)	\$	-
	01-00-131252	PACWEST CD (Matured 6/9/23)	\$	-
	01-00-131253	PACWEST CD (Maturity 7/20/23)	\$	-
	01-00-131255	FIVE STAR BANK MONEY MARKET	\$	1,118,602
	01-00-131350	FIVE STAR BANK	\$	177,624
2	01-00-133030	LAIF CASH ACCOUNT BALANCE	\$	15,995
	01-00-133111	CALIFORNIA CLASS	\$	3,069,436
TOTAL CASH				\$ 5,126,264

CASH BALANCE DISTRIBUTION - exact

3	01-00-211020	TAX LIABILITY - Co SanBernardino Overpayment	\$	26,037
	01-00-226000	CUSTOMER DEPOSITS (actual quarterly balance)	\$	153,054
	01-00-229100	COMPENSATED ABSENCES (est. from FY22/23 Audit)	\$	144,380
	01-00-310005	ID GM RESTRICTED FUND (actual quarterly balance)	\$	175,623
4	Fund Goal	OPERATING RESERVE (est. 180 days from FY2022/23 budget)	\$	1,034,750
5	Fund Goal	CAPITAL RESERVE (est. 6% of total assets on 6/30/23)	\$	725,613
4	Fund Goal	RESERVE FOR GRANT FUNDED CAPITAL PROJECTS (5% of expected)	\$	90,400
4	Fund Goal	RATE STABILIZATION RESERVE (est. 25% of FY22/23 Op. Revenue)	\$	483,500
	Fund Goal	EMERGENCY CONTINGENCY FUND (target)	\$	1,000,000
		UNENCUMBERED CASH (All Investments)	\$	1,292,907
TOTAL CASH				\$ 5,126,264

01-00-143011	INVENTORY - VALUE of WATER IN STORAGE at AMES/RECHE	\$	464,360
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Date Printed: 1/24/2024

O://OPEN SHARE/BANK and LAIF/LAIF PWB CASH BALANCES

FOOTNOTES

- 1 PARS Balance thru December 2023
- 2 December Statement reflects Q4 LAIF Interest Paid January
- 3 County overpaid BDVWA \$130,183.35 in Unitary Tax Allocations over a ten year period. CoSB approved a 5-year payback plan which began in FY2018/19.
- 4 From FY2023/24 Budget
- 5 From FY2022/23 Audit

Bighorn Desert View Water Agency

Check Register

35 of 45

Check Date Range: 1/1/2024 thru 1/31/2024

Ck Date	Ck No	Payable To	Void	Check Amt
1/3/2024	1200	BIG O TIRES 5872		1,122.86
1/3/2024	1201	CORE & MAIN LP		478.28
1/3/2024	1202	FRONTIER CALIFORNIA, INC		219.10
1/3/2024	1203	GENESIS CLEANING SERVICE INC.		750.00
1/3/2024	1204	INFOSEND, INC.		1,093.95
1/3/2024	1205	ORANGE COUNTY WINWATER WORKS		2,000.14
1/3/2024	1206	UNDERGROUND SERVICE ALERT OF SO CAL		46.75
1/3/2024	1207	US LBM OPERATING CO. 3009, LLC		16.30
1/3/2024	1208	VALLEY INDEPENDENT PRINTING		65.25
1/4/2024	0	IRS PAYROLL		4,292.39
1/4/2024	0	EDD PAYROLL		1,514.77
1/4/2024	0	CALPERS		6,819.16
1/4/2024	32694	PAYROLL		4,440.94
1/4/2024	32695	PAYROLL		2,504.83
1/4/2024	32696	PAYROLL		1,670.68
1/4/2024	32697	PAYROLL		5,241.93
1/4/2024	32698	PAYROLL		1,801.27
1/4/2024	32699	PAYROLL		2,822.73
1/4/2024	32700	PAYROLL		1,701.18
1/4/2024	32701	PAYROLL		2,383.76
1/4/2024	32702	PAYROLL		2,799.66
1/18/2024	0	IRS PAYROLL		4,280.22
1/18/2024	0	EDD PAYROLL		1,548.34
1/18/2024	0	CALPERS		6,819.16
1/18/2024	0	IRS PAYROLL		188.52
1/18/2024	0	EDD PAYROLL		1.31
1/18/2024	1209	ASBCSD		150.00
1/18/2024	1210	AUTOZONEPARTS		39.15
1/18/2024	1211	AVALON URGENT CARE INC.		100.00
1/18/2024	1212	BEYOND SOFTWARE SOLUTIONS		1,609.90
1/18/2024	1213	LAUN HANSON		100.00
1/18/2024	1214	HASA, INC.		925.69

