



## BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

### Finance/Public Relations/Education and Personnel Standing Committee Meeting Agenda

Committee Members: Director McKenzie & Director Dicht

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92284

September 21, 2022  
Time – 4:00 P.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY  
\*\*TELECONFERENCE LINE THRU ZOOM 669-900-6833\*\*

OR

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83525533665?pwd=Q0dHSFIVSTdXUDN2R0NJZEZQVThyZz09>

Passcode: 762996

Or

Dial: 1-669-900-6833

Webinar ID: 835 2553 3665

Passcode: 762996

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

#### 1. Discussion on Road Erosion Affecting Depth of Water Lines and Appurtenances

**2. Discussion of Public Relations Outreach Including “Bill Memo” and Upcoming Events**

**3. Discuss Investment Opportunities**

**4. Discussion Monthly Service Order Report**

**5. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. FPREP Minutes of July 19,2022
- b. PARS Investment Statements June 2022 and July 2022

Recommended Action:

Approve as presented (Items a-b):

**6. Public Comment Period**

Any person may address the Board on any matter within the Agency’s jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**7. Verbal Reports** - Including Reports on Courses/Conferences/Meetings.

- 1. Committee Members’ Comments/Reports
- 2. General Manager’s Report

**8. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of

September 21, 2022 FPREP Committee Meeting Agenda

Posted September 15, 2022

Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.



**BIGHORN DESERT VIEW WATER AGENCY  
FINANCE/PUBLIC RELATIONS/EDUCATION/PERSONNEL  
AGENDA ITEM SUBMITTAL**

**Meeting Date:** September 21, 2022

**To:** FPREP Committee Members

**Budgeted:** N/A

**Budgeted Amount:** N/A

**Cost:** N/A

**From:** Marina D. West

**General Counsel Approval:** N/A

**CEQA Compliance:** N/A

**Subject:** Discussion on Road Erosion Affecting Depth of Water Lines and Appurtenances

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**SUMMARY**

The FPREP Committee asked to review the issue of erosion affecting the depth of buried water lines and appurtenances. The concern being that flash flooding has relocated materials downslope thus causing water lines to become “shallower” over time.

Staff will present an overview of the problem to open discussion about possible solutions given that the Agency is not responsible for road maintenance.

**RECOMMENDATION TO BOARD OF DIRECTORS**

Information and Discussion Purposes Only

**BACKGROUND/ANALYSIS**

The FPREP Committee asked to review the issue of erosion affecting the depth of buried water lines and appurtenances. The concern being that flash flooding has relocated materials downslope thus causing water lines to become “shallower” over time.

**PRIOR RELEVANT BOARD ACTION(S)**

None



**BIGHORN DESERT VIEW WATER AGENCY  
FINANCE/PUBLIC RELATIONS/EDUCATION/PERSONNEL  
AGENDA ITEM SUBMITTAL**

**Meeting Date:** September 21, 2022

**To:** FPREP Committee Members

**Budgeted:** N/A

**Budgeted Amount:** N/A

**Cost:** N/A

**From:** Marina D. West

**General Counsel Approval:** N/A

**CEQA Compliance:** N/A

**Subject:** Review Public Outreach Opportunities Using the “Special Message” Box on the Water Bill Statement

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**SUMMARY**

The FPREP Committee asked to review the various messages populated to the Special Message box on the water bill statement. Enclosed are copies of the monthly statements with the messages currently being utilized.

**RECOMMENDATION TO BOARD OF DIRECTORS**

Information and Discussion Purposes Only

**BACKGROUND/ANALYSIS**

Attached are the last year of billing bimonthly billing statements showing the messages typically used. Staff would be seeking feedback from the Committee on any modifications or additions to the special message field noting there is a finite number of characters allowed. Also, the messages concerning any rate/fee adjustments or the announcement of the availability of the Consumer Confidence Report each year are deemed necessary to avoid additional costs in direct mailings of such notices.

**PRIOR RELEVANT BOARD ACTION(S)**

None

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

LANDERS, CA 92285-0110

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## Statement

SEPTEMBER Due

### ACCOUNT INFORMATION

**ACCOUNT:****SERVICE ADDRESS:****SERVICE PERIOD:**

7/1/2021 to 8/31/2021

**BILLING DATE:**

8/31/2021

**DUE DATE:**

9/19/2021

### METER READING

Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00413225	6/21/2021	1,003.96	8/23/2021	1,078.08	74.12

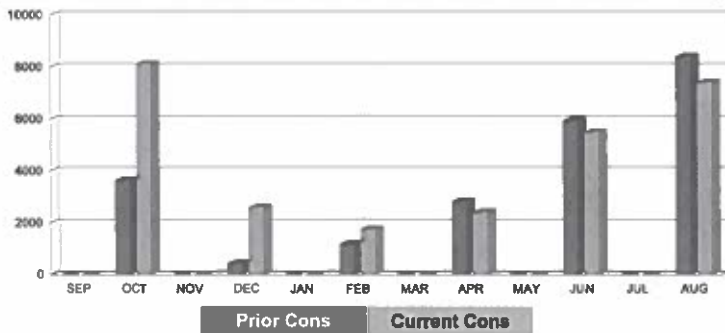
### SPECIAL MESSAGE

Office will be closed Monday, September 6, 2021 in observance of Labor Day.

