



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING MINUTES

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

October 12, 2021  
Time – 6:00 P.M.

### MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

Please note that due to continued COVID concerns Public will be required to wear face coverings at all times while present in the meeting room.

### PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88222291623?pwd=NGQzcjh6S0NmbjkyZTVsN2x2Y2YvQT09>

Passcode: 985162

OR

### TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 882 2229 1623

Passcode: 985162

### CALL TO ORDER

Meeting convened by President Burkhart at 6:01pm.

### PLEDGE OF ALLEGIANCE

Led by Sharon Conkle.

### ROLL CALL

Directors present:                    John R. Burkhart  
   JoMarie McKenzie  
   Megan Close-Dees – Absent (Observing via Zoom)  
   Craig Dicht  
   David Chapman

Staff present:                            Marina West

Public Present: 1 member(s) of the public indicated they were participating via teleconference.  
4 members of the public were present in the meeting room.

## APPROVAL OF AGENDA

Director McKenzie made a motion to approve the agenda as presented. Director Chapman seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Absent
Dicht	Y
Chapman	Y

**MSC<sup>1</sup> (McKenzie/Chapman) unanimously approved.**

## Discussion and Action Items

- 1. Receive and File LAFCO 3249 - Certificate of Completion and Associated CA Board of Equalization Statement Completing the Annexation of Assessor Parcel Number 0631-071-12 into the Boundaries of the Bighorn-Desert View Water Agency**

GM West gave the staff report as presented in the Agenda packet. This parcel is officially within the Agency boundaries and has access to water.

Public Comment: No Public Comment.

### **Motion No. 21-060**

Director Chapman made a motion to Receive and File the San Bernardino Local Agency Formation Commission Action No. LAFCO 3249 – Annexation to the Bighorn-Desert View Water Agency and its Improvement Zone CSA 70 W-1 (Assessor Parcel Number 0631-071-12) and Receive and file the California Board of Equalization Receipt of Statement(s) as required to complete LAFCO 3249 Actions. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Absent
Dicht	Y
Chapman	Y

**MSC<sup>1</sup> (Chapman/McKenzie) unanimously approved.**

- 2. Review Budgeted Purchase of 2021 Toyota Tacoma for Operations Staff Freeway Toyota (State Bid Contractor) for Approximately \$30,500**

GM West gave the staff report noting this is for information only. Staff felt that the budget approval was sufficient to proceed with issuing Purchase Order since the vehicle is within

budget and when purchased on “state bid” saves the Agency at least \$5,000 to \$10,000 over retail market.

GM West answered questions from the Board.

Public Comment: No Public Comment.

**No Motion - Information Only – No Action Required**

**3. Review Purchase of 2021 Chevy 2500 Pickup Truck for Operations Staff for Approximately \$45,500**

GM West gave the staff report noting that she had intended to buy this truck but it is not available. She stated that staff has decided to go with the fleet purchase with a 9-month wait-time. She queried the Board on whether they were comfortable with staff working within the approved budget. The Board answered in the affirmative.

GM West answered questions from the Board. Board of Directors fine to purchase if we are on budget with these two vehicles. GM West stated that if the Agency can secure this \$45,500 price on the fleet purchase then we will proceed. If above that, the item will return to the Board for further consideration.

Public Comment: No Public Comment.

**No Motion - Information Only – No Action Required**

**4. Consent Items –**

- a. Regular Board Meeting Minutes, September 14, 2021
- b. Financial Statements September 2021
  1. Balance Sheet
  2. Budget Sheet
- c. Receive and File Disbursements for September 2021
- d. Service Order Report for September 2021
- e. BDV Production Report for September 2021
- f. Goat Mountain Production Report for August 2021
- g. Quarterly Investment Report for the period ending July 31, 2021 (Q2)
- h. Quarterly Investment Report for the period ending September 30, 2021 (Q3)

Public Comment: No Public Comment.

**Motion No. 21-061**

Director Dicht made a motion to accept the Consent Calendar items a through h, as presented. Director McKenzie seconded the motion.

Burkhart	Y
McKenzie	Y
Close-Dees	Absent
Dicht	Y
Chapman	Y

**MSC<sup>1</sup> (Chapman/McKenzie) unanimously approved.**

**5. Matters Removed from Consent Items**

None

**6. Public Comment Period**

Anonymous asked about receiving the agenda before the meeting.

**7. Verbal Reports - Including Reports on Courses/Conferences/Meetings.**

General Manager Report – GM West presented a summary of Week 1 through Week 5 of Operation Hammer Strike. In the entire high desert region, the Marijuana Enforcement Teams (MET) served 116 Search Warrants, eradicated approximately 101,000 plants, seized upwards of 28,000 pounds of processed Cannabis, confiscated 33 guns and more than \$400,000 cash.

The Agency has removed 7 meters and after a few inquiries about reinstating water service there has been no contact. None of these meters have been reinstalled.

Today staff accompanied MET to raid 5 locations in Landers and 5 water meters were removed. No formal statistics are available for these sites but it was hundreds of plants per site and several sites had very large amounts, trash bags full, of dried cannabis.

She also reviewed her understanding of the Code Enforcement process.

**Director Reports –**

Director Chapman reported on September 20, 2021 meeting of the Homestead Valley Community Council held at Landers Belfield Hall. Fire Department spokesperson said they cannot find firefighters to fill open positions due to the training required to become a fireman.

He next reported on the Anti-Harassment Training he took on-line as required. He also took Defensive Driving course on-line as required.

Director Burkhart reported on the MWA Technical Advisory Committee meeting held October 7, 2021.

**8. Adjournment - President Burkhart adjourned the meeting at 7:03 pm.**

Approved by:

  
\_\_\_\_\_  
Megan Close-Dees, Secretary of the Board

**MSC<sup>1</sup> – Motion made, seconded and carried**

**Official Seal**