



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

September 12, 2023
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84363346157?pwd=Q0k0Mkg2WG1hR2VTZGMvYmVHdnJ6UT09>

Passcode: 744010

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 843 6334 6157

Passcode: 744010

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

1. 2023 Review: Code of Conduct for Members of the Agency Board of Directors (Resolution No. 13R-15)

Information Only. Board to review Code of Conduct and sign receipt documenting the review.

2. Approve “True Bad Debt” Write-off from July 2022 through June 2023 of \$1,509.80

The Board considers taking the following action(s):

1. Approve true Bad Debt expenses “write-off” in the amount of \$1,509.80 for account balances which cannot be collected through the secured property lien process for the period July 2022 through June 2023 of \$1,509.80.

3. Receive and File Report on Bad Debt from Uncollectable Secured Property Tax Liens for FY2015/16

That the Board considers taking the following action(s):

1. Receive and File the report of Bad Debt from uncollectable secured property tax liens for Fiscal Year 2015/16 and authorize expense “write-off” in the amount of \$242.72 for the Fiscal Year 2022/23 audit.

4. Resolution No. 23R-XX Establishing the Agency’s Banking Policy

The Board considers taking the following action(s):

1. Adopt Resolution No. 23R-XX Establishing the Agency’s Banking Policy.

5. Authorize Issuance of Professional Services Agreement with NV5 for As-Needed Engineering Services

The Board considers taking the following action(s):

1. Authorize issuance of Professional Services Agreement with NV5 for As-needed” engineering services for Fiscal Year 2023-24.

6. Consent Items - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board of Directors’ Meeting Minutes, August 8, 2023
- b. Board of Directors’ Meeting Minutes, Special Meeting, September 1, 2023
- c. Financial Statements
 1. Balance Sheet – July 2023
 2. Budget Status – July 2023
- d. Receive and File Disbursements for August 2023
- e. BDV Production Report for August 2023

- f. Goat Mountain Production Reports for August 2023
- g. Service Order Report for July 2023
- h. Authorize Per Diem and Expenses for Directors to Attend Various Educational Events.
- i. Receive and File Planning/ Engineering (PLEGs) Standing Committee Meeting Minutes for June 20, 2023

Recommended Action:
Approve as presented.

7. Matters Removed from Consent Items

8. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

- 1. General Manager Report
- 2. Director Reports

10. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary

aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Homestead Valley Community Council Meeting - Third Monday (regular schedule location rotates to various Community Centers)
- Landers Association Monthly Meeting – Third Saturday (regular schedule)

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: September 12, 2023

To: Board of Directors

Budgeted: N/A

Funding Source: N/A

Cost: N/A

From: Marina West

General Counsel Approval: Obtained on original Resolution

CEQA Compliance: N/A

**Subject: 2023 Review: Code of Conduct for Members of the Agency Board of Directors
(Resolution No. 13R-15)**

SUMMARY

In order to assist in the governance of the behavior between and among members of the Board, Staff and Public the Board of Directors have approved Resolution No. 13R-15 A Code of Conduct for the Members of the Board of Directors.

Administratively the Board of Directors shall review the Code of Conduct annually. This annual review assists the Board of Directors in maintaining their required annual training as part of the District of Distinction and Transparency Certificate of Excellence.

There are no recommended changes to the Code therefore, Resolution No. 13R-15 remains in full effect.

RECOMMENDATION

Information only. Board to review Code of Conduct and sign receipt documenting the review.

BACKGROUND/ANALYSIS

No further information provided.

PRIOR RELEVANT BOARD ACTION(S)

11/19/2013 Motion 13-082 Resolution No. 13R-15 A Code of Conduct for the Members of the Agency Board of Directors

RESOLUTION NO.13R-15

A CODE OF CONDUCT FOR THE MEMBERS OF THE AGENCY BOARD OF DIRECTORS

WHEREAS, The members of the Board of Directors of the Bighorn-Desert View Water Agency are committed to providing excellence in legislative leadership that results in the provision of the highest quality of service to its constituents. In order to assist in the governance of the behavior between and among members of the Board, Staff and Public the following rules shall be observed. This policy becomes effective immediately upon adoption.

WHEREAS, this Resolution rescinds Policy No. 10P-03 Code of Ethics in its entirety.

NOW THEREFORE, the Code of Conduct for the Bighorn-Desert View Water Agency Board of Directors is as follows:

1. The Board of Directors shall be the governing body of the Bighorn-Desert View Water Agency. A majority of the Board of Directors shall constitute a quorum for the transaction of business. The primary responsibility of the Board of Directors is the formulation and evaluation of policy. The Board of Directors shall adopt an annual budget and shall set an annual appropriations limit. The needs of the Agency's constituents should be the priority of the Board of Directors.
2. The General Manager shall have full charge and control of the maintenance, operation and construction of the waterworks of the Agency. The General Manager shall also have full power and authority to employ and discharge all employees and assistants at pleasure; prescribe the duties of employees and assistants; fix and alter compensation of employees and assistants subject to the approval by the board; perform other duties imposed by the Board of Directors. The General Manager shall report to the Board of Directors in accordance with rules and regulations adopted by the Board of Directors.
3. Except as specifically authorized, a Board member will not use or permit the use of Agency owned vehicles, equipment, telephones, materials or property for personal convenience or profit. A Board member will not ask or require an Agency employee to perform services for the personal convenience or profit of a Board member or employee. Each Board member must protect and properly use any Agency asset within his or her control, including information recorded on paper or in electronic form. Board members will safeguard Agency property, equipment, moneys and assets against unauthorized use or removal, as well as from loss due to criminal act or breach of trust. Board members are responsible for maintaining written records, including expense accounts, in sufficient detail to reflect accurately and completely all transactions and expenditures made on the

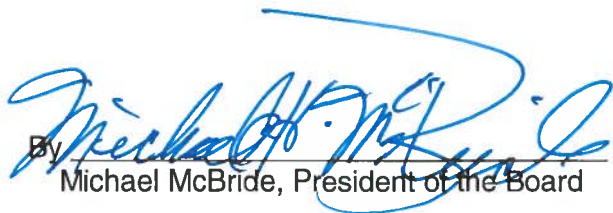
Agency's behalf, in accordance with the Agency policy(s) for reimbursement of actual and necessary expenses of Board members.

4. Directors shall defer to the chairperson for conduct of meetings of the Board, but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.
5. Directors should thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. Responsiveness, attentive listening, and communication are encouraged.
6. Directors shall abstain from participating in consideration on any item involving a personal or financial conflict of interest per applicable regulations. Unless such a conflict of interest exists, however, Directors should not abstain from the Board's decision-making process.
7. The dignity, style, values, and opinions of each Director should be respected. Directors should at all times conduct themselves with courtesy to each other, to staff, and to members of the public.
8. Directors should commit themselves to focusing on issues and not personalities. The presentation of the opinions of others should be encouraged. Cliques and voting blocs based on personalities rather than issues should be avoided.
9. Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action, Directors should commit to supporting said action and not to create barriers to the implementation of said action.
10. In seeking clarification on informational items, Directors may directly approach the General Manager to obtain information needed to supplement, upgrade, or enhance their knowledge to improve legislative decision-making.
11. In handling complaints from Agency customers, residents or property owners, such complaints should be referred directly to the General Manager.
12. In handling items related to water problems (leaks, etc.), concerns for safety or hazards should be reported to the General Manager or to the Agency office.
13. In seeking clarification for policy-related concerns, especially those involving personnel, legal action or financial matters, said concerns should be referred directly to the General Manager.
14. When responding to constituent requests and concerns, Directors should be courteous, responding to individuals in a positive manner and routing their

questions through the appropriate channels and to the responsible management personnel.

15. Directors should develop a working relationship with the General Manager wherein current issues, concerns, and Agency projects can be discussed comfortably and openly.
16. Directors do not represent any fractional segment of the community, but are, rather, a part of the body, which represents and acts for the community as a whole.
17. Directors should function as a part of the whole. Issues should be brought to the attention of the Board as a whole, rather than to individual members selectively.
18. Directors are responsible for monitoring the Agency's progress in attaining its goals and objectives, while pursuing its mission.
19. The Board of Directors is the unit of authority within the Agency. Apart from their normal function as a part of this unity, Directors have no individual authority. As individuals, Directors may not commit the Agency to any policy, act or, expenditure.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 19th day of November 2013.


By Michael McBride, President of the Board

ATTEST:


Terry Burkhart, Secretary

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: September 12, 2023

To: Board of Directors

Budgeted: Yes

Budgeted Amount: \$1,500

Cost: \$1,509.80

From: Rosie Carrick
Marina West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Approve “True Bad Debt” Write-off from July 2022 through June 2023 of \$1,509.80

SUMMARY

The “true bad debt” being presented for “write-off” from July 2022 to June 2023 is \$1,509.80. For comparison, the amount sent to the 2023 Secured Tax Roll was \$46,813.70.

RECOMMENDATION

The Board considers taking the following action(s):

1. Approve true bad debt expenses “write-off” in the amount of \$1,509.80 for account balances which cannot be collected through the secured property lien process for the period July 2022 through June 2023.

BACKGROUND/ANALYSIS

Each year the Agency budgets for “true bad debt” for unpaid water bills that cannot be collected for one of the following reasons:

- They cannot be tied to a property for a secured property lien (eg. property ownership changed without our knowledge and without an unsecured lien on the property); and/or
- The amount remaining on the account is less than \$25, and written off per Agency policy (Resolution 13R-05); and/or
- The customer did not pay their final bill and by that time, it is too late to put an unsecured lien on property.
- The person is deceased or had obtained bankruptcy judgment relieving them of past water account debt.

The secured tax lien process internally begins May of each year, at that time the “true bad debt” accounts are segregated from those that will be processed further. These are scheduled to be received by the Board of Directors following completion of the secured lien process and the fiscal year-end audit (est. Sept).

Therefore, the total true bad debt to be received and filed is \$1,509.80.

At the close of Fiscal Year 2022/23, a total of \$1,509.80 was determined to be the “true bad debt” amount. The amount does exceed the budget line item of \$1,500 for FY2022/23 but still a very small percentage of overall expenses and far less than the amount sent to secured lien, which the Agency expects to eventually collect over time.

Below is a summary of the accounts requested for write-off:

- Total number of accounts..... 21
- Number of accounts under \$25..... 6
- Number of accounts between \$25 and \$125..... 11
- Number of accounts exceeding \$125..... 4

With respect to the four (4) accounts shown above with a balance exceeding \$125:

1. One account had a balance of \$245.53; this account was sold to a new owner one week prior to our recordation of an unsecured lien.
2. Another account was a bulk account that failed to pay their final bill of \$164.75, with no deposit on file.
3. The third account failed to pay their final bill of \$158.40 and the deposit did not cover the entire bill.
4. The last account unfortunately flipped owners before staff could place an unsecure lien on property, the final bill of \$139.21 was not paid.

Therefore, these four accounts represent \$707.89 or approximately 47% of the total bad debt.

Staff is bringing this report to the full Board for a motion to approve in accordance with Agency policy outlined in Resolution No. 13R-05.

PRIOR RELEVANT BOARD ACTION(S)

9/13/2022 Motion No. 22-038 motion to approve True Bad Debt expenses “write-off” in the amount of \$4,859.50 for account balances which cannot be collected through the secured property lien process and for the period February 25, 2021 through July 18, 2022.

