



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

March 28, 2023
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82117668819?pwd=UWxRYjhlbERQcFhVemN6N2hQcFpkdz09>

Passcode: 600530

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 821 1766 8819

Passcode: 600530

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

- 1. Budget Public Workshop No. 2: Draft Operations and Capital Improvement Budget for Fiscal Year 2023/24**

No Action – Information and Discussion Purposes Only. Input will be incorporated into Second Draft Budget to be presented at Budget Public Workshop No. 3

2. Consider Initiating Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors' Per Diem Effective no sooner than July 1, 2023.

That the Board considers taking the following action(s):

1. Direct staff to initiate the process for increasing the Board of Directors per diem compensation, via Ordinance, by five percent (5%) for fiscal year 2023/24.

3. Consent Items - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Regular Board Meeting Minutes, February 14, 2023
- b. Financial Statements
 1. Balance Sheet – January 2023
 2. Budget Status – January 2023
- c. Receive and File Disbursements for February 2023
- d. Service Order Report for January 2023
- e. Grant Award Status Report March 2023
- f. BDV Production Report for January 2023
- g. Goat Mountain Production Report for January 2023
- h. Receive and File Planning/Engineering (PLEGs) Standing Committee Meeting Minutes for December 20, 2022.
- i. Receive and File Finance (FPREP) Standing Committee Minutes for January 17, 2023.
- j. Authorize attendance at American Water Works Association CA-NV Section Spring Conference April 2-5, 2023.

Recommended Action:

Approve as presented (Item a-j):

4. Matters Removed from Consent Items

5. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

6. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report
2. Director Reports

7. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (typical)
- Morongo Basin Pipeline Commission Meeting – June 14, 2023
- ASBCSD Monthly Dinner Meeting – April 17, 2023
- Homestead Valley Community Council Meeting Typically meets Third Monday (location rotates to various Community Centers)
- Landers Association Monthly Meeting – Third Saturday (typical)



EXHIBIT "A"

**BIGHORN-DESERT VIEW WATER AGENCY
FISCAL YEAR 2023/24 OPERATING BUDGET**

Approved XX XX, 2023

Resolution No. 23R-XX

DRAFT BUDGET FY 2023/24



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Bighorn Desert View Water Agency
Proposed Budget Summary
Fiscal Year 2023/24

Schedule A

	A	B	C
	Adopted Budget 2022/23	Projected Year-End 2022/23	Proposed Budget 2023/24
1 Operating Revenues	\$ 2,058,700	\$ 1,957,900	\$ 1,963,900
2 Non-Operating Revenues	315,300	335,500	340,100
3 Total Revenue Available to Fund Operations & Capital	2,374,000	2,293,400	2,304,000
4 Operations	975,600	813,600	1,038,500
5 Administrative - Operating	1,025,000	903,900	1,093,000
6 Administrative - Non-Operating	21,400	20,400	22,800
7 Board of Directors	47,500	33,600	47,500
8 Total Expense	2,069,500	1,771,500	2,201,800
9 Net Income/(Loss) Before Capital & Trust Contribution	304,500	521,900	102,200
10 Capital Expenses	(816,500)	(89,800)	(388,000)
11 Pension Trust Contributions	(100,000)	(100,000)	(100,000)
12 Sub-Total: Net Debt Proceeds / Capital	(916,500)	(189,800)	(488,000)
13 Increase (Decrease) in Fund Balance	\$ (612,000)	\$ 332,100	\$ (385,800)
14 Projected Cash & Investments Beg. Balance - 7/1/23			\$ 5,191,400
15 Projected Cash & Investments End Balance - 6/30/24			\$ 4,805,600



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Bighorn Desert View Water Agency
Proposed Budget Detail
Fiscal Year 2023/24

Schedule B

	A	B	C	D	E
	Adopted Budget 2022/23	Projected Year-End 2022/23	Proposed Budget 2023/24	\$ Difference (C - B)	% Difference (D / B)
1 Operating Revenues					
Residential Consumption Tier 1	\$ 588,700	\$ 413,200	\$ 429,700	\$ 16,500	4%
Agriculture Consumption Tier 1	10,500	8,000	8,300	300	4%
Bulk Consumption Tier 1	97,900	73,400	76,300	2,900	4%
Commercial Consumption Tier 1	9,000	12,600	13,100	500	4%
2 Total Metered Water Consumption Tier 1	706,100	507,200	527,400	20,200	4%
Agriculture Consumption Tier 2	23,800	4,800	5,000	200	4%
Residential Consumption Tier 2	226,800	204,000	212,200	8,200	4%
3 Total Metered Water Consumption Tier 2	250,600	208,800	217,200	8,400	4%
4 Basic Service Charge	1,021,800	1,035,600	1,077,000	41,400	4%
5 Johnson Valley Bulk Water Sales	2,500	2,500	2,500	-	0%
6 Service Line Installation Fees	1,500	10,300	4,400	(5,900)	-57%
7 Basic Facilities Charge	14,200	99,100	42,500	(56,600)	-57%
8 Income Other - Operating	65,000	96,700	96,700	-	0%
9 Bad Debt Expense	(1,500)	(2,300)	(2,300)	-	0%
10 Bad Debt - Uncollectable Liens	(1,500)	-	(1,500)	(1,500)	0%
11 Total Operating Revenues	2,058,700	1,957,900	1,963,900	6,000	0%
12 Non-Operating Revenues					
13 General Tax Levy - Bighorn Imp. Area "A"	78,300	84,600	86,300	1,700	2%
14 General Tax Levy - Bighorn-Desert View	77,700	84,700	86,400	1,700	2%
15 General Tax Levy - Improvement District Goat Mtn.	36,100	40,800	41,600	800	2%
16 Goat Mtn. Standby/Water Availability Charge	62,000	63,900	63,900	-	0%
17 Interest Revenue	4,800	21,700	22,100	400	2%
18 Pacific Western Earning Credits	18,000	17,500	17,500	-	0%
19 Other Revenue	38,400	22,300	22,300	-	0%
20 Total Non-Operating Revenues	315,300	335,500	340,100	4,600	1%
21 Total Revenues	2,374,000	2,293,400	2,304,000	10,600	0%
22 Expenses					
23 Operations					
24 Operations Salaries	366,700	304,800	412,200	107,400	35%
25 Power - Wells & Booster	137,000	118,800	124,700	5,900	5%
26 Water Purchases	62,300	124,600	129,000	4,400	4%
27 Water System Repairs	78,800	52,700	78,800	26,100	50%
28 Field Material & Supplies	78,800	60,500	78,800	18,300	30%
29 Engineering	60,000	10,000	60,000	50,000	500%
30 Vehicle/Tractor/ Equipment Expense	38,100	27,700	28,800	1,100	4%
31 Vehicle Expense- Fuel	83,000	49,100	51,600	2,500	5%
32 Building Repair And Maintenance	15,500	12,200	15,500	3,300	27%
33 Disinfection Expense	14,600	15,100	15,700	600	4%
34 Water Testing	10,300	11,600	12,100	500	4%
35 Uniforms	8,000	4,600	8,000	3,400	74%
36 Communications Expense	7,500	7,400	7,700	300	4%
37 Excavation Permit Fees (County of SB)	500	-	500	500	0%
38 Other Operating Expenses	14,500	14,500	15,100	600	4%
39 Total Operations	975,600	813,600	1,038,500	224,900	28%



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Bighorn Desert View Water Agency
Proposed Budget Detail
Fiscal Year 2023/24

Schedule B

	A	B	C	D	E
	Adopted Budget 2022/23	Projected Year-End 2022/23	Proposed Budget 2023/24	\$ Difference (C - B)	% Difference (D / B)
40 General & Administration					
41 Operating Expenses					
42 Administrative Salaries	\$ 171,500	\$ 124,600	\$ 193,400	\$ 68,800	55%
43 General Manager Salary	205,000	205,000	223,600	18,600	9%
44 Employee Benefits Insurance	203,400	147,900	195,600	47,700	32%
45 PERS Contribution	99,700	97,400	117,700	20,300	21%
46 Payroll Taxes	18,300	14,300	19,600	5,300	37%
47 Workers Compensation Insurance	15,300	13,400	14,100	700	5%
48 Employee Education	10,000	15,400	16,000	600	4%
49 Contractual Services - Auditor	18,400	18,800	18,800	-	0%
50 Contractual Services - Legal	40,000	38,400	40,000	1,600	4%
51 Contractual Services - Other	123,200	110,200	114,600	4,400	4%
52 Property/Liability/Cyber Insurance	63,000	62,900	77,000	14,100	22%
53 Legislative Affairs - CWSA	10,000	10,000	15,000	5,000	50%
54 Dues, Subscriptions & Annual Fees	17,300	17,300	18,000	700	4%
55 Power / Propane - Office & Yards	13,400	10,100	10,600	500	5%
56 Office Supplies/ Printing	9,000	10,100	10,500	400	4%
57 Phone, Fax Lines, Internet	5,900	6,500	6,800	300	5%
58 Mailing Expense	1,600	1,600	1,700	100	6%
59 Total G&A - Operating Expenses	1,025,000	903,900	1,093,000	189,100	21%
60 Non-Operating Expenses					
61 Other Administrative Expenses	7,500	9,000	9,400	400	4%
62 Office Equipment Expense	7,900	7,100	7,400	300	4%
63 Customer Relations	4,500	4,300	4,500	200	5%
64 Election Expense	1,000	-	1,000	1,000	0%
65 Miscellaneous Expense	500	-	500	500	0%
66 Total G&A Non-Operating Expenses	21,400	20,400	22,800	2,400	12%
67 Total General & Administration	1,046,400	924,300	1,115,800	191,500	21%
68 Board of Directors					
69 Director Fees	47,500	33,600	47,500	13,900	41%
70 Total Board of Directors	47,500	33,600	47,500	13,900	41%
71 Total Expenses	2,069,500	1,771,500	2,201,800	1,066,000	60%
72 Net Income/(Loss) Before Capital & Trust Contribution	304,500	521,900	102,200	(419,700)	
73 Less: Capital Expenses (Reserve Funded)	(816,500)	(89,800)	(388,000)	(298,200)	
74 Less: Pension Trust Contributions	(100,000)	(100,000)	(100,000)	-	
75 Less: CalPERS Additional Discretionary Payments	-	-	-	-	
76 Net Increase/(Decrease) To Reserves	\$ (612,000)	\$ 332,100	\$ (385,800)	\$ (717,900)	



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Bighorn Desert View Water Agency
Proposed Budget - Capital Plan
Fiscal Year 2023/24

Schedule C

	A	B	C	D	E = C+D
	Adopted Budget 2022/23	Projected Year-End 2022/23	Carryover Budget 2022/23	Budget Addition / (Deletion)	Proposed Budget 2023/24
1 District Projects					
2 2 Trucks, New Transmission Ford Dump Truck	\$ 119,000	\$ 119,000	\$ -	\$ -	\$ -
3 Valve Turner Upgrade (Controller and other tools)	7,500	7,500	-	-	-
4 Well 4 Rehabilitation	200,000	-	200,000	-	200,000
5 Goat Mountain Replacement Well/ Well Destruction	600,000	100,000	500,000	-	500,000
6 Three Exploratory Borings inc. Project Management	300,000	1,900	298,100	(298,100)	-
7 Administration Building Roof Replacement	20,000	-	20,000	20,000	40,000
8 Parking Lot	5,000	6,400	-	-	-
9 A-Booster Replacement	65,000	-	65,000	-	65,000
10 Meter Replacements	313,000	4,300	308,700	79,300	388,000
11 2nd Intertie with High Desert WD	750,000	100,000	650,000	-	650,000
12 Truck - 1500 Chevy	-	-	-	53,000	53,000
13 Design 3 Projects - Consolidation/Pumpstation/Blending	-	-	-	250,000	250,000
14 Acquisition of Easements	-	-	-	50,000	50,000
15 Total District Projects	2,379,500	339,100	2,041,800	154,200	2,196,000
16 Grant Funding					
17 Prop 1 Round 1: Goat Mountain Replacement Well	(500,000)	-	(500,000)	-	(500,000)
18 Drought Grant: Meter Replacements	(313,000)	(15,000)	(298,000)	-	(298,000)
19 Grant Funding: A-Booster Replacement	-	-	-	-	(60,000)
20 Grant Funding: Design/Easements	-	-	-	-	(300,000)
21 Prop 1 Round 2: 2nd Intertie with High Desert WD	(750,000)	(100,000)	(650,000)	-	(650,000)
22 Total Grant Funding	(1,563,000)	(115,000)	(1,448,000)	-	(1,808,000)
23 Total Capital Expenses - Funded by Reserves	\$ 816,500	\$ 224,100	\$ 593,800	\$ 154,200	\$ 388,000

Bighorn-Desert View Water Agency

Budget Schedules & Line Items

FY 23/24 Draft Budget

*The District's fiscal year is July 1st to June 30th

SCHEDULE A: SUMMARY BUDGET

This schedule summarizes operating and non-operating revenues, operations expense, administrative operating and non-operating expenses, board of directors' expenses, capital expenses, and pension trust contributions. Line 9 measures the difference between revenues and expenses, which results in net revenues remaining to fund the Agency's capital expenses and pension trust contributions. ~~The Agency is budgeted to have \$XX in net revenues available to fund capital projects and pension trust contributions.~~

~~Line 13 shows the final increase or decrease in fund balance planned for the year after all previous items are considered. The amount fluctuates year to year, with some years positive and some negative, primarily as the Agency's capital expense fluctuates. In FY 23/24 the proposed capital projects total \$XX with a projected grant funding of \$XX. The difference, \$XX represents the drawdown from reserves to complete the remainder of the planned capital expenses.~~

SCHEDULE B: DETAIL BUDGET

This Schedule shows the detail budget for the District. Column (A) is the Adopted Budget for FY 22/23. Column (B) represents projected year-end balances for Fiscal Year 22/23. These amounts are estimates; actual results will vary. Column (C) displays the Draft ~~Final~~ Budget for FY 23/24. Columns (D) and (E) display \$ (dollars) and % (percentages) differences from Projected FY 22/23 results to the FY 23/24 Final Budget.

