



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**April 11, 2023
Time – 6:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89107515974?pwd=SlVuVk4wbDJvY3BpcGxta2tHQjFrQT09>

Passcode: 252761

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 891 0751 5974

Passcode: 252761

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

- 1. Presentation of Two-Year Special District Leadership Foundation – Transparency Certificate of Excellence and District of Distinction Accreditation by Mr. Chris Palmer, Senior Public Affairs Field Coordinator, CA Special Districts Association**
No Board Action Taken – Ceremonial Only

2. Request by Owner of Parcel No. 0630-051-36 to Relocate Water Meter Service within the Utility Easement so as not to be Obstructed by a Fence the Owner Recently Installed Which Now Blocks the Meter

That the Board considers taking the following action(s):

1. Consider the request from Owner of Parcel No. 0630-051-36 to allow new fence installed within the utility easement to remain and to relocate, at customer cost, the entire meter service facility outside the newly installed fence.

3. Fiscal Year 2023/24 Cost-of-Living Adjustment All Staff and General Manager – Resolution No. 23R-XX Authorizing an 8.7% COLA and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook

That the Board considers taking the following action(s):

1. Adopt Resolution No. 23R-XX Authorizing an 8.7% Cost-of-Living Adjustment for Non-Exempt Employees and General Manager and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook.

4. Report from the Ad Hoc Committee Formed to Address Succession Planning

That the Board considers taking the following action(s):

1. Motion to approve Ad Hoc Succession Plan and recruitment strategy for an Assistant General Manager position.

5. Consent Items - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board of Directors' Special Meeting Minutes, March 28, 2023.
- b. Financial Statements
 1. Balance Sheet – February 2023
 2. Budget Status – February 2023
- c. Receive and File Disbursements for March 2023
- d. Service Order Report for February 2023
- e. BDV Production Report for February 2023
- f. Goat Mountain Production Report for February 2023

Recommended Action:

Approve as presented (Item a-f):

6. Matters Removed from Consent Items

7. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

8. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report
2. Director Reports

9. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (typical)
- Morongo Basin Pipeline Commission Meeting – June 14, 2023
- ASBCSD Monthly Dinner Meeting – April 17, 2023
- Homestead Valley Community Council Meeting Typically meets Third Monday (location rotates to various Community Centers)
- Landers Association Monthly Meeting – Third Saturday (typical)



February 2, 2023

Bighorn-Desert View Water Agency
622 South Jemez
Yucca Valley, CA 92284

RE: District of Distinction

Congratulations! Bighorn-Desert View Water Agency District has successfully completed the District of Distinction accreditation through the Special District Leadership Foundation (SDLF).

On behalf of the SDLF Board of Directors, I would like to congratulate your district on achieving this important accreditation. By completing this program, Bighorn-Desert View Water Agency has proven its dedication to being fully transparent as well as open and accessible to the public and other stakeholders.

Congratulations and thank you for your dedication to excellence in local government.

Most sincerely,

Sandy Seifert Raffelson
SDLF Board President



January 30, 2023

Bighorn-Desert View Water Agency
622 South Jemez Trail
Yucca Valley, CA 92284-1440

RE: District Transparency Certificate of Excellence Approval

Congratulations! Bighorn-Desert View Agency District has successfully completed the District Transparency Certificate of Excellence program through the Special District Leadership Foundation (SDLF).

On behalf of the SDLF Board of Directors, I would like to congratulate your district on achieving this important certificate. By completing the District Transparency Certificate of Excellence Program, Bighorn-Desert View Water Agency has proven its dedication to being fully transparent as well as open and accessible to the public and other stakeholders.

Congratulations and thank you for your dedication to excellence in local government.

Most sincerely,

Sandy Raffelson
SDLF Board President

Item # 2

Request by Owner of Parcel No. 0630-051-36 to Relocate Water Meter Service within the Utility Easement so as not to be Obstructed by a Fence the Owner Recently Installed Which Now Blocks the Meter

March 21, 2023

Board of Directors
Bighorn-Desert View Water Agency
622 S. Jemez Trail
Yucca Valley, CA 02284-1440
760-364-2315

Re: Fence at 58432 Ira Avenue, Landers CA 92285 (APN: 0630-051-36); Water Meter #1139697

Dear Board of Directors and Marina,

Marina, thank you for your recent feedback regarding my fence and water meter location at my home located at 58432 Ira Avenue, Landers, CA 92285. I appreciate your and your team's instructions and information regarding how to contact you and the Board of Directors in a more formal way to petition BDVWA to consider certain resolutions to the current location of my fence and water meter.

Board of Directors, thank you also for your time and consideration.

I first came to Landers in 2015 and purchased the subject 5-acre property in 2016. Sharon Rose was my realtor. I fell in love with Landers and the area immediately and I am proud to be a local resident since then. I appreciated being a member of community and the local Moose Lodge, as well as a customer of BDVWA. I'm renting a home in Landers and will move into my Ira Avenue home once construction is complete later this year.

By way of some background to the issue herein, after constructing an open, one-sided cyclone fence with two gates (the main driveway roller gate and the water meter and historic homesteader slab traditional gate) on the south side of my property fronting Ira Avenue, I was informed by Marina and team that I could not have my fence in front of my existing water meter location and that BDVWA is requesting that my fence must be relocated out of the public easement. I understand the request in terms of the Agency's public easement but feel that the meter location, while perhaps legally placed, and the Agency's request, appear to put me at disadvantage and unequal treatment relative to my neighbors. In response, I am requesting that the BDVWA's request be resolved through other mutually acceptable solutions.

With this in mind, please see a summary of 1) my water meter, fence and gate location, 2) my neighbors water meter locations in comparison to mine and 3) certain nearby neighbors with BDVWA water meters located behind their fences.

- 1) Water Meter Distance from Ira Avenue vs My Water Meter Distance (see photos below)

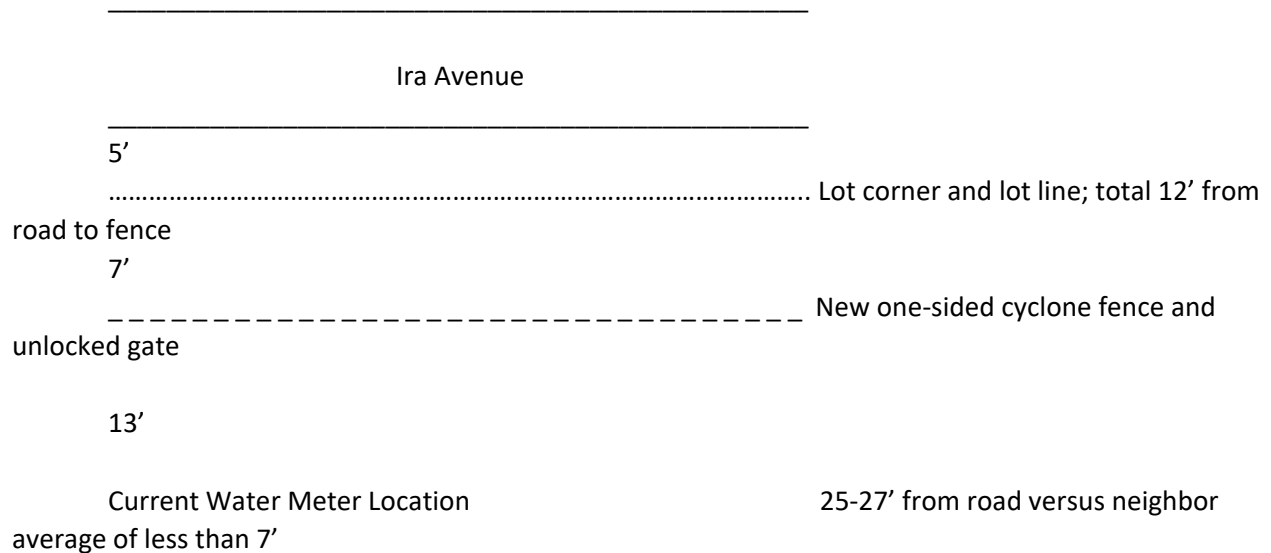
Neighbors located at:
58535 Ira Avenue 5'

58570 Ira Avenue	8'	
58624 Ira Avenue	8'	
Ira / Landers Ln	<u>6'</u>	(vacant SE corner lot)
Average	6.75'	

58432 Ira Avenue 25' Subject Property (difference of 18')

Of note, the first two listed neighbors are family and are directly across the street from each other, so if Ira Avenue is 25' wide at this location, the two meters are less than 40' apart.

2) Drawing of Subject Property Water Meter Location Relative to the Road, Property Line and Fence



3) Nearby Neighbors With Water Meters Located Inside Their Property Fences (see photos below)

1464 Landers Ln
1341 Landers Ln
1323 Landers Ln

With the information presented above and supporting pictures below, I am asking the Board of Directors and BDVWA to please consider the following Option 1 and Option 2 remedies versus requiring me to move my fence:

- Option 1. Leave the fence and water meter as currently located, recognizing the water meter is accessible to the Agency. As shown above, the meter is accessible through a) an unlocked gate (which will remain unlocked) and b) an open, one-sided fence also providing easy access to the

Agency. Relocate at such time in the distant future if and when Ira Avenue is widened—Like all of us, I hope this never happens.

