



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

April 28, 2020
Time – 6:00 P.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY
TELECONFERENCE LINE THRU ZOOM 669-900-6833

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/86496663803?pwd=dnR1VmM2RkpzaUZDSjBQcy9iTEMwZz09>

Password: 899869

Telephone Access

US: +1 669 900 6833

Webinar ID: 864 9666 3803

Password: 899869

Please note that all requirements of the Brown Act requiring the physical presence of the board or staff have been waived per Executive Order N-29-20

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

1. **Receive and File Governor Newsom’s Executive Order N-29-20 Authorizing the Agency to Hold its Public Meetings via Teleconference During the Period of Emergency Declaration Due to Coronavirus (COVID-19)**
2. **Selection Election – Board to Choose a Candidate to Fill the Regular Special District Member of the Local Agency Formation Commission (LAFCO) San Bernardino, California**
3. **Receive and File Judgement for Declaratory and Injunctive Relief After Trial; Case No. CIVDS 1715442; Bighorn-Desert View Water Agency v. John B. Perry and William R. Hipsher**
4. **Resolution No. 20R-XX Approving the Adoption of the Public Agencies Pension Rate Stabilization Program (PRSP) and Approve PRSP Investment Strategy Increasing the Current Fiscal Year Budget by \$50,000 for Initial Funding of Program and Authorize Execution of Agreement for Administrative Services with Public Agency Retirement Trust (PARS) to Enroll in Section 115 Pension Rate Stabilization Program (PRSP)**
5. **Consider Calendar Year 2020 Social Security Cost-of-Living Adjustment and Recommendation for Fiscal Year 2020/21 for All Regular Staff and General Manager**
6. **Resolution No. 20R-XX Agency Drug and Alcohol Testing Program for Safety-Sensitive Employees Updated in Accordance with the 2020 Department of Transportation and Federal Highway Administration Regulations**
7. **Resolution No. 20R-XX Adopting the Employee Handbook for the Purposes of Establishing the Rules and Procedures for the Conduct of Personnel/Human Resources Matters – One Amendment CalPERS Statutory Reportable Compensation: Uniform Allowance Defined**
8. **Consider Initiating Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors Per Diem Effective no sooner than July 1, 2020**
9. **Resolution No. 20R-XX Fixing the Time and Place for Regular Board Meetings as the Second Tuesday of the Month**
10. **Authorize General Manager to Enter into a Professional Services Agreement with NBS to Conduct a Focused Rate and Fee Study for the Agency at a Maximum Cost of \$39,590**
11. **Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

a. Regular Board Meeting Minutes for March 24, 2020

- b. Financial Statements for March 2020
 - 1. Balance Sheet
 - 2. Budget Status
- c. Receive and File Disbursements March 2020
- d. Quarterly Investment Report on Cash Balance Distributions for Local Agency Investment Fund and/or Pacific Western Bank as of December 31, 2019.
- e. Service Order Report February 2020
- f. BDV Production Report March 2020
- g. Goat Mtn. Production Report March 2020

Recommended Action:

Approve as presented (Items a-g):

12. Matters Removed from Consent Items

13. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- 1. General Manager Report
- 2. Director Reports
- 3. President Report

15. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – May 14, 2020 at 9:30AM – Vice President Burkhart
- Mojave Water Agency Board of Directors Meeting – May 28, 2020 at 9:30AM – Director McKenzie
- ASBCSD Dinner and Meeting – 18, 2020 at 6:00PM – Cancelled
- Homestead Valley Community Council Meeting – May 18, 2020 at 3:00PM – Secretary Coulombe