Bighorn Desert View Water Agency

Check Register

36 of 45

Check Date Range: 1/1/2024 thru 1/31/2024

Ck Date	Ck No	Payable To	Void	Check Amt
1/18/2024	1215	MELONIE HELLER		47.82
1/18/2024	1216	HI-DESERT PROPANE SALES, INC.		864.25
1/18/2024	1217	HOME DEPOT CREDIT SERVICES		495.98
1/18/2024	1218	MOJAVE WATER AGENCY		30,960.00
1/18/2024	1219	ORANGE COUNTY WINWATER WORKS		4,881.27
1/18/2024	1220	DAVID REWAL		65.00
1/18/2024	1221	SBRK FINANCE HOLDING, INC.		1,705.00
1/18/2024	1222	SDRMA		21,219.73
1/18/2024	1223	VISUAL EDGE IT, INC.		200.22
1/18/2024	1224	YUCCA VALLEY AUTO PARTS INC		686.20
1/18/2024	32730	PAYROLL		4,440.94
1/18/2024	32731	PAYROLL		2,072.95
1/18/2024	32732	PAYROLL		1,615.67
1/18/2024	32733	PAYROLL		5,186.93
1/18/2024	32734	PAYROLL		2,634.33
1/18/2024	32735	PAYROLL		1,722.95
1/18/2024	32736	PAYROLL		1,740.05
1/18/2024	32737	PAYROLL		1,767.23
1/18/2024	32738	PAYROLL		3,810.11
1/18/2024	32739	WINNER CHEVROLET, INC		52,109.56
1/23/2024	1225	CUSTOMER REFUND		46.25
1/23/2024	1226	CUSTOMER REFUND		73.55
1/23/2024	1227	CUSTOMER REFUND		1.22
1/23/2024	1228	CUSTOMER REFUND		42.09
1/23/2024	1229	CUSTOMER REFUND		139.17
1/23/2024	1230	CUSTOMER REFUND		725.21
1/23/2024	1231	CUSTOMER REFUND		406.48
1/23/2024	1232	CUSTOMER REFUND		94.55
1/23/2024	1233	CUSTOMER REFUND		863.84
1/23/2024	1234	CUSTOMER REFUND		753.94
1/23/2024	1235	CUSTOMER REFUND		171.22
1/23/2024	1236	CUSTOMER REFUND		73.50

Bighorn Desert View Water Agency

Check Register

Check Date Range: 1/1/2024 thru 1/31/2024

Ck Date	Ck No	Payable To	Void	Check Amt
1/23/2024	1237	CUSTOMER REFUND		62.06
1/23/2024	1238	CUSTOMER REFUND		111.36
1/23/2024	1239	CUSTOMER REFUND		109.82
1/23/2024	1240	CUSTOMER REFUND		73.22
1/23/2024	1241	CUSTOMER REFUND		9.85
1/23/2024	1242	CUSTOMER REFUND		200.00
1/23/2024	1243	CUSTOMER REFUND		100.00
1/23/2024	1244	CUSTOMER REFUND		100.00
1/23/2024	1245	CUSTOMER REFUND		112.51
1/23/2024	1246	CUSTOMER REFUND		96.47
1/23/2024	1247	CUSTOMER REFUND		100.00
1/23/2024	1248	CUSTOMER REFUND		100.00
1/23/2024	1249	CUSTOMER REFUND		100.00
1/23/2024	1250	CUSTOMER REFUND		7.48
1/23/2024	1251	CUSTOMER REFUND		66.82
1/23/2024	1252	CUSTOMER REFUND		28.08
1/23/2024	1253	CUSTOMER REFUND		15.50
1/23/2024	1254	CUSTOMER REFUND		69.21
1/23/2024	1255	CUSTOMER REFUND		66.82
1/23/2024	1256	CUSTOMER REFUND		147.80
1/23/2024	1257	CUSTOMER REFUND		100.00
1/23/2024	1258	CUSTOMER REFUND		79.91
1/23/2024	1259	CUSTOMER REFUND		100.00
1/23/2024	1260	CUSTOMER REFUND		66.82
1/23/2024	1261	CUSTOMER REFUND		87.32
1/23/2024	1262	CUSTOMER REFUND		75.61
1/23/2024	1263	CUSTOMER REFUND		347.62
1/23/2024	1264	CUSTOMER REFUND		268.28
1/23/2024	1265	CUSTOMER REFUND		100.00
1/23/2024	1266	CUSTOMER REFUND		66.82
1/23/2024	1267	CUSTOMER REFUND		100.00
1/23/2024	1268	CUSTOMER REFUND		81.81

