



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING MINUTES

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**October 11, 2022
Time – 6:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

Please note that due to continued COVID concerns Public will be required to wear face coverings at all times while present in the meeting room.

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86889504328?pwd=ckp2N1FxSOlzTGZkOGtlbytCaklxQT09>

Passcode: 635535

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 868 8950 4328

Passcode: 635535

CALL TO ORDER

President Burkhardt called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

Led By Sharon Conkle.

ROLL CALL

Directors present:

- John R. Burkhardt
- JoMarie McKenzie
- Megan Close-Dees
- Craig Dicht
- David Chapman

Staff present: Marina West

Public Present: 0 member(s) of the public indicated they were participating via teleconference.
1 members of the public were present in the meeting room.

APPROVAL OF AGENDA

Director Chapman made a motion to approve the agenda as presented. Director Close-Dees seconded the motion. Unanimously approved.

Discussion and Action Items –

1. Resolution No. 22R-17 Adopting an Increased Basic Facilities Charge (Water Capital Fee) for Water Meters Size ¾-inch to 10-inch

GM West reviewed the staff report as presented in the Agenda packet and a brief PowerPoint presentation. She noted that the Board of Directors reviewed the draft Resolution and motioned to agendaize for further consideration and possible adoption at this regular October meeting. She concluded stating that no public comments were received at or subsequent to the September meeting.

President Burkhart noted that NBS also discussed this fee at public meetings as well. Director Chapman asked for clarification of the Basic Facilities Charge and the Service Line Installation

Public Comment: None.

Motion No. 22-041

Director Chapman made a motion to adopt Resolution No. 22R-17 Adopting an Increased Basic Facilities Charge (Water Capital Fee) for Water Meters Size ¾-inch to 10-inch. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Chapman/McKenzie) unanimously approved.

2. Resolution No. 22R-18 Setting the Service Line Installation Fee for Water Meter Size Ranges from 3/4-inch to 10-inch

GM West reviewed the staff report as presented in the Agenda packet and a brief PowerPoint presentation. She noted that the Board of Directors reviewed the draft Resolution and motioned to agendaize for further consideration and possible adoption at this regular October meeting. She concluded stating that no public comments were received at or subsequent to the September meeting.

Director Chapman asked if the fee includes a pressure regulator if needed. GM West answered in the affirmative. Director Dicht inquired about modification to an “actual cost model” in the future. Director McKenzie asked for clarification on the amount of inventory in stock and GM West confirmed we have at least inventory for five (5) installations.

Public Comment: None.

Motion No. 22-042

Director Dicht made a motion to adopt Resolution No. 22R-18 Setting the Service Line Installation Fee for Water Meter Size Ranges from 3/4-inch to 10-inch. Director Close-Dees seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/Chapman) unanimously approved.

3. 2022 Review: Code Of Conduct for Members of the Agency Board of Directors (Resolution No. 13R-15)

GM West inquired if the Board of Directors had each read the policy and if there were any questions.

Public Comment: None.

No Motion

Information only. Board to review Code of Conduct and sign receipt documenting the review.

4. Adopt Resolution 22 R-19 Adopting the Mojave Integrated Regional Water Management Plan as Amended in 2018 to Comply with the 2016 Standards Pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84)

GM West gave the staff report as outlined in the Agenda Packet. She noted this is an administrative action that was overlooked in 2018. It was discovered during the State's review of our grant application for Prop. 1/Round 2 funds.

GM West answered general questions of the Board of Directors.

Public Comment: None.

Motion No. 22-043

Director Chapman made a motion to Adopt Resolution 22 R-19 Adopting the Mojave Integrated Regional Water Management Plan as Amended in 2018 to Comply with the 2016 Standards Pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84). Director Dicht seconded the motion.

Burkhart Y
McKenzie Y
Close-Dees Y
Dicht Y
David Chapman Y

MSC¹ (Chapman/Dicht) unanimously approved.

5. Authorize Per Diem and Expenses for Directors to Attend Various Educational Events

GM West gave the staff report as outlined in the Agenda Packet with no further information provided.

Public Comment: None.

Motion No. 22-044

Director Close-Dees made a motion to Authorize Per Diem and Expenses for Directors to Attend Various Educational Events. Director Burkhart seconded the motion.

