



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

September 12, 2023  
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84363346157?pwd=Q0k0Mkg2WG1hR2VTZGMvYmVHdnJ6UT09>

Passcode: 744010

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 843 6334 6157

Passcode: 744010

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

- 2023 Review: Code of Conduct for Members of the Agency Board of Directors (Resolution No. 13R-15)**

Information Only. Board to review Code of Conduct and sign receipt documenting the review.

**2. Approve “True Bad Debt” Write-off from July 2022 through June 2023 of \$1,509.80**

The Board considers taking the following action(s):

1. Approve true Bad Debt expenses “write-off” in the amount of \$1,509.80 for account balances which cannot be collected through the secured property lien process for the period July 2022 through June 2023 of \$1,509.80.

**3. Receive and File Report on Bad Debt from Uncollectable Secured Property Tax Liens for FY2015/16**

That the Board considers taking the following action(s):

1. Receive and File the report of Bad Debt from uncollectable secured property tax liens for Fiscal Year 2015/16 and authorize expense “write-off” in the amount of \$242.72 for the Fiscal Year 2022/23 audit.

**4. Resolution No. 23R-XX Establishing the Agency’s Banking Policy**

The Board considers taking the following action(s):

1. Adopt Resolution No. 23R-XX Establishing the Agency’s Banking Policy.

**5. Authorize Issuance of Professional Services Agreement with NV5 for As-Needed Engineering Services**

The Board considers taking the following action(s):

1. Authorize issuance of Professional Services Agreement with NV5 for As-needed” engineering services for Fiscal Year 2023-24.

**6. Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board of Directors’ Meeting Minutes, August 8, 2023
- b. Board of Directors’ Meeting Minutes, Special Meeting, September 1, 2023
- c. Financial Statements
  1. Balance Sheet – July 2023
  2. Budget Status – July 2023
- d. Receive and File Disbursements for August 2023
- e. BDV Production Report for August 2023

- f. Goat Mountain Production Reports for August 2023
- g. Service Order Report for July 2023
- h. Authorize Per Diem and Expenses for Directors to Attend Various Educational Events.
- i. Receive and File Planning/ Engineering (PLEGs) Standing Committee Meeting Minutes for June 20, 2023

Recommended Action:  
Approve as presented.

**7. Matters Removed from Consent Items**

**8. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- 1. General Manager Report
- 2. Director Reports

**10. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary

aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

### **Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Homestead Valley Community Council Meeting - Third Monday (regular schedule location rotates to various Community Centers)
- Landers Association Monthly Meeting – Third Saturday (regular schedule)