



# BIGHORN-DESERT VIEW WATER AGENCY

*Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## Planning/Legislative/Engineering & Grant Standing Committee Meeting Minutes

Committee Members: President Burkhart & Director Close-Dees

**BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285**

**April 18, 2023  
Time – 9:30 A.M.**

**PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY**

**\*\*TELECONFERENCE LINE THRU ZOOM 669-900-6833\*\***

**OR**

**Join Zoom Meeting**

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/88253506770?pwd=OWd3Qjl3Skh5U UdIVnRceUVHRDBBz09>

Passcode: 318064

Or Dial:

1-669-900-6833

Webinar ID: 882 5350 6770

Passcode: 318064

### CALL TO ORDER

Chairman Burkhart called the meeting to order at 9:31 am.

### PLEDGE OF ALLEGIANCE

Led by John Burkhart.

### ROLL CALL

Directors Present: Chair Burkhart  
Director Close-Dees

Staff Present: Marina West

Public Present: 0 member(s) of the public indicated they were participating via teleconference. 0 members of the public were present in the meeting room. Director Chapman attended as an observer.

### APPROVAL OF AGENDA

The Committee approved the Agenda as presented.

### Discussion and Action Items -

#### 1. Prop. 1 Planning Grant Close-Out Report

GM West reported that the final invoice and close-out documents were submitted to the State Water Resources Control Board Project Engineer last week. This grant was \$500,000 and the Agency left behind \$407. This project is now complete and this planning work led to the grants for implementation that were received by the Agency.

**2. Status Report Goat Mountain Replacement Well (Prop. 1/ Rnd. 1 Grant)**

GM West reported that the contractor was notified of the award and once all the appropriate insurance certificates and documents are executed then the Notice to Proceed will be issued in two phases. No schedule for the project has been presented as of this date.

GM West answered questions from the Committee regarding the schedule.

**3. Status Report Water Meter Replacement Program (Drought Grant)**

GM West reported that the grantor has verbally approved the new project plan. The new plan is for direct procurement of the necessary materials, use of in-house resources for the labor component and a time extension. The Categorical Exemption filed under CA Environmental Quality Act (CEQA) has been posted without challenge.

The design engineers are now working on developing the specification for procurement. Staff hopes to have it out to bid before June 30<sup>th</sup>.

GM West answered questions from the Committee regarding the project.

**4. Status Report System Interconnection at Winters & Rainbow Road (Prop. 1/Rnd. 2 Grant)**

GM West reported that she just received the grant for \$675,000 was just received for a second intertie and pump station, HDWD#2, at Winters Road and Rainbow Road. The next step for this project is to secure a new water supply agreement with HDWD as the SWQCB rejected existing agreement due to cancellation clause not extending at least to the retention date of the grant funds. Staff will also work on the approach to getting this project completed.

GM West answered questions from the Committee regarding the project.

**5. Status Report Potable Water Systems Improvements Consolidation of Water Systems (\$11M PI/C Project Grant)**

GM West provided an update on the project noting that the Legal Opinion Letter has been submitted and we are now ready to accept the Agreement noting that this process at least four fo. The next step is to let the RFP for easements work and to prepare several Request for Proposals for the remaining engineering design services.

In closing, GM West noted this project will be discussed in more detail during the April 22, 2023 Workshop and Field Trip.

GM West answered questions from the Committee regarding the project.

**6. Consent Items –**

- a. PLEGS Committee Meeting Minutes, **February 21, 2023.**
- b. Grant Status Report April 13, 2023

Recommended Action:

Approve as presented (Item a-b):

Committee approved the Consent Item(s) as presented.

**7. Public Comment Period**

None

**8. Verbal Reports - Including Reports on Courses/Conferences/Meetings**

- 1. Committee Members' Comments/Reports – none.
- 2. General Manager's Report – GM West commented on the status of the SCE issue on one private parcel and that a Closed Session is being scheduled with legal counsel on June 13, 2023 with legal counsel concerning Mr. Britton's fence obstructing the easement and blocking access to his water meter.

**9. Adjournment**

Chairman Burkhart adjourned the meeting at 10:55 am.

Approved by:

  
John Burkhart, Committee Chair



**Official Seal**