



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284

February 26, 2019
Time – 6:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. Closed Session

Closed session pursuant to Government Code Section 54956.9 Paragraph 1 of subdivision (d) Conference with Legal Counsel – Existing Litigation
Name of Case: *Michelle Corbin v. Bighorn Desert View Water Agency; Marina West*

6. Closed Session Report

7. Authorize Execution of New Task Order to Master Agreement with NV5 to Perform Services in Conjunction with Prop. 1 Planning Grant Engineering Report Project Tasks and Schedules

That the Board considers taking the following action(s):

1. Authorize General Manager to issue New Task Order to the Master Agreement with NV5 to perform Scope of Services dated February 21, 2109 in connection with the Master Services Agreement integral to the Proposition 1 Planning Grant (Agreement No. 17-02022/3610009-002P); and

2. Acknowledge that all invoiced costs associated with the execution of the Scope of Services to be paid by the Agency and submitted for reimbursed to the CA Department of Finance.

8. Authorize Purchase of Replacement “Pool Vehicle”: 2019 Subaru Accent at a cost of \$37,000 and Dissolve “New Vehicle Selection” Ad Hoc Committee

That the Board considers taking the following action(s):

1. Authorize General Manager to issue a purchase order in the amount of \$37,000 from Palm Springs Subaru to purchase a 2019 Subaru Accent and to execute all documents related thereto on behalf of the Agency; and
2. That the “New Vehicle Selection” Ad Hoc Committee convened to participate in the evaluation and recommendation for the replacement “pool vehicle” hereby be dissolved.

9. Consider Initiating Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors Per Diem Effective no sooner than July 1, 2019

The Board considers taking the following action(s):

1. Direct staff to initiate the process for increasing the Board of Directors per diem compensation, via Ordinance, by five percent (5%) for fiscal year 2019/20.

10. Consider Authorizing Attendance for the California Rural Water Association (CRWA) 2019 Annual Education and Exhibitor EXPO in South Lake Tahoe, NV on April 22nd – 25th, at an Estimated cost of \$1,750.00 per Director

That the Board considers taking the following action(s):

1. Authorize attendance for the California Rural Water Association (CRWA) 2019 Annual Education and Exhibitor EXPO in South Lake Tahoe, NV on April 22nd – 25th, at an estimated cost of \$1,750.00 per Director.

11. Consider Authorizing Attendance for the 2019 Special Districts Legislative Days in Sacramento, CA on May 20th – 22nd, 2019 at an Estimated cost of \$1,850.00 per Director

That the Board considers taking the following action(s):

1. Authorize attendance for the 2019 Special District Legislative Days in Sacramento, CA from May 20th – 22nd at an estimated cost of \$1,850.00 per Director.

12. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements January 2019
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Disbursements January 2019
- c. Service Order Report, January 2019
- d. BDV Production Report, January 2019
- e. Goat Mtn. Production Report, January 2019

- f. Special PLEGS Committee Meeting Minutes for January 15, 2019
- g. Regular Board Meeting Minutes for January 22, 2019

Recommended Action:
Approve as presented (Item a-g):

13. Matters Removed From Consent Items

14. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

15. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

1. General Manager Report
2. Director Reports
3. President Report

16. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in

order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Workshops

- Saturday, March 16th at 9:00 AM – Boardroom
- Friday, March 22nd at 9:00 AM – Boardroom

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – February 28, 2019 at 9:30AM – Director Coulombe
- Mojave Water Agency Board of Directors Meeting – March 14, 2019 at 9:30AM – Secretary Burkhart
- ASBCSD Dinner and Meeting – March 18, 2019 at 6:00PM – Vice President Corl-Lorono
- Homestead Valley Community Council Meeting – March 18, 2019 at 3:00PM – Vice President Corl-Lorono