09/14/2021 Motion No. 21-054 Motion made to approve the “true bad debt” write-off of \$1,216.19 for fiscal year 2020/21 through February 24, 2021.

08/25/2020 Motion No. 20-056 Motion made to approve the “true bad debt” write-off of \$1,888.50 for fiscal year 2019/20.

07/23/2019 Motion No. 19-034 Motion to Approval of Bad Debt expenses “write-off” in the amount of \$1,951.16 for account balances which cannot be collected thru the property lien process.

06/26/2018 Motion No. 18-031 Motion to vote for approval of Bad Debt expenses “write-off” in the amount of \$1,207.57 for account balances which cannot be collected as a property the period August 2015 to present.

3/26/2013 Motion No. 13-020 Motion to adopt Resolution No. 13R-05 Establishing a Policy for the Approval of the Expense of Bad Debt.

**BIGHORN DESERT VIEW WATER AGENCY STANDING COMMITTEE
AGENDA ITEM SUBMITTAL**

Meeting Date: September 12, 2023

To: Board of Directors

Budgeted: Yes, \$1,500

Funding Source: 01-00-139900 (Allowance for Bad Debt)

Cost: \$242.72 – No outstanding receivables for FY2015/16

From: Rosie Carrick
Marina West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Receive and File Report on Bad Debt from Uncollectable Secured Property Tax Liens for FY2015/16

SUMMARY

The remaining uncollected bad debt for secured property tax liens posted in Fiscal Year 2015/16 is \$242.72, which is lower than the budgeted estimate of \$1,500.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Receive and File the report of Bad Debt from uncollectable secured property tax liens for Fiscal Year 2015/16 and authorize expense “write-off” in the amount of \$242.72 for the Fiscal Year 2022/23 audit.

BACKGROUND/ANALYSIS

Each May/June the Agency summarizes the report of Bad Debt expenses owed for the prior year period and prepares for the submission of a collections report to the County of San Bernardino for inclusion on the secured tax rolls. The “lien receivable” for any given fiscal year is then managed for a total of seven (7) tax cycles. Thereafter, the remaining balance is written-off as bad debt on the general ledger. However, the secured lien remains on the property and the Agency could still receive the funds in future years or it could actually be lost. If disbursements are distributed, then those funds would be applied to the current year as non-operating income.

In Fiscal Year 2015/16 the amount sent to the tax roll was \$43,270. As of June 30, 2023, \$43,027.28 has been collected from the County of San Bernardino Tax Collector. The balance remaining is \$242.72 to be written-off as bad debt since this is the 7th cycle.

Staff is now requesting the Board acknowledge and authorize bad debt expense “write-off” on June 30, 2023 in the amount of \$242.72 for the fiscal year lien period of 2015/16.

PRIOR RELEVANT BOARD ACTION(S)

Annual Action

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: September 12, 2023

To: Board of Directors

Budgeted: N/A

Funding Source: N/A

Cost: N/A

From: Marina West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Resolution No. 23R-XX Bighorn-Desert View Water Agency Banking Policy

SUMMARY

Recently the Agency opened several new accounts with various banking and investment institutions in the past several months. Research indicated the Agency does not have a written policy for managing banking and investment accounts.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Adopt Resolution No. 23R-XX A Resolution Adopting a Banking Policy.

BACKGROUND/ANALYSIS

Up until recently, the Agency had two banking institutions: Pacific Western Bank and Local Agency Investment Fund (LAIF). Due to market instability and the failure of several “regional” banks in March 2023, the high cash balance held by Pacific Western Bank and fact that Pacific Western Bank appeared to be headed for failure staff opened two new accounts and moved cash out of Pacific Western Bank.

Staff opened an account with Five Star Bank and with the California Cooperative Liquid Assets Security System (CLASS). Neither of these banks required any kind of approval by the governing body (ie. Resolution or minute action) nor “wet” signatures of Agency Directors. In contrast, Pacific Western Bank and LAIF do require a resolution from the Board of Directors outlining authorized signatories and/or transaction requirements. Therefore, whenever there is a change in directorship, these resolutions are updated.

Staff researched Agency records to determine if there is any existing guidance for banking. The only policy that discusses banking is the Purchasing Policy (Resolution No. 17R-06) which has a section on “signatory authority”. However, this policy is not focused on banking in any other way.

Staff drafted the attached Banking Policy as a Resolution and following input from the Finance Committee on July 18, 2023 is bringing the policy forward to the Board of Directors for consideration and possible adoption.

PRIOR RELEVANT BOARD ACTION(S)

07/18/2023 Finance Committee – review and input on draft Banking Policy.

RESOLUTION NO. 23R-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BIGHORN-DESERT VIEW WATER AGENCY
ADOPTING A BANKING POLICY**

WHEREAS, the Board of Directors has determined it to be in the best interest of the Bighorn-Desert View Water Agency to establish accounts with various banking institutions; and

WHEREAS, it is in the best interests of this Agency that it maintain limits, restrictions and procedures in a banking authority policy; and

WHEREAS, the guidelines set forth within the Banking Policy are not intended to address every issue, exception, or contingency may arise in the course of banking activities; and

WHEREAS, the basic standard that should always prevail is to exercise good judgement in the use and stewardship of Agency resources; and

WHEREAS, the Board desires to adopt a banking policy for the purpose of both routine financial as well as investment activities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Agency do hereby adopt the following:

Exhibit "A" – Bighorn-Desert View Water Agency Banking Policy

BE IT FURTHER RESOLVED, that the General Manager and staff of the Agency are hereby authorized and directed to do such things and to take such actions as may be reasonably required to carry out the purpose and intent of this Banking Policy and as otherwise required in order to comply with applicable law.

PASSED, APPROVED, AND ADOPTED by the Board of Directors to Bighorn-Desert View Water Agency this 12th day of September 2023.

By _____
John Burkhart, President of the Board

Attest,

By _____
Megan Close-Dees, Secretary of the Board

Official Seal



Bighorn-Desert View Water Agency Banking Policy

Resolution 23R-XX Exhibit "A"

Bighorn-Desert View
Water Agency

622 S. Jemez Trail, Yucca
Valley CA 92284

760-364-2315

www.bdvwa.org

Resolution 23R-XX Exhibit "A"

1.0 Purpose:**1.1**

Stewardship of Agency financial resources is critical to the health of its operations. There exists a difference between general banking and investment banking. Banking involves the day-to-day transactions of receiving payments (revenue) and paying invoices (expenses). The type of investments available to the Agency are guided by a separate policy. However, investments, transfers of funds from one banking institution to another. Furthermore, investments may include purposeful movement of monies with the intention of earning returns. However, the consideration to *Safety, Liquidity and Yield* framework should always be considered in banking and investment activities.

The purpose of this policy is to establish uniform procedures for banking. These guidelines are not intended to address every issue, exception, or contingency that may arise in the course of banking activities. The basic standard that should always prevail is to exercise good judgment in the use and stewardship of agency resources.

2.0 Definitions:

2.1 “General Manager,” unless otherwise specified in this policy, shall be deemed to include the General Manager and his/her designee.

3.0 Responsibilities

Unless authority from the Board of Directors is required by a financial institution or another Agency policy, the General Manager is authorized to negotiate and execute contracts for all banking services including investment accounts such as the Local Area Investment Fund (LAIF), Certificates of Deposit, Money Market accounts, and the like.

4.0 Signatory Authority

4.1 Physical Checks: All physical checks require two (2) “wet” signatures of the Board of Directors. In addition, each invoice shall be presented with the physical check for acknowledgement by those providing the “wet” signature on the check. This is an internal Agency policy and not one overseen by any banking institution.

4.2 Electronic and/or Automated Clearinghouse (ACH): Where the General Manager has determined it to be in the best interest of the Agency, or where required by other entities, to pay invoices electronically then two “wet” (2) signatures from the Board of Directors

shall be required on the invoice or related documentation in support of the payment. Such signature will constitute the authority for the General Manager to execute such payments. This excludes payroll obligations described in section 4.3 herein.

4.3 Payroll: Payroll checks are executed using an electronic signature created from two (2) “wet” signatures of the Board of Directors. All other routine payroll obligations shall be transacted by the General Manager without the obligation of further approval by signature of the Board of Directors. This includes all necessary payments related to payroll including but not limited to payments for federal withholding tax, state withholding tax, pension, ancillary benefits, and garnishments via ACH as is required by the specific authority.

4.4 Wire Transfers: Where the General Manager has determined it to be in the best interest of the Agency, or where required by the banking institution, deposits and withdrawals from investment accounts will be made by “wire transfer”.

“Wire transfers” would typically be utilized for transfers related to an investment opportunity (ie. seeking interest earnings on reserve funds) and typically are not related to a specific invoice for documentation. Such transactions, could also be performed using ACH methodology.

Documentation related to wire transfers or “investment related” ACH transactions shall be counter-signed by one (1) signature of the Board of Directors. The General Manager will strive to obtain the signature or a verbal concurrence in advance of the transaction. In a case where the General Manager deems it to be urgent to move the funds without a signature the a signature shall be obtained post-transaction as soon as possible.

5.0 Reporting

All disbursements, physical checks and/or electronic payments, are presented to the Board of Directors in an agendized meeting as soon as possible following bank reconciliation for transparency to the public-at-large. This is known as the monthly disbursements report.

Investment reports are presented quarterly but all investment account balances are shown on the Balance Sheet report are routinely presented to the Board of Directors.

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: September 12, 2023

To: Board of Directors

Budgeted: Yes

Budgeted Amount: \$60,000

Cost: As-Needed within Budget

From: Marina West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Authorize Issuance of Professional Services Agreement with NV5 for General Engineering Services for Fiscal Year 2023-24

SUMMARY

The Agency has been working with NV5, more specifically, Mr. James Owens, on development of the Agency's "master plan" for water system improvements. The latest project completed is a Preliminary Engineering Report (PER) funded by a State Water Resources Control Board planning grant. This effort led to the submission of a construction funding agreement to advance many of the projects envisioned in the PER.

As the Agency advances the design and construction of the various components of the project known as "Potable Water System Improvements" consultation with NV5 on various aspects will be necessary going forward due to their in-depth familiarity with the projects.

This Task Order is for general engineering services, questions and inquiries regarding project specifics and does not preclude NV5 from being selected for additional work as staff intends to solicit proposals for the design of project components.

The general on-call engineering services are budgeted under the Operations Department and not necessarily subject to reimbursement by any existing grant.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Authorize issuance of Professional Services Agreement with NV5 for "as-needed" engineering support services for Fiscal Year 2023-24.

BACKGROUND/ANALYSIS

Since 2015, NV5 has assisted the Agency with engineering related projects and was also the engineer of record for the Proposition 1 Planning Grant which developed the Preliminary Engineering Report (PER) for future capital improvements (ie. Master Plan). Mr. James Owens, PE, has spent a significant amount of time understanding the needs of the water system and is responsible for the "conceptual design" of all the PER projects.

A majority of the projects outlined in the PER were subsequently funded by more than one construction grant and staff is moving ahead with implementation.

At this time, staff needs the services of NV5 to assist staff with the advancement of the project into the right of way, design and construction phases to inform new consultants of the existing work products produced in the PER which are germane to the other phases.

Staff has drafted a Professional Services Agreement for as-needed engineering services utilizing NV5's fee schedule. Staff intends to utilize the "engineering expense budget" for services unless they can be tied to one of the grants.

