



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

September 13, 2022  
Time – 6:00 P.M.

### MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

Please note that due to continued COVID concerns the Public may be required to wear face coverings at all times while present in the meeting room.

### PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86735224790?pwd=MGZySWw5RGdJUnJGZjJDNENPa0Uxdz09>

Passcode: 694233

OR

### TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 867 3522 4790

Passcode: 694233

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

**1. Review Draft Resolution No. 22R-XX Adopting an Increased Basic Facilities Charge (Water Capital Fee) for Water Meter Sizes 3/4 –inch to 10-inch**

That the Board considers taking the following action(s):

1. Agendize for the October 11, 2022 Regular Board of Directors' Meeting to adopt Resolution No. 22R-XX Adopting an Increased Basic Facilities Charge (Water Capital Fee) for Water Meter Size Ranges ¾-inch to 10-inch.

**2. Review Draft Resolution No. 22R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges from ¾-inch to 10-inch**

That the Board considers taking the following action(s):

1. Agendize for the October 11, 2022 Regular Board of Directors' Meeting to adopt Resolution No. 22R-XX Setting the Service Line Installation Fee for Water Meter Size Ranges ¾-inch to 10-inch.

**3. Authorize Task Order to Provost and Prichard for Engineering Services Related to the Water Meter Replacement Program (DWR Drought Grant)**

That the Board considers taking the following action(s):

1. Authorize General Manager to enter into a Professional Services Agreement with Provost and Prichard for Engineering Services related to the Water Meter Replacement Program (DWR Grant).

**4. Approve “True Bad Debt” Write-off from February 2021 through July 2022 of \$4,859.50**

That the Board considers taking the following action(s):

1. Approve True Bad Debt expenses “write-off” in the amount of \$4,859.50 for account balances which cannot be collected through the secured property lien process and for the period February 25, 2021 through July 18, 2022.

**5. Dissolve Ad Hoc Committee Formed to Review Water Consumption Trends Following the Adoption of New Customer Classifications and Consumption Tiers.**

That the Board considers taking the following action(s):

1. Accept final report and dissolve the Ad Hoc Committee Formed to Review Water Consumption Trends Following the Adoption of New Customer Classifications and Consumption Tiers.

- 6. Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
- a. Resolution No. 22R-XX Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring the Existence of Local Emergency Conditions and Authorizing Remote Teleconference Meetings of the Board of Directors and its Standing Committees for the Period September 19, 2022 to October 18, 2022, Pursuant to Brown Act Provisions.
  - b. Regular Board Meeting Minutes, August 9, 2022
  - c. Financial Statements
    - 1. Balance Sheet – July and August 2022
    - 2. Budget Status – July and August 2022
  - d. Receive and File Disbursements for August 2022
  - e. Service Order Report July and August 2022
  - f. BDV Production Report for August 2022
  - g. Goat Mountain Production Report for August 2022
  - h. Receive and File FPREP Special Committee Meeting Minutes of March 23, 2022
  - i. Receive and File PLEGS Committee Meeting Minutes of April 19, 2022
  - j. Receive and File FPREP Special Committee Meeting Minutes of May 18, 2022
  - k. Receive and File PLEGS Special Committee Meeting Minutes of June 23, 2022
  - l. Receive and File the Report on Bad Debt from Uncollectable Secured Property Tax Liens for Fiscal Year 2014/15: Total Bad Debt of \$0.00

Recommended Action:

Approve as presented (Item a-l):

**7. Matters Removed from Consent Items**

**8. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- 1. General Manager Report
- 2. Director Reports

**10. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

### **Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – September 8, 2022 at 9:30AM – Director Close-Dees.
- Landers Association Meeting – September 17, 2022 – Director Dicht
- Homestead Valley Community Council Meeting (location – Landers Belfield Hall) – September 19, 2022 at 3:00PM – Director Chapman
- ASBCSD Monthly Dinner Meeting – September 19, 2022 – Sponsor: Hesperia Recreation & Park District, Location: Percy Bakker Community Center, Hesperia – Director Close-Dees.
- Mojave Water Agency Board of Directors Meeting – September 22, 2022 at 9:30AM – Director Close-Dees.
- Mojave Water Agency Technical Advisory Committee Meeting – October 6, 2022 – Director Burkhart.