REVENUES

Line 2 Metered Water Consumption Tier 1 – Volumetric water sales in tier 1. Budget for FY 23/24 is based on projected actual results for FY 22/23 and a 4% scheduled rate increase effective January 1st.

Line 3 Metered Water Consumption Tier 2 – Volumetric water sales in tier 1. Budget for FY 23/24 is based on projected actual results for FY 22/23 and a 4% scheduled rate increase effective January 1st. Ag Tier 2 sales are projected based on most recent consumption data.

Line 4 Basic Service Charge – Includes the fixed charges to All Customer Classifications and varies by water meter size. Budget for FY 23/24 is based on projected actual results for FY 22/23 and a 4% scheduled rate increase effective January 1st.

Line 5 JV Bulk Water Cash Sales – Includes bulk water “cash” sales at the Johnson Valley water hauling station. Budget for FY 23/24 is based on projected actual results for FY 22/23.

Line 6 Service Line Installation Fees – This is the fee charged for new meter and service line installations. This account is budgeted conservatively due to the unpredictable nature of these revenues.

Line 7 Basic Facilities Charge – This is the “buy-in” fee charged to new service line connections. This account is budgeted conservatively due to the unpredictable nature of these revenues.

Bighorn-Desert View Water Agency

Budget Schedules & Line Items

FY 23/24 Draft Budget

Line 8 Income Other Operating – This includes fees such as Late Penalties, Miscellaneous Fees (NSF, Backflow Reminders, Fire Flow Test, Will Serve Letter, etc.), New Account fees, Disconnection and Reconnection related fees.

Lines 9-10 Bad Debt Expense/Uncollectible Liens – Estimated uncollectible customer account balances and uncollectible liens.

Line 13 General Tax Levy - Bighorn Imp. Area "A" – Property tax revenues, denoted as GA02 (WY08-GA02) on the Tax Apportionment Schedule, related to Bighorn Improvement Area A. This revenue is the portion of the County 1% general property tax, which is passed on to special districts for general operating expenses. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 2% increase.

Line 14 General Tax Levy - Bighorn-Desert View – Property tax revenues, denoted as GA01 (WY08-GA01) on the Tax Apportionment Schedule, related to Bighorn Improvement Area A. This revenue is the portion of the County 1% general property tax, which is passed on to special districts for general operating expenses. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 2% increase.

Line 15 General Tax Levy – Goat Mountain Improvement District – Property tax revenues, denoted as GA03 (WY08-GA03) on the Tax Apportionment Schedule, related to Bighorn Improvement Area A. This revenue, previously apportioned to Co Service Area 70/Zone W-1 (coded as UD82-GA01) is the portion of the County 1% general property tax, which is passed on to special districts for general operating expenses. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 2% increase.

Line 16 Goat Mountain Standby/Water Availability Charge – Per acre charge for water availability assessed through the annual tax bill on all parcels within Improvement District Goat Mountain, which do not have a service connection and water meter. Budget for FY 23/24 is based on projected actual results for FY 22/23.

Line 17 Interest Revenue – Interest revenue is earned primarily on Agency investments in the State of California's Local Agency Investment Fund (LAIF). Interest revenues are conservatively budgeted with a 2% increase.

Line 18 Pacific Western Earnings Credits – Includes earning credits on the Pacific Western bank accounts. Earnings credits are used to pay qualifying expenses. Therefore, earnings credits "act" like interest.

Line 19 Income Other (Non-Operating) – Includes interest and penalty Tax Apportionments from past due secured property tax liens and any "aged" prior year Tax Apportionments not applicable to an "active" receivable.

EXPENSES

Line 23 Operations – Begins the section of Agency operation's expenses.

Line 24 Operations Compensation – Budget for FY 23/24 includes five full-time employees with on-call standby and overtime/standby overtime pay as well. Change from prior fiscal year budget due to actual

Bighorn-Desert View Water Agency

Budget Schedules & Line Items

FY 23/24 Draft Budget

hire and resignation dates of employees, vacation payouts at time of accrual caps, accrual payouts at resignation, On-Call overtime (varies), and 8.7% (2023 Social Security Index basis) Board-authorized Cost-of-Living Adjustment.

Line 25 Power Wells & Boosters – Includes energy costs on wells and booster stations. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 5% inflation increase.

Line 26 Water Purchases – Includes planned water purchase of 200 AF for FY 23/24. The water is purchased from the Mojave Water Agency who recharges the water at the Ames/Reche Recharge Facility. Once recharged, the value of the water is maintained as Ames Water Inventory. State Water Project delivery to Ames/Reche by Mojave Water Agency are charged on a per Acre-Foot basis.

Line 27 Water System Repairs – Includes routine repairs/maintenance for wells, pumps, boosters, pressure reducing stations, reservoirs, pipelines, air-vacuum valves, etc. Budget for FY 23/24 is based on projected actual results for FY 22/23.

Line 28 Field Materials & Supplies – Includes all materials and supplies used in the maintenance of the water distribution system, safety/traffic control and small tools. Budget for FY 23/24 is based on projected actual results for FY 22/23.

Line 29 Engineering – Includes costs for as-needed engineering consulting services for construction projects as well as AutoCADD drafting services related to maintenance of the Agency water system map. Budget for FY 23/24 is based on FY 22/23 budget.

Line 30 Vehicle/Tractor/Equipment Expense – Includes expenses for generators and tractors, repairs, hazardous materials disposal, and routine maintenance. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% inflation increase.

Line 31 Vehicle Expense - Fuel – Includes fuel for truck fleet and associated equipment. If fuel is utilized for a new service line installation then it is recovered in the fee paid by the customer. Budget for FY 23/24 is based on projected actual results for FY 22/23 with 5% increase.

Line 32 Building Repair and Maintenance – Includes trash and cleaning service, safety supplies, non-routine maintenance. Budget for FY 23/24 is the same as prior fiscal year.

Line 33 Disinfection Expense – Includes chlorine, disinfection equipment and maintenance and testing supplies. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% inflation increase.

Line 34 Water Testing – Includes water sampling at wells as required by law. Budget for FY 22/23 is based on actual sampling schedule, which varies year-to-year based on assigned frequencies for water quality monitoring. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% inflation increase.

Bighorn-Desert View Water Agency

Budget Schedules & Line Items

FY 23/24 Draft Budget

Line 35 Uniforms – Includes uniform lease for water operators, safety shoes, winter jackets, and hats. Budget for FY 23/24 is the same as prior fiscal year. Change from prior fiscal year budget due to actual hire and resignation dates of Operations Department employees.

Line 36 Communications Expense – Includes cell phones for assigned water operations and administrative staff and cost for SCADA internet link and data. Budget for FY 23/24 is based on projected results for FY 22/23 with a 4% inflation increase.

Line 37 Excavation Permit Fees – Includes County fees for excavation in dedicated roads. If the excavation is related to a new service line installation then it is recovered in the fee paid by the customer. Budget for FY 23/24 is based on projected results for FY 22/23.

Line 38 Other Operating Expenses – Includes various operational permit fees from Mojave Air Quality Management District (MAQMD), State Water Resources Control Board – Division of Drinking Water (SWRCB-DDW), County of San Bernardino Hazardous Materials and others for the ability to retain generators, fuel storage and waste oil storage prior to its proper disposal. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% inflation increase.

Line 40 General & Administrative – Begins the section of Agency Administrative operating and non-operating expenses.

Line 42 Administrative Compensation – Budget for FY 23/24 includes salaries for the three authorized full-time administrative staff and 8.7% (2023 Social Security Index basis) Board authorized Cost-of-Living Adjustment. This position is currently being held vacant as of start of FY 23/24. Change from prior fiscal year budget due to a vacancy of one authorized full-time position.

Line 43 GM Compensation – Includes salary for the Agency general manager based on latest contract amendments and 8.7% (2023 Social Security Index basis) Board authorized Cost-of-Living Adjustment.

Line 44 Employee Benefit Insurance – Includes health, dental, vision, and life insurance. Change from prior fiscal year based on actual employee count, benefit type selected and number of dependents per employee. Employee turnover makes this line item difficult to track. Fiscal Year premium increase projected at 10%. Actual increase unknown until after budget adoption in most instances. Budget based on actual needs of each employee assessed at budget time.

Line 45 PERS Contribution – Includes regular retirement expenses to the California Public Employee Retirement System (CalPERS) for Classic, PEPR (Public Employee Pension Reform Act defined pension) members and annual required contributions for the unfunded actuarial liability (UAL). Regular retirement expenses are based on CalPERS Classic rate for FY 23/24 is 11.934% with an Unfunded Accrued Liability (UAL) payment of \$41,891. CalPERS PEPR rate for FY 23/24 is 7.68% with an Unfunded Accrued Liability (UAL) payment of \$0.00. Employer percentage and UAL requirements are outlined in the CalPERS

Bighorn-Desert View Water Agency

Budget Schedules & Line Items

FY 23/24 Draft Budget

Actuarial Office Annual Valuation Report as of June 30, 2021. Change from prior fiscal year based on actual employee count and retirement program assigned by CalPERS at budget time.

Line 46 Payroll Taxes – Includes state unemployment costs, employee matching Medicare costs, and Board of Director's matching Social Security and Medicare costs based on actual employee payroll assessed at budget time.

Line 47 Worker's Comp Insurance – Includes premiums to CA Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority (CalMutuals-JPRIMA Insurance) for all employees and directors for Worker's Compensation insurance. The Worker's Compensation insurance company is Zenith National Insurance Company. Budget for FY 23/24 is based on the renewal quote received which reflects a 5% increase using payroll projection total of \$808,000. The plan renewal process is initiated in January each year.

Line 48 Employee Education – Includes miscellaneous employee training, conferences and college-loan program reimbursements and associated travel, lodging and other reasonable and necessary expenses. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% increase.

Line 49 Contractual Services - Auditor – includes auditor fees, in the 1st year of a 5-year contract renewal with C. J. Brown & Company, CPA's (formerly Fedak & Brown, LLP).

Line 50 Contractual Services - Legal – Includes legal fees for both general counsel and special counsel assigned to personnel matters. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% increase.

Line 51 Contractual Services - Other – Includes bank fees, annual Springbrook maintenance fees, CPA assistance, Civic Pay services, IVR messaging, outsourced billing, copier maintenance and Information Technology (IT) Consultant work. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% increase.

Line 52 Property/Liability/Cyber Security Insurance – Includes premiums to JPRIMA for property and liability insurance. Budget for FY 23/24 is based on renewals per JPRIMA. Property and Equipment Breakdown deductible was increased to \$25,000 from \$5,000 and Wrongful Acts and Employment Practices deductible remains at \$50,000. Cyber Security Insurance is a new product from JPRIMA which helps to manage the risk of losses arising from ransomware, malware and data breaches. The estimated policy premium "place holder" is included in the FY 2023/24 budget but a policy has not yet been secured. The Property and Automobile Liability Budget for FY 23/24 is based on the renewal quote received which reflects a 12% increase.

Line 53 Legislative Affairs - CWSA – Includes FY 23/24 membership dues for the California Water Systems Alliance and a travel budget for advocacy and outreach as necessary in the post-Covid environment.

Bighorn-Desert View Water Agency

Budget Schedules & Line Items

FY 23/24 Draft Budget

Line 54 Dues, Subscriptions & Annual Fees – Includes various dues such as AWWA, CSDA, Dig Alert, CRWA, GFOA, Adobe, Wienhoff, Hi-Desert Star, and website hosting. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% increase.

Line 55 Power / Propane – Office & Yards – Includes costs for propane and electricity at Agency sites. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 5% increase.

Line 56 Office Supplies/Printing – Includes checks, toner refills, office supplies, boardroom supplies, copier costs, business meeting supplies. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% increase.

Line 57 Phone, Fax Lines & Internet – Includes phone systems, internet, email exchange server, and website maintenance. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 5% increase.

Line 58 Mailing Expense – Includes postage and delivery costs. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 6% increase.

Line 61 Other Admin Expenses – Includes Notary Fees, filing fees, legal fees, legal notices posted in the newspaper. This expense line item will be partially offset by Revenue Line 19 Other Income (Non-Operating) when a customer ultimately pays the fees directly related to services they receive such as shared cost for execution of the secured liens to the tax collector and release of liens (i.e. document preparation and notary). Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 4% increase.

Line 62 Office Equipment Expense – Includes office equipment and software. Budget for FY 23/24 is based on FY 22/23 projected results with a 4% increase.

Line 63 Customer Relations – Includes events such as Morongo Basin Conservation District Desert-Wise Landscape Tour, Water Education Festival, free annual calendar and others. Includes refreshments for Board meetings and other relevant events. Budget for FY 22/23 is based on FY 21/22 projected results with a 5% increase.

Line 64 Election Expenses – Includes election expenses that occur every other year. FY 23/24 is not a general election cycle for the Agency. Budget for FY 23/24 is place holder.

Line 65 Miscellaneous Expenses – Ledger used for minor expenses related to reconciliation of the monthly bank statement or “true-up” of minor adjustments to inventory or water (ie. rounding errors or counterfeit bills discovered by the bank). Also used for voiding stale Utility Billing refund checks or reissuing such checks. Budget for FY 23/24 is based on projected actual results for FY 22/23 with a 0% increase.

Bighorn-Desert View Water Agency

Budget Schedules & Line Items

FY 23/24 Draft Budget

Lines 68-70 Board of Directors – Includes meeting stipends, training, conferences, and travel. No change in FY 23/24 due to projected actual results for FY 22/23.

Line 72 Net Income/(Loss) Before Capital & Trust Contributions – measures the difference between revenues and expenses, which results in net revenues remaining to fund the Agency's capital expenses and pension trust contributions.

Line 73 Capital Expenses (Reserve Funded) – Includes use of Agency reserve funds for capital expenses. See Schedule D for more detail.

Line 74 Pension Trust Contributions – Includes planned contributions to the PARS Pension trust. No payments are budgeted for FY 23/24.

Line 75 CalPERS Additional Discretionary Payments – Includes any additional discretionary payments made to CalPERS. No payments are budgeted for FY 23/24.

