



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING MINUTES

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**January 11, 2022
Time – 6:00 P.M.**

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

Please note that due to continued COVID concerns the Public will be required to wear face coverings at all times while present in the meeting room.

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84156363367?pwd=VExjNUlzcmljYWVVTZFM4SctiOEVRUT09>

Passcode: 537255

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 841 5636 3367

Passcode: 537255

----- NOTE -----

Director Chapman will attend via teleconference
from the location identified as

778 Jemez Trail, Yucca Valley, 92284

CALL TO ORDER

President Burkhart called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE

Led by John Burkhart

ROLL CALL

Directors present:

John R. Burkhart

JoMarie McKenzie

Megan Close-Dees – Absent (Observing via Zoom)

Craig Dicht

David Chapman – Teleconference with notice

Staff present:

Marina West

Public Present: 1 member(s) of the public indicated they were participating via teleconference.
1 members of the public were present in the meeting room.

APPROVAL OF AGENDA

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (McKenzie/Dicht) unanimously approved.

Discussion and Action Items –

1. Board to Appoint a President

The Board of Directors to select a Director to be appointed President by a majority roll call vote.

No public comment

Motion No. 22-001

Director Dicht made a motion to appoint Director Burkhart as President. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Absent
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/McKenzie) unanimously approved.

2. Board to Appoint a Vice President

The Board of Directors to select a Director to be appointed Vice President by a majority roll call vote.

No public comment

Motion No. 20-002

Director Burkhart made a motion to appoint Director McKenzie as Vice President. Director Chapman seconded the motion.

No public comment

Burkhart	Y
McKenzie	Y
Close-Dees	Absent
Dicht	Y
David Chapman	Y

MSC¹ (Burkhart /Chapman) unanimously approved.

3. Board to Appoint a Secretary

The Board of Directors to select a Director to be appointed Secretary by a majority roll call vote.

No public comment

Motion No. 20-003

Director Dicht made a motion to appoint Director Close-Dees as Secretary. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Absent
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/McKenzie) unanimously approved.

4. Standing Committee, Ad Hoc Committees and other Meeting Assignments for Calendar Year 2022

President Burkhart asked if there were any questions or concerns regarding the proposed meeting assignments. No comments were made by the Directors.

No public comment

Motion No. 20-004

Director Dicht made a motion to approve the Standing Committee, Ad Hoc Committees and other Meeting Assignments as presented. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Absent
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/McKenzie) unanimously approved.

5. Ad Hoc Committee - Update on the General Counsel Selection Process

Ad Hoc Chair Dicht gave a status report noting the appointments have been confirmed but one of the firms dropped out. The meeting will begin on January 18, 2022 at 4:45pm and will continue with three short-listed firms. GM West noted that the interview questions were provided to the firms and they were directed to provide answers in writing prior to their interview time.

No public comment

No Motion – Information only

6. Consent Items -

- a. Special Board Meeting Minutes, December 7, 2021
- b. Financial Statements
 - 1. Balance Sheet(s) – December 2021
 - 2. Budget Sheet(s) – December 2021
- c. Receive and File Disbursements for December 2021
- d. Service Order Report thru December 2021
- e. BDV Production Report for December 2021
- f. Goat Mountain Production Report for December 2021
- g. Quarterly Investment Report for the period ending December 31, 2021.
- h. Receive and File LAFCO 3250 – Certificate of Completion and Related CA Board of Equalization Statement Completing the Annexation of Assessor Parcel Number 0631-051-28 into the Boundaries of the Bighorn-Desert View Water Agency

That the Board considers taking the following action(s):

- 1. Receive and file the San Bernardino Local Agency Formation Commission Action No. LAFCO 3250 – Annexation to the Bighorn-Desert View Water Agency and its Improvement Districts 1 and A (Assessor Parcel Number 0631-051-28) and
- 2. Receive and file the California Board of Equalization Receipt of Statement(s) as required to complete LAFCO 3250 Actions.

Recommended Action: Approve as presented (Item a-h):

No public comment

Motion No. 22-005

Director Dicht made a motion to adopt the consent calendar items a thru h. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Y
Dicht	Y
David Chapman	Y

MSC¹ (Dicht/McKenzie) unanimously approved.

7. Matters Removed from Consent Items

8. Public Comment Period

None

9. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

1. General Manager Report – Reminded the Board of the Special Meeting on January 18, 2022 to interview legal firms. The meeting will start at 4:45 pm with the first interview scheduled for 5pm.

GM West also reminded the Board of the call for nominations for the Local Agency Formation Commission Special District seats up for election in 2022. Director Dicht stated that he may be interested.

2. Director Reports -

President Burkhart reported on the Mojave Water Agency Technical Advisory Committee he attended in December 2021 noting the reports on Groundwater Banking and an update on Cannabis eradications and the Integrated Regional Water Management Plan.

10. Adjournment

President Burkhart Adjourned the meeting at 6:24 PM.

Approved by:



Megan Close-Dees, Secretary of the Board

MSC¹ – Motion made, seconded and carried

Official Seal