- 2) Option 2. Move the water meter approximately 13' south for it to be relocated between the road and the front of my fence still within my property line and 10' from the road. This would recognize that my meter, although perhaps legally placed in its present location, is also located significantly further inside my property line than my neighbors' nearby properties and that it would still also be legally placed if moved in order to not have to relocate my fence. I also understand that moving the water meter is not a complicated, difficult or expensive job.
- 3) Option 3. Move my fence per the Agency's request. I am prepared to abide by the Board of Directors' decision, but this will be at some cost to me and I believe doesn't treat me equally to the way the Agency treats or turns an eye to other customer meter locations in the area.

Here are supporting pictures of my property and meter located 25' from the road, four nearest neighbor meters averaging 6.75' from the road and three nearby neighbors on Landers Ln with water meters located inside their property fences:

Subject Property (58432 Ira Avenue):
Fence is 12' from the road





Fence is inside my property line by 7'



And, my property line is 5' from the road



My water meter is located 25-27 feet from the road, 20' inside my property line and 13' inside my new fence. Neighbor meters are an average of 6.75' from the road





My water meter is located behind an unlocked 14' gate providing easy access





My fence is also open on both ends also providing unrestricted access to the meter by the Agency



The four closest neighbor meters are located an average of 6.75' from the road versus my meter at 25-27' distance

58535 Ira Avenue (5')





58570 Ira Avenue (8')







58624 Ira Avenue (8')







Ira / Landers Ln (6') – vacant SE corner lot







**Neighbors on Landers Ln with water meters located INSIDE their property fences:
1464 Landers Ln.**



1341 Landers Ln.



1323 Landers Ln.



Thank you for your review. I look forward to discussing with you and answering any questions you may have at an upcoming Board of Directors meeting.

Best regards,

Steven Britton
58432 Ira Avenue
Landers, CA 92285

18/991

SHEET ONE OF ONE

RECORD OF SURVEY 19-0085

OF THE WEST HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER, SECTION 6, TOWNSHIP 2 NORTH, RANGE 6 EAST, SAN BERNARDINO MERIDIAN, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.



SURVEYOR'S STATEMENT

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYORS' ACT AT THE REQUEST OF STEVEN BRITTON IN MARCH OF 2019.

Raymond C. Freiwald MARCH 21, 2019
RAYMOND C. FREIWALD LS 8880

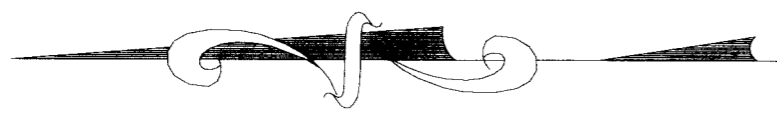
COUNTY SURVEYOR'S STATEMENT

THIS MAP HAS BEEN EXAMINED IN ACCORDANCE WITH SECTION 8786 OF THE PROFESSIONAL LAND SURVEYORS' ACT THIS 29th DAY OF July, 2019.

THOMAS P. HERRIN, COUNTY SURVEYOR
COUNTY OF SAN BERNARDINO

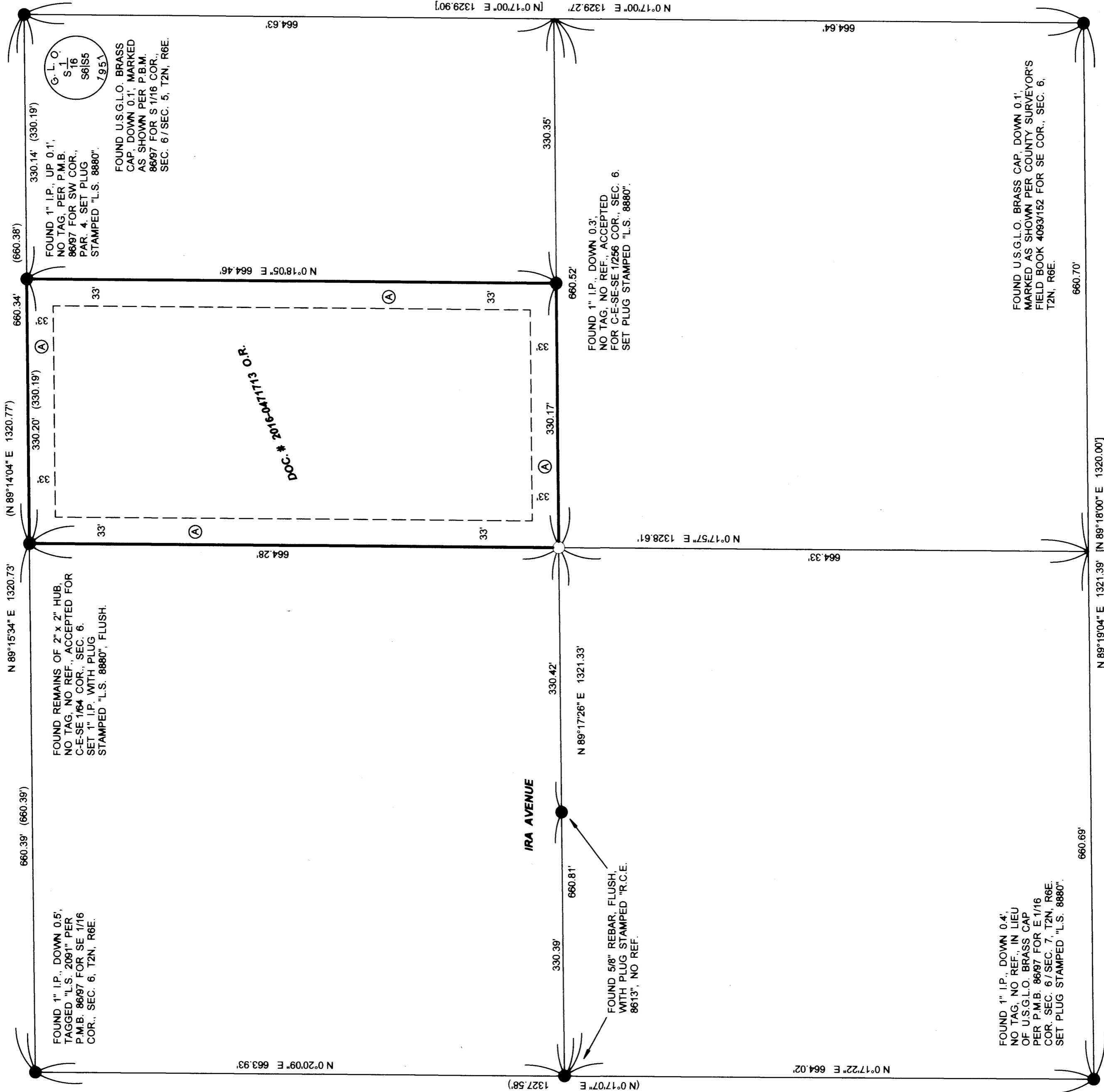
BY *Handwritten Signature*, DEPUTY

LS# 19001



1" = 100'

GIBRALTAR STREET (BECKER AVENUE)



MITCH ROAD (BEARING TREE LANE)

BASIS OF BEARINGS:

THE BASIS OF BEARINGS AS SHOWN ON THIS RECORD OF SURVEY IS THE EAST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER, SECTION 6, TOWNSHIP 2 NORTH, RANGE 6 EAST, SAN BERNARDINO MERIDIAN PER TOWNSHIP PLAT ACCEPTED JANUARY 25, 1865 BEING N 0° 17' 00" E.

THE PURPOSE OF THIS RECORD OF SURVEY IS TO MONUMENT THE BOUNDARY OF DOCUMENT NO. 2016-0471713 O.R.

SAN BERNARDINO COUNTY RECORDERS CERTIFICATE

THIS MAP HAS BEEN FILED UNDER DOCUMENT NUMBER 20190280067, THIS 15th DAY OF

Aug 2019, AT 1:26 P.M. IN BOOK 166 OF Record of Survey

AT PAGE 81, AT THE REQUEST OF

Steven Britton

IN THE AMOUNT OF \$ 9.00

BOB DUTTON
ASSESSOR - RECORDER
COUNTY OF SAN BERNARDINO

BY *Handwritten Signature*
DEPUTY RECORDER

166/81

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: April 11, 2023

To: Board of Directors

Budgeted: Yes, proposed FY2023/24

Budgeted Amount: 8.7% COLA Non-Exempt Staff
& General Manager

Cost: COLA First Year est. \$60,938

From: Marina D. West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Fiscal Year 2023/24 Cost-of-Living Adjustment All Staff and General Manager – Resolution No. 23R-XX Authorizing an 8.7% COLA and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook

SUMMARY

In January 2023, the Finance Committee met to review the proposed Fiscal Year 2023/24 Cost-of-Living Adjustment (COLA) for all staff based on the 2023 Social Security Index. The 2023 Social Security Index was 8.7%. The Committee requested the draft budget include the proposed COLA.

On March 21, 2023 the Finance Committee held Public Budget Workshop No. 1 for review of the first draft budget for Fiscal Year 2023/24. Following suggestions and update to a few budget line items, staff presented Public Budget Workshop No. 2 at a Special Meeting of the full Board of Directors’.

