



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92284

January 22, 2019  
Time – 6:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE FOR PAST PRESIDENT STEPHEN HEARN
4. ROLL CALL
5. APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

**6. Award Pump Replacement Project to Tri County Pump Co., San Bernardino, in the Amount of \$248,355.86**

That the Board considers taking the following action(s):

1. Reject first apparent low bidder, Legend Pump & Well Service, due to incomplete Addendum No. 1 which renders the bid "non-responsive"; and
2. Award contract for Pump Replacement Project to Tri County Pump Co. in the amount of \$248,355.86; and
3. Authorize a construction contingency of 10% or \$25,000; and
4. Authorize a budget adjustment from cash reserves of 150,000 to complete the project.

**7. Execute Indemnity Agreement By and Between the Mojave Water Agency and Bighorn-Desert View Water Agency for Proposition 1 Disadvantaged Community Grant in the Amount of \$50,000 to Conduct a Uranium Treatment Options Analysis**

That the Board considers taking the following action(s):

1. Authorize the General Manager to execute the Indemnity Agreement By and Between the Mojave Water Agency and Bighorn-Desert View Water Agency for Prop. 1 Disadvantaged Community Grant in the Amount of \$50,000 to Conduct a Uranium Treatment Options Analysis.

**8. “New Vehicle Selection” Ad Hoc Committee Presenting Report on Agency “pool” Vehicle**

**9. Participation in Community Water Systems Alliance thru Partnership with California Association of Mutual Water Companies at a Cost of No More than \$10,000 Per Year with an Additional \$10,000 Per Year (est.) for Travel to Sacramento, if Necessary**

That the Board considers taking the following action(s):

1. Make recommendation to Staff regarding participation in the CalMutuals Community Water Systems Alliance for a minimum period of two years at a cost not to exceed \$10,000 per year with an additional \$10,000 per year (est.) for travel to Sacramento to testify about the affect the new laws will have on Agency operations.

**10. Authorize Up to Five “Per Diem” Days for Directors to Attend On-Line Seminars/Workshops**

That the Board considers taking the following action(s):

1. Authorize up to five “per diem” days for interested Directors to attend on-line seminars and workshops related to Board responsibilities, system operations or other relevant topic designed to educate directors on responsibilities of the Agency in serving the public.

**11. Consider Authorizing Attendance for the 2019 Special District Leadership Academy Governance Training in San Diego, CA on April 7<sup>th</sup> – 11<sup>th</sup>, 2019 at an Estimated Cost of \$2,000.00 Per Director**

That the Board considers taking the following action(s):

1. Authorize attendance for the 2019 Special District Leadership Academy Governance Training in San Diego, CA on April 7<sup>th</sup> – 11<sup>th</sup>, 2019 at an estimated cost of \$2,000.00 per Director.

**12. Jemez Asphalt Project – Change Order No. 1, Accept Completion of Work, and Authorize Filing of Notice of Completion and Payment of Retention to PacWest Engineering Co., Inc.**

That the Board considers taking the following action(s):

1. Ratify execution of Change Order No. 1 in the amount of \$5,000 for concrete work in front of the Administration Building; and
2. Accept completion of work; and
3. Authorize filing of Notice of Completion; and
4. Authorize release of retention amounts held to PacWest Engineering Co., Inc.

**13. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements December 2018
  - 1. Balance Sheet
  - 2. Budget Status
- b. Receive and File Disbursements December 2018
- c. Service Order Report, December 2018
- d. BDV Production Report, December 2018
- e. Goat Mtn. Production Report, December 2018
- f. Special Board Meeting Minutes, December 11, 2018

Recommended Action:

Approve as presented (Item a-f):

#### **14. Matters Removed From Consent Items**

#### **15. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

#### **16. Verbal Reports** - Including Reports on Courses/Conferences/Meetings.

- 1. General Manager's Report
- 2. Director Reports
- 3. President Report

#### **17. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours,

8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

**Calendar Reminder - Upcoming Workshops**

- Saturday, March 16<sup>th</sup> at 9:00 AM – Board Room
- Friday, March 22<sup>nd</sup> at 9:00 AM – Board Room

**Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – January 24, 2019 at 9:30AM – President McBride
- Mojave Water Agency Board of Directors Meeting – February 14, 2019 at 9:30AM – Vice President Corl-Lorono
- ASBCSD Dinner and Meeting – January 28, 2019 at 6:00PM – Director McKenzie
- ASBCSD Dinner and Meeting – February 15, 2019 at 6:00PM – President McBride
- Homestead Valley Community Council Meeting – January 21, 2019 at 3:00PM – Secretary Burkhart
- Homestead Valley Community Council Meeting – February 18, 2019 at 3:00PM – Director McKenzie