Bighorn Desert View Water Agency

Check Register

38 of 45

Check Date Range: 1/1/2024 thru 1/31/2024

Ck Date	Ck No	Payable To	Void	Check Amt
1/23/2024	1269	CUSTOMER REFUND		100.00
1/23/2024	1270	CUSTOMER REFUND		100.00
1/23/2024	1271	CUSTOMER REFUND		98.52
1/23/2024	1272	CUSTOMER REFUND		68.46
1/23/2024	1273	CUSTOMER REFUND		86.99
1/23/2024	1274	CUSTOMER REFUND		0.20
1/23/2024	1275	CUSTOMER REFUND		73.15
1/23/2024	1276	CUSTOMER REFUND		77.71
1/23/2024	1277	CUSTOMER REFUND		106.25
1/23/2024	1278	CUSTOMER REFUND		0.05
1/23/2024	1279	CUSTOMER REFUND		68.07
1/23/2024	1280	CUSTOMER REFUND		130.62
1/23/2024	1281	CUSTOMER REFUND		78.46
1/23/2024	1282	CUSTOMER REFUND		34.16
1/23/2024	1283	CUSTOMER REFUND		66.82
1/23/2024	1284	CUSTOMER REFUND		100.00
1/23/2024	1285	CUSTOMER REFUND		66.82
1/23/2024	1286	CUSTOMER REFUND		100.00
1/23/2024	1287	CUSTOMER REFUND		100.00
1/23/2024	1288	CUSTOMER REFUND		72.82
1/29/2024	1289	BRUNICK, McELHANEY & KENNEDY PROF LAW CORP		3,765.00
1/29/2024	1290	CLINICAL LABORATORY OF SB, INC.		6,028.00
1/29/2024	1291	FRONTIER CALIFORNIA, INC		254.37
1/29/2024	1292	HD SUPPLY, INC.		54.10
1/29/2024	1293	MM INTERNET, INC.		112.80
1/29/2024	1294	MOJAVE WATER AGENCY		9,675.00
1/29/2024	1295	SBRK FINANCE HOLDING, INC.		533.00
1/29/2024	1296	ST WATER RES CONTROL BRD ACCOUNTING OFFICE		7,736.24
1/29/2024	1297	WIENHOFF & ASSOCIATES, INC.		15.00
1/29/2024	1298	XEROX CORPORATION		244.69
1/30/2024	0	AT&T MOBILITY		410.30
1/30/2024	0	BURRTEC WASTE&RECYC		95.62

39 of 45

Bighorn Desert View Water Agency

Check Register

Check Date Range: 1/1/2024 thru 1/31/2024

Ck Date	Ck No	Payable To	Void	Check Amt
1/30/2024	0	CINTAS CORPORATION #150		601.85
1/30/2024	0	SOUTHERN CALIFORNIA EDISON COMP		20,662.48
1/30/2024	0	EDD PAYROLL		403.00
1/30/2024	0	AMERICAN FIDELITY ASSURANCE COMPANY		1,132.92
1/30/2024	0	CARDMEMBER SERVICES		3,641.07
1/30/2024	0	BLUEFIN PAYMENT SYSTEMS		1,023.63
1/30/2024	0	STAPLES, INC.		263.94
			Total	262,498.73