The Board of Directors’, as part of the draft budget review, discussed the application of the COLA for Fiscal Year 2023/24. Staff was directed to proceed with the COLA as proposed and in accordance with the Employee Handbook.

Staff has prepared the attached Resolution No. 23R-XX Authorizing an 8.7% Cost-of-Living Adjustment for Non-Exempt Employees and General Manager and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Adopt Resolution No. 23R-XX Authorizing an 8.7% Cost-of-Living Adjustment for Non-Exempt Employees and General Manager and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook.

BACKGROUND/ANALYSIS

Per the Employee Handbook, the Board, at its discretion, may grant a percentage cost of living adjustment (COLA) to the Range and Step Appendix B each year to be effective on or about July 1. The

Social Security Cost-of-Living Index Publication and the overall financial condition of the Agency shall be considered when determining any adjustment.

The proposed COLA to the Fiscal Year 2023/24 Draft Budget was initially reviewed on January 17, 2023 by the Finance (FPREP) Committee who moved to include the full 8.7% in the first draft budget. The Finance Committee then reviewed the COLA as part of Public Workshop No. 1 Draft FY2023/24 Budget on March 21, 2023. Public Workshop No. 2 Draft FY2023/24 Budget was held on March 28, 2023. On March 28, 2023, the full Board concurred with the proposed COLA.

Staff has prepared the attached Resolution No. 23R-XX Authorizing an 8.7% Cost-of-Living Adjustment for Non-Exempt Employees and General Manager and Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook.

As part of the same action, the Board is authorizing the publication of Appendix C - Range and Step Scale (Appendix C of the Employee Handbook). This action then complies with the California Code of Regulations Section 570.5 and the California Public Employees Retirement System (CalPERS) require that, annually, the Board adopt a “Publically Available Pay Schedule”.

PRIOR RELEVANT BOARD ACTION(S)

03/28/2023 Public Workshop No. 2: Draft Budget for Fiscal Year 2023/24 (Recommendation by Board of Directors to proceed with proposed COLA of 8.7%)

03/21/2023 Public Workshop No. 1: Draft Budget for Fiscal Year 2023/24 (includes proposed COLA of 8.7%).

01/17/2023 Finance (FPREP) Committee Review Social Security Index Cost-of-Living Adjustment (COLA) for 2023 and Discuss Fiscal Year 2023/24 Cost-of-Living Adjustment to the Range and Step Scale for Staff and General Manager.

04/12/2022 Motion No. 22-016 Resolution No. 22R-03 authorizing a 7.9% Cost-of-Living percentage adjustment to the “Range and Step Scale” for all non-exempt employees of the Bighorn-Desert View Water Agency and amending Appendix C of the Employee Handbook as referenced and authorizing Cost-of-Living Adjustment of 5.9% to the General Manager’s salary. The Resolution was amended to state that the effective date of the increase for non-exempt employees will be for the payroll period ending April 22, 2022 and with an effective date of July 2, 2022 for the general manager.

07/13/2021 Motion No. 21-050 Resolution No. 20R-17 Authorizing a 3.0% Cost-of-Living Percentage Adjustment to the “Range and Step Scale” for All Non-Exempt Employees of the Bighorn-Desert View Water Agency approved by the Board of Directors on June 23, 2021 and Amending Appendix C of the Employee Handbook as Referenced and Setting the Effective Date of Any Such Adjustment.

6/23/2021 Motion No. 21-038 Motion to authorize a Cost-of-living Percentage Adjustment to the “Range and Step Scale” for All Non-Exempt Employees of 3.0% to be Incorporated into the Fiscal Year 2021/22 Operating Budget.

4/28/2020 Motion No. 20-030 Motion to approve a Cost-of-Living Adjustment for regular staff in the amount of 3.0% and the General Manager in the amount of 1.6%. West was directed to return to the Board with a Resolution authorizing a Cost-of-Living Percentage Adjustment to the “Range and Step Scale” for All Employees of the Bighorn-Desert View Water Agency and Amending Appendix C of the Employee Handbook as Referenced and Setting the Effective Date of Any Such Adjustment

4/28/2020 Motion No. 20-032 Motion to adopt Resolution No. 20R-11 Adopting the Employee Handbook for the Purposes of Establishing the Rules and Procedures for the Conduct of Personnel/Human Resources Matters – One Amendment CalPERS Statutory Reportable Compensation: Uniform Allowance Defined. Director McKenzie seconded the motion.

3/26/2019 Motion No. M19-015 Board authorized a Cost-of-Living adjustment of 2.8% for staff and 2% for General Manager and **M19-015 Resolution No. 19R-01** Authorizing the Cost-of-Living percentage adjustments to the Range and Step Scale (incorporated by reference as Appendix C of the Employee Handbook) effective July 6, 2019.

RESOLUTION NO. 23R-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
BIGHORN-DESERT VIEW WATER AGENCY
AUTHORIZING AN
8.7% COST-OF-LIVING PERCENTAGE ADJUSTMENT FOR
NON-EXEMPT EMPLOYEES AND GENERAL MANAGER
AND
AMENDING APPENDIX C – RANGE AND STEP SCALE
INCORPORATED BY REFERENCE TO THE EMPLOYEE HANDBOOK**

WHEREAS, on April 12, 2022 the Board of Directors of the Bighorn-Desert View Water Agency adopted Resolution No. 22R-03 setting forth the Employee Handbook which included Appendix C - Range and Step Scale; and

WHEREAS, Section 4.3 of the Employee Handbook allows for the Board, at its discretion, to grant a percentage cost-of-living adjustment to the Range and Step Scale each year to be effective on or about July 1 with the Social Security Cost-of-Living Index Publication and the overall financial condition of the Agency to be considered when determining any adjustment; and

WHEREAS, on October 13, 2022 the Social Security Administration announced a 8.7% benefit increase for 2023; and

WHEREAS, the on March 28, 2023 the Board of Directors' recommended the Fiscal Year 2023/24 adjustment of 8.7% be authorized for all non-exempt employees and the general manager;

NOW THEREFORE BE IT RESOLVED that the Board of Directors does hereby authorize the modification of the Employee Handbook Appendix C – Range and Step Scale to include a 8.7% Cost-of-Living adjustment for all non-exempt employees and the general manager with an effective date of July 8, 2023.

BE IT FURTHER RESOLVED that the updated Employee Handbook Appendix C – Range and Step Scale is hereby incorporated into this Resolution as Attachment A.

BE IT FURTHER RESOLVED that Resolution No. 22R-03 is hereby rescinded and of no further force and effect.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 11th day of April 2023.

By _____
John Burkhart, President of the Board

ATTEST,

By _____
Megan Close-Dees, Secretary of the Board

Attachment A – 2023/24 Range and Step Scale

Official Seal

COLA and Range & Step Scale Adopted by Resolution No. 23R-XX April 11, 2023

General Manager Salary (Amendment No. 4 - Employment Contract thru 11/2025)	
Salary Adjustment Eff. July 1, 2023 = 0%	
Current Salary =	\$ 205,712
w/ 8.7% COLA =	\$ 223,600



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' SPECIAL MEETING MINUTES

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**March 28, 2023
Time – 6:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82117668819?pwd=UWxRYjhEbERQcFhVemN6N2hQcFpkdz09>

Passcode: 600530

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 821 1766 8819

Passcode: 600530

CALL TO ORDER

President Burkhart called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

Led by John Burkhart.

ROLL CALL

Directors present: John R. Burkhart
JoMarie McKenzie
Megan Close-Dees
Craig Dicht
David Chapman

Staff present: Marina West
Scott Nelson, Eide Bailly, LLP – Financial Consultant

Public Present: 0 member(s) of the public indicated they were participating via teleconference.
0 members of the public were present in the meeting room.

APPROVAL OF AGENDA

Director Close-Dees made a motion to approve the agenda as presented. Director McKenzie seconded the motion. Unanimously approved.

Discussion and Action Items -

1. Budget Public Workshop No. 2: Draft Operations and Capital Improvement Budget for Fiscal Year 2023/24

No Action – Information and Discussion Purposes Only. Input will be incorporated into Second Draft Budget to be presented at Budget Public Workshop No. 3

GM West introduced Mr. Scott Nelson, Eide Bailly, to provide the Draft Budget Presentation.

Mr. Nelson reviewed the draft budget layout as well as presented some statistical charts on revenue and expense distribution by category.

Following the presentation, GM West noted that there are several items to be reviewed prior to the next draft budget including the cost for new service, water sampling and water treatment.

She reviewed the status of the PARS Trust budgets for current and next fiscal year and said she would like to discuss further with the Finance Committee (FPREP) on a “path forward” for investments given the present state of the economy and banking. Currently the budget includes \$100,000 to the PARS Trust account but staff, to date, has not made a transfer/ deposit in the current fiscal year.

Questions and comments were received from the Board.

Mr. Nelson continued his presentation through several charts displaying the distribution of revenue and expenses as well as the Cash Balance Distribution.

Questions and comments were received from the Board.