The Agency's Annual Water Quality Report (Consumer Confidence Report) is available online at [www.bdwwa.org/ccr/](http://www.bdwwa.org/ccr/)

If you suspect misuse of Water, please call WETIP @ 1-800-473-7847

### Water Consumption



### CURRENT CHARGES

Ready to Serve		61.78
(R) Water Tier 1 @ \$3.03/Hcf	25.00 Hcf X \$3.03	75.75
(R) Water Tier 2 @ \$4.61/Hcf	49.12 Hcf X \$4.61	226.44
<b>TOTAL CURRENT CHARGES</b>		<b>363.97</b>

### BILL SUMMARY

PREVIOUS BALANCE	275.46
PAYMENTS RECEIVED	-275.46
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	363.97
<b>TOTAL AMOUNT DUE</b>	<b>363.97</b>

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

**ACCOUNT:****SERVICE ADDRESS:****SERVICE PERIOD:**

7/1/2021 to 8/31/2021

**BILLING DATE:**

8/31/2021

**DUE DATE:**

9/19/2021

LANDERS, CA 92285-0110

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>9/19/2021</b>	<b>363.97</b>
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### AMOUNT ENCLOSED

**AUTO PAY****REMIT PAYMENT TO:**

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716



Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

Landers, CA 92285-0714

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## Statement

October due

### ACCOUNT INFORMATION

**ACCOUNT:****SERVICE ADDRESS:****SERVICE PERIOD:**

8/1/2021 to 9/30/2021

**BILLING DATE:**

9/30/2021

**DUE DATE:**

10/19/2021

### METER READING

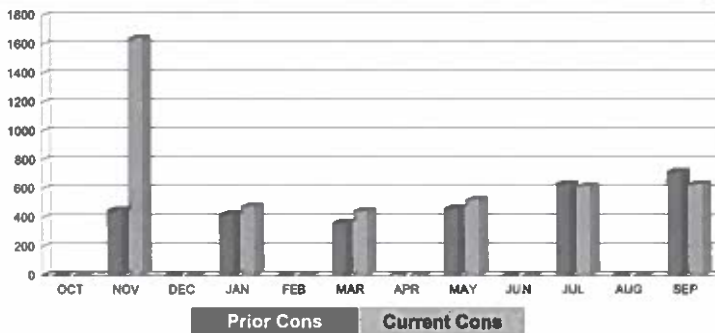
Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00921429	7/20/2021	277.50	9/20/2021	283.83	6.33

### SPECIAL MESSAGE

The January 2022 billing will reflect an annual 4% rate increase on Bi-Monthly Basic Service Charge and consumption rates for all customer. Detailed rate information available upon request.

1-inch Residential BSC = \$64.25; Tier 1 = \$3.15, Tier 2 = \$4.80. 1-inch Commercial BSC = \$64.25; Tier 1 = \$3.72. 1-inch Fire BSC - \$31.84. 6-inch Fire BSC - \$625.73.

### Water Consumption



### CURRENT CHARGES

Ready to Serve	61.78
(R) Water Tier 1 @ \$3.03/Hcf 6.33 Hcf X \$3.03	19.18
<b>TOTAL CURRENT CHARGES</b>	<b>80.96</b>

### BILL SUMMARY

PREVIOUS BALANCE	80.51
PAYMENTS RECEIVED	-80.51
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	80.96
<b>TOTAL AMOUNT DUE</b>	<b>80.96</b>

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

**ACCOUNT:****SERVICE ADDRESS:****SERVICE PERIOD:**

8/1/2021 to 9/30/2021

**BILLING DATE:**

9/30/2021

**DUE DATE:**

10/19/2021

Landers, CA 92285-0714

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>10/19/2021</b>	<b>80.96</b>
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### AMOUNT ENCLOSED

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

LANDERS, CA 92285-0110

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## Statement

November due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

9/1/2021 to 10/31/2021

BILLING DATE:

10/29/2021

DUE DATE:

11/19/2021

### METER READING

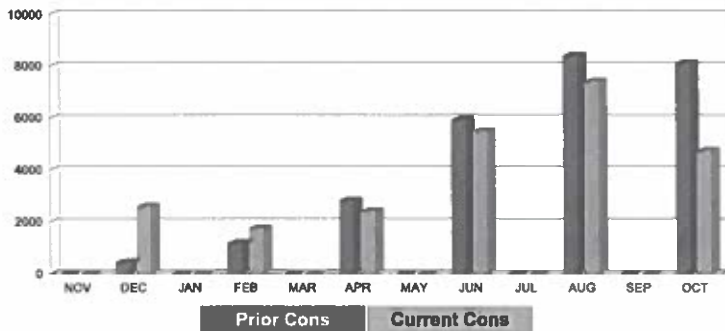
Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00413225	8/23/2021	1,078.08	10/22/2021	1,125.52	47.44

### SPECIAL MESSAGE

The January 2022 billing will reflect an annual 4% rate increase on Bi-Monthly Basic Service Charge and consumption rates for all customer. Detailed rate information available upon request. 1-inch Residential BSC = \$64.25; Tier 1 = \$3.15, Tier 2 = \$4.80. 1-inch Commercial BSC = \$64.25; Tier 1 = \$3.72. 1-inch Fire BSC - \$31.84. 6-inch Fire BSC - \$625.73.

Our office will be CLOSED November 11, 2021 in observance of Veterans Day and November 25-26, 2021 in observance of Thanksgiving.