Line 76 Increase/ (Decrease) to Reserves - This is the amount that Fund Balance is budgeted to increase or decrease during the fiscal year. Increases and decreases can vary from year to year, mainly due to planned capital spending. The decrease in Fund Balance reflects the Agency's capital expense share of capital projects, totaling \$XXX,XXX for FY 23/24.

SCHEDULE B: DETAIL BUDGET – ALTERNATE PRESENTATION

Schedule B is being presented alongside two prior years' actual revenue and expense (audited) for context/comparison.

SCHEDULE C: CAPITAL/REPAIRS & MAINTENANCE

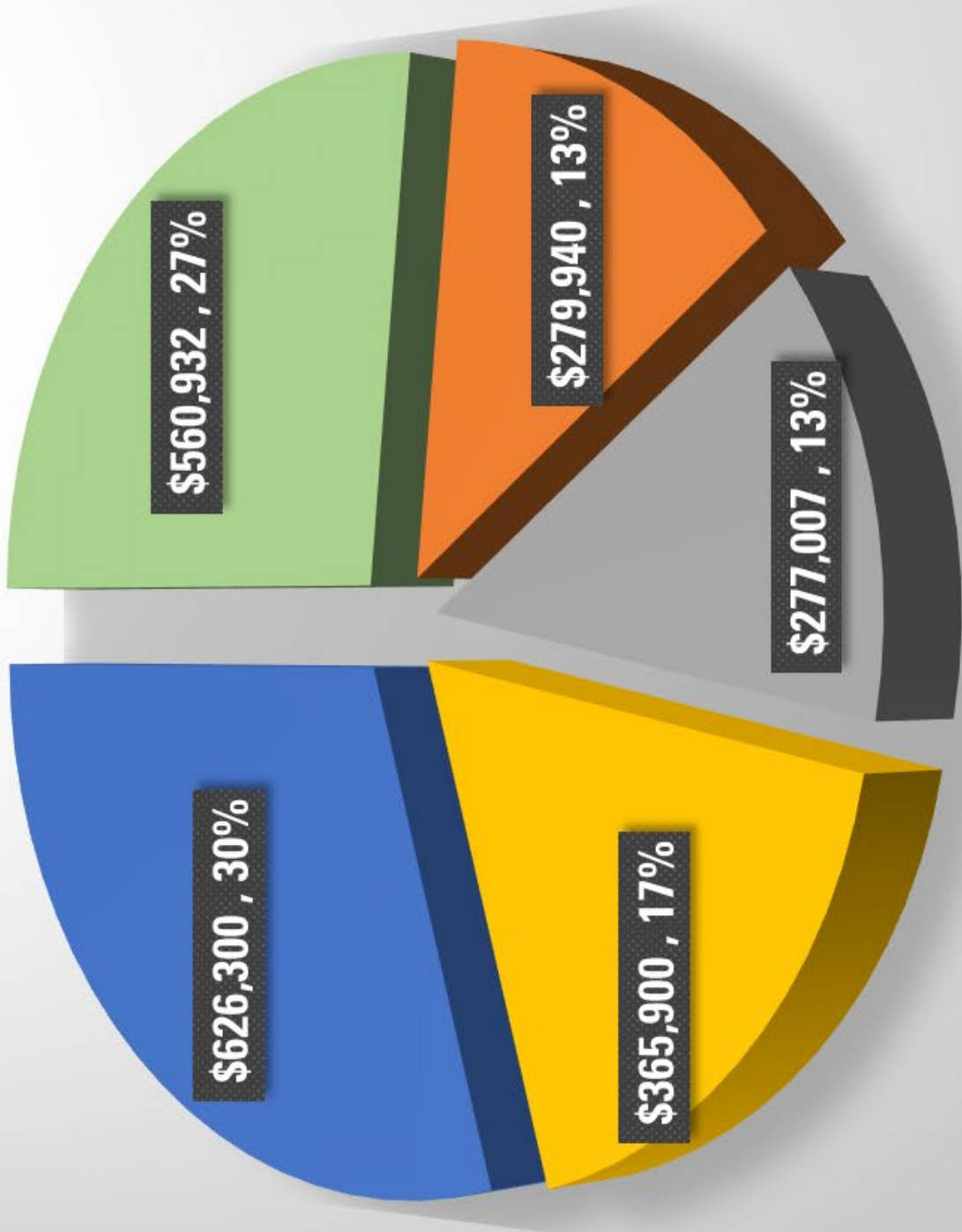
This schedule shows the anticipated capital projects and expenses for the fiscal year, net of any grant proceeds.

Line 16 Grant Funds Awarded – Lines 17 to 21 are proposed projects which are grant funded. The budgets represent the portion of work projected to be completed in the fiscal year and not necessarily the total grant awarded. These grant awards are from various state programs.

Line 22 Total Grant Funding – Grant funding directed towards the Capital project program.

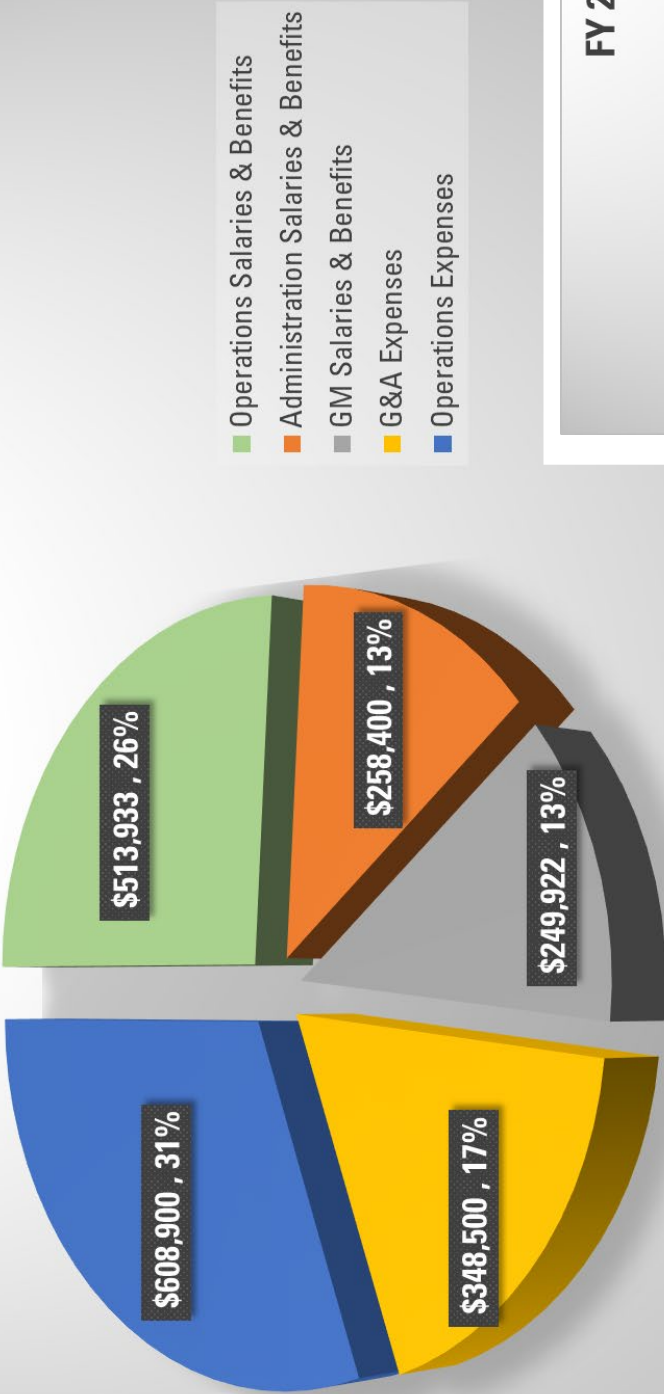
Line 23 Total Capital Expenses Funded by Reserves – This represents the total capital expense to be paid out of Agency reserves, which is shown on Line 73 of Schedule B.

FY 23/24 Budgeted Expense by Category

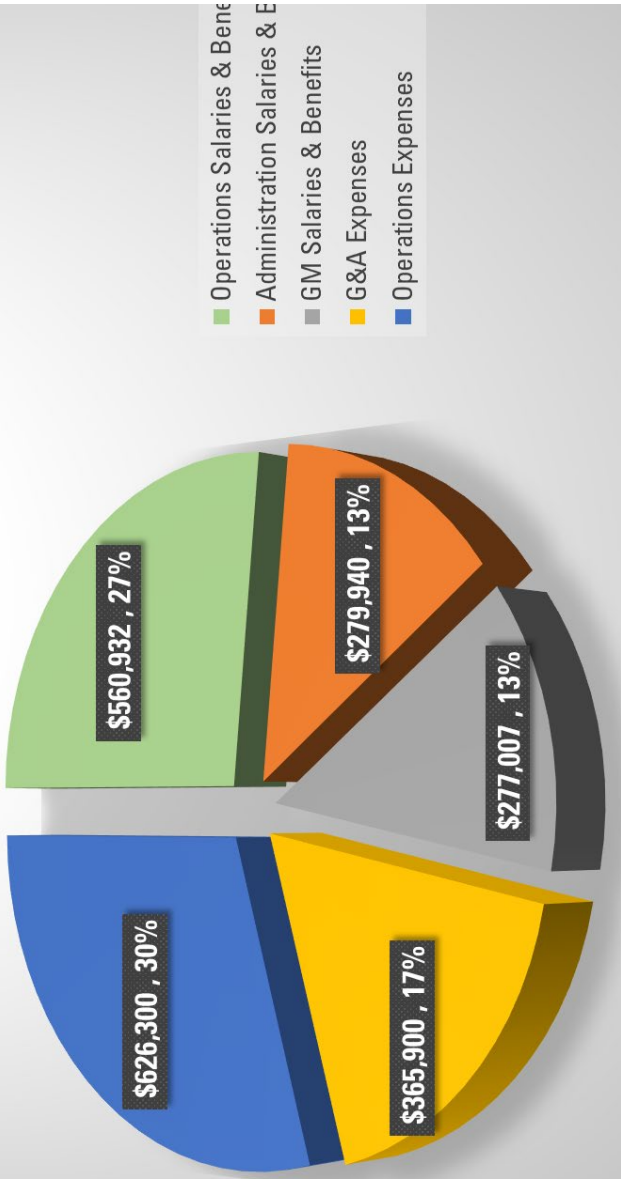


- Operations Salaries & Benefits
- Administration Salaries & Benefits
- GM Salaries & Benefits
- G&A Expenses
- Operations Expenses

