



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

July 23, 2019  
Time – 6:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

### 5. Closed Session

Closed session pursuant to Government Code Section 54956.9 Paragraph 1 of subdivision (d) Conference with Legal Counsel on Existing Litigation: Bighorn-Desert View Water Agency vs Perry, Case No. CIVDS1715442

### 6. Closed Session Report

### 7. Public Hearing: 2019/20 Tax Bill – Delinquent Water Accounts

That the Board considers taking the following action(s):

1. Review staff report, and note any letters received;
2. Receive questions from the Board of Directors;
3. Open public hearing;
4. Receive public comments;
5. Close public hearing;
6. Board discussion of public comments received;
7. Board to consider approving Resolution No. 19R-XX - Confirming reports of delinquent accounts for Basic Service Charges, water charges, revenue bond surcharges, delinquent fees and processing fees AND authorizing the placement of

property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency.

**8. Authorize Bad Debt Write-off in the Amount of \$1,646.46 for Uncollectable Secured Property Tax Liens for Fiscal Year 2011-12**

That the Board considers taking the following action(s):

1. Approval of Bad Debt expense "write-off" in the amount of \$1,646.46 for the Fiscal Year 2011/12 lien receivable.

**9. Review and Approval of all Agency Bad Debt Expenses "Write-Off" for Account Balances which Cannot be Collected as a Property Tax Lien in Accordance with Agency Policy from June 1, 2018 to Present**

That the Board considers taking the following action(s):

1. Approval of Bad Debt expenses "write-off" in the amount of \$1,951.16 for account balances which cannot be collected thru the property lien process.

**10. Resolution No. 19R-XX Water Standby Assessments for Improvement District Goat Mountain for Fiscal Year 2019-20**

That the Board considers taking the following action(s):

1. Adopt Resolution No. 19R-XX Establishing Stand-by and Availability Fees for Water Services in Improvement District "Goat Mountain" (ID "GM").

**11. Authorize General Manager to Enter into a Professional Services Agreement with Ortega Strategies for Website Design and Development**

That the Board considers taking the following action(s):

1. Authorize General Manager to execute Professional Services Agreement(s) with Ortega Strategies to provide design and develop of a new Agency website at a cost of \$7,500.

**12. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements May 2019 and June 2019
  1. Balance Sheet
  2. Budget Status
  3. Cash balance distribution Local Agency Investment Fund (LAIF) and/or Pacific Western Bank
- b. Receive and File Disbursements, June 2019
- c. Service Order Report, June 2019
- d. BDV Production Report, June 2019
- e. Goat Mtn. Production Report, June 2019
- f. June 25, 2019 Regular BOD Meeting Minutes

Recommended Action:  
Approve as presented (Item a-h):

### **13. Matters Removed From Consent Items**

### **14. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

### **15. Verbal Reports - Including Reports on Courses/Conferences/Meetings.**

1. General Manager Report
2. Director Reports
3. President Report

### **16. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

### **Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – July 25, 2019 at 9:30AM – VP Corl-Lorono
- Mojave Water Agency Board of Directors Meeting – August 8, 2019 at 9:30AM – Director Coulombe
- Mojave Water Agency Board of Directors Meeting – August 22, 2019 at 9:30AM – Secretary Burkhart
- ASBCSD Dinner and Meeting – August 19, 2019 at 6:00PM – Vice-President Corl-Lorono
- Homestead Valley Community Council Meeting – August 19, 2019 at 3:00PM – Secretary Burkhart