Concerning the proposed Cost-of-Living Adjustment (COLA), GM West presented two slides: one with the current staffing levels, staff tenure and anticipated length of employment over the next five years. The second slide reviewed the calculation of Cost-of-Living Adjustment for all staff and the GM in the proposed budget. GM West noted the Employee Handbook states the basis for consideration of COLA each year is the Social Security Index and the overall financial condition of the Agency. The Finance Committee did not make a definitive recommendation at their meeting March 21, 2023. GM West stated the current proposal, included in the draft budget, is 8.7% for all staff and GM. If this proposal is unacceptable to the Board then GM West requested the Board’s input on how to proceed.

Staff received questions, comments and direction from the Board regarding the draft budget:

After discussion, the Board indicated it was favorable to the 8.7% COLA and asked that the adjusted Range and Step Scale be brought to the next Finance Committee meeting.

GM West concluded that the next draft budget (Public Workshop No. 3) will be presented to the Finance Committee (FPREP) at a Special Meeting Scheduled for April 18, 2023.

Public Comment: None

Motion: No Motion – Information and discussion purposes only.

Board adjourned to break at 7:18 pm --- Returned at 7:26 pm

2. Consider Initiating Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors' Per Diem Effective no sooner than July 1, 2023.

GM West gave the staff report as provided in the Agenda Packet noting that the increase of 5% to the current Board authorized salary is \$7.76 per day of service for a total of \$162.89. This process is done by Ordinance which does take staff time and has a cost. Therefore, annually she requests the Board first consider if they want to pursue the COLA before she initiates the process. However, this does not mean the Ordinance will actually pass once presented before the Board for adoption.

Public Comment: None

Motion No. 23-009

Director Chapman made a motion to initiate the process for increasing the Board of Directors per diem compensation, via Ordinance, by five percent (5%) for fiscal year 2023/24. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Chapman/McKenzie) approved.

3. Consent Items -

- a. Regular Board Meeting Minutes, February 14, 2023
- b. Financial Statements
 1. Balance Sheet – January 2023
 2. Budget Status – January 2023
- c. Receive and File Disbursements for February 2023
- d. Service Order Report for January 2023
- e. Grant Award Status Report March 2023
- f. BDV Production Report for January 2023

- g. Goat Mountain Production Report for January 2023
- h. Receive and File Planning/Engineering (PLEGs) Standing Committee Meeting Minutes for December 20, 2022.
- i. Receive and File Finance (FPREP) Standing Committee Minutes for January 17, 2023.
- j. Authorize attendance at American Water Works Association CA-NV Section Spring Conference April 2-5, 2023.

Recommended Action:

Approve as presented (Item a-j):

Public Comment: None

Motion No. 23-010

Director Dicht made a motion to adopt Consent Calendar items a to j. Director Close-Dees seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/Close-Dees) approved.

4. Matters Removed from Consent Items

None.

5. Public Comment Period

None.

6. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

- 1. General Manager Report – DWLs April 23rd and Workshop April 22nd.
- 2. Director Reports

Director Chapman: Reported on the Homestead Valley Community Council (HVCC) meeting he attended on March 20, 2023. He noted that the Sheriff's Department will get an additional five (5) positions in the Morongo Basin. He further noted the "Glamping Project" proposed in Flamingo Heights was rejected without prejudice. RoBott Land appealed that decision to the full Board of Supervisors. No date was provided for the Supervisors hearing on the proposed project. It was reported that the Scenic Highway 247 was still on hold.

Director McKenzie: Reported on the Homestead Valley Community Council (HVCC) meeting he attended on March 20, 2023. She reported that a "flashing light" will be installed at the corner of Bellfield and Linn Road. She further

reported that over 6,000 letters of opposition were received on the “Glamping Project”, 1,400 visitors to the HVCC website page devoted to the “Save Our Desert” Campaign. Lastly, she summarized discussion around the “State Responsibility Area” and “Local Responsibility Area” and a proposed change in designation for the Lucerne Valley area which is expected to increase fire insurance costs.

She further reported on the Landers Association elections and officers as well as events and committee schedules. She mentioned happenings at the Morongo Basin Historical Society.

Lastly she reported on the Anti-Harassment training she completed virtually as part of the AB1825 biennial requirement for all Directors.

Director Burkhart: Reported on the Anti-Harassment training she completed virtually as part of the AB1825 biennial requirement for all Directors.

Director Dicht: Reported on a CSDA Virtual Conference he attended. The subjects covered were: Cyber Security issues in the industry, active shooter training, earthquakes, various Hazard Mitigation grant opportunities and other resources/opportunities.

He also reported on the Ethics training he completed virtually as a part of the AB1234 biennial requirement for all Directors.

He also reported on the Joshua Basin Water District Board of Directors’ meeting during which the District was holding a Public Hearing on their latest Proposition 218 Rate and Fee Proposal for the next 5-year period. He mentioned the cost per tier over the period of the rate increase going from \$6.20 to \$13.00.

7. Adjournment

President Burkhart Adjourned the meeting at 8:21 pm.

Approved by:

Megan Close-Dees, Secretary of the Board

MSC¹ – Motion made, seconded and carried

Official Seal

General Ledger

Balance Sheet

User: rsandoval
 Printed: 04/05/2023 - 3:47PM
 Fund: All
 Period: February
 Fiscal Year: 2023

Bighorn – Desert View Water Agency

622 S. Jemez Trail (760) 364-2315

Yucca Valley, CA 92284-1440

Fund ALFRE

Account Type	Amount
01 - General Fund	
Assets	
CASH & CASH EQUIVALENTS	
01-00-131250 - PACIFIC WESTERN BANK	2,879,192.31
01-00-131300 - CASH DRAWERS BASE FUND	750.00
01-00-134000 - PETTY CASH FUND	800.00
Total CASH & CASH EQUIVALENTS:	2,880,742.31
INVESTMENTS	
01-00-131251 - PACWEST CD (Maturity09.08.23)	1,000,000.00
01-00-131252 - PACWEST CD (Maturity06.09.23)	250,000.00
01-00-131253 - PACWEST CD (Maturity07.20.23)	250,000.00
01-00-132000 - PARS IRS 115 TRUST	234,758.01
01-00-133030 - LAIF - CASH ACCOUNT	543,262.40
01-00-133111 - OPEN	0.00
01-00-133112 - OPEN	0.00
Total INVESTMENTS:	2,278,020.41
ACCOUNTS RECEIVABLE - WATER	
01-00-137100 - A/R WATER	230,343.74
01-00-137130 - A/R WATER UNBILLED FYE	75,576.36
01-00-139542 - 2015-16 LIEN REC \$43,270	242.72
01-00-139543 - 2016-17 LIEN REC \$45,364	631.09
01-00-139544 - 2017-18 LIEN REC \$32,464	1,870.31
01-00-139545 - 2018/19 LIEN REC \$52,020	3,146.60
01-00-139546 - 2019/20 LIEN REC \$35,381	5,876.89
01-00-139547 - 2020/21 LIEN REC \$54,761	19,079.50
01-00-139548 - 2021/22 LIEN REC \$84,795	69,716.14
01-00-139900 - ALLOW. FOR BAD DEBTS-H2O LIENS	(1,500.00)
Total ACCOUNTS RECEIVABLE - WATER:	404,983.35
ACCOUNTS RECEIVABLE - OTHER	
01-00-136000 - A/R OTHER (Non-UB AR)	0.00
01-00-136500 - INTEREST RECEIVABLE	0.00
01-00-137112 - 2017 IDGM STBY A/R (\$10,353)	2,771.40
01-00-137114 - 2019 IDGM STBY A/R (\$10,349)	2,452.40
01-00-137115 - 2020 IDGM STBY A/R (\$8,860)	4,798.90
01-00-137116 - 2021 IDGM STBY A/R (\$8,680)	5,341.35
01-00-138000 - A/R PROPERTY TAXES	0.00
01-00-138030 - ACCRUED RECEIVABLE	0.00
01-00-139000 - A/R CUSTOMER PROJECTS	0.00
01-00-139605 - DUE FROM PROP 1 GRANT	0.00
01-00-139609 - DUE FROM AWAC	0.00
01-00-139610 - DUE FROM GM WELL (Well 13)	12,099.50
01-00-139611 - DUE FROM PROP 1/RND 2- HDWD	0.00
01-00-139901 - ALLOWANCE BAD DEBT - STANDBY	(5,000.00)