Burkhart Y
McKenzie Y
Close-Dees Y
Dicht Y
David Chapman Y

MSC¹ (Close-Dees/Burkhart) unanimously approved.

6. Consent Items –

- a. Resolution No. 22R-20 Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring the Existence of Local Emergency Conditions and Authorizing Remote Teleconference Meetings of the Board of Directors and its Standing Committees for the Period October 18, 2022 to November 17, 2022, Pursuant to Brown Act Provisions.
- b. Regular Board Meeting Minutes, September 13, 2022
- c. Financial Statements
 - 1. Quarterly Investment Report for the period ending Q3 2022
- d. Receive and File Disbursements for September 2022
- e. BDV Production Report for September 2022
- f. Goat Mountain Production Report for September 2022
- g. Receive and File FPREP Committee Minutes for July 2022

Recommended Action:

Approve as presented (Item a-g):

Director Dicht inquired about the difference between the hour meter gallons per minutes verses gallons per minute from the flow meter. GM West explained that the flow meter needle waivers around while the totalizer over hour meter presents differently. She primarily wants the staff to look at the flow meter and document that. She will

Public Comment: None.

Motion No. 22-045

Director Dicht made a motion to approve consent items a – g as presented. Director Close-Dees seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/Close-Dees) unanimously approved.

7. Matters Removed from Consent Items

None

8. Public Comment Period

None

9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report – GM West inquired as to scheduling of the November and December Board meetings. It was suggested that the Board not meet on election night, November 8 (regularly scheduled date). GM West noted that the Agency needs to schedule the Auditor to provide their final report and suggested that a special meeting take the place of the regular November and December meeting dates to accommodate that presentation. Date “to be determined”. Prompted by President Burkhart, GM West reported on a proposed rail yard expansion in Barstow, CA (Barstow International Gateway project).

b. Director Reports

Director Close-Dees – Reported on the CoSB Board of Supervisors meeting she attended in September 27, 2022 with an emphasis on October “ShakeOUT” and the available disaster relief phone “app”. There was discussion on the lack of information coming from CalTRANS. The Board of Supervisors declared racism as

a public health crisis and has a framework for addressing this. She further reported on the public comment from the JT Teleconferencing center regarding Short Term Rentals and the specific impacts to the Friendly Hills area. There was a variety of other issues associated with this topic.

Director Chapman – Reported on the September 19, 2022 Homestead Valley Community Council meeting he attended. He reviewed the statistics from the various representatives in attendance. The conversation included another update from the glamping project in Flamingo Heights.

Director Chapman reported on the Giant Rock Clean-up that he attended on September 24, 2022.

Director Chapman reported on the Orchid Festival he attended over the October 1st and 2nd.

Director Chapman reported on the Community Water Systems Alliance bus tour, “Larger Water Systems Helping Small Systems”, held on October 10, 2022. He summarized various parts of the tour.

Director McKenzie – Reported on the Giant Rock Clean-up she attended on September 24, 2022.

Director McKenzie reported on the Orchid Festival he attended over the October 1st and 2nd.

Director Dicht - Reported on the Giant Rock Clean-up he led for the Agency along with other organized groups on September 24, 2022. He shared statistics from the event: 56 volunteers, >1,000 pounds of trash, 850 square feet of rock face pressure washed.

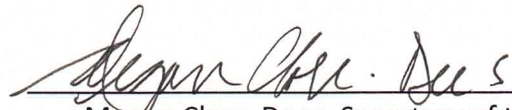
Director Dicht reported on the Orchid Festival he led for the Agency on October 1st and 2nd. He discussed various statistics from the event estimating that several hundred people visited the booth. All the directors in attendance praised Director Dicht’s for his “water trivia” game utilized to engage folks at the festival.

Director Dicht reported on the Community Water Systems Alliance bus tour, “Larger Water Systems Helping Small Systems”, held on October 10, 2022. He summarized various parts of the tour. One of the highlights of the tour for him was attendance by Laurel Firestone, Director – State Water Resources Control Board. He felt that Ms. Firestone was provided a good visual of how water is used (or not) within our region, for instance, how turf is used. He discussed the concerns regarding Chromium-6 and Arsenic treatment and the costs.

10. Adjournment

President Burkhart Adjourned the meeting at 7:35 pm.

Approved by:


Megan Close-Dees, Secretary of the Board

MSC¹ – Motion made, seconded and carried



Official Seal