### Water Consumption



### CURRENT CHARGES

Ready to Serve		61.78
(R) Water Tier 1 @ \$3.03/Hcf	25.00 Hcf X \$3.03	75.75
(R) Water Tier 2 @ \$4.61/Hcf	22.44 Hcf X \$4.61	103.45
<b>TOTAL CURRENT CHARGES</b>		<b>240.98</b>

### BILL SUMMARY

PREVIOUS BALANCE	363.97
PAYMENTS RECEIVED	-363.97
ADJUSTMENTS	0.00
ADDITIONAL BILLING	153.81
CURRENT CHARGES	240.98
<b>TOTAL AMOUNT DUE</b>	<b>394.79</b>

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

9/1/2021 to 10/31/2021

BILLING DATE:

10/29/2021

DUE DATE:

11/19/2021

LANDERS, CA 92285-0110

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>11/19/2021</b>	<b>394.79</b>
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### AMOUNT ENCLOSED

**AUTO PAY**

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

**Bighorn - Desert View Water Agency**  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

Landers, CA 92285-0714

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## Statement

December due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

10/1/2021 to 11/30/2021

BILLING DATE:

11/29/2021

DUE DATE:

12/19/2021

### METER READING

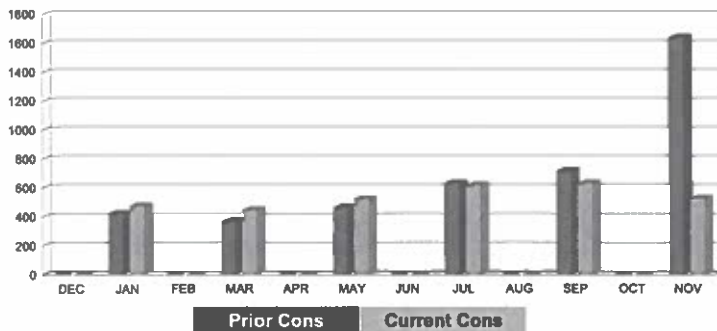
Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00921429	9/20/2021	283.83	11/19/2021	289.12	5.29

### SPECIAL MESSAGE

The January 2022 billing will reflect an annual 4% rate increase on Bi-Monthly Basic Service Charge and consumption rates for all customer. Detailed rate information available upon request. 1-inch Residential BSC = \$64.25; Tier 1 = \$3.15, Tier 2 = \$4.80. 1-inch Commercial BSC = \$64.25; Tier 1 = \$3.72. 1-inch Fire BSC - \$31.84. 6-inch Fire BSC - \$625.73.

Our office will be CLOSED December 23-24, 2021 for the Christmas Holiday and December 31, 2021 for the New Year's Holiday.

### Water Consumption



### CURRENT CHARGES

Ready to Serve		61.78
(R) Water Tier 1 @ \$3.03/Hcf	5.29 Hcf X \$3.03	16.03
<b>TOTAL CURRENT CHARGES</b>		<b>77.81</b>

### BILL SUMMARY

PREVIOUS BALANCE	80.96
PAYMENTS RECEIVED	-80.96
ADJUSTMENTS	5.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	77.81
<b>TOTAL AMOUNT DUE</b>	<b>82.81</b>

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

10/1/2021 to 11/30/2021

BILLING DATE:

11/29/2021

DUE DATE:

12/19/2021

Landers, CA 92285-0714

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>12/19/2021</b>	<b>82.81</b>
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### AMOUNT ENCLOSED

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

LANDERS, CA 92285-0110

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## Statement

January due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

11/1/2021 to 12/31/2021

BILLING DATE:

12/31/2021

DUE DATE:

1/19/2022

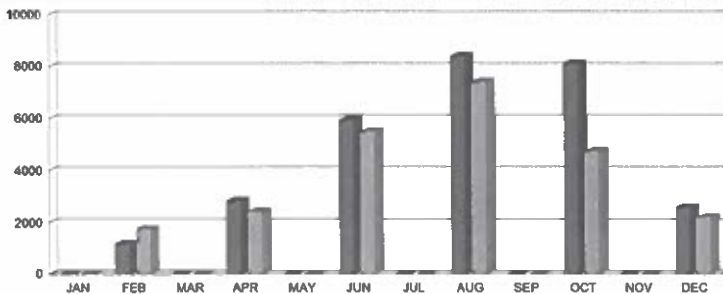
### METER READING

Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00413225	10/22/2021	1,125.52	12/20/2021	1,147.47	21.95

### SPECIAL MESSAGE

The February 2022 billing will reflect an annual 4% rate increase on Bi-Monthly Basic Service Charge and consumption rates for all customer. Detailed rate information available upon request. 1-inch Residential BSC = \$64.25; Tier 1 = \$3.15, Tier 2 = \$4.80. 1-inch Commercial BSC = \$64.25; Tier 1 = \$3.72. 1-inch Fire BSC - \$31.84. 6-inch Fire BSC - \$625.73.