Fund ALFRE

Account Type	Amount
01-00-139902 - ALLOW. DEPOSITS UNPAID	(31,782.31)
Total ACCOUNTS RECEIVABLE - OTHER:	(9,318.76)
INVENTORY	
01-00-143010 - INVENTORY-WATER SYSTEM PARTS	103,221.34
01-00-143011 - INVENTORY- AMES WATER	356,030.00
01-00-143012 - INVENTORY CLEARING	0.00
Total INVENTORY:	459,251.34
PREPAID EXPENSES	
01-00-144010 - PREPAYMENTS W/C INS	2,142.58
01-00-144020 - PREPAYMENTS PL & PD LIAB INS	10,491.70
01-00-144025 - PREPAID EXPENSES	9,454.40
01-00-144035 - PREPAY CalPERS UAL	15,096.00
Total PREPAID EXPENSES:	37,184.68
FIXED ASSETS	
01-00-111300 - FA ORGANIZATION	336,271.36
01-00-111301 - A/D ORGANIZATION	(212,119.06)
01-00-111350 - FA LAND	96,194.53
01-00-111400 - FA BUILDINGS	327,592.81
01-00-111401 - A/D BUILDINGS	(275,403.96)
01-00-111500 - FA YARDS	56,330.15
01-00-111501 - A/D YARDS	(50,221.52)
01-00-111600 - FA FUEL TANKS	18,942.68
01-00-111601 - A/D FUEL TANK	(18,080.88)
01-00-111700 - FA WATER SYSTEM	10,119,467.18
01-00-111701 - A/D WATER SYSTEM	(7,097,531.88)
01-00-111800 - FA SHOP EQUIPMENT	29,960.60
01-00-111801 - A/D SHOP EQUIPMENT	(24,873.24)
01-00-111810 - FA MOBILE EQUIPMENT	831,657.50
01-00-111811 - A/D MOBILE EQUIPMENT	(643,572.94)
01-00-111900 - FA OFFICE EQUIPMENT	182,242.50
01-00-111901 - A/D OFFICE EQUIPMENT	(145,640.16)
Total FIXED ASSETS:	3,531,215.67
LEASE OF EQUIPMENT (LT)	
01-00-160200 - LEASE OF EQUIPMENT (LT)	13,099.95
01-00-160999 - ACCUM. AMORTIZATION-EQUIPMENT	(2,703.22)
Total LEASE OF EQUIPMENT (LT):	10,396.73
CONSTRUCTION IN PROGRESS	
01-00-120051 - CIP - MISC	34,595.59
Total CONSTRUCTION IN PROGRESS:	34,595.59
PENSION DEFERRED OUTFLOWS	
01-00-120600 - PENSION DEFERRED OUTFLOWS	0.00
Total PENSION DEFERRED OUTFLOWS:	0.00
NET PENSION LIABILITY	
01-00-223100 - NET PENSION LIABILITY	(93,861.00)
Total NET PENSION LIABILITY:	(93,861.00)
DEFERRED INFLOWS OF RESOURCES	
01-00-225000 - DIR - PENSION RELATED	(208,060.00)
Total DEFERRED INFLOWS OF RESOURCES:	(208,060.00)
Total Assets:	9,325,150.32
Liabilities	
ACCOUNTS PAYABLE	
01-00-225200 - ACCRUED INTEREST PAYABLE	0.00

Fund ALFRE

Account Type

Amount

01-00-225300 - ACCRUED EXPENSES	0.00
01-00-227000 - ACCOUNTS PAYABLE	1,667.56
01-00-227001 - AP PROP 1 ACC.EXP.	0.00
Total ACCOUNTS PAYABLE:	1,667.56
LEASE LIABILITY-EQUIPMENT (ST)	
01-00-260100 - LEASE LIABILITY-EQUIPMENT (ST)	0.00
Total LEASE LIABILITY-EQUIPMENT (ST):	0.00
LEASE LIABILITY-EQUIPMENT (LT)	
01-00-260200 - LEASE LIABILITY-EQUIPMENT (LT)	10,562.86
Total LEASE LIABILITY-EQUIPMENT (LT):	10,562.86
ACCRUED PAYROLL	
01-00-229000 - ACCRUED PAYROLL LIABILITIES	0.00
01-00-229010 - GARNISHMENT WITHHOLDING	0.00
01-00-229100 - ACCRUED EMP COMP BALANCES	114,980.59
Total ACCRUED PAYROLL:	114,980.59
ACCRUED PR LIABILITIES	
01-00-229001 - FEDERAL PR TAX PAYABLE	0.00
01-00-229002 - STATE PR TAX PAYABLE	0.00
01-00-229003 - MEDICAL INSURANCE PAYABLE	(3,190.91)
01-00-229004 - 3RD PARTY INS PLAN PAYABLE	(440.59)
01-00-229005 - CALPERS PAYABLE	0.00
01-00-229006 - CALPERS SPEC COMP-UNIFORM ALL	0.00
01-00-229007 - BOARD DIRECT DEPOSIT PR	0.00
Total ACCRUED PR LIABILITIES:	(3,631.50)
CUSTOMER DEPOSITS	
01-00-226000 - CUSTOMER DEPOSITS	177,279.67
01-00-226002 - ANNEX SEC. 35 RoBott Land	3,381.21
01-00-226003 - ANNEX NAPA@KUNA 631-071-12	0.00
01-00-226004 - ANNEX 631-051-28 (550 Landers)	0.00
01-00-226005 - UNEARN REV-UB ACCT CREDITS	0.00
Total CUSTOMER DEPOSITS:	180,660.88
BLUEFIN CC FEES	
01-00-226001 - BLUEFIN/SB CC FEES thru PORTAL	(4,878.44)
Total BLUEFIN CC FEES:	(4,878.44)
CIP DEPOSIT	
01-00-226006 - CUST METER DEPOSIT	0.00
Total CIP DEPOSIT:	0.00
PAYABLE FROM RESTRICTED ASSETS	
01-00-229500 - ACCRUED INT PAYABLE DV ID BNDS	0.00
Total PAYABLE FROM RESTRICTED ASSETS:	0.00
LONG TERM DEBT	
01-00-211010 - REVENUE BONDS PAYABLE - DV	0.00
01-00-211020 - DA01 CoSB REPAYMENT	24,339.49
01-00-211030 - IDM PIPELINE FUTURE DEBT BAL	0.00
Total LONG TERM DEBT:	24,339.49
DEFERRED OUTFLOWS OF RESOURCE	
01-00-151000 - DOR - PENSION CONTRIBUTIONS	(90,376.00)
01-00-153000 - DOR - PENSION RELATED	(163,495.00)
01-00-225001 - DEFERRED INFLOW-ADD'L DEFERRAL	0.00
Total DEFERRED OUTFLOWS OF RESOURCE:	(253,871.00)
PENSION DEFERRED INFLOW	
01-00-223110 - PENSION DEFERRED INFLOWS	0.00

Fund ALFRE

Account Type	Amount
Total PENSION DEFERRED INFLOW:	0.00
Total Liabilities:	69,830.44
Fund Balance	
FUND BALANCE	
01-00-301090 - CONTRIBUTED CAPITAL/HUD	0.00
01-00-301110 - FMHA GRANTS	0.00
01-00-310000 - FUND BALANCE	8,784,615.91
01-00-310005 - IMP DIST GOAT MTN FUND BALANCE	217,299.83
01-00-310010 - FUND BALANCE FEMA & OES	0.00
01-00-310011 - DA01 OVERPAYMENT by CoSB	37,435.08
Total FUND BALANCE:	9,039,350.82
Total Fund Balance:	9,039,350.82
Total Liabilities and Fund Balance:	9,109,181.26
Total Retained Earnings:	215,969.06
Total Fund Balance and Retained Earnings:	9,255,319.88
Total Liabilities, Fund Balance, and Retained Earnings:	9,325,150.32
Totals for Fund 01 - General Fund:	0.00

General Ledger

Budget Status

User: rsandoval
Printed: 4/5/2023 - 3:43 PM
Period: February 2023

Bighorn – Desert View Water Agency
622 S. Jemez Trail (760) 364-2315
Yucca Valley, CA 92284-1440

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	General Fund							
Dept 01-00	No Department							
R05	OPERATING REVENUE							
01-00-410000	SERVICE LINE INSTALLATION F	1,500.00	4,425.00	4,425.00	-2,925.00	0.00	-2,925.00	0.00
01-00-410010	BASIC FACILITIES CHARGE	14,200.00	42,462.00	42,462.00	-28,262.00	0.00	-28,262.00	0.00
01-00-410015	AG CONS TIER 1	10,500.00	1,559.34	1,559.34	8,940.66	0.00	8,940.66	85.15
01-00-410016	AG CONS TIER 2	23,800.00	802.55	802.55	22,997.45	0.00	22,997.45	96.63
01-00-410020	BULK CONS TIER 1	97,900.00	15,909.49	15,909.49	81,990.51	0.00	81,990.51	83.75
01-00-410030	COMMERCIAL/INST CONS TIER	9,000.00	2,861.54	2,861.54	6,138.46	0.00	6,138.46	68.21
01-00-411000	INCOME METERED WATER	588,700.00	81,691.64	81,691.64	507,008.36	0.00	507,008.36	86.12
01-00-411001	RES CONS TIER 2	226,800.00	57,641.01	57,641.01	169,158.99	0.00	169,158.99	75.99
01-00-412000	GOAT MTN STANDBY INCOME	62,000.00	0.00	0.00	62,000.00	0.00	62,000.00	100.00
01-00-413000	BASIC SERVICE CHARGE	1,021,800.00	169,900.67	169,900.67	851,899.33	0.00	851,899.33	73.37
01-00-413001	FIRE BSC	0.00	1,315.14	1,315.14	-1,315.14	0.00	-1,315.14	0.00
01-00-414000	INCOME JV BULK WATER SALE	2,500.00	112.09	112.09	2,387.91	0.00	2,387.91	95.52
01-00-417000	INCOME OTHER (OPERATING)	65,000.00	17,718.44	17,718.44	47,281.56	0.00	47,281.56	26.74
01-00-417003	RESTRICTED FROM CSA70/W1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-419000	AMES BASIN WATER TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-492050	PAC WEST BANK EARNINGS CR	18,000.00	2,895.28	2,895.28	15,104.72	0.00	15,104.72	83.92
R05 Sub Totals:		2,141,700.00	399,294.19	399,294.19	1,742,405.81	0.00	1,742,405.81	81.36
R10	NON-OPERATING REVENUE							
01-00-491000	GA02 GEN LEVY IMP DIST A BH	78,300.00	0.00	0.00	78,300.00	0.00	78,300.00	100.00
01-00-491010	DA01 DEBT SRVC IMP1 (BH BON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-491020	GA01 GENERAL TAX LEVY (BVI	77,700.00	0.00	0.00	77,700.00	0.00	77,700.00	100.00
01-00-491040	GA03 ID GM GEN TAX LEVY	36,100.00	0.00	0.00	36,100.00	0.00	36,100.00	100.00
01-00-492000	INTEREST INCOME	4,800.00	2,896.33	2,896.33	1,903.67	0.00	1,903.67	39.66
01-00-496000	INCOME OTHER (NON OPERATI	38,400.00	8,000.38	8,000.38	30,399.62	0.00	30,399.62	79.17
01-00-499901	GM WELL REV ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499992	CAPITAL CONTRIBUTION REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499996	PROP 1 REV. ACCT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499999	AWAC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R10 Sub Totals:		235,300.00	10,896.71	10,896.71	224,403.29	0.00	224,403.29	95.37