PRIOR RELEVANT BOARD ACTION(S)

7/13/2021 Motion No. 21-045 Motion to authorize execution of Task Order No. 9, an amendment to the existing NV5 Master Services Agreement, for engineering and hydrogeological services for the Goat Mountain Replacement Well, destruction of Goat Mountain Well 2 and up to three additional borings/monitoring wells as provided in the proposal dated May 24, 2021.

03/22/2019 Annual Board Workshop: Engineer Mr. James Owens from NV5 presented projects outlined in the draft preliminary engineering report (Prop. 1 Planning Grant)

02/26/2019 Motion No. 19-008 Authorize General Manager to issue New Task Order to the Master Agreement with NV5 to perform Scope of Services dated February 21, 2019 in connection with the Master Services Agreement integral to the Proposition 1 Planning Grant (Agreement No. 17-02022/3610009-002P); and Acknowledge that all invoiced costs associated with the execution of the Scope of Services to be paid by the Agency and submitted for reimbursed to the CA Department of Finance.

03/01/2016 Motion No. 16-010 Motion to authorize General Manager to execute Task Order No. 3 with NV5 for evaluation of well and pump efficiencies and to prepare Capital Improvement Plan in an amount not to exceed \$39,156.

NV5 Summary of Fees for Calendar 2023

- i. Associate (James Owens) - \$198
- ii. Hydrogeologist (Pat Dunn) - \$167
- iii. Field Geologist (TBD) - \$146
- iv. Assistant Engineer (Ivana Mai, Zach Stock) - \$121
- v. Senior Engineer (Shen Huang, Steven Granados) - \$153



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING MINUTES

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**August 8, 2023
Time – 6:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82398063071?pwd=SWNLM2g1MUJ6Q1kwSGMyaEl1VXhUQT09>

Passcode: 512861

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 823 9806 3071

Passcode: 512861

--- NOTE ---

Director Dicht will attend via teleconference

From the location identified as

16 N. Martindale Ave., Ventnor City, New Jersey, 08406

CALL TO ORDER

President Burkhart called the meeting to order at 6:02 pm.

PLEDGE OF ALLEGIANCE

Led by Terry Burkhart.

ROLL CALL

Directors present:

John R. Burkhart

JoMarie McKenzie

Megan Close-Dees

Craig Dicht – Participating from posted remote location

David Chapman

Staff present:

Marina West

Mr. Steven Kennedy – General Counsel

Public Present: Following Roll Call, 1 member(s) of the public indicated they were participating via teleconference. 5 members of the public were present in the meeting room.

APPROVAL OF AGENDA

Director Close-Dees made a motion to approve the agenda as presented. Director Chapman seconded the motion. Unanimously approved.

Discussion and Action Items –

1. Request by Owner of Parcel No. 0630-051-36 to Relocate Water Meter Service within the Utility Easement so as not to be Obstructed by a Fence the Owner Recently Installed Which Now Blocks the Meter (Continued from April 11, 2023)

GM West gave the staff report and Powerpoint presentation. She then reintroduced Mr. Britton to the Board.

Mr. Britton addressed the Board on his request. He stated that he does not disagree with the Powerpoint presentation. However, he thought that it is within the Board's right to put the meter where it is. Mentions the age of the patent and that Southern California Edison does not honor these patents. He provided some measurements, verbally, of the distances of meters around him. Second request is to let the meter be closer to the road like other meters, which are closer to the "road". He feels the Board should consider the inconsistencies amongst the various meters. His meter is 25-feet back from the road, unlocked gate and fence does not enclose the property. He quoted \$800 for a licensed contractor to move the meter. He discussed that the fence could be moved.

Director Chapman asked about Mr. Britton's suggestion of moving the fence in the manner as requested by staff and the final configuration of such. Mr. Britton described how it could be moved to allow access to the meter.

Director McKenzie asked if anyone spoke to him about the fence before it was erected. Mr. Britton answered her by stating that flags were positioned on the property and he doesn't recall being told not to erect a fence. The flags were to keep contractors off the undisturbed

Director Chapman asked staff if the "amended fence location" would be acceptable. GM West said the Agency would be satisfied with that correction.

Director Close-Dees asked staff if the fence is in fact within the easement as well as the water meter. GM West responded in the affirmative. She also asked Mr. Britton if the relocated fence design, which allows access to the meter, was ok with him. He responded that he is willing to do that if the Board desires. He inquired if the Board did do any research as he felt they had not. Several directors responded that they did, in fact, do research and visit the site.

Director McKenzie commented that she looked at other properties where the fences are further back on from the road. Also noting that newer fences are being installed out of

the easement. Mr. Britton stated that they have apparently accepted the fact to put the fence some 35-feet into their property lines and something about the easement line.

Director Close-Dees stated that a fence is being constructed on her property and they made sure the water meter was outside the new fencing.

Mr. Britton asked what the cost would be if he was allowed to move the meter. He also wanted to know if his contractor could do the work.

President Burkhart reviewed the staff recommendation to deny the applicant because it is Agency policy and if approved the Agency then every property owner who wants their fence out would go against this policy which has been in place for years and years.

Director Close-Dees felt it was less complicated to stick to the rules and not grant a variance.

GM West was asked to clarify the cost estimate. She stated that allowing his contractor to do the work would really depend on the decision made tonight. She briefly described some of the steps that would be taken with a number of unknowns and reviewed the process of reviewing his contractors design work noting it is an interactive process. There was additional discussion regarding this issue. General Counsel Kennedy interjected that he recommends a motion for the Board of Directors accept the staff recommendation and to conduct a roll call vote.

Director Dicht mentioned the issue of prescriptive easements. By the precedence of the meter being there for so long that it is prescriptive in nature as well. He stated his meter is similarly set back. He also mentioned that he has several of his neighbors' meters in his easement and they are set back. No special treatment for him. He thinks it is a larger disservice to the Agency. He appreciates the opportunity to research this issue. He believed the Landers Lane meter is being or was moved. He inquired if this request is extraordinary enough to warrant a variance. He doesn't think it rises to that level.

Public comment: None.

Motion No. 23-026

Director Chapman made a motion to decline the request for a variance by owner of Parcel No. 0630-051-36 to relocate the water meter service within the utility easement so as not to be obstructed by a fence the owner recently installed which now blocks access to the meter. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y

Dicht Y
David Chapman Y

MSC¹ (Chapman/McKenzie) unanimously approved.

2. Resolution No. 23R-15 Application by the Board of Directors of the Bighorn-Desert View Water Agency Requesting the Local Agency Formation Commission to Initiate Proceedings for the Annexation of Assessor Parcel Number 0631-071-29 to the Bighorn-Desert View Water Agency

GM West gave the staff report and Powerpoint presentation.

GM West answered questions of the Board of Directors more specifically if the Agency would now receive the 1% General Tax Levy. GM West responded “no” but she will clarify with LAFCO. She believes the County of San Bernardino is unwilling to release those fees.

Public comment: None.

Motion No. 23-027

Director McKenzie made a motion to Adopt Resolution No. 23R-15 A Resolution of application by the Board of Directors of the Bighorn-Desert View Water Agency requesting the Local Agency Formation Commission to initiate proceedings for the annexation of Assessor Parcel Number 0631-071-29 to the Bighorn-Desert View Water Agency. Director Close-Dees seconded the motion.

Burkhart Y
McKenzie Y
Close-Dees Y
Dicht Y
David Chapman Y

MSC¹ (McKenzie/Close-Dees) unanimously approved.

3. Workshop Presentation - Secured Lien Processes for Delinquent Water Accounts and All Tax Apportionment Processes

No Action – Information and Discussion Purposes Only

GM West gave a Powerpoint presentation and answered questions from the Board of Directors.

Public comment: None.

4. Authorize Issuance of Purchase Order to Zenner USA, Inc. to Procure Water Meters for the “Meter Replacement Program” at a Cost of \$84,380.94

GM West gave the staff report as presented in the Agency Packet. GM West noted that this portion of the project was rebid as the first procurement package failed to specifically indicate the meter lid to be brass rather than plastic and to clarify the warrant on the

meter. The same three vendors submitted bids. Only Zenner USA maintained the exact same price while the other bids changed. This is based on the clarified specification. The engineer, Provost & Pritchard, provided the summary memo and staff concurs with the review and recommendation to award the Purchase Order to Zenner USA.

GM West answered questions of the Board.

Public comment: None.

Motion No. 23-028

Director Chapman made a motion to authorize issuance of a Purchase Order to Zenner USA, Inc. for purchase of water meters for the “Meter Replacement Program” in the amount of \$84,381. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Chapman/McKenzie) unanimously approved.

5. Resolution No. 23R-16 Establishing the Agency’s Appropriation Limit for Fiscal Year 2023/24 at \$232,523

GM West gave the staff report summarizing that the expected revenue does not exceed the calculated limit which is the desired outcome.

Public comment: None.

Motion No. 23-029

Director Chapman made a motion to Adopt Resolution No. 23R-16 Establishing the Agency’s Appropriation Limit for Fiscal Year 2023/24 at \$232,523. Director Close-Dees seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Chapman/Close-Dees) unanimously approved.

6. Consent Items -

- a. Board of Directors’ Meeting Minutes, July 11, 2023
- b. Financial Statements

1. Balance Sheet – June 2023 (unaudited)
2. Budget Status – June 2023 (unaudited)
- c. Receive and File Disbursements for July 2023
- d. BDV Production Reports for July 2023
- e. Goat Mountain Production Reports for July 2023
- f. Service Order Report for June 2023
- g. Approve Directors attendance at Mojave Water Agency “Mini-Tour” October 11, 2023 including travel and per diem.
- h. Receive and File Finance (FPREP) Standing Committee Special Meeting Minutes for April 18, 2023
- i. Receive and File Finance (FPREP) Standing Committee Special Meeting Minutes for May 17, 2023

Recommended Action:
Approve as presented.

Public comment: None.

Motion No. 23-030

Director Dicht made a motion to accept the Consent Items a to i, as presented. Director Close-Dees seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/Close-Dees) unanimously approved.

7. Matters Removed from Consent Items

None.

8. Public Comment Period

None.

9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report – GM West reported that the MWA Mini-Tour has been rescheduled from Oct. 19 to Oct. 11, 2023. Directors Burkhart, Chapman, Close-Dees and Dicht had reservations and GM West needs to know if they are now unable to attend the new date. She also reminded those members of the Board who want to carpool to the BIA /So. California Water Conference this Friday, August 11th to meet at the office at 5:45am. She also reminded the directors of the CSDA Fall Conference in Monterey and the need to register any interested directors asap. Currently Directors

Close-Dees and McKenzie are registered. Lastly, GM West indicated that the Agency that the auditors are on-site this week to perform their work and directors may be contacted for brief interviews related to the audit.

2. Director Reports

Director McKenzie reported on the Landers Association meeting she recently attended and shared improvements completed at the facility. She reported that a donation was given to the Giant Rock Clean-up and donation to the Labor Day Fireworks, and other association business and community news. She further reported on the July 17th Association of San Bernardino County Special Districts (ASBCSD) where the presentation was on “Emotional Intelligence”. She reviewed highlights of the presentation.

Director Close-Dees reported on the Landers Association that she attended. She noted that Director McKenzie gave a very thorough report of the meeting.