### Water Consumption



Prior Cons

Current Cons

### CURRENT CHARGES

Ready to Serve	61.78
(R) Water Tier 1 @ \$3.03/Hcf 21.95 Hcf X \$3.03	66.51
<b>TOTAL CURRENT CHARGES</b>	<b>128.29</b>

### BILL SUMMARY

PREVIOUS BALANCE	394.79
PAYMENTS RECEIVED	-394.79
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	128.29
<b>TOTAL AMOUNT DUE</b>	<b>128.29</b>

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

BILLING DATE:

DUE DATE:

11/1/2021 to 12/31/2021

12/31/2021

1/19/2022

LANDERS, CA 92285-0110

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>1/19/2022</b>	<b>128.29</b>
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### AMOUNT ENCLOSED

**AUTO PAY**

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

Landers, CA 92285-0714

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## Statement

February due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

12/1/2021 to 1/31/2022

BILLING DATE:

1/31/2022

DUE DATE:

2/19/2022

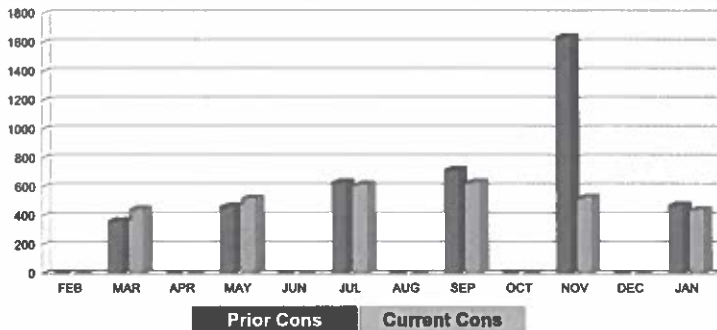
### METER READING

Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00921429	11/19/2021	289.12	1/21/2022	293.58	4.46

### SPECIAL MESSAGE

Rate increase effective January 1, 2022  
Our office will be CLOSED February 21, 2022 in  
observance of Presidents Day

### Water Consumption



### CURRENT CHARGES

Ready to Serve	63.02
(R) Water Tier 1 @ \$3.15/Hcf 2.15 Hcf X \$3.15	13.78

**TOTAL CURRENT CHARGES 76.80**

### BILL SUMMARY

PREVIOUS BALANCE	82.81
PAYMENTS RECEIVED	-82.81
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	76.80

**TOTAL AMOUNT DUE 76.80**

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

12/1/2021 to 1/31/2022

BILLING DATE:

1/31/2022

DUE DATE:

2/19/2022

Landers, CA 92285-0714

### AMOUNT DUE

**TOTAL AMOUNT DUE BY 2/19/2022 76.80**

### AMOUNT ENCLOSED

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

LANDERS, CA 92285-0110

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## Statement

March due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

1/1/2022 to 2/28/2022

BILLING DATE:

2/28/2022

DUE DATE:

3/19/2022

### METER READING

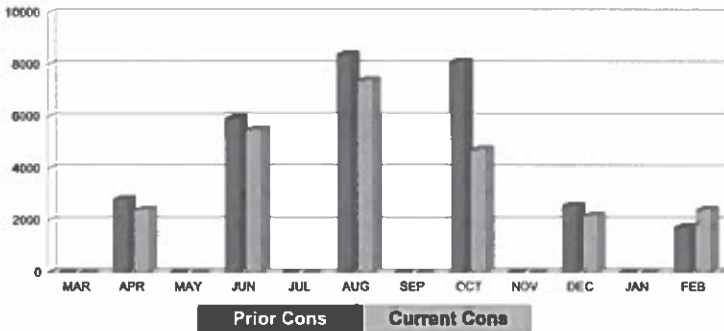
Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00413225	12/20/2021	1,147.47	2/18/2022	1,171.70	24.23

### SPECIAL MESSAGE

The February 2022 billing will reflect an annual 4% rate increase on Bi-Monthly Basic Service Charge and consumption rates for all customers. Detailed rate information available upon request. 1-inch Residential BSC = \$64.25; Tier 1 = \$3.15, Tier 2 = \$4.80. 1-inch Commercial BSC = \$64.25; Tier 1 = \$3.72. 1-inch Fire BSC - \$31.84. 6-inch Fire BSC - \$625.73.

Please be sure to update your cell phone number and billing address with Agency by calling: 760-364-2315 or email to: info@bdvwa.org

### Water Consumption



### CURRENT CHARGES

Ready to Serve		64.25
(R) Water Tier 1 @ \$3.15/Hcf	24.23 Hcf X \$3.15	76.32

**TOTAL CURRENT CHARGES**

**140.57**

### BILL SUMMARY

PREVIOUS BALANCE	128.29
PAYMENTS RECEIVED	-128.29
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	140.57

**TOTAL AMOUNT DUE**

**140.57**

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

1/1/2022 to 2/28/2022

BILLING DATE:

2/28/2022

DUE DATE:

3/19/2022

LANDERS, CA 92285-0110

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>3/19/2022</b>	<b>140.57</b>
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### AMOUNT ENCLOSED

**AUTO PAY**

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716



**Bighorn - Desert View Water Agency**  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

Landers, CA 92285-0714

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## Statement

April due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

2/1/2022 to 3/31/2022

BILLING DATE:

3/31/2022

DUE DATE:

4/19/2022

### METER READING

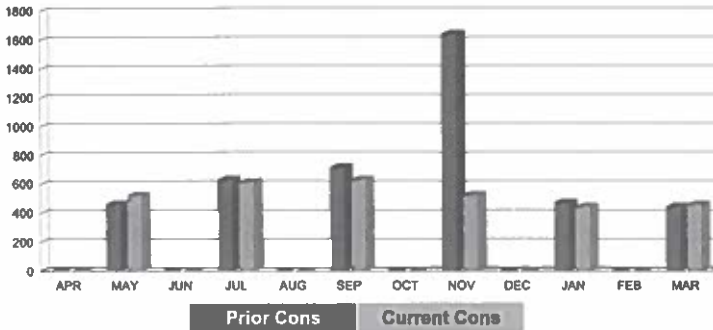
Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00921429	1/21/2022	293.58	3/21/2022	298.21	4.63

### SPECIAL MESSAGE

In observance of Memorial Day, our office will be closed on Monday, May 30, 2022

The Agency's Annual Water Quality Report (Consumer Confidence Report) will be available July 1, 2022 on-line at [www.bdvwva.org/ccr/](http://www.bdvwva.org/ccr/). If you would like a copy mailed to you, please contact our office.

