



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284

March 26, 2019
Time – 6:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Request for a Billing Adjustment for "Leak Relief" from Mr. Burns, Parcel No. 629-161-07**
That the Board take the following action(s):
 1. Determine the amount of billing adjustment for "leak relief" to be provided to Mr. Burns.
6. **Review 2019 Social Security Cost-of-Living Adjustment and Recommend Adjustment for All Regular Employees and General Manager**
That the Board take the following action(s):
 1. Determine the amount of Cost-of-Living percentage adjustment to the Range and Step Scale for staff and the General Manager; and
 2. Adopt Resolution No. 19R-XX authorizing the Cost-of-Living percentage adjustments to the Range and Step Scale (incorporated by reference as Appendix B of the Employee Handbook) effective July 6, 2019.
7. **Resolution No. 19R-XX Annual Disclosure of Reimbursement Policy**
That the Board considers taking the following action(s):
 1. Adopt Resolution No. 19R-XX, establishing a Disclosure of Reimbursement Policy

8. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements February 2019
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Disbursements February 2019
- c. Service Order Report, February 2019
- d. BDV Production Report, February 2019
- e. Goat Mtn. Production Report, February 2019
- f. FPREP Committee Meeting Minutes for January 16, 2019
- g. Regular Board Meeting Minutes for February 26, 2019
- h. Approve attendance to the AALRR Employment Law Conference at an Estimated Cost of \$929.00 per Director.

Recommended Action:

Approve as presented (Item a-h):

9. Matters Removed From Consent Items

10. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

11. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

1. General Manager Report
2. Director Reports
3. President Report

12. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – March 28, 2019 at 9:30AM – Director McKenzie
- Mojave Water Agency Board of Directors Meeting – April 11, 2019 at 9:30AM – President McBride
- Mojave Water Agency Board of Directors Meeting – April 25, 2019 at 9:30AM – Vice-President Corl-Lorono
- ASBCSD Dinner and Meeting – April 15, 2019 at 6:00PM – Secretary Burkhart
- Homestead Valley Community Council Meeting – April 15, 2019 at 3:00PM – Director Coulombe