



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285

January 28, 2020
Time – 6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

1. **Board to Appoint a President**

The Board of Directors to select a Director to be appointed President by a majority roll call vote.

2. **Board to Appoint a Vice President**

The Board of Directors to select a Director to be appointed Vice President by a majority roll call vote.

3. **Board to Appoint a Secretary**

The Board of Directors to select a Director to be appointed Secretary by a majority roll call vote.

4. **Standing Committees, Ad Hoc Committees and other Meeting Assignments for Calendar Year 2020**

Board considers taking the following action(s):

1. President with Board consensus, to consider approving the Standing Committees, Ad Hoc Committee and Other Meeting Assignments for calendar year 2020.

5. Adopt Resolution No. 20R-01 Establishing Certain Fees and Charges Directly Related to the Passage of Senate Bill 998, Dodd. Discontinuation of Residential Water Service: Urban and Community Water Systems (2018)

That the Board considers taking the following action(s):

1. Adopt Resolution No. 20R-01 Establishing Certain Fees and Charges Directly Related to the Passage of Senate Bill 998, Dodd. Discontinuation of Residential Water Service: Urban and Community Water Systems (2018).

6. Adopt Resolution No. 20R-02 Establishing A Schedule of Guarantee Deposits for all Account Types

That the Board considers taking the following action(s):

1. Adopt Resolution No. 20R-02 Establishing a Schedule of Guarantee Deposits for All Account Types: *(3/4-in and 1-inch Residential, 1-inch Bulk Hauling, 2-Inch Bulk Hauling and Construction Meter Accounts).*

7. Adopt Resolution No. 20R-03 Establishing A Schedule of Guarantee Deposits for all Account Types

That the Board considers taking the following action(s):

1. Adopt Resolution No. 20R-03 Establishing Certain Fees and Charges: *Public Information Request "Paper" Copy Charge, Backflow Test Reminder Letter Fee, Release of Unsecured Lien for Delinquent Water Charges, Notary Public Fee [non-Agency Documents]*

8. Adopt Resolution No. 20R-04 Establishing Certain Fees and Charges: New Account Set-Up, Delinquent Account Service Charge and Reversing Payments for Non-Negotiable Bank Returns

That the Board considers taking the following action(s):

1. Adopt Resolution No. 20R-04 Establishing Certain Fees and Charges: *New Account Set-up, Delinquent Account Service Charge and Reversing Payments for Non-Negotiable Bank Returns.*

9. Adopt Resolution No. 20R-05 Establishing Certain Fees and Charges: Fire Flow Test Fee, Will Serve Letter Fee, and Variance Application Processing Fee

That the Board considers taking the following action(s):

1. Adopt Resolution No. 20R-05 Establishing Certain Fees and Charges: *Fire Flow Test Fee, Will Serve Letter Fee, and Variance Application Processing Fee.*

10. Adopt Resolution No. 20R-06 Establishing a Termination Fee for Customers Who Voluntarily Terminate an Existing Water Service Connection

That the Board considers taking the following action(s):

1. Adopt Resolution No. 20R-06 Establishing a Termination Fee for Customers Who Voluntarily Terminate an Existing Water Service Connection.

11. Adopt Resolution No. 20R-07 Re-Establishing Its Intent to Utilize Credit Card Providers for Customer Convenience and Passing Any Payment Transaction Processing Fees Directly onto the Customer

That the Board considers taking the following action(s):

1. Adopt Resolution No. 20R-07 Re-Establishing Its Intent to Utilize Credit Card Providers for Customer Convenience and Passing Any Payment Transaction Processing Fees Directly onto the Customer.

12. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Receive and File Second Notice of Publication of Ordinance 200-01
- b. October 22, 2019 Special Meeting Minutes
- c. January 7, 2020 Special Workshop Minutes
- d. January 7, 2020 Special Meeting Minutes
- e. Financial Statements for October 2019
 1. Balance Sheet
 2. Budget Status
- f. Financial Statements for November 2019
 1. Balance Sheet
 2. Budget Status
- g. Financial Statements for December 2019
 1. Balance Sheet
 2. Budget Status
- h. Receive and File Disbursements, October through December 2019
- i. Service Order Report, October through December 2019
- j. BDV Production Reports
 1. October 2019
 2. November 2019
 3. December 2019
- k. Goat Mtn. Production Reports
 1. October 2019

2. November 2019
 3. December 2019
- I. Receive and File October 15, 2019 PLEGS Meeting Minutes
 - m. Quarterly Investment Report on Cash Balance Distributions for Local Agency Investment Fund and/or Pacific Western Bank as of December 31, 2019.

Recommended Action:

Approve as presented (Item a-k):

13. Matters Removed From Consent Items

14. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

15. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

1. General Manager Report
2. Director Reports
3. President Report

16. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a

disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – February 13, 2020 at 9:30AM – Director Coulombe
- Mojave Water Agency Board of Directors Meeting – February 27, 2020 at 9:30AM – Secretary Burkhart
- ASBCSD Dinner and Meeting – February 17, 2020 at 6:00PM – Director Coulombe
- Homestead Valley Community Council Meeting – February 17, 2020 at 3:00PM – Director McKenzie