Director Chapman reported on the ASBCSD meeting he attended July 17th where the presentation was on “Emotional Intelligence”. He summarized highlights from the meeting.

10. **Adjournment**

President Burkhardt adjourned the meeting at 7:54 pm.

Approved by:

Megan Close-Dees, Secretary of the Board

MSC¹ – Motion made, seconded and carried

Official Seal



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' SPECIAL MEETING MINUTES

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

NOTE DATE AND TIME



**September 1, 2023
Time – 4:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81644438949?pwd=VEVtV3c0bE4raFFpU3gzRmI5UTBPdz09>

Passcode: 392015

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 816 4443 8949

Passcode: 392015

CALL TO ORDER

President Burkhart called the meeting to order at 4:02pm.

PLEDGE OF ALLEGIANCE

Led by John Burkhart.

ROLL CALL

Directors present: John R. Burkhart
JoMarie McKenzie
Megan Close-Dees
Craig Dicht
David Chapman

Staff present: Marina West
Mr. Steven Kennedy – General Counsel

Public Present: Following Roll Call, 0 member(s) of the public indicated they were participating via teleconference. 0 members of the public were present in the meeting room.

APPROVAL OF AGENDA

Director McKenzie made a motion to approve the agenda as presented. Director Close-Dees seconded the motion. Unanimously approved.

Discussion and Action Items -

1. Closed Session - Board adjourned to Closed Session at 4:05 pm.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)

One potential case

2. Closed Session Report - Board reconvened from Closed Session at 4:44 pm.

The Board reviewed a Claim for damages that was presented on behalf of Cari McCormick and determined that it failed to substantially comply with the requirements of the California Tort Claims Act, Government Code Section 900 et seq. (“the Act”), for all of the reasons set forth in the Agency’s initial Notice of Insufficiency dated August 11, 2023, including but not limited to the statutory provisions of Government Code Section 910 which mandate that the Claim specifically identify the acts or omissions of the Agency - including the date of such acts or omissions of the Agency - causing alleged injury, damage, or loss to a particularly-named individual or entity that is the subject of the Claim. In fact, even assuming *arguendo* that all of the allegations set forth in the Claim are true, the Claim does not assert any (1) wrongful acts committed by the Agency, (2) grounds for any monetary relief that would be recoverable against the Agency, or (3) to whom the Agency would owe such relief. Nevertheless, without waiving any rights, remedies, or defenses available to the Agency under the law, including but not limited to those related to the insufficiency of the Claim under the Act as set forth above, the Board voted unanimously to reject the Claim and instructed its General Counsel to provide written notice thereof to Claimant’s legal counsel.

3. Public Comment Period

None.

4. Adjournment

President Burkhart adjourned the meeting at 4:47 pm.

Approved by:

Megan Close-Dees, Secretary of the Board

MSC¹ – Motion made, seconded and carried

Official Seal

General Ledger

Balance Sheet

User: rsandoval
 Printed: 09/07/2023 - 2:31PM
 Fund: All
 Period: July 2023
 Fiscal Year: 2023/2024

Bighorn – Desert View Water Agency

622 S. Jemez Trail (760) 364-2315
 Yucca Valley, CA 92284-1440

Fund ALFRE

Account Type	Amount
01 - General Fund	
Assets	
CASH & CASH EQUIVALENTS	
01-00-131250 - PACIFIC WESTERN BANK	1,232,976.91
01-00-131300 - CASH DRAWERS BASE FUND	750.00
01-00-131350 - FIVE STAR BANK	50,000.00
01-00-134000 - PETTY CASH FUND	800.00
Total CASH & CASH EQUIVALENTS:	1,284,526.91
INVESTMENTS	
01-00-131251 - PACWEST CD (Maturity09.08.23)	1,000,000.00
01-00-131252 - PACWEST CD (Maturity06.09.23)	0.00
01-00-131253 - PACWEST CD (Maturity07.20.23)	0.00
01-00-131255 - FIVE STAR BANK MONEY MARKET	703,749.56
01-00-132000 - PARS IRS 115 TRUST	244,823.16
01-00-133030 - LAIF - CASH ACCOUNT	15,705.37
01-00-133111 - CALIFORNIA CLASS	2,006,259.35
01-00-133112 - OPEN	0.00
Total INVESTMENTS:	3,970,537.44
ACCOUNTS RECEIVABLE - WATER	
01-00-137100 - A/R WATER	234,839.40
01-00-137130 - A/R WATER UNBILLED FYE	75,576.36
01-00-139542 - 2015-16 LIEN REC \$43,270	0.00
01-00-139543 - 2016-17 LIEN REC \$45,364	631.09
01-00-139544 - 2017-18 LIEN REC \$32,464	1,870.31
01-00-139545 - 2018/19 LIEN REC \$52,020	3,146.60
01-00-139546 - 2019/20 LIEN REC \$35,381	5,672.10
01-00-139547 - 2020/21 LIEN REC \$54,761	17,705.19
01-00-139548 - 2021/22 LIEN REC \$84,795	47,685.58
01-00-139549 - 2022/23 LIEN REC \$46,814	0.00
01-00-139900 - ALLOW. FOR BAD DEBTS-H2O LIENS	(1,500.00)
Total ACCOUNTS RECEIVABLE - WATER:	385,626.63
ACCOUNTS RECEIVABLE - OTHER	
01-00-136000 - A/R OTHER (Non-UB AR)	0.00
01-00-136500 - INTEREST RECEIVABLE	0.00
01-00-137112 - 2017 IDGM STBY A/R (\$10,353)	2,771.40
01-00-137114 - 2019 IDGM STBY A/R (\$10,349)	2,452.40
01-00-137115 - 2020 IDGM STBY A/R (\$8,860)	4,437.70
01-00-137116 - 2021 IDGM STBY A/R (\$8,680)	4,574.40
01-00-137117 - 2022 IDGM STBY A/R (\$9,037)	9,036.90
01-00-138000 - A/R PROPERTY TAXES	0.00
01-00-138030 - ACCRUED RECEIVABLE	0.00
01-00-139000 - A/R CUSTOMER PROJECTS	0.00
01-00-139605 - DUE FROM PROP 1 PLANNING GRANT	0.00

Fund ALFRE

Account Type

Amount

01-00-139609 - DUE FROM AWAC	0.00
01-00-139610 - DUE FROM GM WELL (Well 13)	0.00
01-00-139611 - DUE FROM PROP 1/RND 2- HDWD	0.00
01-00-139901 - ALLOWANCE BAD DEBT - STANDBY	(5,000.00)
01-00-139902 - ALLOW. DEPOSITS UNPAID	(31,782.31)
Total ACCOUNTS RECEIVABLE - OTHER:	(13,509.51)
INVENTORY	
01-00-143010 - INVENTORY-WATER SYSTEM PARTS	93,762.69
01-00-143011 - INVENTORY- AMES WATER	406,955.00
01-00-143012 - INVENTORY CLEARING	(16,847.27)
Total INVENTORY:	483,870.42
PREPAID EXPENSES	
01-00-144010 - PREPAYMENTS W/C INS	10,431.00
01-00-144020 - PREPAYMENTS PL & PD LIAB INS	52,875.76
01-00-144025 - PREPAID EXPENSES	0.00
01-00-144035 - PREPAY CalPERS UAL	37,157.08
Total PREPAID EXPENSES:	100,463.84
FIXED ASSETS	
01-00-111300 - FA ORGANIZATION	336,271.36
01-00-111301 - A/D ORGANIZATION	(217,722.36)
01-00-111350 - FA LAND	96,194.53
01-00-111400 - FA BUILDINGS	327,592.81
01-00-111401 - A/D BUILDINGS	(280,021.97)
01-00-111500 - FA YARDS	56,330.15
01-00-111501 - A/D YARDS	(50,324.97)
01-00-111600 - FA FUEL TANKS	18,942.68
01-00-111601 - A/D FUEL TANK	(18,142.43)
01-00-111700 - FA WATER SYSTEM	10,119,467.18
01-00-111701 - A/D WATER SYSTEM	(7,211,963.98)
01-00-111800 - FA SHOP EQUIPMENT	29,960.60
01-00-111801 - A/D SHOP EQUIPMENT	(25,589.06)
01-00-111810 - FA MOBILE EQUIPMENT	875,183.70
01-00-111811 - A/D MOBILE EQUIPMENT	(664,396.23)
01-00-111900 - FA OFFICE EQUIPMENT	182,242.50
01-00-111901 - A/D OFFICE EQUIPMENT	(152,960.66)
Total FIXED ASSETS:	3,421,063.85
LEASE OF EQUIPMENT (LT)	
01-00-160200 - LEASE OF EQUIPMENT (LT)	13,099.95
01-00-160999 - ACCUM. AMORTIZATION-EQUIPMENT	(5,198.50)
Total LEASE OF EQUIPMENT (LT):	7,901.45
CONSTRUCTION IN PROGRESS	
01-00-120051 - CIP - MISC	38,265.69
Total CONSTRUCTION IN PROGRESS:	38,265.69
PENSION DEFERRED OUTFLOWS	
01-00-120600 - PENSION DEFERRED OUTFLOWS	0.00
Total PENSION DEFERRED OUTFLOWS:	0.00
NET PENSION LIABILITY	
01-00-223100 - NET PENSION LIABILITY	(93,861.00)
Total NET PENSION LIABILITY:	(93,861.00)
DEFERRED INFLOWS OF RESOURCES	
01-00-225000 - DIR - PENSION RELATED	(208,060.00)
Total DEFERRED INFLOWS OF RESOURCES:	(208,060.00)

Fund ALFRE

Account Type	Amount
Total Assets:	9,376,825.72
Liabilities	
ACCOUNTS PAYABLE	
01-00-225200 - ACCRUED INTEREST PAYABLE	0.00
01-00-225300 - ACCRUED EXPENSES	0.00
01-00-227000 - ACCOUNTS PAYABLE	50,637.88
01-00-227001 - AP PROP 1 ACC.EXP.	0.00
Total ACCOUNTS PAYABLE:	50,637.88
LEASE LIABILITY-EQUIPMENT (ST)	
01-00-260100 - LEASE LIABILITY-EQUIPMENT (ST)	0.00
Total LEASE LIABILITY-EQUIPMENT (ST):	0.00
LEASE LIABILITY-EQUIPMENT (LT)	
01-00-260200 - LEASE LIABILITY-EQUIPMENT (LT)	8,146.70
Total LEASE LIABILITY-EQUIPMENT (LT):	8,146.70
ACCRUED PAYROLL	
01-00-229000 - ACCRUED PAYROLL LIABILITIES	0.00
01-00-229010 - GARNISHMENT WITHHOLDING	0.00
01-00-229100 - ACCRUED EMP COMP BALANCES	144,380.02
Total ACCRUED PAYROLL:	144,380.02
ACCRUED PR LIABILITIES	
01-00-229001 - FEDERAL PR TAX PAYABLE	0.00
01-00-229002 - STATE PR TAX PAYABLE	0.00
01-00-229003 - MEDICAL INSURANCE PAYABLE	(16,544.59)
01-00-229004 - 3RD PARTY INS PLAN PAYABLE	(542.57)
01-00-229005 - CALPERS PAYABLE	0.00
01-00-229006 - CALPERS SPEC COMP-UNIFORM ALL	0.00
01-00-229007 - BOARD DIRECT DEPOSIT PR	0.00
Total ACCRUED PR LIABILITIES:	(17,087.16)
CUSTOMER DEPOSITS	
01-00-226000 - CUSTOMER DEPOSITS	152,868.06
01-00-226002 - ANNEX SEC. 35 RoBott Land	3,381.21
01-00-226004 - ANNEX 631-051-28 (550 Landers)	0.00
01-00-226005 - UNEARN REV-UB ACCT CREDITS	0.00
01-00-226007 - ANNEX 0631-071-29 (NAPA@ALTA)	2,140.00
Total CUSTOMER DEPOSITS:	158,389.27
BLUEFIN CC FEES	
01-00-226001 - BLUEFIN/SB CC FEES thru PORTAL	771.05
Total BLUEFIN CC FEES:	771.05
CIP DEPOSIT	
01-00-226006 - CUST METER DEPOSIT	0.00
Total CIP DEPOSIT:	0.00
PAYABLE FROM RESTRICTED ASSETS	
01-00-229500 - ACCRUED INT PAYABLE DV ID BNDS	0.00
Total PAYABLE FROM RESTRICTED ASSETS:	0.00
LONG TERM DEBT	
01-00-211010 - REVENUE BONDS PAYABLE - DV	0.00
01-00-211020 - DA01 CoSB REPAYMENT	(3,515.34)
01-00-211030 - IDM PIPELINE FUTURE DEBT BAL	0.00
Total LONG TERM DEBT:	(3,515.34)
DEFERRED OUTFLOWS OF RESOURCE	
01-00-151000 - DOR - PENSION CONTRIBUTIONS	(90,376.00)
01-00-153000 - DOR - PENSION RELATED	(163,495.00)