### Water Consumption



### CURRENT CHARGES

Ready to Serve	64.25
(R) Water Tier 1 @ \$3.15/Hcf 4.63 Hcf X \$3.15	14.58
<b>TOTAL CURRENT CHARGES</b>	<b>78.83</b>

### BILL SUMMARY

PREVIOUS BALANCE	76.80
PAYMENTS RECEIVED	-76.80
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	78.83
<b>TOTAL AMOUNT DUE</b>	<b>78.83</b>

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

2/1/2022 to 3/31/2022

BILLING DATE:

3/31/2022

DUE DATE:

4/19/2022

Landers, CA 92285-0714

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>4/19/2022</b>	<b>78.83</b>
----------------------------	------------------	--------------

### AMOUNT ENCLOSED

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

LANDERS, CA 92285-0110

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## Statement

May due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

3/1/2022 to 4/30/2022

BILLING DATE:

4/29/2022

DUE DATE:

5/19/2022

### METER READING

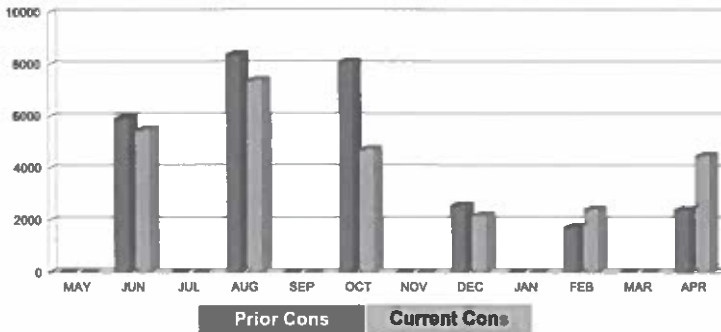
Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00413225	2/18/2022	1,171.70	4/21/2022	1,216.61	44.91

### SPECIAL MESSAGE

In observance of Memorial Day, our office will be closed on Monday, May 30, 2022

The Agency's Annual Water Quality Report (Consumer Confidence Report) will be available July 1, 2022 online at [www.bdvwa.org/ccr/](http://www.bdvwa.org/ccr/) or you may contact the office to have one mailed to you or stop by the office to pick-up in person.

### Water Consumption



### CURRENT CHARGES

Ready to Serve		64.25
(R) Water Tier 1 @ \$3.15/Hcf	25.00 Hcf X \$3.15	78.75
(R) Water Tier 2 @ \$4.80/Hcf	19.91 Hcf X \$4.80	95.57

**TOTAL CURRENT CHARGES**

**238.57**

### BILL SUMMARY

PREVIOUS BALANCE	140.57
PAYMENTS RECEIVED	-140.57
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	238.57

**TOTAL AMOUNT DUE**

**238.57**

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

3/1/2022 to 4/30/2022

BILLING DATE:

4/29/2022

DUE DATE:

5/19/2022

LANDERS, CA 92285-0110

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>5/19/2022</b>	<b>238.57</b>
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### AMOUNT ENCLOSED

**AUTO PAY**

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716



Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

Landers, CA 92285-0714

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## Statement

June due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

4/1/2022 to 5/31/2022

BILLING DATE:

5/31/2022

DUE DATE:

6/19/2022

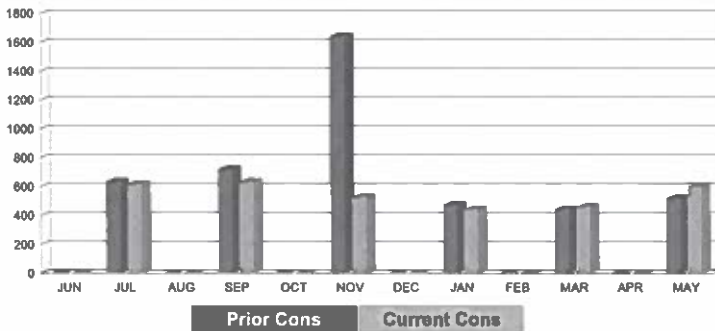
### METER READING

Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00921429	3/21/2022	298.21	5/20/2022	304.22	6.01

### SPECIAL MESSAGE

It's warming up! Remember to check for leaks when turning on your swamp coolers and irrigation systems. Office will be closed July 4, 2022 in observance of the Independence Day Holiday. The Agency's Annual Water Quality Report (Consumer Confidence Report) will be available July 1, 2022 online at [www.bdvwva.org/ccr/](http://www.bdvwva.org/ccr/) or you may contact the office to get one mailed to you.