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E25	Revenue Sub Totals:	2,377,000.00	410,190.90	410,190.90	1,966,809.10	0.00	1,966,809.10	82.74
01-00-562000	NON-OPERATING EXPENSE							
01-00-563000	OFFICE EQUIPMENT EXPENSE	7,900.00	2,838.88	2,838.88	5,061.12	0.00	5,061.12	64.06
01-00-564000	CUSTOMER RELATIONS	4,500.00	216.10	216.10	4,283.90	0.00	4,283.90	95.20
01-00-571000	OTHER ADMINISTRATIVE EXPE	7,500.00	1,096.13	1,096.13	6,403.87	0.00	6,403.87	85.38
01-00-571100	DEPRECIATION EXPENSE	0.00	61,076.86	61,076.86	-61,076.86	0.00	-61,076.86	0.00
01-00-572100	AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572200	AMORTIZATION OF LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572300	INTEREST EXPENSE ON LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-581000	CONTRA EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-593000	ELECTION COSTS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
01-00-594000	EXPENSE / INCOME MISC	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-00-594001	GAIN (LOSS) ASSET DISPOSAL	0.00	-4,358.24	-4,358.24	4,358.24	0.00	4,358.24	0.00
	INVESTMENT GAIN/LOSS	0.00	-1,810.49	-1,810.49	1,810.49	0.00	1,810.49	0.00
E25 Sub Totals:		21,400.00	59,059.24	59,059.24	-37,659.24	0.00	-37,659.24	0.00
Expense Sub Totals:		21,400.00	59,059.24	59,059.24	-37,659.24	0.00	-37,659.24	0.00
Dept 00 Sub Totals:		-2,355,600.00	-351,131.66	-351,131.66	-2,004,468.34	0.00		
Administration								
E15	ADMINISTRATIVE EXPENSE							
01-01-560030	ADMINISTRATIVE COMPENSAT	351,561.00	42,926.90	42,926.90	308,634.10	0.00	308,634.10	87.79
01-01-560060	CONTRACTUAL SERV-AUDIT/OF	18,400.00	0.00	0.00	18,400.00	0.00	18,400.00	100.00
01-01-560070	CONTRACTUAL SERV-LEGAL	40,000.00	3,118.50	3,118.50	36,881.50	0.00	36,881.50	92.20
01-01-560075	LEGISLATIVE AFFAIRS CWSA	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
01-01-560080	PERS CONTRIBUTION	99,700.00	14,256.49	14,256.49	85,443.51	0.00	85,443.51	85.70
01-01-560085	GASB 68 EXP (INC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560090	PAYROLL TAXES	18,300.00	1,361.22	1,361.22	16,938.78	0.00	16,938.78	92.56
01-01-560110	TELEPHONE/FAX/INTERNET/WI	5,900.00	766.14	766.14	5,133.86	0.00	5,133.86	87.01
01-01-560120	MAILING EXPENSE	1,600.00	254.10	254.10	1,345.90	0.00	1,345.90	84.12
01-01-560140	CONTRACTUAL SERV - OTHER	123,200.00	34,857.23	34,857.23	88,342.77	0.00	88,342.77	71.71
01-01-560160	PROPERTY/LIABILITY EXPENSE	63,000.00	10,491.66	10,491.66	52,508.34	0.00	52,508.34	83.35
01-01-560170	WORKERS COMP EXPENSE	15,300.00	2,538.84	2,538.84	12,761.16	0.00	12,761.16	83.41
01-01-560180	DUES & SUBSCRIPTIONS	17,300.00	5,122.47	5,122.47	12,177.53	0.00	12,177.53	70.39
01-01-560200	POWER/PROPANE OFFICES & Yr	13,400.00	1,460.74	1,460.74	11,939.26	0.00	11,939.26	89.10
01-01-560220	BAD DEBT EXPENSE	1,500.00	2,384.76	2,384.76	-884.76	0.00	-884.76	0.00
01-01-560221	BAD DEBT-LIENS/UNCOLLECT/	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
01-01-560300	OFFICE SUPPLIES/PRINTING	9,000.00	1,993.81	1,993.81	7,006.19	0.00	7,006.19	77.85
01-01-561000	EMPLOYEE BENEFITS INSURAN	203,400.00	18,704.81	18,704.81	184,695.19	0.00	184,695.19	90.80
01-01-561100	EMPLOYEE EDUCATION/TRAIN	10,000.00	1,487.53	1,487.53	8,512.47	0.00	8,512.47	85.12
01-01-561500	PAYROLL FRINGE EXP TO PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561501	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-01-561600	OVERHEAD TO PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561700	COVID-19 FUND	0.00	101.94	101.94	-101.94	0.00	-101.94	0.00
E15 Sub Totals:		1,003,061.00	141,827.14	141,827.14	861,233.86	0.00	861,233.86	85.86
E25	NON-OPERATING EXPENSE							
01-01-564001	PARS TRUST EXPENSES	0.00	234.21	234.21	-234.21	0.00	-234.21	0.00
E25 Sub Totals:		0.00	234.21	234.21	-234.21	0.00	-234.21	0.00
Expense Sub Totals:		1,003,061.00	142,061.35	142,061.35	860,999.65	0.00	860,999.65	85.84
Dept 01 Sub Totals:		1,003,061.00	142,061.35	142,061.35	860,999.65	0.00		
Dept 01-05	Operations							
E05	OPERATIONS EXPENSE							
01-05-541020	OPERATIONS COMPENSATION	366,700.00	39,640.42	39,640.42	327,059.58	0.00	327,059.58	89.19
01-05-541030	UNIFORMS	8,000.00	426.80	426.80	7,573.20	0.00	7,573.20	94.67
01-05-541060	VEHICLE/TRACTOR/EQUIP EXP	38,100.00	2,952.03	2,952.03	35,147.97	0.00	35,147.97	92.25
01-05-541070	VEHICLE EXPENSE-FUEL	83,000.00	10,923.91	10,923.91	72,076.09	0.00	72,076.09	86.84
01-05-541090	FIELD MATERIALS & SUPPLIES	78,800.00	13,402.52	13,402.52	65,397.48	0.00	65,397.48	84.39
01-05-541095	SHRINKAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541110	WATER TESTING	10,300.00	2,909.00	2,909.00	7,391.00	0.00	7,391.00	71.76
01-05-541120	CONTRACTUAL SRV-ENGINEER	60,000.00	1,889.50	1,889.50	58,110.50	0.00	58,110.50	96.85
01-05-541140	WATER SYSTEM REPAIRS	86,300.00	9.05	9.05	86,290.95	0.00	86,290.95	99.99
01-05-541141	EXCAVATION COUNTY OF SB	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-05-541150	BUILDING MAINTENANCE/REP	15,500.00	1,222.48	1,222.48	14,277.52	0.00	14,277.52	92.11
01-05-541190	COMMUNICATIONS EXPENSE	7,500.00	519.06	519.06	6,980.94	0.00	6,980.94	93.08
01-05-541210	DISINFECTION EXPENSE	14,600.00	2,165.88	2,165.88	12,434.12	0.00	12,434.12	85.17
01-05-541250	POWER WELLS & PUMPS	137,000.00	12,399.48	12,399.48	124,600.52	0.00	124,600.52	90.95
01-05-541300	OTHER OPERATING EXPENSES	14,500.00	4,082.61	4,082.61	10,417.39	0.00	10,417.39	71.84
01-05-541700	EQUIPMENT EXP TO CIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541701	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-542000	AMES WATER	62,300.00	0.00	0.00	62,300.00	0.00	62,300.00	100.00
01-05-560080	PERS CONTRIBUTION - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560085	GASB EXP (INC) - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560090	PAYROLL TAXES - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560170	WORKERS COMP EXPENSE - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561000	EMPLOYEE BENEFIT INSUR - OI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561100	EE EDUCATION/TRAINING - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E05 Sub Totals:		983,100.00	92,542.74	92,542.74	890,557.26	0.00	890,557.26	90.59
Expense Sub Totals:		983,100.00	92,542.74	92,542.74	890,557.26	0.00	890,557.26	90.59
Dept 05 Sub Totals:		983,100.00	92,542.74	92,542.74	890,557.26	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 01-09	Directors							
E15	ADMINISTRATIVE EXPENSE							
01-09-560027	DIRECTOR J. BURKHART	9,500.00	620.52	620.52	8,879.48	0.00	8,879.48	93.47
01-09-560028	DIRECTOR MCKENZIE	9,500.00	536.00	536.00	8,964.00	0.00	8,964.00	94.36
01-09-560029	DIRECTOR CLOSE	9,500.00	1,115.39	1,115.39	8,384.61	0.00	8,384.61	88.26
01-09-560030	DIRECTOR DIGHT	9,500.00	20.52	20.52	9,479.48	0.00	9,479.48	99.78
01-09-560031	DIRECTOR CHAPMAN	9,500.00	960.26	960.26	8,539.74	0.00	8,539.74	89.89
	E15 Sub Totals:	47,500.00	3,252.69	3,252.69	44,247.31	0.00	44,247.31	93.15
	Expense Sub Totals:	47,500.00	3,252.69	3,252.69	44,247.31	0.00	44,247.31	93.15
Dept 01-10	Dept 09 Sub Totals:	47,500.00	3,252.69	3,252.69	44,247.31	0.00		
E20	CIP							
01-10-056198	CIP EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-056199	LABOR APPLIED TO CIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561900	LABOR APPLIED TO WIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561904	OVERHEAD FOR CIP ONLY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561919	PROPI BDV/IDGM INTEGR & TI	0.00	-1,296.00	-1,296.00	1,296.00	0.00	1,296.00	0.00
01-10-561933	PROP 1/RND 2-HDWD INTERTIE	0.00	9,800.56	9,800.56	-9,800.56	0.00	-9,800.56	0.00
01-10-561934	ADMIN SOLAR PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561937	INTERTIE @ LUNA VISTA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561938	GM REPLACEMENT WELL (Well	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561939	PARS 115 TRUST ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561940	ANNEX RoBot LAND SEC.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561945	SHOP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561950	ORGANIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561955	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561960	OFFICE BUILDING	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
01-10-561965	YARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561970	FUEL STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561975	VEHICLES - MOTOR VEHICLES	119,000.00	0.00	0.00	119,000.00	0.00	119,000.00	100.00
01-10-561980	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-562003	TEST BORINGS/MONITORING W	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-562004	METER REPLACEMENT (DWR/E	298,036.00	0.00	0.00	298,036.00	0.00	298,036.00	100.00
	E20 Sub Totals:	422,036.00	8,504.56	8,504.56	413,531.44	0.00	413,531.44	97.98
	Expense Sub Totals:	422,036.00	8,504.56	8,504.56	413,531.44	0.00	413,531.44	97.98
Dept 10 Sub Totals:	Dept 10 Sub Totals:	422,036.00	8,504.56	8,504.56	413,531.44	0.00		
Fund Revenue Sub Totals:	Fund Revenue Sub Totals:	2,377,000.00	410,190.90	410,190.90	1,966,809.10	0.00	1,966,809.10	82.74