Fund ALFRE

Account Type	Amount
01-00-225001 - DEFERRED INFLOW-ADD'L DEFERRAL	0.00
Total DEFERRED OUTFLOWS OF RESOURCE:	(253,871.00)
PENSION DEFERRED INFLOW	
01-00-223110 - PENSION DEFERRED INFLOWS	0.00
Total PENSION DEFERRED INFLOW:	0.00
Total Liabilities:	87,851.42
Fund Balance	
FUND BALANCE	
01-00-301090 - CONTRIBUTED CAPITAL/HUD	0.00
01-00-301110 - FMHA GRANTS	0.00
01-00-310000 - FUND BALANCE	9,123,170.31
01-00-310005 - IMP DIST GOAT MTN FUND BALANCE	175,623.35
01-00-310010 - FUND BALANCE FEMA & OES	0.00
01-00-310011 - DA01 OVERPAYMENT by CoSB	10,849.16
Total FUND BALANCE:	9,309,642.82
Total Fund Balance:	9,309,642.82
Total Liabilities and Fund Balance:	9,397,494.24
Total Retained Earnings:	(20,668.52)
Total Fund Balance and Retained Earnings:	9,288,974.30
Total Liabilities, Fund Balance, and Retained Earnings:	9,376,825.72
Totals for Fund 01 - General Fund:	0.00

General Ledger
Budget Status

User: rsandoval
Printed: 9/7/2023 - 2:30 PM
Period: July 2023

Bighorn – Desert View Water Agency
622 S. Jemez Trail (760) 364-2315
Yucca Valley, CA 92284-1440

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	General Fund							
Dept 01-00	No Department							
R05	OPERATING REVENUE							
01-00-410000	SERVICE LINE INSTALLATION F	2,400.00	2,435.00	2,435.00	-35.00	0.00	-35.00	0.00
01-00-410010	BASIC FACILITIES CHARGE	14,600.00	14,641.00	14,641.00	-41.00	0.00	-41.00	0.00
01-00-410015	AG CONS TIER 1	8,300.00	327.25	327.25	7,972.75	0.00	7,972.75	96.06
01-00-410016	AG CONS TIER 2	5,000.00	624.91	624.91	4,375.09	0.00	4,375.09	87.50
01-00-410020	BULK CONS TIER 1	76,300.00	6,689.10	6,689.10	69,610.90	0.00	69,610.90	91.23
01-00-410030	COMMERCIAL/INST CONS TIER	13,100.00	472.25	472.25	12,627.75	0.00	12,627.75	96.40
01-00-411000	INCOME METERED WATER	429,700.00	17,287.72	17,287.72	412,412.28	0.00	412,412.28	95.98
01-00-411001	RES CONS TIER 2	212,200.00	11,087.76	11,087.76	201,112.24	0.00	201,112.24	94.77
01-00-412000	GOAT MTN STANDBY INCOME	61,470.00	0.00	0.00	61,470.00	0.00	61,470.00	100.00
01-00-413000	BASIC SERVICE CHARGE	1,077,000.00	42,164.99	42,164.99	1,034,835.01	0.00	1,034,835.01	95.63
01-00-413001	FIRE BSC	8,200.00	358.49	358.49	7,841.51	0.00	7,841.51	95.63
01-00-414000	INCOME JV BULK WATER SALE	2,500.00	155.00	155.00	2,345.00	0.00	2,345.00	94.80
01-00-417000	INCOME OTHER (OPERATING)	96,700.00	5,879.48	5,879.48	90,820.52	0.00	90,820.52	92.92
01-00-417003	RESTRICTED FROM CSA70/W1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-419000	AMES BASIN WATER TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-492050	PAC WEST BANK EARNINGS CR	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
R05 Sub Totals:		2,024,970.00	102,122.95	102,122.95	1,922,847.05	0.00	1,922,847.05	94.96
R10	NON-OPERATING REVENUE							
01-00-491000	GA02 GEN LEVY IMP DIST A BH	86,300.00	0.00	0.00	86,300.00	0.00	86,300.00	100.00
01-00-491010	DA01 DEBT SRVC IMP1 (BH BON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-491020	GA01 GENERAL TAX LEVY (BVI	86,400.00	0.00	0.00	86,400.00	0.00	86,400.00	100.00
01-00-491040	GA03 ID GM GEN TAX LEVY	41,600.00	0.00	0.00	41,600.00	0.00	41,600.00	100.00
01-00-492000	INTEREST INCOME	22,100.00	13,644.33	13,644.33	8,455.67	0.00	8,455.67	38.26
01-00-496000	INCOME OTHER (NON OPERATI	22,300.00	280.05	280.05	22,019.95	0.00	22,019.95	98.74
01-00-499901	GM WELL REV ACCT	0.00	-6,821.69	-6,821.69	6,821.69	0.00	6,821.69	0.00
01-00-499992	CAPITAL CONTRIBUTION REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499996	PROP 1 REV. ACCT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499999	AWAC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R10 Sub Totals:		258,700.00	7,102.69	7,102.69	251,597.31	0.00	251,597.31	97.25

