



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

August 8, 2023  
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82398063071?pwd=SWNLM2g1MUJ6Q1kwSGMyaE11VXhUQT09>

Passcode: 512861

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 823 9806 3071

Passcode: 512861

--- NOTE ---

Director Dicht will attend via teleconference

From the location identified as

16 N. Martindale Ave., Ventnor City, New Jersey, 08406

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

**1. Request by Owner of Parcel No. 0630-051-36 to Relocate Water Meter Service within the Utility Easement so as not to be Obstructed by a Fence the Owner Recently Installed Which Now Blocks the Meter (Continued from April 11, 2023)**

That the Board considers taking the following action(s):

1. The request from Owner of Parcel No. 0630-051-36 to allow new fence installed within the utility easement to remain and to relocate, at customer cost, the entire meter service facility outside the newly installed fence.

**2. Resolution No. 23R-15 Application by the Board of Directors of the Bighorn-Desert View Water Agency Requesting the Local Agency Formation Commission to Initiate Proceedings for the Annexation of Assessor Parcel Number 0631-071-29 to the Bighorn-Desert View Water Agency**

The Board considers taking the following action(s):

1. Adopt Resolution No. 23R-15 A Resolution of application by the Board of Directors of the Bighorn-Desert View Water Agency requesting the Local Agency Formation Commission to initiate proceedings for the annexation of Assessor Parcel Number 0631-071-29 to the Bighorn-Desert View Water Agency.

**3. Workshop Presentation - Secured Lien Processes for Delinquent Water Accounts and All Tax Apportionment Processes**

No Action – Information and Discussion Purposes Only

**4. Authorize Issuance of Purchase Order to Zenner USA, Inc. to Procure Water Meters for the “Meter Replacement Program” at a Cost of \$84,380.94**

That the Board considers taking the following action(s):

1. Authorize issuance of Purchase Order to Zenner USA, Inc. for purchase of water meters for the “Meter Replacement Program” in the amount of \$84,381.

**5. Resolution No. 23R-16 Establishing the Agency’s Appropriation Limit for Fiscal Year 2023/24 at \$232,523**

The Board considers taking the following action(s):

1. Adopt Resolution No. 23R-16 Establishing the Agency’s Appropriation Limit for Fiscal Year 2023/24 at \$232,523.

- 6. Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
- a. Board of Directors' Meeting Minutes, July 11, 2023
  - b. Financial Statements
    - 1. Balance Sheet – June 2023 (unaudited)
    - 2. Budget Status – June 2023 (unaudited)
  - c. Receive and File Disbursements for July 2023
  - d. BDV Production Reports for July 2023
  - e. Goat Mountain Production Reports for July 2023
  - f. Service Order Report for June 2023
  - g. Approve Directors attendance at Mojave Water Agency “Mini-Tour” October 11, 2023 including travel and per diem.
  - h. Receive and File Finance (FPREP) Standing Committee Special Meeting Minutes for April 18, 2023
  - i. Receive and File Finance (FPREP) Standing Committee Special Meeting Minutes for May 17, 2023

Recommended Action:  
Approve as presented.

**7. Matters Removed from Consent Items**

**8. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- 1. General Manager Report
- 2. Director Reports

**10. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time

above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

### **Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Homestead Valley Community Council Meeting - Third Monday (regular schedule location rotates to various Community Centers)
- Landers Association Monthly Meeting – Third Saturday (regular schedule)