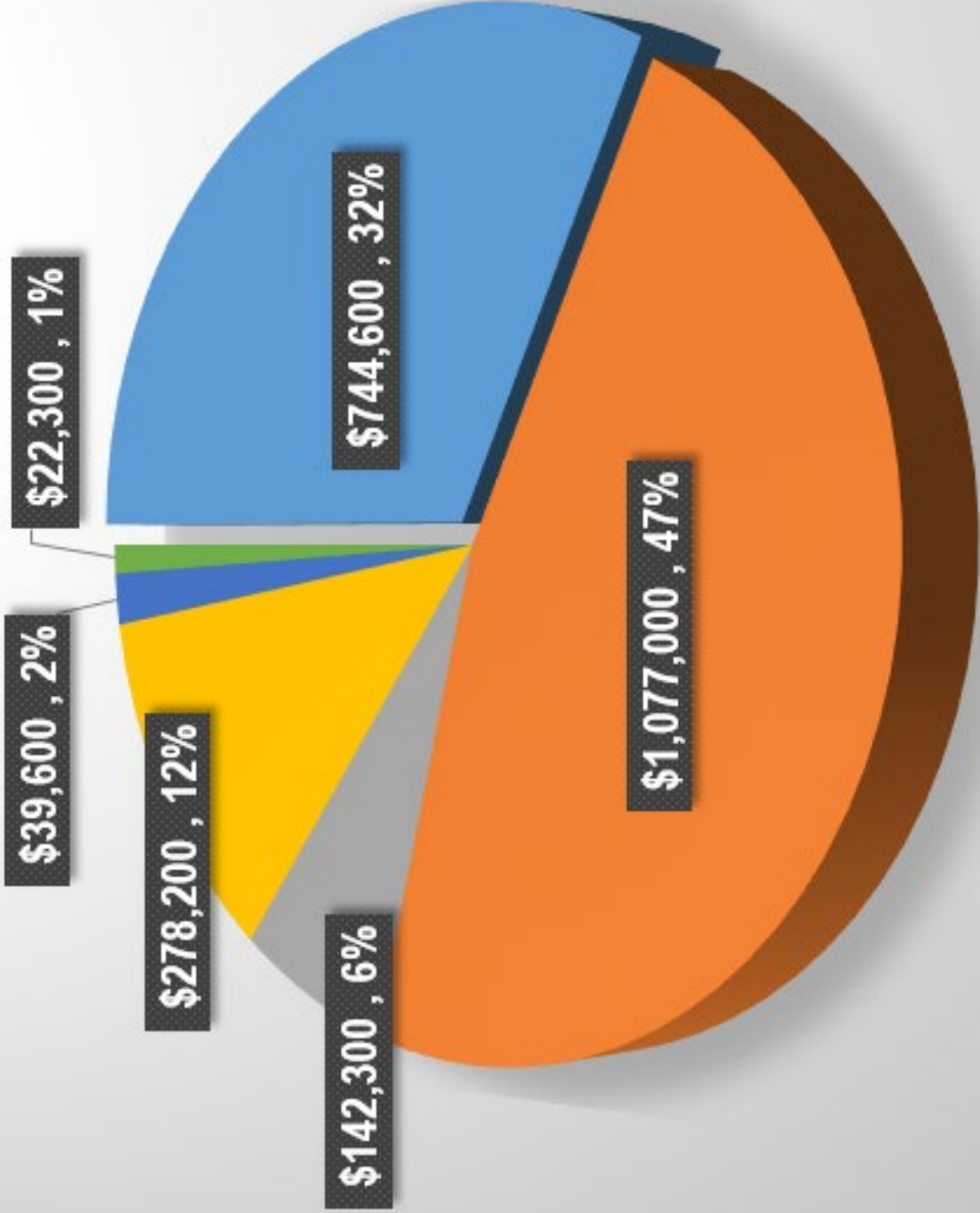
FY 22/23 Budgeted Expense by Category



FY 23/24 Budgeted Expense by Category

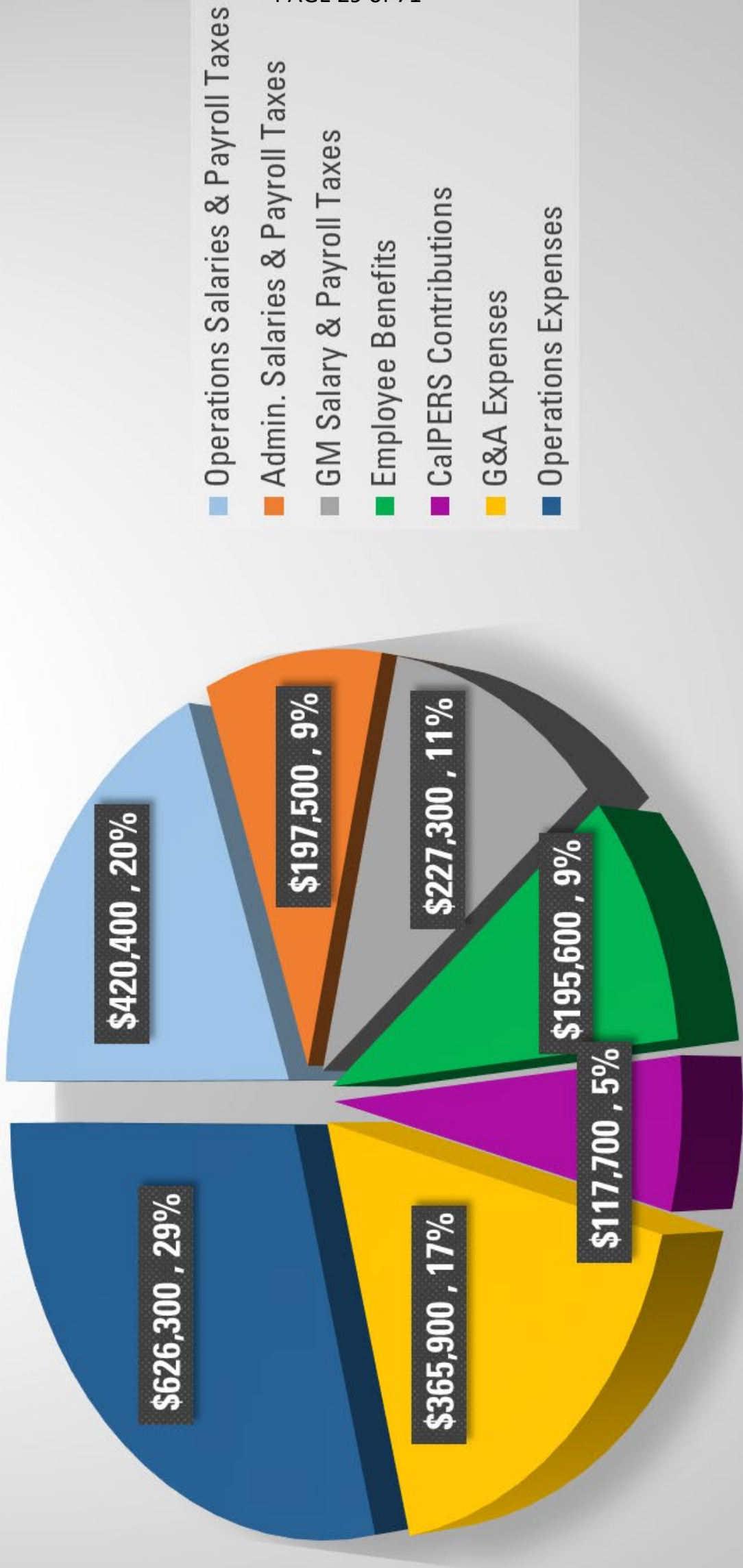


FY 23/24 Budgeted Revenues by Source

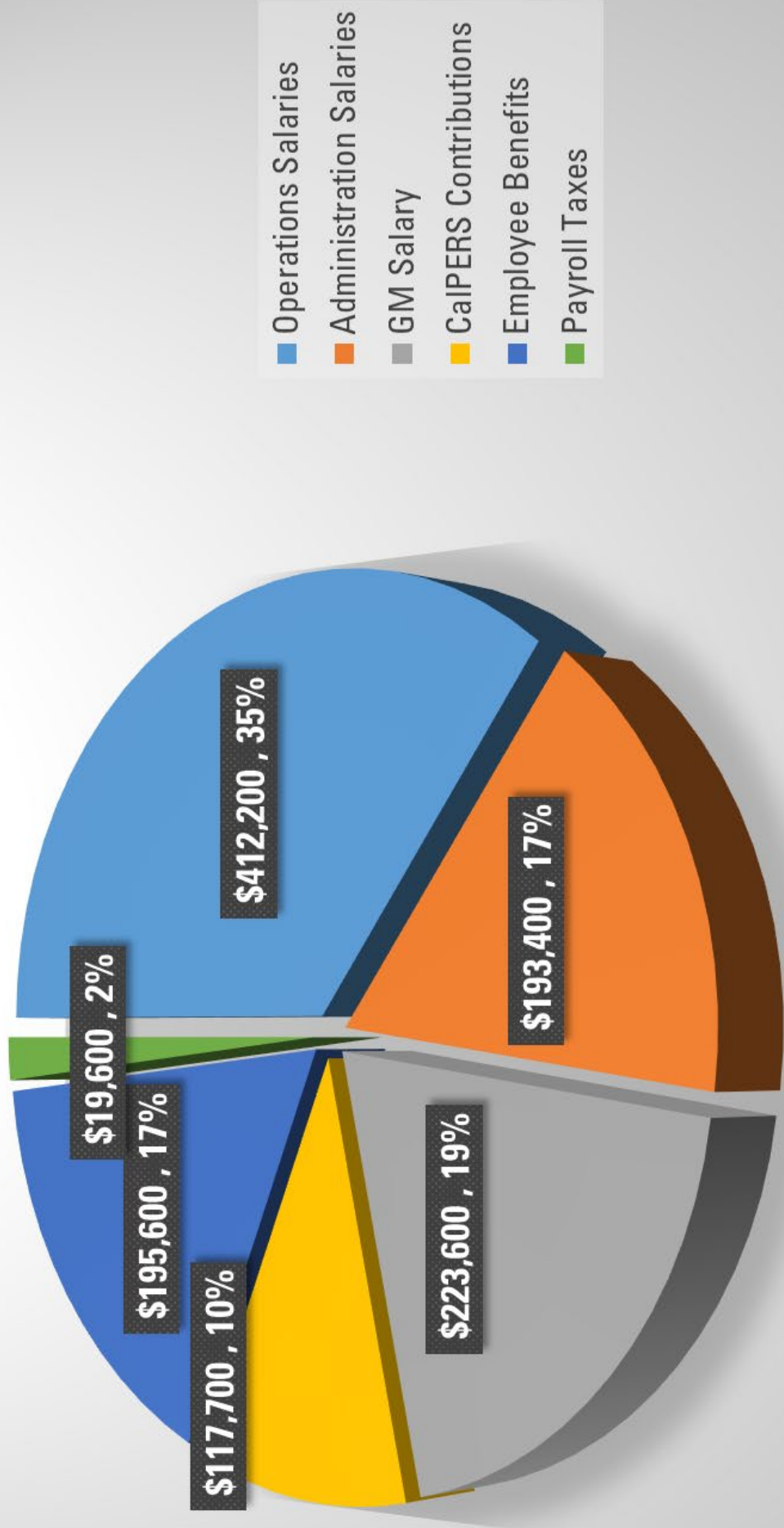


- Water Consumption Charges
- Basic Service Charge
- Other Water Charges
- Property Taxes/Standby
- Interest/Investments
- Other Income - Non Op.

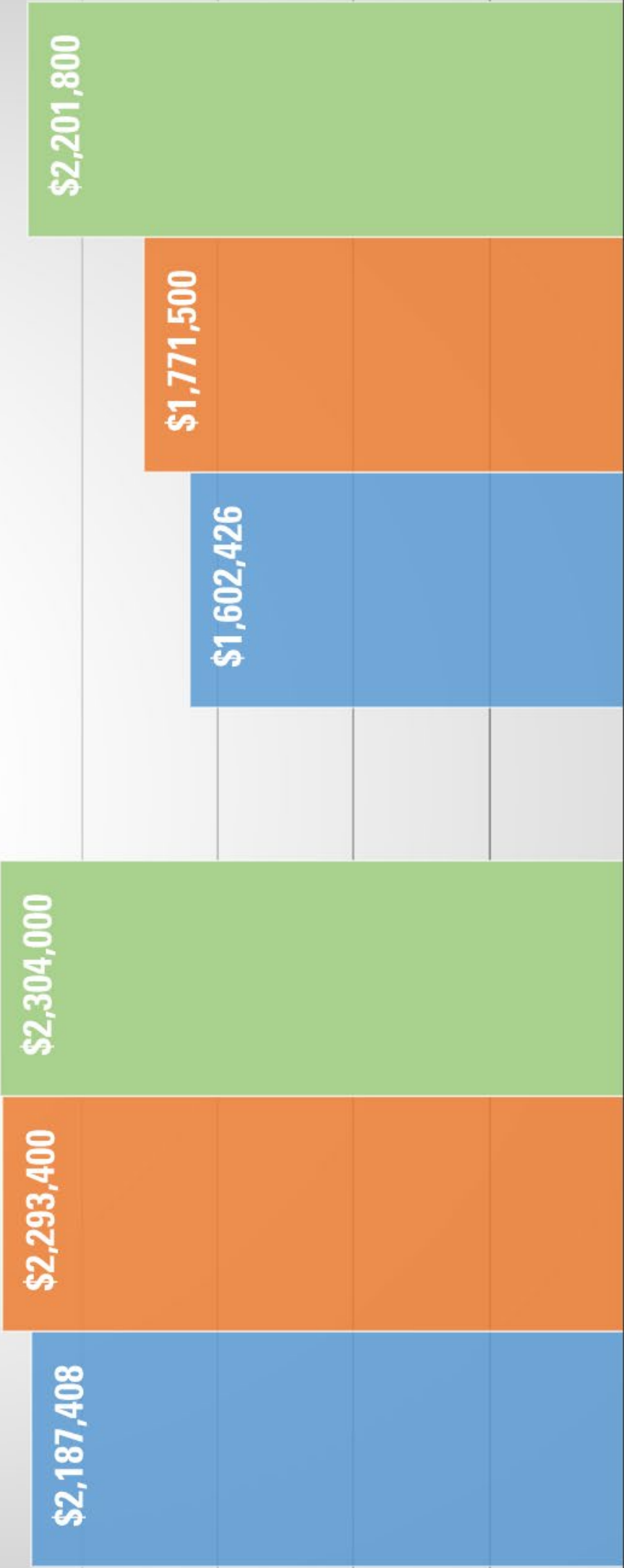
FY 23/24 Budgeted Expense by Category



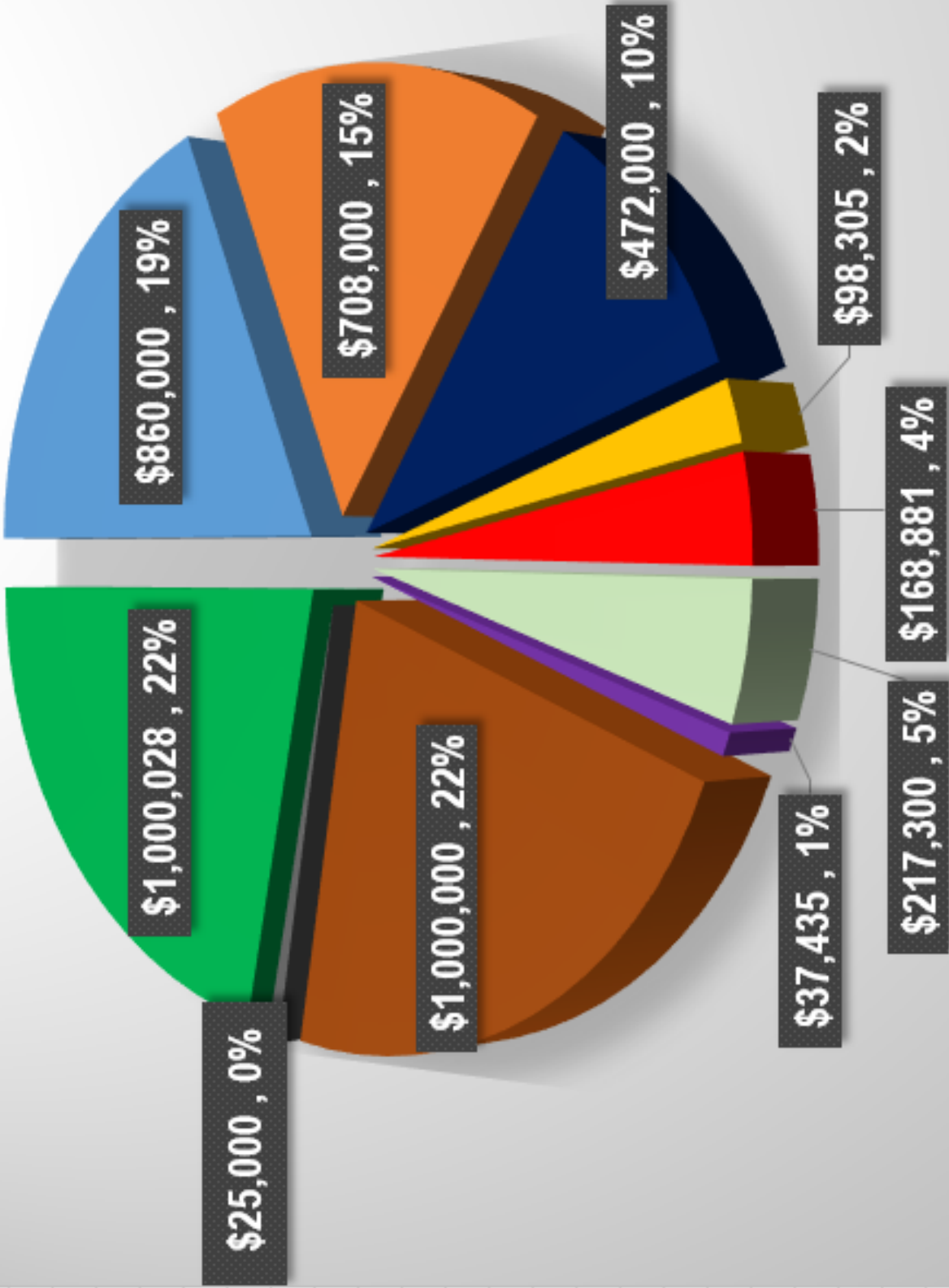
FY 23/24 Salaries & Benefit Expense Detail



Total Revenues & Expense



Cash Balance Distribution



- Operating Reserve
- Capital Reserve
- Rate Stabilization Reserve
- Compensated Absences
- Customer Deposits
- ID - Grant Reserve Fund
- Tax Liability (Co. SB Overpayment)
- Emergency Contingency Fund
- Reserve for Grant Funded Projects
- Unencumbered Cash

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: March 28, 2023

To: Board of Directors

Budgeted: TBD

Budgeted Amount: Annual Director Budget

Cost: Adds \$7.76/day OR \$162.89/ day

Funding Source: GL 01-09 Director Account

From: Marina West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Consider Initiating Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors Per Diem Effective no sooner than July 1, 2023

SUMMARY

Should the Board of Directors wish to pursue the annual allowable five percent (5%) Cost-of-Living Adjustment (COLA) to their per diem then the procedure for such should be initiated so that the increase can coincide with the new fiscal year beginning July 1, 2023.