### Water Consumption



### CURRENT CHARGES

Ready to Serve		64.25
(R) Water Tier 1 @ \$3.15/Hcf	6.01 Hcf X \$3.15	18.93
<b>TOTAL CURRENT CHARGES</b>		<b>83.18</b>

### BILL SUMMARY

PREVIOUS BALANCE	78.83
PAYMENTS RECEIVED	-78.83
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	83.18
<b>TOTAL AMOUNT DUE</b>	<b>83.18</b>

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

4/1/2022 to 5/31/2022

BILLING DATE:

5/31/2022

DUE DATE:

6/19/2022

Landers, CA 92285-0714

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>6/19/2022</b>	<b>83.18</b>
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### AMOUNT ENCLOSED

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

LANDERS, CA 92285-0110

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## Statement

July due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

5/1/2022 to 6/30/2022

BILLING DATE:

6/30/2022

DUE DATE:

7/19/2022

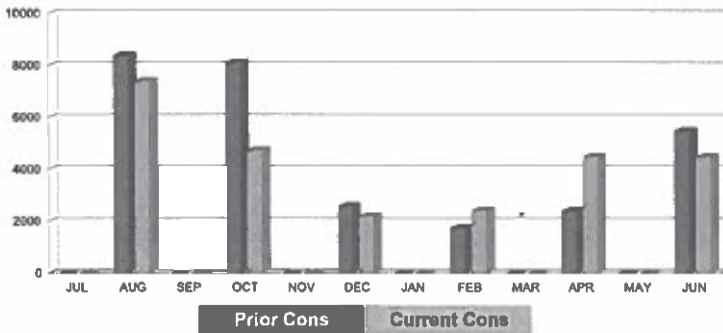
### METER READING

Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00413225	4/21/2022	1,216.61	6/20/2022	1,261.54	44.93

### SPECIAL MESSAGE

Office will be closed July 4, 2022 in observance of the Independence Day Holiday  
The Agency's Annual Water Quality Report (Consumer Confidence Report) will be available July 1, 2022 in our office, online at [www.bdvwa.org/ccr/](http://www.bdvwa.org/ccr/) or if you would like a copy mailed to you, please contact our office.

### Water Consumption



### CURRENT CHARGES

Ready to Serve		64.25
(R) Water Tier 1 @ \$3.15/Hcf	25.00 Hcf X \$3.15	78.75
(R) Water Tier 2 @ \$4.80/Hcf	19.93 Hcf X \$4.80	95.66

**TOTAL CURRENT CHARGES**

**238.66**

### BILL SUMMARY

PREVIOUS BALANCE	238.57
PAYMENTS RECEIVED	-238.57
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	238.66

**TOTAL AMOUNT DUE**

**238.66**

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

5/1/2022 to 6/30/2022

BILLING DATE:

6/30/2022

DUE DATE:

7/19/2022

LANDERS, CA 92285-0110

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>7/19/2022</b>	<b>238.66</b>
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### AMOUNT ENCLOSED

**AUTO PAY**

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716

Bighorn - Desert View Water Agency  
622 S. Jemez Trail  
Yucca Valley, CA 92284

760-364-2315  
Mon-Fri 8:00am-4:30pm

  
Landers, CA 92285-0714

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## Statement

August due

### ACCOUNT INFORMATION

#### ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

6/1/2022 to 7/31/2022

BILLING DATE:

7/29/2022

DUE DATE:

8/19/2022

### METER READING

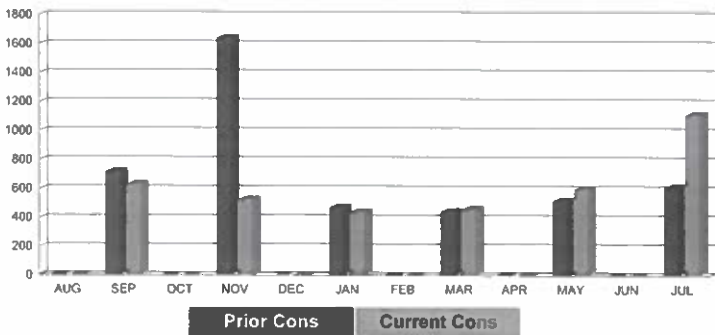
Serial No	Previous Reading		Current Reading		Hcf
	Date	Reading	Date	Reading	
00921429	5/20/2022	304.22	7/21/2022	315.40	11.18

### SPECIAL MESSAGE

Office will be closed September 5, 2022 in observance of Labor Day.

The Agency's Annual Water Quality Report (Consumer Confidence Report) is available online at [www.bdvwa.org/ccr/](http://www.bdvwa.org/ccr/)

### Water Consumption



### CURRENT CHARGES

Ready to Serve	64.25
(R) Water Tier 1 @ \$3.15/Hcf 11.18 Hcf X \$3.15	35.22

**TOTAL CURRENT CHARGES**

**99.47**

### BILL SUMMARY

PREVIOUS BALANCE	83.18
PAYMENTS RECEIVED	-83.18
ADJUSTMENTS	0.00
ADDITIONAL BILLING	0.00
CURRENT CHARGES	99.47

**TOTAL AMOUNT DUE**

**99.47**

## Payment Coupon

### ACCOUNT INFORMATION

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE CHECK PAYABLE TO:

**BIGHORN-DESERT VIEW WATER AGENCY**

ACCOUNT:

SERVICE ADDRESS:

SERVICE PERIOD:

6/1/2022 to 7/31/2022

BILLING DATE:

7/29/2022

DUE DATE:

8/19/2022

  
Landers, CA 92285-0714

### AMOUNT DUE

<b>TOTAL AMOUNT DUE BY</b>	<b>8/19/2022</b>	<b>99.47</b>
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### AMOUNT ENCLOSED

REMIT PAYMENT TO:

Bighorn-Desert View Water Agency  
P.O. Box 80237  
City of Industry, CA 91716



## Annual PR Actions

<b>January</b> <div></div>	<b>February</b> <div><u>LandscapeTour</u> <u>Planning</u>  <u>Begin WEF Planning</u></div>	<b>March</b> <div><u>WEF Planning</u> <u>LandscapeTour</u> <u>Planning</u></div>
<b>April</b> <div><u>CCR</u> <u>WEF Planning</u> <u>Landscape Tour</u></div>	<b>May</b> <div><u>CCR Bill Insert</u>  <u>WEF event</u></div>	<b>June</b> <div><u>CCR Bill Insert</u>  <u>CCR due June 30th</u></div>
<b>July</b> <div></div>	<b>August</b> <div><u>Begin Orchid</u> <u>Planning</u>  <u>Start Yearly Calendar</u></div>	<b>September</b> <div></div>
<b>October</b> <div><u>Calendar Due</u>  <u>Orchid Festival</u></div>	<b>November</b> <div></div>	<b>December</b> <div></div>



01-00-131251  
A05

Date: 8/8/22 By: mmw  
GL: 01-00-131251 DR CR: 1,000,000  
GL: 01-00-131251 DR CR: 1,000,000  
Reason: Open 13mo. CD



### PROMOTIONAL CERTIFICATE OF DEPOSIT (COD) CONFIRMATION

The account confirmed by this receipt is subject to and further explained in the terms and conditions contained in the "Deposit Account Agreement and Disclosure" provided to you. The account is not negotiable and not transferable.

#### Customer Information

Account Name: Bighorn-Desert View Water Agency  
Address: 622 S Jemez Trl  
City, State, and Zip Code: Yucca Valley CA 92284  
Certificate Number: 178588

#### Account Information

Opening Amount: \$ 1,000,000.00 Opening Date: 08/08/2022  
Term: 13 Months Maturity Date: 09/08/2023 Automatic Renewal ☒ Single Maturity ☐

#### Rate Information

Interest Rate: 1.75% Annual Percentage Yield (APY) 1.76%

You will be paid this rate until the maturity date of the certificate. The Annual Percentage Yield assumes that interest will remain on deposit until maturity. A withdrawal of interest will reduce earnings.

#### Compounding and Crediting of Interest

The crediting of interest earned to the principal amount is defined as "compounding of interest."

Interest will be compounded monthly and at maturity, unless interest is paid to another Pacific Western Bank account, paid by check, or issued as an Electronic Funds Transfer at the frequency indicated below.

Compound Interest Monthly: ☒

Pay Interest as indicated below:

To PWB Checking Account #: \_\_\_\_\_ To PWB Savings Account #: \_\_\_\_\_

Issue Interest Check: ☐

Issue Electronic Funds Transfer as noted on Authorization: ☐

Prepared By: [Signature]

Approved By: [Signature]







## SERVICE ORDER REPORT FOR FISCAL YEAR 2022-2023

[illegible]

[illegible][illegible]



## BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

### Finance/Public Relations/Education and Personnel Standing Committee

#### SPECIAL Meeting Minutes

Committee Members: Director McKenzie & Director Dicht

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92284

July 19, 2022  
Time – 4:00 P.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY  
\*\*TELECONFERENCE LINE THRU ZOOM 669-900-6833\*\*

OR

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89439510666?pwd=WjdxY1NITEZQYTc3b2E0bkx4NFovQT09>

Passcode: 732027

Or

Dial: 1-669-900-6833

Webinar ID: 894 3951 0666

Passcode: 732027

#### CALL TO ORDER

Chair McKenzie called the meeting to order at 4:01 pm.

#### PLEDGE OF ALLEGIANCE

Led by Chair McKenzie.

#### ROLL CALL

Directors Present: Chair McKenzie  
Director Dicht

Staff Present: Marina West

One (1) member of the Board attending the meeting as an observer. Zero (0) public attended the meeting in person. Zero (0) public attended via Zoom.

#### APPROVAL OF AGENDA

##### Discussion and Action Items -

##### 1. Discuss Public Relations Events Schedule for 2022

The Committee discussed public relations opportunities in 2022. The first is the Giant Rock Clean-up. We intend to bring a water buffalo and awing to set-up for event from 8 to 12pm on Saturday, September 24<sup>th</sup>.

July 19, 2022 FPREP Committee SPECIAL Meeting Minutes

Posted July 15, 2022

Page 1 of 3

GM West noted that the Committee could decide to add other events in the future but cautioned that there is really no staff “hired” to execute public relations events. Other possible outreach events include the Belfield Park Trash/Tire Day’s and Labor Day Fireworks at Belfield Park.

Director Dicht’s stated that he is willing to “lead” the Orchid Festival but has some reservations about Director’s operating the event. Possible incentive would be for them to receive per diem approved as well. GM West stated that staff will set-up and take down the tent.

