



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

April 11, 2023
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89107515974?pwd=SlVuVk4wbDlVY3BpcGxta2tHQjFrQT09>

Passcode: 252761

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 891 0751 5974

Passcode: 252761

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

- 1. Presentation of Two-Year Special District Leadership Foundation – Transparency Certificate of Excellence and District of Distinction Accreditation by Mr. Chris Palmer, Senior Public Affairs Field Coordinator, CA Special Districts Association**
No Board Action Taken – Ceremonial Only

2. Request by Owner of Parcel No. 0630-051-36 to Relocate Water Meter Service within the Utility Easement so as not to be Obstructed by a Fence the Owner Recently Installed Which Now Blocks the Meter

That the Board considers taking the following action(s):

1. Consider the request from Owner of Parcel No. 0630-051-36 to allow new fence installed within the utility easement to remain and to relocate, at customer cost, the entire meter service facility outside the newly installed fence.

3. Fiscal Year 2023/24 Cost-of-Living Adjustment All Staff and General Manager – Resolution No. 23R-XX Authorizing an 8.7% COLA and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook

That the Board considers taking the following action(s):

1. Adopt Resolution No. 23R-XX Authorizing an 8.7% Cost-of-Living Adjustment for Non-Exempt Employees and General Manager and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook.

4. Report from the Ad Hoc Committee Formed to Address Succession Planning

That the Board considers taking the following action(s):

1. Motion to approve Ad Hoc Succession Plan and recruitment strategy for an Assistant General Manager position.

5. Consent Items - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board of Directors' Special Meeting Minutes, March 28, 2023.
- b. Financial Statements
 1. Balance Sheet – February 2023
 2. Budget Status – February 2023
- c. Receive and File Disbursements for March 2023
- d. Service Order Report for February 2023
- e. BDV Production Report for February 2023
- f. Goat Mountain Production Report for February 2023

Recommended Action:

Approve as presented (Item a-f):

6. Matters Removed from Consent Items

7. **Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

8. **Verbal Reports** – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report
2. Director Reports

9. **Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (typical)
- Morongo Basin Pipeline Commission Meeting – June 14, 2023
- ASBCSD Monthly Dinner Meeting – April 17, 2023
- Homestead Valley Community Council Meeting Typically meets Third Monday (location rotates to various Community Centers)
- Landers Association Monthly Meeting – Third Saturday (typical)