RECOMMENDATION

The Board considers taking the following action(s):

1. Direct staff on whether or not to initiate the process for increasing the Board of Directors per diem compensation, via Ordinance, by five percent (5%) for fiscal year 2023/24.

BACKGROUND/ANALYSIS

By law, the Board can authorize an increase in their per diem one time per year. The maximum allowable annual increase is five percent (5%). The process of increasing the Board of Directors per diem is done by Ordinance in accordance with Section 20200 - 20207 of the California Water Code and Section 6066 of the California Government Code.

In summary, the Board of Directors can increase their per diem only by Ordinance and the increase may not exceed an amount equal to 5 percent (5%) per year. If the Board requests the full 5% adjustment then per diems would effectively increase to one hundred and sixty-two dollars and eight-nine cents (\$162.89) per day of authorized service. Staff recommends that if the Board desires to increase their per diem then the process should be initiated now so that the effective date would coincide with the adoption of the fiscal year 2023/24 budget.

PRIOR RELEVANT BOARD ACTION(S)

3/9/2021 Ordinance No. 210-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Adjusting Per Diem compensation to \$155.13.

02/08/2022 Motion/Seconded - Failed 3/2: M22-007 motion to direct staff to initiate the procedure to implement a Cost-of-Living Adjustment (COLA) to the Board of Directors per diem to be effective no sooner than July 1, 2022.

4/30/2020 Ordinance No. 190-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Adjusting Per Diem compensation to \$140.70.

05/01/2018 Ordinance No. 180-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Adjusting Per Diem compensation to \$134.00.

04/25/2017 Ordinance No. 170-02 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Adjusting Per Diem compensation to \$127.62.

05/24/2016 Ordinance No. 160-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Adjusting Per Diem compensation to \$121.55.

04/28/2015 Ordinance No. 150-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Adjusting Per Diem compensation to \$115.76.

4/22/2014 Ordinance No. 140-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Adjusting Per Diem compensation to \$110.25.

3/25/2014 Motion No. 140-18 Direct staff to initiate the process for increasing the Board of Directors per diem compensation by five percent (5%) for fiscal year 2014/15.



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING MINUTES

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**February 14, 2023
Time – 6:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86762809027?pwd=U0s5Mk1ucnBzZ0FieWtxY1ZOWFVPZz09>

Passcode: 415469

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 867 6280 9027

Passcode: 415469

CALL TO ORDER

President Burkhart called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

Led by James Owens.

ROLL CALL

Directors present: John R. Burkhart
JoMarie McKenzie
Megan Close-Dees
Craig Dicht
David Chapman

Staff present: Marina West
James Owens, NV5 (Engineering Consultant to Agency)

Public Present: Following Roll Call, 2 member(s) of the public indicated they were participating via teleconference. 1 members of the public were present in the meeting room.

APPROVAL OF AGENDA

Director McKenzie made a motion to approve the agenda as presented. Director Close-Dees seconded the motion. Unanimously approved.

Discussion and Action Items –

1. Award Public Works Contract No. PWC22-001 to Abundant Water Wells, Inc. in the Amount of \$708,340 for the Goat Mountain Replacement Well

GM West gave the staff report and a PowerPoint as presented in the Agenda Packet. She also stated for the record, that no letters of protest have been received as of the meeting start.

GM West clarified that grant award was \$500,000. Staff is seeking an adjustment to the grant due to cost escalation. The grantor has been notified but has not yet responded. The possibility exists that the Agency would be responsible for costs exceeding \$500,000 but the well is necessary for the operation of the Goat Mountain water system and absent the grant, the Agency would be pursuing the construction of this well.

GM West answered questions of the Board and public. Mr. Owens also answered questions of the Board.

Public Comment: None

Motion No. 23-005

Director Dicht made a motion to ratify issuance of Addendum Nos. 1, 2 and 3; and award Contract No. *PWC22-001 Replacement Production Well for the Goat Mountain System* to Abundant Water Wells, Inc. in the amount of \$708,340; and authorize construction contingency of 10% or \$70,800. Director Chapman seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/Chapman) approved.

2. Authorize Execution of \$11,000,000 Funding Agreement No. D2102065 Between the Bighorn-Desert View Water Agency and CA State Water Resources Control Board for Purpose of the Potable Water Supply Systems Improvements Consolidation of Water Systems Project No. 3610009-002C.

GM West gave the staff report as presented in the Agenda Packet and PowerPoint presentation.

Director's comments and questions were addressed or acknowledged.

Public Comment: None

Motion No. 23-006

Director Chapman made a motion to adopt Resolution No. 23R-03 Authorize execution of \$11,000,000 Funding Agreement No. D2102065 with the State Water Resources Control Board for the Purpose of the Potable Water Supply Systems Improvements Consolidation of Water Systems Project No. 3610009-002C. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Chapman/McKenzie) approved.

3. Resolution No. 23R-04 Setting the Service Line Installation Fee for Water Meter Size Ranges Size ¾-inch to 10-inch

GM West gave the staff report as outlined in the Agenda Packet noting that she has not received any letters of protest regarding the increase to the fee. This fee is being brought more frequently due to the rapid escalation of parts. She stated the draft resolution was posted on January 13, 2023 at least 14-days prior to the Board's consideration in accordance with the Mitigated Fee Act. Furthermore, the matter was brought before the Finance Committee on January 17, 2023 for discussion and the Committee received no public comments prior to recommending the item be brought to the full Board for this public hearing. If adopted, the fee will be effective in 60-days.

Director's comments and questions were addressed or acknowledged.

Public Comment: None

Motion No. 23-007

Director Close-Dees made a motion to adopt Resolution No. 23R-04 Setting the Service Line Installation fee for water meter size ranges size ¾-inch to 10-inch at 1-inch at \$2,435. Director Dicht seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Close-Dees/Dicht) approved.

4. Consent Items -

- a. Regular Board Meeting Minutes, January 10, 2023
- b. Financial Statements
 1. Balance Sheet – December 2022

2. Budget Status – December 2022
3. Quarterly Investment Report for the period ending Q4/2022
- c. Receive and File Disbursements for January 2023
- d. Service Order Report for December 2022
- e. Grant Award Status Report January 2023
- f. BDV Production Report for January 2023
- g. Goat Mountain Production Report for January 2023
- h. Receive and File Finance (FPREP) Standing Committee Minutes for September 21, 2022.
- i. Receive and File Finance (FPREP) Standing Committee Meeting Minutes for November 16, 2022.
- j. Authorize Execution of Contract Extension with C. J. Brown & Company, CPA's (formerly Fedak & Brown, LLP) for Audit Services for the Period End June 30, 2023 thru June 30, 2027 (Moved by Finance FPREP Committee of January 17, 2023).
- k. Authorize Issuance of Request for Proposals to Provide Professional Services for Acquisition of Right-of-Way Services Necessary to Acquire Certain Easements Necessary for the Projects Outlined in the Potable Water Supply Systems Improvements Consolidation of Water Systems Project No. 3610009-002C.
- l. Authorize Filing of Categorical Exemption in Accordance with the CA Environmental Quality Act (CEQA) for the "Meter Replacement Project" Funded by the Department of Water Resources Disadvantaged Community Involvement Grant Program – "Drought Round 2022".

Public Comment: None

Motion No. 23-008

Director Dicht made a motion to adopt Consent Calendar items a to l. Director Chapman seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/Chapman) approved.

5. Matters Removed from Consent Items

None

6. Public Comment Period

None

7. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report – GM West reported that the Agency was awarded the District of Distinction and Transparency Awards for another two year period. She

anticipates that a representative from Special Districts Leadership Foundation will present the awards at an upcoming Board meeting.

GM West requested the Board discuss and decide on a date for the Annual Workshop on a Saturday in April. The Agenda would include the updated Board of Directors' Handbook and an overview of the Potable Water Systems Improvements Consolidation of Water Systems project followed by lunch and an optional field tour of the proposed facility locations. She inquired on additional subject matter desired by the Board. The directors did not decide on a date for the Workshop so GM West will reach out soon to discuss further.

In addition, GM West asked if the Board of Directors was amenable to moving the regular March meeting from the 14th (regular date) to March 28th. She requested this change as it more closely aligns with the draft budget presentation planned for the Finance Committee meeting on March 21st. She also stated it would allow her to take a vacation in late February to early March to assist family in Missouri as well as attend a memorial service for an immediate family member who recently passed away.

Lastly, GM West noted that Director Close-Dees and herself will be attending the ACWA conference May 9-11 and that will also require the May Board of Directors' meeting to be moved to a different date. She suggested May 23rd (forth Tuesday as with the March meeting for consistency).

2. Director Reports –

Director Close-Dees reported on the mandatory bi-annual Ethics training she completed on January 13, 2023. The important take away is the public's perception of the elected individual. She also surmised there is a lot of corruption because there is a lot of legislation proposed to curb it. One memorable quote is "It can be legal and still unethical".

8. Adjournment

President Burkhart Adjourned the meeting at 7:30 pm.

Approved by:

Megan Close-Dees, Secretary of the Board

MSC¹ – Motion made, seconded and carried

Official Seal

General Ledger

Balance Sheet

User: rsandoval
 Printed: 03/20/2023 - 9:37AM
 Fund: All
 Period: January
 Fiscal Year: 2023

Bighorn – Desert View Water Agency

622 S. Jemez Trail (760) 364-2315
 Yucca Valley, CA 92284-1440

Fund ALFRE

Account Type	Amount
01 - General Fund	
Assets	
CASH & CASH EQUIVALENTS	
01-00-131250 - PACIFIC WESTERN BANK	2,842,316.20
01-00-131300 - CASH DRAWERS BASE FUND	750.00
01-00-134000 - PETTY CASH FUND	800.00
Total CASH & CASH EQUIVALENTS:	2,843,866.20
INVESTMENTS	
01-00-131251 - PACWEST CD (Maturity09.08.23)	1,000,000.00
01-00-131252 - PACWEST CD (Maturity06.09.23)	250,000.00
01-00-131253 - PACWEST CD (Maturity07.20.23)	250,000.00
01-00-132000 - PARS IRS 115 TRUST	240,659.69
01-00-133030 - LAIF - CASH ACCOUNT	543,262.40
01-00-133111 - OPEN	0.00
01-00-133112 - OPEN	0.00
Total INVESTMENTS:	2,283,922.09
ACCOUNTS RECEIVABLE - WATER	
01-00-137100 - A/R WATER	232,181.06
01-00-137130 - A/R WATER UNBILLED FYE	75,576.36
01-00-139542 - 2015-16 LIEN REC \$43,270	242.72
01-00-139543 - 2016-17 LIEN REC \$45,364	631.09
01-00-139544 - 2017-18 LIEN REC \$32,464	1,870.31
01-00-139545 - 2018/19 LIEN REC \$52,020	3,146.60
01-00-139546 - 2019/20 LIEN REC \$35,381	5,876.89
01-00-139547 - 2020/21 LIEN REC \$54,761	19,079.50
01-00-139548 - 2021/22 LIEN REC \$84,795	70,160.31
01-00-139900 - ALLOW. FOR BAD DEBTS-H2O LIENS	(1,500.00)
Total ACCOUNTS RECEIVABLE - WATER:	407,264.84
ACCOUNTS RECEIVABLE - OTHER	
01-00-136000 - A/R OTHER (Non-UB AR)	0.00
01-00-136500 - INTEREST RECEIVABLE	0.00
01-00-137112 - 2017 IDGM STBY A/R (\$10,353)	2,771.40
01-00-137114 - 2019 IDGM STBY A/R (\$10,349)	2,452.40
01-00-137115 - 2020 IDGM STBY A/R (\$8,860)	4,798.90
01-00-137116 - 2021 IDGM STBY A/R (\$8,680)	5,641.95
01-00-138000 - A/R PROPERTY TAXES	0.00
01-00-138030 - ACCRUED RECEIVABLE	0.00
01-00-139000 - A/R CUSTOMER PROJECTS	0.00
01-00-139605 - DUE FROM PROP 1 GRANT	0.00
01-00-139609 - DUE FROM AWAC	0.00
01-00-139610 - DUE FROM GM WELL (Well 13)	3,736.50
01-00-139611 - DUE FROM PROP 1/RND 2- HDWD	0.00
01-00-139901 - ALLOWANCE BAD DEBT - STANDBY	(5,000.00)

