



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## **Finance/Public Relations/Education and Personnel Standing Committee Meeting Agenda**

**Committee Members: President McBride & Director Coulombe**

**BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285**

**May 15, 2019  
Time – 9:00 A.M.**

### **TELECONFERENCE PARTICIPANTS**

The following Director will participate in the Committee Meeting via teleconference at the location listed:  
**President Michael McBride, 1930 Alta Vista Circle, Lakeland, FL 33810**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**

**Discussion and Action Items** - The Committee and Staff will discuss the following items and the Committee will consider taking action, if so inclined. The public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

**5. Adopt Resolution No. 19R-XX Modifying the Basic Facilities Charge to \$4,810 and the Service Line Installation Fee to \$1,370 for 1-inch residential meters.**

Agendize for the May 28, 2019 Board of Directors Meeting:

1. Adopt Resolution No. 19R-XX Modifying the Basic Facilities Charge to \$4,810 and the Service Line Installation Fee to \$1,370 for 1-inch residential meters.

**6. Adopt Resolution No. 19R-XX Establishing certain fees and charges**

Agendize for the May 28, 2019 Board of Directors Meeting:

1. Adopt Resolution No. 19R-XX Establishing certain fees and charges (Delinquent Account Service Charge, Public Information Request Copy Charge, Variance Application Processing Fee, Backflow Test Reminder Letter Fee, Unsecured Liens, Non-Sufficient Funds, Unlock Fee and Notary Fee)

**7. Resolution No. 19R-XX Establishing the Investment Policy for the Bighorn-Desert View Water Agency**

Agendize for the May 28, 2019 Board of Directors Meeting:

1. Adopt Resolution No. 19R-XX Establishing the Agency's Investment Policy.

**8. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Committee at one time without discussion, unless a member of the Public or member of the Committee requests that the item be held for discussion or further action.

- a. FPREP Committee Meeting Minutes, **March 20, 2019**
- b. FPREP Special Committee Meeting Minutes, **April 29, 2019**

Recommended Action:

Approve as presented (Items a-b)

**9. Public Comment Period**

Any person may address the Committee on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Committee from discussing or taking action on items not included on the agenda.

**10. Verbal Reports** - Including Reports on Courses/Conferences/Meetings.

1. Committee Members' Comments/Reports
2. General Manager's Report

**11. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a

Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.