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E25	Revenue Sub Totals:	2,283,670.00	109,225.64	109,225.64	2,174,444.36	0.00	2,174,444.36	95.22
01-00-562000	NON-OPERATING EXPENSE							
01-00-563000	OFFICE EQUIPMENT EXPENSE	7,400.00	953.51	953.51	6,446.49	0.00	6,446.49	87.11
01-00-564000	CUSTOMER RELATIONS	4,500.00	18.05	18.05	4,481.95	0.00	4,481.95	99.60
01-00-571000	OTHER ADMINISTRATIVE EXPE	14,400.00	1,465.25	1,465.25	12,934.75	0.00	12,934.75	89.82
01-00-571100	DEPRECIATION EXPENSE	0.00	30,648.86	30,648.86	-30,648.86	0.00	-30,648.86	0.00
01-00-572100	AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572200	AMORTIZATION OF LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572300	INTEREST EXPENSE ON LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-581000	CONTRA EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-593000	ELECTION COSTS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
01-00-594000	EXPENSE / INCOME MISC	500.00	-263.69	-263.69	763.69	0.00	763.69	152.74
01-00-594001	GAIN (LOSS) ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	INVESTMENT GAIN/LOSS	0.00	-2,707.20	-2,707.20	2,707.20	0.00	2,707.20	0.00
E25 Sub Totals:		27,800.00	30,114.78	30,114.78	-2,314.78	0.00	-2,314.78	0.00
Expense Sub Totals:		27,800.00	30,114.78	30,114.78	-2,314.78	0.00	-2,314.78	0.00
Dept 00 Sub Totals:		-2,255,870.00	-79,110.86	-79,110.86	-2,176,759.14	0.00		
Administration								
E15	ADMINISTRATIVE EXPENSE							
01-01-560030	ADMINISTRATIVE COMPENSAT	193,400.00	12,679.97	12,679.97	180,720.03	0.00	180,720.03	93.44
01-01-560060	CONTRACTUAL SERV-AUDIT/OF	18,800.00	0.00	0.00	18,800.00	0.00	18,800.00	100.00
01-01-560070	CONTRACTUAL SERV-LEGAL	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
01-01-560075	LEGISLATIVE AFFAIRS CWSA	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
01-01-560080	PERS CONTRIBUTION	117,700.00	6,387.90	6,387.90	111,312.10	0.00	111,312.10	94.57
01-01-560085	GASB 68 EXP (INC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560090	PAYROLL TAXES	19,600.00	537.08	537.08	19,062.92	0.00	19,062.92	97.26
01-01-560110	TELEPHONE/FAX/INTERNET/WI	6,800.00	0.00	0.00	6,800.00	0.00	6,800.00	100.00
01-01-560120	MAILING EXPENSE	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00
01-01-560140	CONTRACTUAL SERV - OTHER	114,600.00	24,215.00	24,215.00	90,385.00	0.00	90,385.00	78.87
01-01-560160	PROPERTY/LIABILITY EXPENSE	77,000.00	5,875.08	5,875.08	71,124.92	0.00	71,124.92	92.37
01-01-560170	WORKERS COMP EXPENSE	14,100.00	1,159.00	1,159.00	12,941.00	0.00	12,941.00	91.78
01-01-560180	DUES & SUBSCRIPTIONS	18,000.00	6,016.22	6,016.22	11,983.78	0.00	11,983.78	66.58
01-01-560200	POWER/PROPANE OFFICES & Y/	10,600.00	439.16	439.16	10,160.84	0.00	10,160.84	95.86
01-01-560220	BAD DEBT EXPENSE	2,300.00	0.00	0.00	2,300.00	0.00	2,300.00	100.00
01-01-560221	BAD DEBT-LIENS/UNCOLLECT/	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
01-01-560300	OFFICE SUPPLIES/PRINTING	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	100.00
01-01-561000	EMPLOYEE BENEFITS INSURAN	195,600.00	8,019.54	8,019.54	187,580.46	0.00	187,580.46	95.90
01-01-561100	EMPLOYEE EDUCATION/TRAIN	16,000.00	0.00	0.00	16,000.00	0.00	16,000.00	100.00
01-01-561500	PAYROLL FRINGE EXP TO PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561501	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-01-561600	OVERHEAD TO PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561700	COVID-19 FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15 Sub Totals:		873,200.00	65,328.95	65,328.95	807,871.05	0.00	807,871.05	92.52
E25	NON-OPERATING EXPENSE							
01-01-564001	PARS TRUST EXPENSES	0.00	116.21	116.21	-116.21	0.00	-116.21	0.00
E25 Sub Totals:		0.00	116.21	116.21	-116.21	0.00	-116.21	0.00
Expense Sub Totals:		873,200.00	65,445.16	65,445.16	807,754.84	0.00	807,754.84	92.51
Dept 01 Sub Totals:		873,200.00	65,445.16	65,445.16	807,754.84	0.00		
Dept 01-05	Operations							
E05	OPERATIONS EXPENSE							
01-05-541020	OPERATIONS COMPENSATION	412,200.00	17,328.80	17,328.80	394,871.20	0.00	394,871.20	95.80
01-05-541030	UNIFORMS	8,000.00	112.06	112.06	7,887.94	0.00	7,887.94	98.60
01-05-541060	VEHICLE/TRACTOR/EQUIP EXP	28,800.00	2,226.06	2,226.06	26,573.94	0.00	26,573.94	92.27
01-05-541070	VEHICLE EXPENSE-FUEL	51,600.00	0.00	0.00	51,600.00	0.00	51,600.00	100.00
01-05-541090	FIELD MATERIALS & SUPPLIES	78,800.00	5,868.20	5,868.20	72,931.80	0.00	72,931.80	92.55
01-05-541095	SHRINKAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541110	WATER TESTING	12,100.00	0.00	0.00	12,100.00	0.00	12,100.00	100.00
01-05-541120	CONTRACTUAL SRV-ENGINEER	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
01-05-541140	WATER SYSTEM REPAIRS	78,800.00	0.00	0.00	78,800.00	0.00	78,800.00	100.00
01-05-541141	EXCAVATION COUNTY OF SB	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-05-541150	BUILDING MAINTENANCE/REP	15,500.00	1,216.26	1,216.26	14,283.74	0.00	14,283.74	92.15
01-05-541190	COMMUNICATIONS EXPENSE	7,700.00	0.00	0.00	7,700.00	0.00	7,700.00	100.00
01-05-541210	DISINFECTION EXPENSE	15,700.00	0.00	0.00	15,700.00	0.00	15,700.00	100.00
01-05-541250	POWER WELLS & PUMPS	124,700.00	2,690.76	2,690.76	122,009.24	0.00	122,009.24	97.84
01-05-541300	OTHER OPERATING EXPENSES	15,100.00	1,816.85	1,816.85	13,283.15	0.00	13,283.15	87.97
01-05-541700	EQUIPMENT EXP TO CIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541701	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-542000	AMES WATER	129,000.00	0.00	0.00	129,000.00	0.00	129,000.00	100.00
01-05-560080	PERS CONTRIBUTION - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560085	GASB EXP (INC) - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560090	PAYROLL TAXES - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560170	WORKERS COMP EXPENSE - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561000	EMPLOYEE BENEFIT INSUR - OI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561100	EE EDUCATION/TRAINING - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E05 Sub Totals:		1,038,500.00	31,258.99	31,258.99	1,007,241.01	0.00	1,007,241.01	96.99
Expense Sub Totals:		1,038,500.00	31,258.99	31,258.99	1,007,241.01	0.00	1,007,241.01	96.99
Dept 05 Sub Totals:		1,038,500.00	31,258.99	31,258.99	1,007,241.01	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 01-09	Directors							
E15	ADMINISTRATIVE EXPENSE							
01-09-560027	DIRECTOR J. BURKHART	9,500.00	162.89	162.89	9,337.11	0.00	9,337.11	98.29
01-09-560028	DIRECTOR MCKENZIE	9,500.00	488.67	488.67	9,011.33	0.00	9,011.33	94.86
01-09-560029	DIRECTOR CLOSE	9,500.00	162.89	162.89	9,337.11	0.00	9,337.11	98.29
01-09-560030	DIRECTOR DIGHT	9,500.00	162.89	162.89	9,337.11	0.00	9,337.11	98.29
01-09-560031	DIRECTOR CHAPMAN	9,500.00	162.89	162.89	9,337.11	0.00	9,337.11	98.29
	E15 Sub Totals:	47,500.00	1,140.23	1,140.23	46,359.77	0.00	46,359.77	97.60
	Expense Sub Totals:	47,500.00	1,140.23	1,140.23	46,359.77	0.00	46,359.77	97.60
Dept 01-10	Dept 09 Sub Totals:	47,500.00	1,140.23	1,140.23	46,359.77	0.00		
E20	CIP							
	CIP EXPENSE							
01-10-056198	LABOR APPLIED TO CIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-056199	LABOR APPLIED TO WIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561900	OVERHEAD FOR CIP ONLY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561919	HDWD#2 INTERTIE	0.00	107.50	107.50	-107.50	0.00	-107.50	0.00
01-10-561934	INTERTIE @ LUNA VISTA (HDW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561937	GM REPLACEMENT WELL (Well	779,140.00	430.00	430.00	778,710.00	0.00	778,710.00	99.94
01-10-561938	PARS 11.5 TRUST ACCT	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
01-10-561939	ANNEX RoBott LAND SEC.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561940	SHOP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561945	ORGANIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561950	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561955	OFFICE BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561960	YARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561965	FUEL STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561970	WATER SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561975	VEHICLES - MOTOR VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561980	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-562003	TEST BORINGS/MONITORING W	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-562004	METER REPLACEMENT (DWR/E	298,036.00	537.50	537.50	297,498.50	0.00	297,498.50	99.82
01-10-562005	ANNEX 0631-071-29 (NAPA@AL1	0.00	107.50	107.50	-107.50	0.00	-107.50	0.00
01-10-562006	PI/C PROJECT- PIPELINES/CONS	0.00	752.50	752.50	-752.50	0.00	-752.50	0.00
	E20 Sub Totals:	1,177,176.00	1,935.00	1,935.00	1,175,241.00	0.00	1,175,241.00	99.84
	Expense Sub Totals:	1,177,176.00	1,935.00	1,935.00	1,175,241.00	0.00	1,175,241.00	99.84
Dept 10 Sub Totals:		1,177,176.00	1,935.00	1,935.00	1,175,241.00	0.00		
Fund Revenue Sub Totals:		2,283,670.00	109,225.64	109,225.64	2,174,444.36	0.00	2,174,444.36	95.22

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:	3,164,176.00	129,894.16	129,894.16	3,034,281.84		3,034,281.84	95.89
	Fund 01 Sub Totals:	880,506.00	20,668.52	20,668.52	859,837.48			
	Revenue Totals:	2,283,670.00	109,225.64	109,225.64	2,174,444.36		2,174,444.36	95.22
	Expense Totals:	3,164,176.00	129,894.16	129,894.16	3,034,281.84		3,034,281.84	95.89
	Report Totals:	880,506.00	20,668.52	20,668.52	859,837.48	0.00		

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8/1/2023	32362	BRUNICK, McELHANEY & KENNEDY PROF LAW CORP		1,110.00
8/1/2023	32363	CLINICAL LABORATORY OF SB, INC.		444.00
8/1/2023	32364	EIDE BAILLY LLP		1,158.75
8/1/2023	32365	LIEBERT CASSIDY WHITMORE		2,677.20
8/1/2023	32366	PROVOST & PRITCHARD ENGINEERING GROUP, INC.		2,625.10
8/3/2023	0	IRS PAYROLL		4,097.05
8/3/2023	0	EDD PAYROLL		1,307.96
8/3/2023	0	CALPERS		6,298.37
8/3/2023	0	IRS PAYROLL		138.68
8/3/2023	32367	PAYROLL		2,462.59
8/3/2023	32368	PAYROLL		1,777.16
8/3/2023	32369	PAYROLL		5,246.89
8/3/2023	32370	PAYROLL		1,824.34
8/3/2023	32371	PAYROLL		1,823.86
8/3/2023	32372	PAYROLL		1,680.87
8/3/2023	32373	PAYROLL		2,360.93
8/3/2023	32374	PAYROLL		2,158.61
8/3/2023	32375	PAYROLL		2,667.24
8/4/2023	32376	CUSTOMER REFUND		396.92
8/4/2023	32377	CORE & MAIN LP		3,959.04
8/4/2023	32378	DONALD DOLTAR		50.00
8/4/2023	32379	EST OF JAMES SCHUIT		160.70
8/4/2023	32380	FRONTIER CALIFORNIA, INC		227.04
8/4/2023	32381	ANTHONY RAMOS		50.00
8/4/2023	32382	GENESIS CLEANING SERVICE INC.		1,058.13
8/4/2023	32383	CUSTOMER REFUND		270.95
8/4/2023	32384	SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT		1,954.00
8/4/2023	32385	UNDERGROUND SERVICE ALERT OF SO CAL		50.25
8/14/2023	32386	CUSTOMER REFUND		2.01
8/14/2023	32387	CUSTOMER REFUND		61.73
8/14/2023	32388	CUSTOMER REFUND		100.73
8/14/2023	32389	PAYROLL		2,134.55

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8/14/2023	32390	PAYROLL		1,613.41
8/14/2023	32391	PAYROLL		5,191.89
8/14/2023	32392	PAYROLL		1,799.21
8/14/2023	32393	PAYROLL		2,279.66
8/14/2023	32394	PAYROLL		1,625.87
8/14/2023	32395	PAYROLL		1,765.55
8/14/2023	32396	PAYROLL		1,619.13
8/14/2023	32397	PAYROLL		3,569.31
8/15/2023	32398	AUTOZONEPARTS		23.73
8/15/2023	32399	BAY CITY EQUIPMENT INDUSTRIES, INC.		896.23
8/15/2023	32400	BEYOND SOFTWARE SOLUTIONS		2,064.90
8/15/2023	32401	CORE & MAIN LP		3,412.40
8/15/2023	32402	EH WACHS		810.62
8/15/2023	32403	HASA, INC.		1,026.82
8/15/2023	32404	HOME DEPOT CREDIT SERVICES		666.63
8/15/2023	32405	BARDOMIANO MONTES DE OCA		240.87
8/15/2023	32406	ANTHONY RAMOS		250.00
8/15/2023	32407	SBRK FINANCE HOLDING, INC.		594.00
8/15/2023	32408	SDRMA		21,772.31
8/15/2023	32409	US LBM OPERATING CO. 3009, LLC		351.33
8/17/2023	0	BURRTEC WASTE&RECYC		95.62
8/17/2023	0	CINTAS CORPORATION #150		112.06
8/17/2023	0	IRS PAYROLL		325.30
8/17/2023	0	EDD PAYROLL		4.55
8/17/2023	0	AMERICAN FIDELITY ASSURANCE COMPANY		1,238.46
8/17/2023	0	CALPERS		40,535.00
8/17/2023	0	IRS PAYROLL		4,202.24
8/17/2023	0	EDD PAYROLL		1,332.64
8/17/2023	0	CALPERS		6,298.37
8/21/2023	32410	CUSTOMER REFUND		11.48
8/21/2023	32411	CUSTOMER REFUND		100.00
8/21/2023	32412	CUSTOMER REFUND		285.14

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Check Date Range: 8/1/2023 thru 8/31/2023