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:							
		2,477,097.00	305,420.58	305,420.58	2,171,676.42		2,171,676.42	87.67
	Fund 01 Sub Totals:							
		100,097.00	-104,770.32	-104,770.32	204,867.32			
	Revenue Totals:							
		2,377,000.00	410,190.90	410,190.90	1,966,809.10		1,966,809.10	82.74
	Expense Totals:							
		2,477,097.00	305,420.58	305,420.58	2,171,676.42		2,171,676.42	87.67
	Report Totals:							
		100,097.00	-104,770.32	-104,770.32	204,867.32			

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3/1/2023	0	AT&T MOBILITY		311.57
3/1/2023	32015	AUTOZONEPARTS		125.55
3/1/2023	32016	BRUNICK, McELHANEY & KENNEDY PROF LAW CORP		3,165.00
3/1/2023	32017	CA RURAL WATER ASSN		1,299.00
3/1/2023	32018	CLINICAL LABORATORY OF SB, INC.		889.00
3/1/2023	32019	FRONTIER CALIFORNIA, INC		224.13
3/1/2023	32020	HI-DESERT STAR		46.00
3/1/2023	32021	INLAND WATER WORKS SUPPLY CO		2,458.74
3/1/2023	32022	JOHN'S GARAGE,LLC		121.27
3/1/2023	32023	MM INTERNET, INC.		112.80
3/1/2023	32024	MOJAVE DESERT AIR QUALITY		1,988.23
3/1/2023	32025	MOM'S DESERT VALLEY CLEANING		265.00
3/1/2023	32026	PARKER'S BUILDING SUPPLY - US LBM, LLC		19.53
3/1/2023	32027	MARY HELEN TUTTLE		47.16
3/1/2023	32028	VAGABOND WELDING SUPPLY		54.59
3/1/2023	32029	CUSTOMER REFUND		53.54
3/1/2023	32030	CUSTOMER REFUND		59.16
3/1/2023	32031	CUSTOMER REFUND		72.36
3/1/2023	32032	CUSTOMER REFUND		6.96
3/2/2023	0	IRS PAYROLL		3,329.16
3/2/2023	0	EDD PAYROLL		1,012.37
3/2/2023	0	CALPERS		4,698.47
3/2/2023	0	IRS PAYROLL		249.40
3/2/2023	0	EDD PAYROLL		4.13
3/2/2023	32008	PAYROLL		2,269.53
3/2/2023	32009	PAYROLL		1,461.50
3/2/2023	32010	PAYROLL		4,895.31
3/2/2023	32011	PAYROLL		1,660.50
3/2/2023	32012	PAYROLL		2,206.91
3/2/2023	32013	PAYROLL		2,404.94
3/2/2023	32014	PAYROLL		2,471.05
3/13/2023	32041	CUSTOMER REFUND		234.22

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3/13/2023	32042	CUSTOMER REFUND		467.32
3/13/2023	32043	CUSTOMER REFUND		158.51
3/13/2023	32044	CUSTOMER REFUND		56.72
3/13/2023	32045	CUSTOMER REFUND		196.64
3/13/2023	32046	CUSTOMER REFUND		26.80
3/13/2023	32047	CUSTOMER REFUND		62.49
3/13/2023	32048	CUSTOMER REFUND		29.84
3/13/2023	32049	CUSTOMER REFUND		68.82
3/13/2023	32050	CUSTOMER REFUND		76.61
3/16/2023	0	IRS PAYROLL		3,301.94
3/16/2023	0	EDD PAYROLL		1,017.98
3/16/2023	0	CALPERS		4,828.52
3/16/2023	32033	PAYROLL		1,936.64
3/16/2023	32034	PAYROLL		1,406.50
3/16/2023	32035	PAYROLL		4,840.31
3/16/2023	32036	PAYROLL		2,326.44
3/16/2023	32037	PAYROLL		1,522.60
3/16/2023	32038	PAYROLL		1,599.52
3/16/2023	32039	PAYROLL		793.13
3/16/2023	32040	PAYROLL		3,134.35
3/16/2023	32051	AUTOZONEPARTS		27.04
3/16/2023	32052	AVALON URGENT CARE INC.		100.00
3/16/2023	32053	AWWA		487.00
3/16/2023	32054	BEYOND SOFTWARE SOLUTIONS		1,349.90
3/16/2023	32055	BLACKBURN MFG CO		141.41
3/16/2023	32056	CDW GOVERNMENT, LLC		646.60
3/16/2023	32057	HASA, INC.		945.69
3/16/2023	32058	HD SUPPLY, INC.		492.17
3/16/2023	32059	MELONIE HELLER		26.20
3/16/2023	32060	HI-DESERT PROPANE SALES, INC.		998.18
3/16/2023	32061	HOME DEPOT CREDIT SERVICES		435.51
3/16/2023	32062	JOHN'S GARAGE,LLC		376.40