SERVICE ORDER REPORT FOR FISCAL YEAR 2023-2024

UTILITY BILLING SERVICE ORDERS	2022/23	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
After Hours Call Out	37	1	2	1	4	5	5							18
Backflow (Misc/Lock-off or Un-Lock)	32	5	1	3	2	2	1							14
Customer Requested Asst	102	8	10	11	8	8	7							52
Reported Leaks	73	9	6	4	10	5	2							36
Destroy Service Line	0	-	-	-	-	-	-							0
Exchange Meter	65	12	5	8	4	6	43							78
Fire Flow Test	29	4	3	2	3	-	-							12
Hangtag	122	10	13	9	10	8	15							65
Install New Service	10	-	1	-	1	1	1							4
Miscellaneous	147	12	6	14	6	9	5							52
Open New Service (New Owner or Tenant)	298	39	9	15	13	17	18							111
Pull Meter	5	-	1	-	-	-	-							1
Reread Meter/Read Meter	249	26	42	9	32	22	29							160
Tamper	17	-	-	5	-	-	-							5
Unlock Service	202	8	16	11	20	9	15							79
Verify Meter Locked	133	5	4	9	19	6	11							54
TOTAL	1521	139	119	101	132	98	152	0	0	0	0	0	0	741
UTILITY BILLING INFORMATION	2022/23	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Active Residential Accounts Billed	13198	1015	1221	1014	1208	1012	1208							6678
Inactive Residential Accounts Billed	1787	161	121	163	133	167	135							880
Active Agricultural Accounts Billed	293	27	17	27	18	26	17							132
Inactive Agricultural Accounts Billed	216	9	15	9	14	9	15							71
Active Commercial Accounts Billed	105	5	13	5	13	5	13							54
Active Bulk Accounts Billed - 1-inch Meter	367	63	-	51	-	63	0							177
Active Bulk Accounts Billed - 2-inch Meter	179	13	13	13	12	12	11							74
Active Number of JV Cash Sales Accounts	722	60	60	60	61	61	63							365
Active Fire Accounts Billed	24	3	1	3	1	3	1							12
Active Construction Meter Accounts Billed	36	2	2	2	2	2	1							11
TOTAL	16927	1358	1463	1347	1462	1360	1464	0	0	0	0	0	0	8454
DELINQUENT ACCOUNT BILLING	2022/23	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Residential Accounts - DQ	3392	310	288	327	254	291	304							1774
Agricultural Accounts - DQ	283	18	12	19	17	17	18							101
Commercial Accounts - DQ	14	3	1	-	1	-	3							8
Bulk Accounts - DQ	69	2	8	3	9	1	12							35
TOTAL	3758	333	309	349	281	309	337	0	0	0	0	0	0	1918
LOCK-OFF SERVICE - NON-PAYMENT	2022/23	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Residential Accounts L/O	237	10	12	13	45	-	22							102
Residential Payment Plans - Initiated	19	5	3	6	3	2	3							22
Residential Payment Plans - Failed	3	-	-	-	-	-	-							0
Agricultural Accounts L/O	16	-	1	1	1	-	1							4
Commercial Account L/O	0	-	-	-	-	-	-							0
Bulk Accounts L/O	2	-	-	-	-	-	-							0
TOTAL	277	15	16	20	49	2	26	0	0	0	0	0	0	128
OPERATIONS/MAINTENANCE SERVICE ORDERS	2022/23	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
AirVac Maintenance	1	12	2	-	-	-	21							35
AirVac Replacement	1	-	-	-	-	-	-							0
Bulk Stations Maintenance	9	1	2	3	-	-	-							6
Flush Deadend/Blowoffs	2				1									1
Goat Mountain Mainline Repair	0	-	-	-	-	-	-							0
Goat Mountain Service Line Replacement	8	-	1	-	-	4	-							5
Goat Mountain Service Line Repair	15	1	-	-	-	-	-							1
Hydrant Maint.	6	-	-	-	-	1	-							1
Pressure Complaint	16	-	-	-	-	1	-							1
BDV Mainline Repair	1	-	-	-	-	-	-							0
BDV Service Line Repair	65	5	8	6	3	7	2							31
BDV Service Line Replace	57	11	7	6	2	5	4							35
Valve Maintenance	136	-	-	-	-	-	-							0
Water Quality Issues Customer Reported (taste, Odor, Color)	1	-	-	-	-	-	-							0
Well Water Level	4	1			1									2
TOTAL	322	31	20	15	7	18	27	0	0	0	0	0	0	118
SAFETY TRAINING AND INSPECTIONS	2022/23	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Monthly Safety Training	12	1	1	1	1	1	1							6
Operations "Tail-Gate" Safety Training	12	2	3	2	2	2	2							13
Monthly Inspections - Fire Extinguisher	12	1	1	1	1	1	1							6
Monthly Inspections - Vehicles	12	1	1	1	1	1	1							6
Quarterly Inspections - Facility	4	1			1									2
Quarterly Inspections - 90-day BIT	4	1			1									2
Monthly/Quarterly Inspections - Tank/Reservoir	4	1			1									2
Monthly/Quarterly Inspections - Fuel	12	1	1	1	1	1	1							6
Monthly/Quarterly Inspections - Generators	12	1	1	1	1	1	1							6
Monthly Safety Class Review	0	-	1	1	1	1	1							5
TOTAL	84	10	8	7	11	7	7	0	0	0	0	0	0	49
		1886	1935	1839	1942	1794	2013	0	0	0	0	0	0	11408



DATE: 2/1/2024
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Bighorn-Desert View Production JANUARY 2024

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"					
Well 3	147,330	1,102,028	184	166	99.6	3.38
Well 4	Well is "inactive"					
Well 6	58,770	439,600	94	80	78	1.35
Well 7	90,770	678,960	112	136	100.7	2.08
Well 8	283,300	2,119,084	357	380	98.8	6.50
Well 9	442,900	3,312,892	428	440	128.9	10.17
Well 10	25,470	190,516	77	92	41.2	0.58
Total	1,048,540	7,843,079			547.2	24.07

Maximum Day Demand

Date 1/10/2024

Total Production (Gallons) 425238

A Boosters	57,880	432,942	138	150	52.2
C Boosters	104,400	780,912	168	175	77.5
Total	162,280	1,213,854			



DATE: 2/1/2024
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Goat Mountain Production JANUARY 2024

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM from</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well GMW1	10	75	2	220	0.6	0.00
Well GMW3	315,500	2,359,940	289	320	135.9	7.24
Total	315,510	2,360,015			136.5	7.24

Maximum Day Demand

Date 1/29/2024

Total Production (Gallons) 150422.8

GM booster	133,600	999,328	248	222	67.1
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