



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING MINUTES

**BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285**

**July 12, 2022  
Time – 6:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE**

Please note that due to continued COVID concerns the Public may be required to wear face coverings at all times while present in the meeting room.

**PUBLIC WISHING TO PARTICIPATE REMOTELY**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86788403741?pwd=L3hYKONRWmVSV2pWNXE5d3pYeXh6QT09>

Passcode: 990063

OR

**TELECONFERENCE LINE THRU ZOOM**

1-669-900-6833

Webinar ID: 867 8840 3741

Passcode: 990063

### CALL TO ORDER

President Burkhart called the meeting to order at 6:02 pm.

### PLEDGE OF ALLEGIANCE

Led by David Chapman

### ROLL CALL

Directors present:                    John R. Burkhart  
   JoMarie McKenzie  
   Megan Close-Dees  
   Craig Dicht – Teleconferencing remote  
   David Chapman

Staff present:                            Marina West

Public Present: 0 member(s) of the public indicated they were participating via teleconference.  
0 members of the public were present in the meeting room.

### APPROVAL OF AGENDA

Director Chapman made a motion to approve the agenda as presented. Director Close-Dees seconded the motion. Unanimously approved.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

**MSC<sup>1</sup> ( Chapman/Close-Dees ) unanimously approved.**

**1. Public Hearing: 2022/23 Tax Bill – Delinquent Water Accounts**

That the Board Considers taking the following actions:

1. Review Staff Report, and note any letters received;
2. Receive questions from the Board of Directors;
3. Open public hearing;
4. Receive public comments;
5. Close public hearing;
6. Board discussion of public comments received;
7. Board to consider approving *Resolution No. 22R-09 - Confirming reports of delinquent accounts for Basic Service Charges, water charges, revenue bond surcharges, delinquent fees and processing fees AND authorizing the placement of property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency for Tax Year 2022.*

GM West gave the staff report as presented in the Agenda Packet and she noted that no letters of opposition have been received. GM West answered questions of the Board.

**President Burkhart opened the Public Hearing at 6:24 pm.**

**Public comments: None**

**President Burkhart closed the Public Hearing at 6:25 pm.**

There was no further discussion from the Board.

**Motion No. 22-028**

Director McKenzie made a motion to adopt Resolution No. 22R-09 - Confirming reports of delinquent accounts for Basic Service Charges, water charges, revenue bond surcharges, delinquent fees and processing fees AND authorizing the placement of property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency for Tax Year 2022. Director Chapman seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y

Dicht Y  
David Chapman Y

**MSC<sup>1</sup> (McKenzie/Chapman) unanimously approved.**

**2. Public Hearing: 2022/23 Tax Bill – Water Availability (Standby) Charges Improvement District Goat Mountain**

GM West gave the staff report as presented in the Agenda Packet and she noted that no letters of opposition have been received. GM West answered questions of the Board.

**President Burkhart opened the Public Hearing at 6:29 pm.**

**Public comments: None**

**President Burkhart closed the Public Hearing at 6:31 pm.**

There was no further discussion from the Board.

**Motion No. 22-029**

Director Chapman made a motion to adopt Resolution No. 22R-10 – Establishing Stand-By and Availability Fees for Water Service within Bighorn-Desert View Water Agency Improvement District Goat Mountain for Fiscal Year 2022/23 (Tax Year 2022). Director Close-Dees seconded the motion.

Burkhart Y  
McKenzie Y  
Close-Dees Y  
Dicht Y  
David Chapman Y

**MSC<sup>1</sup> (Chapman/Close-Dees) unanimously approved.**

**3. Adopt Resolution No. 22R-11 Establishing the Agency's Appropriation Limit for Fiscal Year 2022/23 at \$224,068**

GM West gave the staff report as provided in the Agenda packet noting changes to the documents were made in response to comments from the prior meeting. The Agency's calculated appropriation limit does not exceed the expected tax apportionments. GM West presented a brief powerpoint presentation showing the two defined apportionment areas within the Agency.

**Public Comment:**

None

**Motion No. 22-030**

Director McKenzie made a motion to adopt Resolution No. 21R-11 Establishing the Agency's Appropriation Limit for Fiscal Year 2022/23 at \$224,068. Director Close-Dees seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

**MSC<sup>1</sup> (McKenzie/Close-Dees) unanimously approved.**

**4. Consent Items -**

- a. Resolution No. 22R-12 Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring the Existence of Local Emergency Conditions and Authorizing Remote Teleconference Meetings of the Board of Directors and its Standing Committees for the Period July 21, 2022 to August 19, 2022, Pursuant to Brown Act Provisions.
- b. Regular Board Meeting Minutes, June 21, 2022
- c. Financial Statements
  1. Balance Sheet(s) – June 2022 (unaudited)
  2. Budget Sheet(s) – June 2022 (unaudited)
  3. Quarterly Investment Report for the period ending June 30, 2022 (unaudited).
- d. Receive and File Disbursements for June 2022
- e. Service Order Report for June 2022
- f. BDV Production Report for June 2022
- g. Goat Mountain Production Report for June 2022

Recommended Action:

Approve as presented (Item a-g):

**Motion No. 22-031**

Director Chapman made a motion to accept the Consent Items a to g, as presented. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

**MSC<sup>1</sup> (Chapman/McKenzie) unanimously approved.**

**5. Matters Removed from Consent Items**

None

**6. Public Comment Period**

None

**7. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

1. General Manager Report – GM West informed the Board that the Agency had experienced positive coliform at one of the sampling stations during routine monitoring. The Agency also experienced a positive coliform on one of the resamples which results in a Tier 2 Violation of the Title 22 water quality standards. This is a low level violation as the presence of coliform does not, in itself, pose a health risk. The Agency will receive a violation notice and some of our customers will be receiving the required notification in accordance with the directive issued by the State Water Resources Control Board. A third and fourth set of samples were obtained on Saturday and Monday, July 11, 2022 and all samples are absent for coliform. Chlorine residual was maintained the entire time and the cause of the detections is not entirely known and may never be.

2. Director Reports

Director Close-Dees reported on the Board of Supervisors meeting held July 12, 2022. She noted the public outcry to the continued Covid disruptions to livelihood. There was protest regarding mandating vaccine for infants.

**8. Adjournment**

President Burkhart Adjourned the meeting at 7:00 pm.

Approved by:

  
Megan Close-Dees, Secretary of the Board

**MSC<sup>1</sup> – Motion made, seconded and carried**



**Official Seal**