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3/16/2023	32063	PARKER'S BUILDING SUPPLY - US LBM, LLC		208.93
3/16/2023	32064	PROVOST & PRITCHARD ENGINEERING GROUP, INC.		3,340.30
3/16/2023	32065	QUINN COMPANY		3,957.49
3/16/2023	32066	SBRK FINANCE HOLDING, INC.		505.00
3/16/2023	32067	SDRMA		15,416.72
3/16/2023	32068	STURDIVAN EMERGENCY MANAGMENT CONSULTING, LLC		225.00
3/16/2023	32069	UNDERGROUND SERVICE ALERT OF SO CAL		36.25
3/16/2023	32070	YUCCA VALLEY AUTO PARTS INC		9.06
3/21/2023	32071	CUSTOMER REFUND		56.96
3/28/2023	0	AT&T MOBILITY		316.91
3/28/2023	0	BURRTEC WASTE&RECYC		95.62
3/28/2023	0	CINTAS CORPORATION #150		348.00
3/28/2023	0	SOUTHERN CALIFORNIA EDISON COMP		6,075.86
3/28/2023	0	AMERICAN FIDELITY ASSURANCE COMPANY		1,238.46
3/28/2023	0	SPRINGBROOK ACH		126.99
3/28/2023	0	BLUEFIN PAYMENT SYSTEMS		975.58
3/28/2023	0	CARDMEMBER SERVICES		8,058.33
3/28/2023	32080	BRUNICK, McELHANEY & KENNEDY PROF LAW CORP		3,532.50
3/28/2023	32081	CA ASSOC OF MUTUAL WATER COMPANIES		10,000.00
3/28/2023	32082	CLINICAL LABORATORY OF SB, INC.		364.00
3/28/2023	32083	MEGAN CLOSE		69.43
3/28/2023	32084	HD SUPPLY, INC.		3,968.83
3/28/2023	32085	INLAND WATER WORKS SUPPLY CO		4,264.23
3/28/2023	32086	MM INTERNET, INC.		112.80
3/28/2023	32087	MOM'S DESERT VALLEY CLEANING		265.00
3/30/2023	0	IRS PAYROLL		3,534.70
3/30/2023	0	EDD PAYROLL		1,033.32
3/30/2023	0	CALPERS		4,957.64
3/30/2023	0	IRS PAYROLL		133.96
3/30/2023	0	EDD PAYROLL		1.21
3/30/2023	32072	PAYROLL		2,110.62
3/30/2023	32073	PAYROLL		1,610.96

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3/30/2023	32074	PAYROLL		5,037.28
3/30/2023	32075	PAYROLL		1,888.93
3/30/2023	32076	PAYROLL		2,360.01
3/30/2023	32077	PAYROLL		2,384.03
3/30/2023	32078	PAYROLL		1,519.11
3/30/2023	32079	PAYROLL		2,506.67
			Total	164,741.55



To: Marina West
 From: Rosa Carrick
 Subject: Service Order Report February 2023

SERVICE ORDER REPORT FOR FISCAL YEAR 2022-2023

UTILITY BILLING SERVICE ORDERS	2021/22	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
After Hours Call Out	12	5	4	4	3	0	2	1	5					24
Backflow (Misc/Lock-off or Un-Lock)	47	0	6	3	0	6	3	2	0					20
Customer Requested Asst	107	8	13	15	16	13	7	12	3					87
Reported Leaks	67	10	6	9	5	7	7	4	5					53
Destroy Service Line	0	0	0	0	0	0	0	0	0					0
Exchange Meter	89	5	6	6	6	4	2	3	5					37
Fire Flow Test	30	3	5	0	4	4	2	4	2					24
Hangtag	219	5	11	17	12	6	9	11	10					81
Install New Service	34	1	2	0	2	0	2	0	0					7
Miscellaneous	131	10	6	9	14	8	23	14	10					94
Open New Service (New Owner or Tenant)	245	41	30	32	29	23	18	12	22					207
Pull Meter	37	0	0	2	0	0	0	1	0					3
Reread Meter/Read Meter	488	16	32	14	36	18	13	8	17					154
Tamper	8	2	4	3	1	0	0	0	1					11
Unlock Service	127	8	28	12	25	9	10	33	18					143
Verify Meter Locked	75	2	34	7	6	16	7	12	14					98
TOTAL	1716	116	187	133	159	114	105	117	112	0	0	0	0	1043

UTILITY BILLING INFORMATION	2021/22	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Active Residential Accounts Billed	9748	993	1186	1001	1197	1005	1194	1003	1194					8773
Inactive Residential Accounts Billed	1394	165	143	160	133	157	137	161	140					1196
Active Agricultural Accounts Billed	375	34	20	32	21	31	18	30	17					203
Inactive Agricultural Accounts Billed	156	18	20	18	19	18	22	18	20					153
Active Commercial Accounts Billed	64	3	14	3	14	4	14	4	14					70
Active Bulk Accounts Billed - 1-inch Meter	248	59	0	55	0	59	0	64	0					237
Active Bulk Accounts Billed - 2-inch Meter	131	16	16	13	16	17	16	15	16					125
Active Number of JV Cash Sales Accounts	507	66	58	56	64	64	63	63	56					490
Active Fire Accounts Billed	16	3	1	3	1	3	1	3	1					16
Active Construction Meter Accounts Billed	16	3	3	3	4	4	4	3	3					27
TOTAL	12655	1360	1461	1344	1469	1362	1469	1364	1461	0	0	0	0	11290

DELINQUENT ACCOUNT BILLING	2021/22	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Residential Accounts - DQ	2382	305	272	312	291	307	288	295	243					2313
Agricultural Accounts - DQ	239	31	24	25	27	26	23	29	18					203
Commercial Accounts - DQ	18	4	0	3	0	2	1	1	0					11
Bulk Accounts - DQ	56	5	6	2	10	3	12	3	9					50
TOTAL	2695	345	302	342	328	338	324	328	270	0	0	0	0	2577

LOCK-OFF SERVICE - NON-PAYMENT	2021/22	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Residential Accounts L/O	35	0	52	0	20	44	0	52	13					181
Residential Payment Plans - Initiated	1	1	1	0	0	2	1	2	4					11
Residential Payment Plans - Failed	0	0	0	1	0	0	0	0	0					1
Agricultural Accounts L/O	53	0	6	0	1	3	0	5	0					15
Commercial Account L/O	0	0	0	0	0	0	0	0	0					0
Bulk Accounts L/O	1	0	0	0	0	0	0	1	0					1
TOTAL	90	1	59	1	21	49	1	60	17	0	0	0	0	209

OPERATIONS/MAINTENANCE SERVICE ORDERS	2021/22	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
AirVac Maintenance	1	0	0	0	0	0	0	0	0					0
AirVac Replacement	2	0	0	0	0	0	0	0	0					0
Bulk Stations Maintenance	7	0	0	2	0	0	1	0	0					3
Flush Deadend/Blowoffs	8	0	0	0	1	0	0	0	0					1
Goat Mountain Main Line Repair	0	0	0	0	0	0	0	0	0					0
Goat Mountain Service Line Replacement	3	1	2	0	1	1	0	0	0					5
Goat Mountain Service Line Repair	7	2	3	2	1	0	1	1	1					11
Hydrant Maint.	1	2	1	0	0	0	0	0	0					3
Pressure Complaint	11	2	3	0	0	2	3	1	0					11
Repair Mainline	1	0	0	0	0	0	0	1	0					1
Repair Service Line	79	11	8	11	6	2	1	3	5					47
Replace Service Line	47	3	4	1	3	0	0	1	2					14
Valve Maintenance	194	0	21	13	0	0	13	36	2					85
Water Quality Issues Customer Reported (taste, Odor, Color)	4	0	1	0	0	0	0	0	0					1
Well Water Level	4	1			1			1						3
TOTAL	369	22	43	29	13	5	19	44	10	0	0	0	0	185

SAFETY TRAINING AND INSPECTIONS	2021/22	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
Monthly Safety Training	12	1	1	1	1	1	1	1	1					8
Operations "Tail-Gate" Safety Training	12	1	1	1	1	1	1	1	1					8
Monthly Inspections - Fire Extinguisher	12	1	1	1	1	1	1	1	1					8
Monthly Inspections - Vehicles	12	1	1	1	1	1	1	1	1					8
Quarterly Inspections - Facility	4	1			1			1						3
Quarterly Inspections - 90-day BIT	4	1			1			1						3
Monthly/Quarterly Inspections - Tank/Reservoir	4	1					1		1					3
Monthly/Quarterly Inspections - Fuel	12	1	1	1	1	1	1	1	1					8
Monthly/Quarterly Inspections - Generators	12	1	1	1	1	1	1	1	1					8
TOTAL	84	9	6	6	8	6	7	8	7	0	0	0	0	57
		1853	2058	1855	1998	1874	1925	1921	1877	0	0	0	0	15361



DATE: 4/4/2023
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Bighorn-Desert View Production MARCH 2023

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"					
Well 3	125,200	936,496	137	166	113.6	2.87
Well 4	Well is "inactive"					
Well 6	57,750	431,970	96	80	75.2	1.33
Well 7	107,640	805,147	120	136	111.8	2.47
Well 8	343,900	2,572,372	359	380	119.5	7.89
Well 9	466,300	3,487,924	428	440	135.7	10.70
Well 10	23,330	174,508	71	92	40.7	0.54
Total	1,124,120	8,408,418			596.5	25.81

Maximum Day Demand

Date 3/27/2023

Total Production (Gallons) 546563.6

A Boosters	58,420	436,982	137	150	53
C Boosters	102,100	763,708	167	175	76.0
Total	160,520	1,200,690			



DATE: 3/31/2023
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Goat Mountain Production MARCH 2023

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM from</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well GMW1	153,780	1,150,274	187	220	102.3	3.53
Well GMW3	156,000	1,166,880	292	320	66.7	3.58
Total	309,780	2,317,154			169	7.11

Maximum Day Demand

Date 3/23/2023

Total Production (Gallons) 104046.8

GM booster	88,900	664,972	243	222	45.7
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