Ck Date	Ck No	Payable To	Void	Check Amt
8/21/2023	32413	CUSTOMER REFUND		74.43
8/21/2023	32414	CUSTOMER REFUND		35.98
8/21/2023	32415	CUSTOMER REFUND		33.81
8/24/2023	32416	SIGNS FOR LESS		637.50
8/28/2023	32426	CUSTOMER REFUND		819.64
8/28/2023	32427	CUSTOMER REFUND		70.36
8/28/2023	32428	CUSTOMER REFUND		81.37
8/28/2023	32429	CUSTOMER REFUND		250.53
8/28/2023	32430	CUSTOMER REFUND		64.25
8/28/2023	32431	CUSTOMER REFUND		100.00
8/28/2023	32432	CUSTOMER REFUND		100.00
8/28/2023	32433	CUSTOMER REFUND		103.53
8/28/2023	32434	CUSTOMER REFUND		351.66
8/28/2023	32435	CUSTOMER REFUND		11.07
8/28/2023	32436	CUSTOMER REFUND		229.66
8/28/2023	32437	CUSTOMER REFUND		100.00
8/28/2023	32438	CUSTOMER REFUND		5.20
8/28/2023	32439	CUSTOMER REFUND		182.99
8/28/2023	32440	CUSTOMER REFUND		100.00
8/28/2023	32441	CUSTOMER REFUND		100.00
8/28/2023	32442	CUSTOMER REFUND		78.14
8/28/2023	32443	CUSTOMER REFUND		5.19
8/28/2023	32444	CUSTOMER REFUND		100.00
8/28/2023	32445	CUSTOMER REFUND		44.29
8/28/2023	32446	CUSTOMER REFUND		310.37
8/28/2023	32447	CUSTOMER REFUND		200.00
8/28/2023	32448	CUSTOMER REFUND		69.51
8/28/2023	32449	CUSTOMER REFUND		177.42
8/28/2023	32450	CUSTOMER REFUND		2.05
8/28/2023	32451	CUSTOMER REFUND		100.00
8/28/2023	32452	CUSTOMER REFUND		100.00
8/28/2023	32453	CUSTOMER REFUND		172.35

Bighorn Desert View Water Agency

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Ck Date	Ck No	Payable To	Void	Check Amt
8/28/2023	32454	CUSTOMER REFUND		81.64
8/28/2023	32455	CUSTOMER REFUND		87.42
8/28/2023	32456	CUSTOMER REFUND		135.00
8/28/2023	32457	CUSTOMER REFUND		5.00
8/28/2023	32458	CUSTOMER REFUND		35.73
8/28/2023	32459	CUSTOMER REFUND		130.00
8/28/2023	32460	CUSTOMER REFUND		100.00
8/28/2023	32461	CUSTOMER REFUND		66.98
8/28/2023	32462	CUSTOMER REFUND		100.00
8/28/2023	32463	CUSTOMER REFUND		178.11
8/28/2023	32464	CUSTOMER REFUND		244.55
8/28/2023	32465	CUSTOMER REFUND		100.00
8/28/2023	32466	CUSTOMER REFUND		422.12
8/28/2023	32467	CUSTOMER REFUND		89.68
8/28/2023	32468	CUSTOMER REFUND		161.78
8/28/2023	32469	CUSTOMER REFUND		69.71
8/28/2023	32470	CUSTOMER REFUND		100.00
8/28/2023	32471	CUSTOMER REFUND		5.00
8/28/2023	32472	CUSTOMER REFUND		100.00
8/28/2023	32473	CUSTOMER REFUND		165.95
8/28/2023	32474	CUSTOMER REFUND		5.00
8/28/2023	32475	CUSTOMER REFUND		75.64
8/28/2023	32476	CUSTOMER REFUND		100.00
8/28/2023	32477	CUSTOMER REFUND		130.00
8/28/2023	32478	CUSTOMER REFUND		210.00
8/28/2023	32479	CUSTOMER REFUND		10.00
8/28/2023	32480	CUSTOMER REFUND		100.00
8/28/2023	32481	CUSTOMER REFUND		100.00
8/28/2023	32482	CUSTOMER REFUND		99.62
8/28/2023	32483	CUSTOMER REFUND		497.72
8/28/2023	32484	CUSTOMER REFUND		190.94
8/28/2023	32485	CUSTOMER REFUND		125.22

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Check Date Range: 8/1/2023 thru 8/31/2023

Ck Date	Ck No	Payable To	Void	Check Amt
8/28/2023	32486	CUSTOMER REFUND		100.00
8/28/2023	32487	CUSTOMER REFUND		100.00
8/28/2023	32488	CUSTOMER REFUND		150.71
8/28/2023	32489	CUSTOMER REFUND		69.27
8/28/2023	32490	CUSTOMER REFUND		285.06
8/28/2023	32491	CUSTOMER REFUND		100.00
8/28/2023	32492	CUSTOMER REFUND		100.00
8/28/2023	32493	CUSTOMER REFUND		72.53
8/28/2023	32494	CUSTOMER REFUND		9.19
8/28/2023	32495	CUSTOMER REFUND		273.34
8/28/2023	32496	CUSTOMER REFUND		100.00
8/28/2023	32497	CUSTOMER REFUND		89.78
8/28/2023	32498	CUSTOMER REFUND		123.46
8/28/2023	32499	CUSTOMER REFUND		200.00
8/28/2023	32500	CUSTOMER REFUND		65.04
8/28/2023	32501	CUSTOMER REFUND		100.00
8/28/2023	32502	CUSTOMER REFUND		674.78
8/28/2023	32503	CUSTOMER REFUND		5.00
8/28/2023	32504	CUSTOMER REFUND		5.00
8/28/2023	32505	CUSTOMER REFUND		69.07
8/28/2023	32506	CUSTOMER REFUND		77.68
8/28/2023	32507	CUSTOMER REFUND		100.00
8/28/2023	32508	CUSTOMER REFUND		85.43
8/28/2023	32509	CUSTOMER REFUND		84.01
8/28/2023	32510	CUSTOMER REFUND		84.17
8/28/2023	32511	CUSTOMER REFUND		94.73
8/28/2023	32512	CUSTOMER REFUND		104.75
8/28/2023	32513	CUSTOMER REFUND		37.80
8/28/2023	32514	CUSTOMER REFUND		22.00
8/28/2023	32515	CUSTOMER REFUND		100.00
8/28/2023	32516	CUSTOMER REFUND		100.00
8/28/2023	32517	CUSTOMER REFUND		126.53

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Check Date Range: 8/1/2023 thru 8/31/2023

Ck Date	Ck No	Payable To	Void	Check Amt
8/28/2023	32518	CUSTOMER REFUND		100.00
8/28/2023	32519	CUSTOMER REFUND		100.00
8/28/2023	32520	CUSTOMER REFUND		108.64
8/28/2023	32521	CUSTOMER REFUND		129.14
8/28/2023	32522	CUSTOMER REFUND		66.82
8/28/2023	32523	CUSTOMER REFUND		0.61
8/28/2023	32524	CUSTOMER REFUND		53.68
8/28/2023	32525	CUSTOMER REFUND		16.22
8/28/2023	32526	CUSTOMER REFUND		80.43
8/28/2023	32527	CUSTOMER REFUND		230.00
8/28/2023	32528	CUSTOMER REFUND		104.56
8/28/2023	32529	CUSTOMER REFUND		5.00
8/28/2023	32530	CUSTOMER REFUND		23.68
8/28/2023	32531	CUSTOMER REFUND		171.98
8/28/2023	32532	CUSTOMER REFUND		5.91
8/28/2023	32533	CUSTOMER REFUND		170.00
8/28/2023	32534	CUSTOMER REFUND		14.96
8/28/2023	32535	CUSTOMER REFUND		31.34
8/28/2023	32536	CUSTOMER REFUND		100.00
8/28/2023	32537	CUSTOMER REFUND		265.94
8/28/2023	32538	CUSTOMER REFUND		152.94
8/28/2023	32539	CUSTOMER REFUND		100.00
8/28/2023	32540	CUSTOMER REFUND		100.00
8/28/2023	32541	CUSTOMER REFUND		100.00
8/28/2023	32542	CUSTOMER REFUND		35.32
8/28/2023	32543	CUSTOMER REFUND		101.74
8/28/2023	32544	CUSTOMER REFUND		100.00
8/28/2023	32545	CUSTOMER REFUND		100.00
8/28/2023	32546	CUSTOMER REFUND		74.30
8/28/2023	32547	CUSTOMER REFUND		71.18
8/28/2023	32548	CUSTOMER REFUND		0.45
8/28/2023	32549	CUSTOMER REFUND		119.53

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Check Date Range: 8/1/2023 thru 8/31/2023

Ck Date	Ck No	Payable To	Void	Check Amt
8/28/2023	32550	CUSTOMER REFUND		100.00
8/28/2023	32551	CUSTOMER REFUND		175.69
8/28/2023	32552	CUSTOMER REFUND		175.39
8/28/2023	32553	CUSTOMER REFUND		84.85
8/28/2023	32554	CUSTOMER REFUND		433.07
8/28/2023	32555	CUSTOMER REFUND		100.00
8/28/2023	32556	CUSTOMER REFUND		100.00
8/28/2023	32557	CUSTOMER REFUND		80.17
8/28/2023	32558	CUSTOMER REFUND		524.77
8/28/2023	32559	CUSTOMER REFUND		94.01
8/28/2023	32560	CUSTOMER REFUND		78.59
8/28/2023	32561	CUSTOMER REFUND		100.00
8/28/2023	32562	CUSTOMER REFUND		100.00
8/28/2023	32563	CUSTOMER REFUND		100.00
8/28/2023	32564	CUSTOMER REFUND		100.00
8/28/2023	32565	CUSTOMER REFUND		100.00
8/28/2023	32566	CUSTOMER REFUND		75.31
8/28/2023	32567	CUSTOMER REFUND		131.45
8/28/2023	32568	CUSTOMER REFUND		87.18
8/28/2023	32569	CUSTOMER REFUND		100.00
8/28/2023	32570	CUSTOMER REFUND		196.51
8/28/2023	32571	CUSTOMER REFUND		457.01
8/28/2023	32572	CUSTOMER REFUND		64.25
8/28/2023	32573	CUSTOMER REFUND		100.00
8/28/2023	32574	CUSTOMER REFUND		100.00
8/28/2023	32575	CUSTOMER REFUND		64.25
8/28/2023	32576	CUSTOMER REFUND		31.66
8/28/2023	32577	CUSTOMER REFUND		173.57
8/28/2023	32578	CUSTOMER REFUND		294.44
8/28/2023	32579	CUSTOMER REFUND		89.39
8/28/2023	32580	CUSTOMER REFUND		47.13
8/28/2023	32581	CUSTOMER REFUND		210.71

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Check Date Range: 8/1/2023 thru 8/31/2023