Fund ALFRE

Account Type	Amount
01-00-139902 - ALLOW. DEPOSITS UNPAID	(31,782.31)
Total ACCOUNTS RECEIVABLE - OTHER:	(17,381.16)
INVENTORY	
01-00-143010 - INVENTORY-WATER SYSTEM PARTS	103,163.66
01-00-143011 - INVENTORY- AMES WATER	356,030.00
01-00-143012 - INVENTORY CLEARING	0.00
Total INVENTORY:	459,193.66
PREPAID EXPENSES	
01-00-144010 - PREPAYMENTS W/C INS	3,213.87
01-00-144020 - PREPAYMENTS PL & PD LIAB INS	15,737.53
01-00-144025 - PREPAID EXPENSES	9,454.40
01-00-144035 - PREPAY CalPERS UAL	18,870.00
Total PREPAID EXPENSES:	47,275.80
FIXED ASSETS	
01-00-111300 - FA ORGANIZATION	336,271.36
01-00-111301 - A/D ORGANIZATION	(209,877.74)
01-00-111350 - FA LAND	96,194.53
01-00-111400 - FA BUILDINGS	327,592.81
01-00-111401 - A/D BUILDINGS	(273,555.70)
01-00-111500 - FA YARDS	56,330.15
01-00-111501 - A/D YARDS	(50,180.14)
01-00-111600 - FA FUEL TANKS	18,942.68
01-00-111601 - A/D FUEL TANK	(18,056.26)
01-00-111700 - FA WATER SYSTEM	10,119,467.18
01-00-111701 - A/D WATER SYSTEM	(7,051,758.32)
01-00-111800 - FA SHOP EQUIPMENT	29,960.60
01-00-111801 - A/D SHOP EQUIPMENT	(24,586.00)
01-00-111810 - FA MOBILE EQUIPMENT	781,742.76
01-00-111811 - A/D MOBILE EQUIPMENT	(635,300.36)
01-00-111900 - FA OFFICE EQUIPMENT	182,242.50
01-00-111901 - A/D OFFICE EQUIPMENT	(142,711.97)
Total FIXED ASSETS:	3,542,718.08
LEASE OF EQUIPMENT (LT)	
01-00-160200 - LEASE OF EQUIPMENT (LT)	13,099.95
01-00-160999 - ACCUM. AMORTIZATION-EQUIPMENT	(2,703.22)
Total LEASE OF EQUIPMENT (LT):	10,396.73
CONSTRUCTION IN PROGRESS	
01-00-120051 - CIP - MISC	34,595.59
Total CONSTRUCTION IN PROGRESS:	34,595.59
PENSION DEFERRED OUTFLOWS	
01-00-120600 - PENSION DEFERRED OUTFLOWS	0.00
Total PENSION DEFERRED OUTFLOWS:	0.00
NET PENSION LIABILITY	
01-00-223100 - NET PENSION LIABILITY	(93,861.00)
Total NET PENSION LIABILITY:	(93,861.00)
DEFERRED INFLOWS OF RESOURCES	
01-00-225000 - DIR - PENSION RELATED	(208,060.00)
Total DEFERRED INFLOWS OF RESOURCES:	(208,060.00)
Total Assets:	9,309,930.83
Liabilities	
ACCOUNTS PAYABLE	
01-00-225200 - ACCRUED INTEREST PAYABLE	0.00

Fund ALFRE

Account Type

Amount

01-00-225300 - ACCRUED EXPENSES	0.00
01-00-227000 - ACCOUNTS PAYABLE	(9,080.79)
01-00-227001 - AP PROP 1 ACC.EXP.	0.00
Total ACCOUNTS PAYABLE:	(9,080.79)
LEASE LIABILITY-EQUIPMENT (ST)	
01-00-260100 - LEASE LIABILITY-EQUIPMENT (ST)	0.00
Total LEASE LIABILITY-EQUIPMENT (ST):	0.00
LEASE LIABILITY-EQUIPMENT (LT)	
01-00-260200 - LEASE LIABILITY-EQUIPMENT (LT)	10,562.86
Total LEASE LIABILITY-EQUIPMENT (LT):	10,562.86
ACCRUED PAYROLL	
01-00-229000 - ACCRUED PAYROLL LIABILITIES	0.00
01-00-229010 - GARNISHMENT WITHHOLDING	0.00
01-00-229100 - ACCRUED EMP COMP BALANCES	114,980.59
Total ACCRUED PAYROLL:	114,980.59
ACCRUED PR LIABILITIES	
01-00-229001 - FEDERAL PR TAX PAYABLE	0.00
01-00-229002 - STATE PR TAX PAYABLE	0.00
01-00-229003 - MEDICAL INSURANCE PAYABLE	(2,748.97)
01-00-229004 - 3RD PARTY INS PLAN PAYABLE	(391.67)
01-00-229005 - CALPERS PAYABLE	0.00
01-00-229006 - CALPERS SPEC COMP-UNIFORM ALL	0.00
01-00-229007 - BOARD DIRECT DEPOSIT PR	0.00
Total ACCRUED PR LIABILITIES:	(3,140.64)
CUSTOMER DEPOSITS	
01-00-226000 - CUSTOMER DEPOSITS	185,180.35
01-00-226002 - ANNEX SEC. 35 RoBott Land	3,381.21
01-00-226003 - ANNEX NAPA@KUNA 631-071-12	0.00
01-00-226004 - ANNEX 631-051-28 (550 Landers)	0.00
01-00-226005 - UNEARN REV-UB ACCT CREDITS	0.00
Total CUSTOMER DEPOSITS:	188,561.56
BLUEFIN CC FEES	
01-00-226001 - BLUEFIN/SB CC FEES thru PORTAL	(4,078.70)
Total BLUEFIN CC FEES:	(4,078.70)
CIP DEPOSIT	
01-00-226006 - CUST METER DEPOSIT	0.00
Total CIP DEPOSIT:	0.00
PAYABLE FROM RESTRICTED ASSETS	
01-00-229500 - ACCRUED INT PAYABLE DV ID BNDS	0.00
Total PAYABLE FROM RESTRICTED ASSETS:	0.00
LONG TERM DEBT	
01-00-211010 - REVENUE BONDS PAYABLE - DV	0.00
01-00-211020 - DA01 CoSB REPAYMENT	24,339.49
01-00-211030 - IDM PIPELINE FUTURE DEBT BAL	0.00
Total LONG TERM DEBT:	24,339.49
DEFERRED OUTFLOWS OF RESOURCE	
01-00-151000 - DOR - PENSION CONTRIBUTIONS	(90,376.00)
01-00-153000 - DOR - PENSION RELATED	(163,495.00)
01-00-225001 - DEFERRED INFLOW-ADD'L DEFERRAL	0.00
Total DEFERRED OUTFLOWS OF RESOURCE:	(253,871.00)
PENSION DEFERRED INFLOW	
01-00-223110 - PENSION DEFERRED INFLOWS	0.00

Fund ALFRE

Account Type	Amount
Total PENSION DEFERRED INFLOW:	0.00
Total Liabilities:	68,273.37
Fund Balance	
FUND BALANCE	
01-00-301090 - CONTRIBUTED CAPITAL/HUD	0.00
01-00-301110 - FMHA GRANTS	0.00
01-00-310000 - FUND BALANCE	8,784,615.91
01-00-310005 - IMP DIST GOAT MTN FUND BALANCE	217,299.83
01-00-310010 - FUND BALANCE FEMA & OES	0.00
01-00-310011 - DA01 OVERPAYMENT by CoSB	37,435.08
Total FUND BALANCE:	9,039,350.82
Total Fund Balance:	9,039,350.82
Total Liabilities and Fund Balance:	9,107,624.19
Total Retained Earnings:	202,306.64
Total Fund Balance and Retained Earnings:	9,241,657.46
Total Liabilities, Fund Balance, and Retained Earnings:	9,309,930.83
Totals for Fund 01 - General Fund:	0.00

General Ledger

Budget Status

User: rsandoval
Printed: 3/20/2023 - 9:37 AM
Period: January 2023

Bighorn – Desert View Water Agency
622 S. Jemez Trail (760) 364-2315
Yucca Valley, CA 92284-1440

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	General Fund							
Dept 01-00	No Department							
R05	OPERATING REVENUE							
01-00-410000	SERVICE LINE INSTALLATION F	1,500.00	10,325.00	10,325.00	-8,825.00	0.00	-8,825.00	0.00
01-00-410010	BASIC FACILITIES CHARGE	14,200.00	99,078.00	99,078.00	-84,878.00	0.00	-84,878.00	0.00
01-00-410015	AG CONS TIER 1	10,500.00	4,216.98	4,216.98	6,283.02	0.00	6,283.02	59.84
01-00-410016	AG CONS TIER 2	23,800.00	3,464.89	3,464.89	20,335.11	0.00	20,335.11	85.44
01-00-410020	BULK CONS TIER 1	97,900.00	45,128.11	45,128.11	52,771.89	0.00	52,771.89	53.90
01-00-410030	COMMERCIAL/INST CONS TIER	9,000.00	7,249.15	7,249.15	1,750.85	0.00	1,750.85	19.45
01-00-411000	INCOME METERED WATER	588,700.00	257,899.55	257,899.55	330,800.45	0.00	330,800.45	56.19
01-00-411001	RES CONS TIER 2	226,800.00	131,579.68	131,579.68	95,220.32	0.00	95,220.32	41.98
01-00-412000	GOAT MTN STANDBY INCOME	62,000.00	35,875.65	35,875.65	26,124.35	0.00	26,124.35	44.14
01-00-413000	BASIC SERVICE CHARGE	1,021,800.00	591,546.75	591,546.75	430,253.25	0.00	430,253.25	41.11
01-00-413001	FIRE BSC	0.00	4,648.63	4,648.63	-4,648.63	0.00	-4,648.63	0.00
01-00-414000	INCOME JV BULK WATER SALE	2,500.00	1,084.33	1,084.33	1,415.67	0.00	1,415.67	56.63
01-00-417000	INCOME OTHER (OPERATING)	65,000.00	55,592.97	55,592.97	9,407.03	0.00	9,407.03	85.47
01-00-417003	RESTRICTED FROM CSA70/W1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-419000	AMES BASIN WATER TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-492050	PAC WEST BANK EARNINGS CR	18,000.00	11,666.89	11,666.89	6,333.11	0.00	6,333.11	35.18
R05 Sub Totals:		2,141,700.00	1,259,356.58	1,259,356.58	882,343.42	0.00	882,343.42	41.20
R10	NON-OPERATING REVENUE							
01-00-491000	GA02 GEN LEVY IMP DIST A BH	78,300.00	46,870.12	46,870.12	31,429.88	0.00	31,429.88	40.14
01-00-491010	DA01 DEBT SRVC IMP1 (BH BON	0.00	129.62	129.62	-129.62	0.00	-129.62	0.00
01-00-491020	GA01 GENERAL TAX LEVY (BVI	77,700.00	47,342.23	47,342.23	30,357.77	0.00	30,357.77	39.07
01-00-491040	GA03 ID GM GEN TAX LEVY	36,100.00	23,706.95	23,706.95	12,393.05	0.00	12,393.05	34.33
01-00-492000	INTEREST INCOME	4,800.00	14,450.63	14,450.63	-9,650.63	0.00	-9,650.63	0.00
01-00-496000	INCOME OTHER (NON OPERATI	38,400.00	13,262.72	13,262.72	25,137.28	0.00	25,137.28	65.46
01-00-499901	GM WELL REV ACCT	0.00	3,723.98	3,723.98	-3,723.98	0.00	-3,723.98	0.00
01-00-499992	CAPITAL CONTRIBUTION REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499996	PROP 1 REV. ACCT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499999	AWAC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R10 Sub Totals:		235,300.00	149,486.25	149,486.25	85,813.75	0.00	85,813.75	36.47

