



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel Standing Committee Meeting Minutes

Committee Members: Director McKenzie & Director Dicht

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284

January 19, 2022
Time – 4:00 P.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY
TELECONFERENCE LINE THRU ZOOM 669-900-6833
OR
Join Zoom Meeting

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84979463931?pwd=K2ZKZUMvRDNodm8ybG9wckxDMF1dz09>
Passcode: 746688
Or
Dial: 1-669-900-6833
Webinar ID: 849 7946 3931
Passcode: 746688

CALL TO ORDER

Chair McKenzie called the meeting to order at 4:04 pm

PLEDGE OF ALLEGIANCE

Led by Chair McKenzie.

ROLL CALL

Directors Present: Chair McKenzie
Director Dicht

Staff Present: Marina West
Cindy Byerrum, CPA, Eide Bailly

APPROVAL OF AGENDA

Director Dicht moved to approve the Agenda as presented. Seconded by Chair McKenzie.

Discussion and Action Items –

1. Fiscal Year 2020/21 Audited Financial Statement Overview

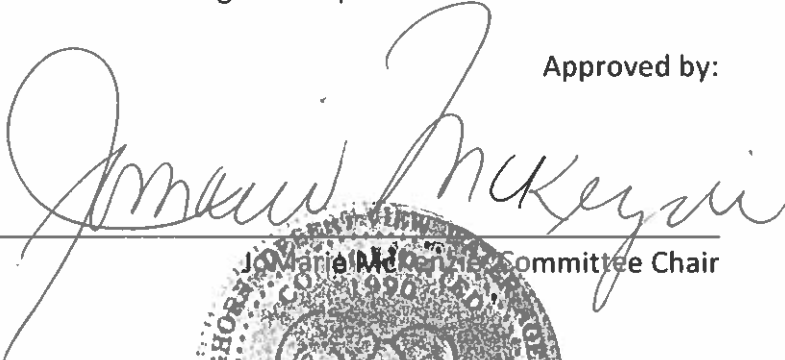
General Manager West introduced Cindy Byerrum, CPA, Eide Bailly, Agency financial consultant to provide a presentation on "Board Member Fiscal Responsibilities" and a broad overview of Agency's execution of these responsibilities.

2. **Review Status of Aged Accounts by Classification and Greater than 120-days Delinquent**
General Manager West reviewed the staff report as presented and answered questions from the Committee Members.
3. **Review 2022 Social Security Cost-of-Living Index and Discuss 2022 Cost-of-Living Adjustment for Staff and General Manager**
GM West gave the staff report as presented in the agenda packet and answered questions from the Committee. No conclusion was reached and GM West suggested returning to the Committee in March with salary tables that reflect the adjustment as compared to total expenses. Similar logic was used during the FY2021/22 Benchmark Salary Survey.
4. **Review and Input on Draft Customer Newsletter Including Emergency Information**
5. **Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
 - a. FPREP Committee Meeting Minutes November 17, 2021
 - b. PARS Investment Statement November 2021
 - c. 2021 (Q3) PARS Investment Fact Sheet

Recommended Action:
Approve as presented (Items a-c):

6. **Public Comment Period**
No Public Comment
7. **Verbal Reports - Including Reports on Courses/Conferences/Meetings.**
 1. Committee Members' Comments/Reports – Director Dicht's asked questions about the PR Calendar of Events and introduced additional concepts for outreach to be explored.
 2. General Manager's Report – none.
8. **Adjournment** – Chair McKenzie adjourned the meeting at 6:51 pm.

Approved by:



Jo Marie McKenzie, Committee Chair



Official Seal