Ck Date	Ck No	Payable To	Void	Check Amt
8/28/2023	32582	CUSTOMER REFUND		100.00
8/28/2023	32583	CUSTOMER REFUND		100.00
8/28/2023	32584	CUSTOMER REFUND		87.28
8/28/2023	32585	CUSTOMER REFUND		100.00
8/28/2023	32586	CUSTOMER REFUND		75.25
8/28/2023	32587	CUSTOMER REFUND		100.00
8/28/2023	32588	CUSTOMER REFUND		86.24
8/28/2023	32589	CUSTOMER REFUND		100.00
8/28/2023	32590	CUSTOMER REFUND		6.39
8/28/2023	32591	CUSTOMER REFUND		100.00
8/28/2023	32592	CUSTOMER REFUND		29.69
8/28/2023	32593	CUSTOMER REFUND		111.12
8/30/2023	0	AT&T MOBILITY		181.98
8/30/2023	0	BURRTEC WASTE&RECYC		95.62
8/30/2023	0	CINTAS CORPORATION #150		758.65
8/30/2023	0	SOUTHERN CALIFORNIA EDISON COMP		14,285.26
8/30/2023	0	AMERICAN FIDELITY ASSURANCE COMPANY		1,238.46
8/30/2023	0	BLUEFIN PAYMENT SYSTEMS		1,113.99
8/30/2023	0	SPRINGBROOK ACH		153.99
8/30/2023	32594	BAY CITY EQUIPMENT INDUSTRIES, INC.		2,113.55
8/30/2023	32595	BRUNICK, McELHANEY & KENNEDY PROF LAW CORP		862.50
8/30/2023	32596	CLINICAL LABORATORY OF SB, INC.		3,179.00
8/30/2023	32597	EH WACHS		1,069.59
8/30/2023	32598	FRONTIER CALIFORNIA, INC		213.79
8/30/2023	32599	GENESIS CLEANING SERVICE INC.		750.00
8/30/2023	32600	MM INTERNET, INC.		225.60
8/30/2023	32601	MOJAVE WATER AGENCY		13,545.00
8/30/2023	32602	SAN BERNARDINO COUNTY TAX COLLECTOR		55.04
8/30/2023	32603	SCOTT EQUIPMENT INCORP		6,680.35
8/30/2023	32604	SIGNS FOR LESS		637.50
8/30/2023	32605	WIENHOFF & ASSOCIATES, INC.		85.00
8/31/2023	0	EDD PAYROLL		1,291.52

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Check Date Range: 8/1/2023 thru 8/31/2023

Ck Date	Ck No	Payable To	Void	Check Amt
8/31/2023	0	IRS PAYROLL		49.84
8/31/2023	0	IRS PAYROLL		4,222.83
8/31/2023	0	CALPERS		6,298.38
8/31/2023	32417	PAYROLL		2,281.80
8/31/2023	32418	PAYROLL		1,804.53
8/31/2023	32419	PAYROLL		5,388.86
8/31/2023	32420	PAYROLL		2,286.27
8/31/2023	32421	PAYROLL		1,898.66
8/31/2023	32422	PAYROLL		2,564.91
8/31/2023	32423	PAYROLL		1,974.21
8/31/2023	32424	PAYROLL		1,619.13
8/31/2023	32425	PAYROLL		2,909.89
			Total	261,329.26



DATE: 9/1/2023
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Bighorn-Desert View Production AUGUST 2023

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"					
Well 3	215,580	1,612,538	147	166	183.2	4.95
Well 4	Well is "inactive"					
Well 6	109,420	818,462	89	80	152.9	2.51
Well 7	155,700	1,164,636	110	136	176	3.57
Well 8	536,100	4,010,028	359	380	186	12.31
Well 9	767,100	5,737,908	428	440	223.7	17.61
Well 10	37,000	276,760	77	92	60	0.85
Total	1,820,900	13,620,332			981.8	41.80

Maximum Day Demand

Date 8/13/2023

Total Production (Gallons) 572220

A Boosters	108,230	809,560	147	150	91.9
C Boosters	147,500	1,103,300	179	175	102.7
Total	255,730	1,912,860			



DATE: 9/1/2023
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Goat Mountain Production AUGUST 2023

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM from</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well GMW1	225,060	1,683,449	185	220	151.3	5.17
Well GMW3	327,400	2,448,952	292	320	140	7.52
Total	552,460	4,132,401			291.3	12.68

Maximum Day Demand

Date 8/27/2023

Total Production (Gallons) 200464

GM booster	203,800	1,524,424	255	222	99.8
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SERVICE ORDER REPORT FOR FISCAL YEAR 2023-2024

[illegible]

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: September 12, 2023

To: Board of Directors

Budgeted: Yes

Budgeted Amount: Director Budget

Cost: Varies

From: Marina D. West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Authorize Per Diem and Expenses for Directors to Attend Various Educational Events

SUMMARY

Staff is seeking approval for Director attendance to several upcoming events and retroactive approval for one past event attended by Director Chapman.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Authorize retroactive payment of per diem and expenses to Director Chapman attendance at the Water Education Seminar, August 16, 2023, Orange, CA estimated at \$500; and
2. Authorize attendance to the Association of California Water Agencies Annual Conference, Indian Wells, CA, November 28 thru November 30, 2023 estimated at \$2,500 each.

BACKGROUND/ANALYSIS

Staff is seeking approval for Director attendance to several upcoming events and one past event for Director Chapman.

Director Chapman attended the Water Education Seminar held August 16, 2023 in Orange, CA. In order to qualify for per diem or expenses, the Board of Directors needs to retroactively approve his attendance. The estimated cost is less than \$500.

Directors Chapman, Close-Dees and McKenzie have expressed interest in attending the Association of California Water Agencies Annual Conference which is being held in Indian Wells this year between November 28th and November 30th. The estimated cost is \$2,500 each. The Board's authorization to attend would be granted to any other interested Director.

PRIOR RELEVANT BOARD ACTION(S)

None

Ready, Set, Educate!!

Water Education Seminar

August 16, 2023 8:00am – 3:30pm

Santiago Canyon College 8045 E. Chapman Ave. Orange Ca, 92869

This one-day event brings together operators, managers, technicians, and field personnel for a day of educational sessions in a college setting covering a variety of subjects such as Environmental Health and Safety, Drinking Water Regulations, Water Distribution, Water Engineering, ETC.

Exhibitors In-n-Out Lunch



Click [here](#) to view it in your browser.



Connect with California's Water Leaders in Indian Wells

Planning is underway for ACWA's 2023 Fall Conference & Expo Nov. 28-30 in Indian Wells. Taking place in the beautiful Coachella Valley, ACWA's Fall Conference will draw together California water leaders from throughout the state and connect them with experts and decision makers within the water community.

ACWA is excited to unveil new and improved features that will provide more accessibility, networking and value to attendees.

- All meals will now be program-free opportunities to network with your peers, providing a more flexible schedule and more food options.
- We will be shining a brighter spotlight on our keynote speakers by featuring them on a Main Stage that is accessible to all attendees.
- New conference programming includes 30-minute sessions highlighting case studies, product demonstrations and other dynamic looks at how others in the industry are addressing today's challenges.
- All these new features are based on attendee feedback and suggestions, as well as the latest trends in the conference industry.

ACWA's new registration system allows you to easily register through ACWA's website as an attendee or exhibitor, select how you will be participating, and what days you will be joining us.

Health & Safety - ACWA and Riverside County are committed to the health and safety of our members, guests, employees, and community. ACWA will be following state and local health & safety regulations along with industry duty of care guidelines for meeting and catering planning.

Join Us IN PERSON in Indian Wells!

- Registration has been restructured to an all-inclusive experience. A full conference registration includes access to all keynote addresses and programs, ACWA's networking meal functions and snack stations, the Exhibit Hall and ACWA-hosted receptions.
- Registration is required to attend any part of Fall Conference, including complimentary registration for the Tuesday, Nov. 28 ACWA Committee meetings.
- Designated conference programs will be recorded for on-demand access after the event.

Group Savings (register 5, get 1 free) are also available.

**REGISTER
NOW**



BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Planning/Legislative/Engineering & Grant Standing Committee Meeting Minutes

Committee Members: President Burkhart & Director Close-Dees

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

June 20, 2023
Time – 9:30 A.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY

****TELECONFERENCE LINE THRU ZOOM 669-900-6833****

OR

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82327700623?pwd=VUJhaFhrbXJCRXhqOHRwVnNpNU0ydz09>

Passcode: 876336

Or Dial:

1-669-900-6833

Webinar ID: 823 2770 0623

Passcode: 876336

CALL TO ORDER

Chairman Burkhart called the meeting to order at 9:31 am.

PLEDGE OF ALLEGIANCE

Led by David Chapman.

ROLL CALL

Directors Present: Chair Burkhart
Director Close-Dees

Staff Present: Marina West

Public Present: 0 member(s) of the public indicated they were participating via teleconference. 0 members of the public were present in the meeting room. Director Chapman attended as an observer.

APPROVAL OF AGENDA

The Committee approved the Agenda as presented.

Discussion and Action Items -

1. Status Report Goat Mountain Replacement Well (Prop. 1/ Rnd. 1 Grant)

GM West reported that the Agency has issued the initial limited Notice to Proceed. In the meantime, the contractor has indicated a possible start date in early July. At this time, staff

has not identified any specific grant offering that could be used for this project and really does not have the resources to continue in that direction but instead must focus on bringing the project to completion. Staff was able to get the well abandonment element removed but those did not reduce the overall cost by much. Staff will use the direct procurement method to acquire the well pump and utilize in-house labor and various contractors to install the pump and energize the electrical to avoid additional engineering design work and large public works contracting procedures.

GM West answered questions of the Committee as well as a comprehensive review of the grant application, competition and award processes.

2. Status Report Water Meter Replacement Program (Drought Grant)

GM West reported that the grantor approved our change in scope requesting reimbursement for in-house labor and direct procurement of materials for the project. The procurement documents are “out for bid” and staff expects to award the procurement contracts at the July 11, 2023 Board of Directors’ meeting. GM West noted that the project will include an inventory of customer side service line materials as part of the Lead Service Line Inventory requirement imposed by the state.

GM West answered questions of the Committee.

3. Status Report System Interconnection at Winters & Rainbow Road (Prop. 1/Rnd 2 Grant)

GM West met with GM Peshel and AGM Culver of Hi-Desert Water District regarding the intertie agreement for water exchanges. HDWD would like to have the “cost of service” reviewed during their upcoming rate study before committing to a price to serve through the intertie. Staff also discussed the possibility of utilizing HDWD pipeline construction crews to install the pipeline and in-house resources to construct the pump station. HDWD responded positively to this proposal. To that end, 29 Palms Water District also viewed this as an opportunity for training their staff. Even if paying overtime rates, those costs would be similar to the full burden rate on regular time. Meaning, burden is not paid on overtime, since it is covered in the regular work hours.

GM West answered questions of the Committee.

4. Status Report Potable Water Systems Improvements Consolidation of Water Systems (\$11M PI/C Project Grant)

GM West reported that the Request for Proposals to acquire the remaining easements for the pipeline alignments has been circulated and several firms have expressed an interest in this project. Bids are due late June and staff is planning to award that contract at the July 11, 2023 Board of Directors’ meeting. GM West recently inquired about the land transfer from the Bureau of Land Management (BLM) and was informed that a request for update had been sent. GM West has sent a follow-up email.

5. Consent Items

- a. PLEGS Committee Meeting Minutes, **April 18, 2023.**
- b. Grant Status Reports June 20, 2023

Recommended Action:

Approve as presented (Item a-b):

Committee approved the Consent Item(s) as presented.

6. Public Comment Period

None

7. Verbal Reports - Including Reports on Courses/Conferences/Meetings

1. Committee Members' Comments/Reports – None.
2. General Manager's Report GM West reported on the status of activities within the Community Water Systems Alliance (CWSA). She noted that the legislation concerning the Joshua Tree is still active and a comment letter was prepared in collaboration with several local water districts. She also reported that the State Water Resources Control Board has released the revised recommendation for setting the Maximum Contaminant Level (MCL) for Chromium 6 at 10 ppb. The CWSA members have funded a study on economic feasibility expected to counter the claims made by the state. While Cr6 does not appear to be an issue for BDVWA, other local water districts will be forced to remove it from their drinking water, the long-term cost of which will be borne by the consumer.

8. Adjournment

Chairman Burkhart adjourned the meeting at 10:58 am.

Approved by:


John Burkhart, Committee Chair



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