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E25	Revenue Sub Totals:	2,377,000.00	1,408,842.83	1,408,842.83	968,157.17	0.00	968,157.17	40.73
01-00-562000	NON-OPERATING EXPENSE							
01-00-562000	OFFICE EQUIPMENT EXPENSE	7,900.00	3,281.05	3,281.05	4,618.95	0.00	4,618.95	58.47
01-00-563000	CUSTOMER RELATIONS	4,500.00	1,015.65	1,015.65	3,484.35	0.00	3,484.35	77.43
01-00-564000	OTHER ADMINISTRATIVE EXPE	7,500.00	6,527.13	6,527.13	972.87	0.00	972.87	12.97
01-00-571000	DEPRECIATION EXPENSE	0.00	184,346.95	184,346.95	-184,346.95	0.00	-184,346.95	0.00
01-00-571100	AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572100	AMORTIZATION OF LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572200	INTEREST EXPENSE ON LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-572300	CONTRA EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-581000	ELECTION COSTS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
01-00-593000	EXPENSE / INCOME MISC	500.00	-2,339.75	-2,339.75	2,839.75	0.00	2,839.75	567.95
01-00-594000	GAIN (LOSS) ASSET DISPOSAL	0.00	-4,358.24	-4,358.24	4,358.24	0.00	4,358.24	0.00
01-00-594001	INVESTMENT GAIN/LOSS	0.00	-7,004.75	-7,004.75	7,004.75	0.00	7,004.75	0.00
E25 Sub Totals:		21,400.00	181,468.04	181,468.04	-160,068.04	0.00	-160,068.04	0.00
Expense Sub Totals:		21,400.00	181,468.04	181,468.04	-160,068.04	0.00	-160,068.04	0.00
Dept 00 Sub Totals:		-2,355,600.00	-1,227,374.79	-1,227,374.79	-1,128,225.21	0.00		
Administration								
E15	ADMINISTRATIVE EXPENSE							
01-01-560030	ADMINISTRATIVE COMPENSAT	351,561.00	194,131.95	194,131.95	157,429.05	0.00	157,429.05	44.78
01-01-560060	CONTRACTUAL SERV-AUDIT/OF	18,400.00	11,936.00	11,936.00	6,464.00	0.00	6,464.00	35.13
01-01-560070	CONTRACTUAL SERV-LEGAL	40,000.00	22,461.50	22,461.50	17,538.50	0.00	17,538.50	43.85
01-01-560075	LEGISLATIVE AFFAIRS CWSA	10,000.00	499.22	499.22	9,500.78	0.00	9,500.78	95.01
01-01-560080	PERS CONTRIBUTION	99,700.00	56,950.70	56,950.70	42,749.30	0.00	42,749.30	42.88
01-01-560085	GASB 68 EXP (INC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560090	PAYROLL TAXES	18,300.00	6,573.68	6,573.68	11,726.32	0.00	11,726.32	64.08
01-01-560110	TELEPHONE/FAX/INTERNET/WI	5,900.00	3,763.05	3,763.05	2,136.95	0.00	2,136.95	36.22
01-01-560120	MAILING EXPENSE	1,600.00	484.90	484.90	1,115.10	0.00	1,115.10	69.69
01-01-560140	CONTRACTUAL SERV - OTHER	123,200.00	70,811.39	70,811.39	52,388.61	0.00	52,388.61	42.52
01-01-560160	PROPERTY/LIABILITY EXPENSE	63,000.00	36,720.81	36,720.81	26,279.19	0.00	26,279.19	41.71
01-01-560170	WORKERS COMP EXPENSE	15,300.00	7,895.29	7,895.29	7,404.71	0.00	7,404.71	48.40
01-01-560180	DUES & SUBSCRIPTIONS	17,300.00	11,815.33	11,815.33	5,484.67	0.00	5,484.67	31.70
01-01-560200	POWER/PROPANE OFFICES & Y/	13,400.00	5,988.14	5,988.14	7,411.86	0.00	7,411.86	55.31
01-01-560220	BAD DEBT EXPENSE	1,500.00	2,294.57	2,294.57	-794.57	0.00	-794.57	0.00
01-01-560221	BAD DEBT-LIENS/UNCOLLECT/	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
01-01-560300	OFFICE SUPPLIES/PRINTING	9,000.00	6,409.97	6,409.97	2,590.03	0.00	2,590.03	28.78
01-01-561000	EMPLOYEE BENEFITS INSURAN	203,400.00	85,484.00	85,484.00	117,916.00	0.00	117,916.00	57.97
01-01-561100	EMPLOYEE EDUCATION/TRAIN	10,000.00	9,750.29	9,750.29	249.71	0.00	249.71	2.50
01-01-561500	PAYROLL FRINGE EXP TO PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561501	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-01-561600	OVERHEAD TO PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561700	COVID-19 FUND	0.00	101.94	101.94	-101.94	0.00	-101.94	0.00
E15 Sub Totals:		1,003,061.00	534,072.73	534,072.73	468,988.27	0.00	468,988.27	46.76
E25	NON-OPERATING EXPENSE							
01-01-564001	PARS TRUST EXPENSES	0.00	794.87	794.87	-794.87	0.00	-794.87	0.00
E25 Sub Totals:		0.00	794.87	794.87	-794.87	0.00	-794.87	0.00
Expense Sub Totals:		1,003,061.00	534,867.60	534,867.60	468,193.40	0.00	468,193.40	46.68
Dept 01 Sub Totals:		1,003,061.00	534,867.60	534,867.60	468,193.40	0.00		
Dept 01-05	Operations							
E05	OPERATIONS EXPENSE							
01-05-541020	OPERATIONS COMPENSATION	366,700.00	175,170.55	175,170.55	191,529.45	0.00	191,529.45	52.23
01-05-541030	UNIFORMS	8,000.00	2,646.64	2,646.64	5,353.36	0.00	5,353.36	66.92
01-05-541060	VEHICLE/TRACTOR/EQUIP EXP	38,100.00	18,154.69	18,154.69	19,945.31	0.00	19,945.31	52.35
01-05-541070	VEHICLE EXPENSE-FUEL	83,000.00	20,206.41	20,206.41	62,793.59	0.00	62,793.59	75.65
01-05-541090	FIELD MATERIALS & SUPPLIES	78,800.00	37,440.51	37,440.51	41,359.49	0.00	41,359.49	52.49
01-05-541095	SHRINKAGE	0.00	-103.66	-103.66	103.66	0.00	103.66	100.00
01-05-541110	WATER TESTING	10,300.00	6,818.00	6,818.00	3,482.00	0.00	3,482.00	33.81
01-05-541120	CONTRACTUAL SRV-ENGINEER	60,000.00	3,959.00	3,959.00	56,041.00	0.00	56,041.00	93.40
01-05-541140	WATER SYSTEM REPAIRS	86,300.00	33,107.37	33,107.37	53,192.63	0.00	53,192.63	61.64
01-05-541141	EXCAVATION COUNTY OF SB	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-05-541150	BUILDING MAINTENANCE/REP	15,500.00	7,761.50	7,761.50	7,738.50	0.00	7,738.50	49.93
01-05-541190	COMMUNICATIONS EXPENSE	7,500.00	3,187.36	3,187.36	4,312.64	0.00	4,312.64	54.77
01-05-541210	DISINFECTION EXPENSE	14,600.00	10,051.62	10,051.62	4,548.38	0.00	4,548.38	31.15
01-05-541250	POWER WELLS & PUMPS	137,000.00	53,316.94	53,316.94	83,683.06	0.00	83,683.06	61.08
01-05-541300	OTHER OPERATING EXPENSES	14,500.00	11,723.73	11,723.73	2,776.27	0.00	2,776.27	19.15
01-05-541700	EQUIPMENT EXP TO CIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541701	CAPITALIZED LABOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-542000	AMES WATER	62,300.00	0.00	0.00	62,300.00	0.00	62,300.00	100.00
01-05-560080	PERS CONTRIBUTION - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560085	GASB EXP (INC) - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560090	PAYROLL TAXES - OPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-560170	WORKERS COMP EXPENSE - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561000	EMPLOYEE BENEFIT INSUR - OI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-561100	EE EDUCATION/TRAINING - OP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E05 Sub Totals:		983,100.00	383,440.66	383,440.66	599,659.34	0.00	599,659.34	61.00
Expense Sub Totals:		983,100.00	383,440.66	383,440.66	599,659.34	0.00	599,659.34	61.00
Dept 05 Sub Totals:		983,100.00	383,440.66	383,440.66	599,659.34	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 01-09	Directors							
E15	ADMINISTRATIVE EXPENSE							
01-09-560027	DIRECTOR J. BURKHART	9,500.00	2,171.82	2,171.82	7,328.18	0.00	7,328.18	77.14
01-09-560028	DIRECTOR MCKENZIE	9,500.00	3,575.35	3,575.35	5,924.65	0.00	5,924.65	62.36
01-09-560029	DIRECTOR CLOSE	9,500.00	4,272.11	4,272.11	5,227.89	0.00	5,227.89	55.03
01-09-560030	DIRECTOR DIGHT	9,500.00	3,951.94	3,951.94	5,548.06	0.00	5,548.06	58.40
01-09-560031	DIRECTOR CHAPMAN	9,500.00	5,122.27	5,122.27	4,377.73	0.00	4,377.73	46.08
	E15 Sub Totals:	47,500.00	19,093.49	19,093.49	28,406.51	0.00	28,406.51	59.80
	Expense Sub Totals:	47,500.00	19,093.49	19,093.49	28,406.51	0.00	28,406.51	59.80
Dept 01-10	Dept 09 Sub Totals:	47,500.00	19,093.49	19,093.49	28,406.51	0.00		
E20	CIP							
	CIP EXPENSE							
01-10-056198	LABOR APPLIED TO CIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-056199	LABOR APPLIED TO WIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561900	OVERHEAD FOR CIP ONLY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561904	PROPI BDV/IDGM INTEGR & TII	0.00	5,193.50	5,193.50	-5,193.50	0.00	-5,193.50	0.00
01-10-561919	PROP 1/RND 2-HDWD INTERTIE	0.00	9,800.56	9,800.56	-9,800.56	0.00	-9,800.56	0.00
01-10-561933	ADMIN SOLAR PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561934	INTERTIE @ LUNA VISTA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561937	GM REPLACEMENT WELL (Well	0.00	12,299.00	12,299.00	-12,299.00	0.00	-12,299.00	0.00
01-10-561938	PARS 115 TRUST ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561939	ANNEX RoBoTt LAND SEC.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561940	SHOP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561945	ORGANIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561950	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561955	OFFICE BUILDING	5,000.00	6,441.00	6,441.00	-1,441.00	0.00	-1,441.00	0.00
01-10-561960	YARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561965	FUEL STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561970	WATER SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561975	VEHICLES - MOTOR VEHICLES	119,000.00	49,914.74	49,914.74	69,085.26	0.00	69,085.26	58.05
01-10-561980	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-562003	TEST BORINGS/MONITORING W	0.00	1,909.00	1,909.00	-1,909.00	0.00	-1,909.00	0.00
01-10-562004	METER REPLACEMENT (DWR/E	298,036.00	2,108.60	2,108.60	295,927.40	0.00	295,927.40	99.29
	E20 Sub Totals:	422,036.00	87,666.40	87,666.40	334,369.60	0.00	334,369.60	79.23
	Expense Sub Totals:	422,036.00	87,666.40	87,666.40	334,369.60	0.00	334,369.60	79.23
Dept 10 Sub Totals:		422,036.00	87,666.40	87,666.40	334,369.60	0.00		
Fund Revenue Sub Totals:		2,377,000.00	1,408,842.83	1,408,842.83	968,157.17	0.00	968,157.17	40.73

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:	2,477,097.00	1,206,536.19	1,206,536.19	1,270,560.81		1,270,560.81	51.29
	Fund 01 Sub Totals:	100,097.00	-202,306.64	-202,306.64	302,403.64			
	Revenue Totals:	2,377,000.00	1,408,842.83	1,408,842.83	968,157.17		968,157.17	40.73
	Expense Totals:	2,477,097.00	1,206,536.19	1,206,536.19	1,270,560.81		1,270,560.81	51.29
	Report Totals:	100,097.00	-202,306.64	-202,306.64	302,403.64			

Bighorn Desert View Water Agency

Check Register

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Check Date Range: 2/1/2023 thru 2/28/2023

Ck Date	Ck No	Payable To	Void	Check Amt
2/2/2023	0	IRS PAYROLL		127.50
2/2/2023	31953	PAYROLL		2,249.83
2/2/2023	31954	PAYROLL		1,461.50
2/2/2023	31955	PAYROLL		4,895.31
2/2/2023	31956	PAYROLL		1,701.69
2/2/2023	31957	PAYROLL		2,152.60
2/2/2023	31958	PAYROLL		2,423.98
2/2/2023	31959	PAYROLL		2,492.75
2/7/2023	31974	CUSTOMER REFUND		5.00
2/14/2023	31982	BEYOND SOFTWARE SOLUTIONS		2,389.90
2/14/2023	31983	C.J. BROWN & COMPANY, CPAs		600.00
2/14/2023	31984	ENGINEERING RESOURCES OF SOUTHERN CA, INC.		1,514.75
2/14/2023	31985	FORSHOCK		285.00
2/14/2023	31986	FRONTIER CALIFORNIA, INC		209.79
2/14/2023	31987	MELONIE HELLER		104.80
2/14/2023	31988	HI-DESERT PROPANE SALES, INC.		734.39
2/14/2023	31989	HOME DEPOT CREDIT SERVICES		487.35
2/14/2023	31990	INLAND WATER WORKS SUPPLY CO		91.04
2/14/2023	31991	ITRON, INC.		1,430.27
2/14/2023	31992	JOHN'S GARAGE,LLC		48.00
2/14/2023	31993	PARKER'S BUILDING SUPPLY - US LBM, LLC		49.15
2/14/2023	31994	PROVOST & PRITCHARD ENGINEERING GROUP, INC.		2,208.10
2/14/2023	31995	SBRK FINANCE HOLDING, INC.		566.00
2/14/2023	31996	SDRMA		15,416.72
2/14/2023	31997	UNDERGROUND SERVICE ALERT OF SO CAL		80.00
2/16/2023	0	IRS PAYROLL		47.48
2/16/2023	0	IRS PAYROLL		3,309.33
2/16/2023	0	EDD PAYROLL		1,042.96
2/16/2023	0	CALPERS		4,698.47
2/16/2023	31975	PAYROLL		1,970.71
2/16/2023	31976	PAYROLL		1,406.50
2/16/2023	31977	PAYROLL		4,840.31

Bighorn Desert View Water Agency

Check Register

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Check Date Range: 2/1/2023 thru 2/28/2023

Ck Date	Ck No	Payable To	Void	Check Amt
2/16/2023	31978	PAYROLL		2,180.71
2/16/2023	31979	PAYROLL		1,545.13
2/16/2023	31980	PAYROLL		1,599.52
2/16/2023	31981	PAYROLL		3,298.87
2/17/2023	31998	CUSTOMER REFUND		128.15
2/17/2023	31999	CUSTOMER REFUND		247.72
2/17/2023	32000	CUSTOMER REFUND		29.21
2/17/2023	32001	CUSTOMER REFUND		2,005.87
2/17/2023	32002	CUSTOMER REFUND		48.63
2/17/2023	32003	CUSTOMER REFUND		45.94
2/17/2023	32004	CUSTOMER REFUND		132.19
2/17/2023	32005	CUSTOMER REFUND		21.11
2/17/2023	32006	CUSTOMER REFUND		86.27
2/17/2023	32007	CUSTOMER REFUND		84.34
2/28/2023	0	BURRTEC WASTE&RECYC		95.62
2/28/2023	0	CINTAS CORPORATION #150		435.00
2/28/2023	0	XEROX CORPORATION		244.69
2/28/2023	0	AMERICAN FIDELITY ASSURANCE COMPANY		1,238.46
2/28/2023	0	FLYERS ENERGY LLC		7,514.33
2/28/2023	0	BLUEFIN PAYMENT SYSTEMS		919.51
2/28/2023	0	SPRINGBROOK ACH		140.92
2/28/2023	0	STAPLES, INC.		337.14
			Total	83,420.51