## **2. Discuss Emergency Response Internal Processes**

GM West gave a PowerPoint presentation on the internal emergency response preparations. Chairwoman McKenzie asked if “staff knows what to do” in an emergency. GM West gave some examples of response actions. Chairwoman McKenzie suggested that the public be provided more of an insight into how we will respond or how can we respond. For instance, the Agency could convey to the public that the Agency has completed training and possess equipment and mutual aid agreements in place to assist in emergency response. Director Dicht’s had some reservations about how to convey such information.

Committee felt it would be of value to produce such a newsletter with a goal to bring a draft to the next FPREP meeting. Chairwoman McKenzie would like to inquire of the remaining Board members about any messaging they might suggest for the memo box on each monthly bill. This recommendation could be brought to the August 2022 regular Board meeting.

## **3. Update Drought Messaging Campaign – Multi-Agency Outreach**

GM West discussed the area partnership for coordinated drought messaging campaign to be conducted via radio ads. The program is funded by a Mojave Water Agency grant. GM West answered questions of the Committee.

## **4. Consent Items –**

- a. FPREP Committee Meeting Minutes May 18, 2022
- b. PARS Investment Statement April 2022 and May 2022

Recommended Action:

Approve as presented (Items a-b):

Committee approved the Consent Items as presented.

## **5. Public Comment Period**

None.

## **6. Verbal Reports - Including Reports on Courses/Conferences/Meetings.**

- 1. Committee Members’ Comments/Reports - None

July 19, 2022 FPREP Committee SPECIAL Meeting Minutes

Posted July 15, 2022

Page 2 of 3

2. General Manager's Report – GM West reported that the system samples obtained on Saturday, during the second round, were all absent. There will be a notification to customers but the emergency is over.

**7. Adjournment**

Chair McKenzie adjourned the meeting at 5:19 pm.

Approved by:

---

JoMarie McKenzie, Committee Chair

**Official Seal**



TRUSTED SOLUTIONS. LASTING RESULTS.

Monthly Account Report for the Period  
06/01/2022 to 06/30/2022

Marina West

**BIGHORN-DESERT WATER**  
**Bighorn-Desert View Water Agency PARS PAPEBT****Plan Summary**

Beginning Plan Value as of 06/01/2022	\$242,128.87
Change in Plan Value	\$(7,679.06)
Ending Plan Value as of 06/30/2022	\$234,449.81

**Activity Summary by Source**

Source	Balance on 06/01/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance on 06/30/2022
PENSION	\$242,128.87	\$0.00	\$(7,560.54)	\$(118.52)	\$0.00	\$0.00	\$234,449.81
<b>Totals</b>	<b>\$242,128.87</b>	<b>\$0.00</b>	<b>\$(7,560.54)</b>	<b>\$(118.52)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$234,449.81</b>

**Transactions for the Period**

Source	Date	Description	Amount
PENSION	06/29/2022	INTER-ACCOUNT TRANSFER IN	\$50.44
PENSION	06/29/2022	INTER-ACCOUNT TRANSFER OUT	\$(50.44)
PENSION	06/29/2022	TRUST ADMINISTRATOR FEES	\$(50.44)
PENSION	06/30/2022	ACCOUNT GAINS/(LOSSES)	\$(7,560.54)
PENSION	06/30/2022	ASSET MGMT FEES	\$(68.08)

**Investment Selection**

Source	Selected Investment
PENSION	HighMark Index PLUS Moderately Conservative

**Investment Objective**

Selected Investment	Description
HighMark Index PLUS Moderately Conservative	The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

**Investment Performance**

Source	1-Month	3-Month	1-Year	Annualized Return			Inception Date
				3-Years	5-Years	10-Years	
PENSION	-3.12%	-7.02%	-10.42%	-	-	-	06/16/2020





TRUSTED SOLUTIONS. LASTING RESULTS.

Monthly Account Report for the Period  
07/01/2022 to 07/31/2022

Marina West

**BIGHORN-DESERT WATER**  
**Bighorn-Desert View Water Agency PARS PAPEBT****Plan Summary**

Beginning Plan Value as of 07/01/2022	\$234,449.81
Change in Plan Value	\$8,622.84
Ending Plan Value as of 07/31/2022	\$243,072.65

**Activity Summary by Source**

Source	Balance on 07/01/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance on 07/31/2022
PENSION	\$234,449.81	\$0.00	\$8,740.13	\$(117.29)	\$0.00	\$0.00	\$243,072.65
<b>Totals</b>	<b>\$234,449.81</b>	<b>\$0.00</b>	<b>\$8,740.13</b>	<b>\$(117.29)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$243,072.65</b>

**Transactions for the Period**

Source	Date	Description	Amount
PENSION	07/28/2022	ASSET MGMT FEES	\$(68.45)
PENSION	07/28/2022	INTER-ACCOUNT TRANSFER IN	\$48.84
PENSION	07/28/2022	INTER-ACCOUNT TRANSFER OUT	\$(48.84)
PENSION	07/28/2022	TRUST ADMINISTRATOR FEES	\$(48.84)
PENSION	07/31/2022	ACCOUNT GAINS/(LOSSES)	\$8,740.13

**Investment Selection**

Source	Selected Investment
PENSION	HighMark Index PLUS Moderately Conservative

**Investment Objective**

Selected Investment	Description
HighMark Index PLUS Moderately Conservative	The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

**Investment Performance**

Source	1-Month	3-Month	1-Year	Annualized Return			Inception Date
				3-Years	5-Years	10-Years	
PENSION	3.73%	1.09%	-7.80%	-	-	-	06/16/2020