SERVICE ORDER REPORT FOR FISCAL YEAR 2022-2023

1853	2058	1855	1998	1874	1925	1921	0	0	0	0	0	13484
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STATUS OF AGENCY GRANTS					3/13/2023
Brief Description of Grant (Agreement No./Project No.)	Amount Awarded (Date)	Date Awarded	Status	Approx. % Complete	
Proposition 1 Water Bond 2014 - State Water Resources Control Board Planning Grant (MWA IRWMP)	\$500,000	9/7/2017	Planning Grant: Substantially complete. Construction Application awarded and awaiting execution of funding Agreement (see Agreement No. D2102065 below). Finalizing grant closeout and reporting.	98%	
2016 Proposition 1 Integrated Regional Water Management Plan Disadvantaged Community Involvement Grant Department of Water Resources (DWR) CA Water Code Sec. 79740 et. seq. and Colorado River Basin Funding Area - Uranium Treatment Alternatives (MWA Small Water Systems Program/IRWMP)	\$50,000	1/23/2019	Project Investigation Complete: Uranium Treatment Alternatives project was an investigation of the uranium concentrations throughout the water column in Agency wells 3 and 4. The information would be helpful in determining the actual Uranium concentration in the water at different depths.	100%	
Department of Water Resources Prop. 1 Round 1 IRWM Implementation Grant (Prop. 1 2014) Goat Mountain Replacement Well	\$500,000	2/8/2021	New Well: Board awarded Contract No. PWC22-001 to Abundant Water Wells for approx. \$708,000. Notice of Award issued. Awaiting contractor submittals prior to executing Contract and issuing Notice to Proceed. Seeking additional funding opportunities for costs exceeding \$500,000. Submitted Letter of Justification requesting scope change to reduce costs and time extension.	20%	
2016 Proposition 1 Integrated Regional Water Management Plan Disadvantaged Community Involvement Grant Department of Water Resources (DWR) CA Water Code Sec. 79740 et. seq. and Colorado River Basin Funding Area - "Drought Round 2022" Water Meter Replacement Program	\$298,036	4/12/2022 - but BDVWA not notified until 10/5/2022	Project Planning Phase: Awaiting response to Letter of Justification to Grantor requesting time extension and decision to use in-house labor and direct procurement of materials instead of Public Works Contracting. BOD authorized filing of CEQA Categorical Exemption 2/2023.	5%	
Department of Water Resources Prop. 1 Round 2 IRWM Implementation Grant (Prop. 1 2014) (MWA) - Winters Intertie with HDWD	\$675,000	Notified of Award/Awaiting Approvals	Awaiting Final Notice of Award. Develop Project Management Plan of execution.	0%	
State Water Resources Control Board Drinking Water Construction Grant Agreement No. D2102065 Project No. 3610009-002C Potable Water System Improvements Consolidation of Water Systems	\$11,000,000	Pending	Project Design Phase: Board approved execution of Agreement 2/2023. Develop Project Management Plan of execution. Staff soliciting proposals for acquisition of remaining easements for pipelines. Staff developing Request for Proposals for Engineering Design Services.	0%	



DATE: 3/2/2023
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Bighorn-Desert View Production FEBRUARY 2023

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"					
Well 3	125,380	937,842	138	166	113.6	2.88
Well 4	Well is "inactive"					
Well 6	67,270	503,180	93	80	89.9	1.54
Well 7	88,830	664,448	122	136	91.1	2.04
Well 8	329,800	2,466,904	360	380	114.2	7.57
Well 9	498,200	3,726,536	430	440	144.5	11.44
Well 10	29,820	223,054	72	92	51.6	0.68
Total	1,139,300	8,521,964			604.9	26.15

Maximum Day Demand

Date 2/20/2023

Total Production (Gallons) 307577.6

A Boosters	56,430	422,096	147	150	47.8	
C Boosters	103,800	776,424	168	175	77.2	
Total	160,230	1,198,520				



DATE: 3/2/2023
 TO: Board of Directors
 FROM: Laun Hanson
 RE: Goat Mountain Production FEBRUARY 2023

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM from</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well GMW1	138,700	1,037,476	188	220	92.2	3.18
Well GMW3	177,100	1,324,708	293	320	75.3	4.07
Total	315,800	2,362,184			167.5	7.25

Maximum Day Demand

Date 2/18/23

Total Production (Gallons) 142793.2

GM booster	103,500	774,180	254	222	50.7
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BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Planning/Legislative/Engineering Grant & Security Standing Committee Meeting Minutes

Committee Members: President Burkhart & Director Close-Dees

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

December 20, 2022
Time – 9:30 A.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY

****TELECONFERENCE LINE THRU ZOOM 669-900-6833****

OR

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84799203891?pwd=aGExamNiSmFod2ZMMGFhJkVJSWxzQT09>

Passcode: 483494

Or Dial:

1-669-900-6833

Webinar ID: 847 9920 3891

Passcode: 483494

CALL TO ORDER

Chairman Burkhart called the meeting to order at 9:30 am.

PLEDGE OF ALLEGIANCE

Led by John Burkhart.

ROLL CALL

Directors present: John R. Burkhart
Megan Close-Dees

Staff present: Marina West

Public Present: 0 member(s) of the public indicated they were participating via teleconference.
0 members of the public were present in the meeting room.

APPROVAL OF AGENDA

Director Burkhart and Director Close-Dees approved the agenda as presented.

Discussion and Action Items -

1. Status Update Goat Mountain Replacement Well, Destruction of GM Well 2 – Verbal Update

GM West reported that the Notice Inviting Bids for the drilling of the replacement well and destruction of the old well was published on November 30, 2022. The bids will be opened on

January 5, 2023. Recent bid opening revealed that bids are significantly higher than expected and Agency would have to cover all costs above the grant amount. The Board will be able to evaluate this prior to awarding the contract.

2. Status Update Water Meter Replacement Program (Drought Grant)

GM West gave the staff report noting that field staff completed site-specific inventory of all meters needing replacement with a final count of 1,025. The information has been transmitted to the engineer who will complete the specifications for the project, prepare the environmental exemption and get the project out to bid in 2023.

3. Consent Items –

- a. PLEGS Committee Special Meeting Minutes, **October 18, 2022.**

Recommended Action:

Approve as presented (Item a):

The Committee approved the October 18, 2022 meeting minutes as presented.

4. Public Comment Period

None.

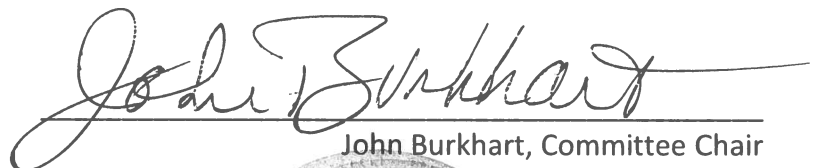
5. Verbal Reports - Including Reports on Courses/Conferences/Meetings

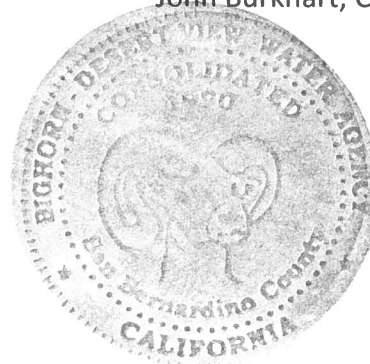
1. Committee Members' Comments/Reports – None.
2. General Manager's Report – GM West noted that our new Assemblyman was at the Homestead Valley Community Council meeting on December 19, 2022. Assemblyman Tom Lackey's district was merged with Assembly Thurston Smith's district. In 2022, Assemblyman Lackey won the election and he will be our representative in the coming session.

6. Adjournment

Chairman Burkhart adjourned the meeting at 10:17 am.

Approved by:


John Burkhart, Committee Chair



Official Seal



BIGHORN-DESERT VIEW WATER AGENCY

Our Mission - "To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel

Standing Committee Meeting Minutes

Committee Members: Director McKenzie & Director Dicht

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284


Note New Meeting Day

TUESDAY January 17, 2023
Time – 4:00 P.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY

****TELECONFERENCE LINE THRU ZOOM 669-900-6833****

OR

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81273849220?pwd=RGI5SFNaRW9SazJEYzhsUnM3aXkzQT09>

Passcode: 910054

Or

Dial: 1-669-900-6833

Webinar ID: 812 7384 9220

Passcode: 910054

CALL TO ORDER

Chair McKenzie called the meeting to order at 4:00 pm.

PLEDGE OF ALLEGIANCE

Led by Chair McKenzie.

ROLL CALL

Directors Present: Chair McKenzie
Director Dicht

Staff Present: Marina West

Public Present: 0 member(s) of the public indicated they were participating via teleconference.
0 members of the Board was present in the meeting room as an observer.

APPROVAL OF AGENDA

Director McKenzie moved to approve the Agenda as presented. Seconded by Director Dicht.

Discussion and Action Items

1. Review Proposal from Fedak & Brown, LLP for Audit Services for Fiscal Years Ending 2023 through 2027

GM West gave the staff report as outlined in the Agenda Packet as well as a PowerPoint presentation on the quote received compared to the proposals received in 2018.

GM West answered questions of the Committee members. The Committee concurred with taking this proposal to the full Board for further consideration and possible execution.

2. Review Social Security Index Cost-of-Living Adjustment (COLA) for 2023 and Discuss Fiscal Year 2023/24 Cost-of-Living Adjustment to the Range and Step Scale for Staff and General Manager

GM West gave the staff report as provided in the Agenda Packet as well as a PowerPoint presentation on the impact of the Social Security Index 2023 Cost-of-Living (COLA) adjustment of 8.7% on the expenses. She clarified that the values presented are for FY2023/24 but use actual FY2021/22 audited expenses so there is some lag time. GM West also noted that salary issues are “sticky” right now because it’s hard to know where the market is going and it’s hard to know what our Disadvantaged/Fixed Income customer’s tolerance for affordability is. However, there could be a new demographic that has moved into the area in the past couple of years. Lastly, she discussed the difficulties finding experienced staff. For instance, staff is seeking to fill the vacant operator position with someone that has experience actually operating a backhoe rather than picking up another “entry level” applicant.

Committee members discussed various aspects of the labor market, clarified merit increases and private sector trends as well as their own personal experiences. There was a brief discussion regarding other possible options to offering compensation but without boosting the Range and Step Scale so fast such as an “inflation” bonus to help bridge the issue.

GM West asked for feedback from the Committee on how to proceed. It was agreed that the process can move forward. Staff should prepare the draft budget with the 8.7% COLA and bring that to the next Finance Committee meeting in March.

3. Review Draft Resolution No. 23R-XX Service Line Installation Fee

GM West gave the staff report noting that due to price escalation staff is just trying to stay ahead of the costs since the process takes approximate 90-days to complete and set the new rate.

Committee concurred with the resolution and that it be moved to the full Board for further consideration and possible adoption.

4. Review Draft Newsletter for January and February Utility Bill Insert

GM West asked for feedback on the next scheduled newsletter to be inserted into the utility bills.

Committee provided feedback on the draft and then concurred with its upcoming publication.

5. Consent Items –

- a. FPREP Committee Meeting Minutes September 21, 2022
- b. FPREP Committee Meeting Minutes November 16, 2022
- c. PARS Investment Statement October 2022 and November 2022
- d. Grant Award Status Report – December 2022

Recommended Action:

Approve as presented (Items a-d):

Committee approved the Consent Items a-d.

6. Public Comment Period

None


7. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- 1. Committee Members' Comments/Reports – none.
- 2. General Manager's Report – GM West informed the Committee that direct deposit of payroll is effective with this Thursday, January 19, 2023 payroll.

8. Adjournment

Chair McKenzie adjourned the meeting at 5:12 pm.

Approved by:



JoMarie McKenzie, Committee Chair



Official Seal



[ACCOMMODATIONS](#) [CONFERENCE AGENDA](#) [REGISTRATION](#) [VOLUNTEERS](#) [TECHNICAL PROGRAM](#)
[SPECIAL EVENTS](#) [COMPETITIONS](#) [SPEAKERS](#) [EXHIBITORS](#)

Sunday 4/2/23

GOVERNING BOARD MEETING, PRE- CONFERENCE WORKSHOP, REGISTRATION OPEN, LEADERSHIP TRAINING, DIVISION & COUCILS MEETINGS, WELCOME RECEPTION

Monday 4/3/23

REGISTRATION OPEN, FIRST TIME ATTENDEE ORIENTATION, OPENING GENERAL SESSION, TOP OPS COMPETITION, NETWORKING BREAK, TECHNICAL SESSIONS, TOP OPS FINAL LUNCH, COMMITTEE ROUND TABLE, TECHNICAL SESSIONS, NETWORKING BREAK, TECHNICAL SESSIONS, WATER ALL-STAR TALK

Tuesday 4/4/23

REGISTRATION OPEN, WATER ALL-STAR TALK, HYDRANT HYSTERIA COMPETITION, TECHNICAL TOURS, TECHNICAL SESSIONS, COMPETITIONS LUNCH, METER CHALLENGE COMPETITION, COMMITTEE ROUNDTABLE, WATER ALL-STAR TALK, EXHIBIT HALL GRAND OPENING EXHIBIT HALL HOURS, EXHIBIT HALL RECEPTION, WATER TASTE CHALLENGE IN EXHIBIT HALL, RAFFLE IN EXHIBIT HALL, YOUNG PROFESSIONAL & WATER FOR PEOPLE RECEPTION

Wednesday 4/5/23

REGISTRATION OPEN, WATER ALL-STAR TALK, PIPE TAP COMPETITION, TECHNICAL SESSIONS, COMMITTEE ROUNDTABLE, HOT FLARE COMPETITIONS, EXHIBIT HALL OPEN, EXHIBIT HALL LUNCH, WATER ALL-STAR TALK, CLOSING NETWORKING EVENT