



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING MINUTES

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284

February 26, 2019
Time – 6:00 P.M.

Call to Order

Meeting convened by Board President Michael McBride at 6:06 p.m.

Pledge of Allegiance

Led by Mark Johannes

Roll Call

Directors Present: Michael McBride
 Judy Corl-Lorono
 John R. Burkhart
 Jo Marie McKenzie
 J. Larry Coulombe

Staff Present: Marina West

Approval of Agenda

Motion to approve the agenda.

MSC¹ Director Coulombe/Vice-President Corl-Lorono unanimously approved.

Closed session pursuant to Government Code Section 54956.9 Paragraph 1 of subdivision (d)

Conference with Legal Counsel – Existing Litigation

Name of Case: *Michelle Corbin v. Bighorn Desert View Water Agency; Marina West*

Adjourned to Closed Session at 6:08 PM – Reconvened from Closed Session at 6:23 PM

Closed Session Report

No reportable action.

Authorize Execution of New Task Order to Master Agreement with NV5 to Perform Services in Conjunction with Prop. 1 Planning Grant Engineering Report Project Tasks and Schedules

General Manager West gives her report. The Agency has received a \$500,000.00 grant from The State Water Resources Control Board, responsible for the implementation of the Prop. 1 grants. The improvements that are being contemplated w/this grant are: Consolidation of BDVWA and GM Systems, Emergency Water Transfer Interconnection with Hi-Desert Water District (HDWD) (Second Location),

Zone B Pump Station, Zone B Blending Pipeline, and the Goat Mountain Replacement Well, in no particular order. GM West mentioned that there were a number of other projects that the Agency identified but in order to not complicate the grant, the Agency is prepared to start some of these other projects using its own money. GM West informed the Board that staff will proceed using the traditional pay first and submit for reimbursement even though the grant allows otherwise. GM West brought up the fact that completion of environmental compliance activities in conjunction with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) will also be completed because portions of the project may intersect federal lands managed by the Bureau of Land Management. GM West wanted to remind the Board that Staff and NV5 will provide a more in-depth report on the details of the Prop. 1 Engineering Report and proposed projects at the March 22, 2019 Board Workshop.

Secretary Burkhart asked if the engineers would be explaining options on how they could get the pipe underground without trenching. GM West explained that the engineers have talked about using a trenchless method that would minimize any environmental impact.

Director McKenzie asked how the reimbursements work and if the State could turn around and not pay the Agency in the end for the work that is done. GM West explained that one thing about State grants is that things move very slowly.

No Public Comments

Motion No. 19-008

Secretary Burkhart made a motion to Authorize Execution of New Task Order to Master Agreement with NV5 to Perform Services in Conjunction with Prop. 1 Planning Grant Engineering Report Project Tasks and Schedules. Director Corl-Lorono seconded the motion.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved

McBride	Y
Corl-Lorono	Y
Burkhart	Y
Coulombe	Y
McKenzie	Y

Authorize Purchase of Replacement "Pool Vehicle": 2019 Subaru Accent at a cost of \$37,000 and Dissolve "New Vehicle Selection" Ad Hoc Committee

General Manager West gave the report. The committee recommended the Subaru Accent and GM West got the price of \$37,000.00 "out the door" including taxes and fees from Palm Springs Subaru. There were three requests for bids and only one was submitted.

Director McKenzie mentioned that when she talked to GM West, she was told that the field workers were using the truck that was being replaced. President McBride corrected her and told her that the truck is currently "red tagged" and is sitting on the Agency lot.

President McBride mentioned that the replacement pool vehicle price of \$37,000.00 is outstanding and he is happy about the price.

No Public Comments

Motion No. 19-009

Vice-President Corl-Lorono made a motion to Authorize General Manager to issue a purchase order in the amount of \$37,000 from Palm Springs Subaru to purchase a 2019 Subaru Accent and to execute all documents related thereto on behalf of the Agency; and That the "New Vehicle Selection" Ad Hoc Committee convened to participate in the evaluation and recommendation for the replacement "pool vehicle" hereby be dissolved. Director Coulombe seconded the motion.

MSC¹ (Coulombe/Corl-Lorono) unanimously approved

McBride	Y
Corl-Lorono	Y
Burkhart	Y
Coulombe	Y
McKenzie	N

Consider Initiating Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors Per Diem Effective no sooner than July 1, 2019

General Manager West gave the report. This is an annual item brought to the Board in order to decide if they would like to pursue the Cost-of-Living Adjustment (COLA). In order for this to take effect, it requires an Ordinance to be published as legal notice and a public hearing. GM West explains there is not a need to go forward with this if the Board is not interested in receiving the 5% COLA. The 5% COLA increase would take the Board's Per Diem to \$140.70 per day up from \$134.00 it is currently. This process takes about 120 days to complete and this is why the decision to move forward is needed.

Secretary Burkhart wanted to let the public know that the Board does pay taxes on this \$6.00 increase.

Director McKenzie wanted to state that being a Board Member can take a lot of time, especially for a new Board member that is trying to learn everything.

An anonymous member of the public stated that if Bighorn would stop paying extortion fees to BLM, it would have more money for raises.

Motion No. 19-010

Secretary Burkhart made a motion to initiate the process for increasing the Board of Directors per diem compensation, via Ordinance, by five percent (5%) for fiscal year 2019/20. Vice President Corl-Lorono seconded the motion.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved

Roll Call Vote:

Ayes:	Burkhart, Corl-Lorono, Coulombe, McKenzie
Nays:	McBride
Abstain:	None
Absent:	None

Consider Authorizing Attendance for the California Rural Water Association (CRWA) 2019 Annual Education and Exhibitor EXPO in South Lake Tahoe, NV on April 22nd – 25th, at an Estimated Cost of \$1,750.00 per Director

General Manager West gives her report. This conference has been budgeted to cover all costs of the Directors who choose to go.

President McBride stated that he and VP Corl-Lorono attended this conference last year and he highly recommends this as it is informational to any Director.

No Public Comments

Motion No. 19-011

Vice-President Corl-Lorono made a motion to authorize attendance for the California Rural Water Association (CRWA) 2019 Annual Education and Exhibitor EXPO in South Lake Tahoe, NV on April 22nd – 25th, at an estimated cost of \$1,750.00 per Director. Director Coulombe seconded the motion.

MSC¹ (Corl-Lorono/Coulombe) unanimously approved

McBride	Y
Corl-Lorono	Y
Burkhart	Y
Coulombe	Y
McKenzie	Y

Consider Authorizing Attendance for the 2019 Special Districts Legislative Days in Sacramento, CA on May 20th – 22nd, 2019 at an Estimated Cost of \$1,850.00 per Director

General Manager West gives her report. This conference has been budgeted to cover all costs of the Directors who choose to go.

No Public Comments

Motion No. 19-012

Vice-President Corl-Lorono made a motion to authorize attendance for the 2019 Special District Legislative Days in Sacramento, CA from May 20th – 22nd at an estimated cost of \$1,850.00 per Director. Secretary Burkhart seconded the motion.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved

McBride	Y
Corl-Lorono	Y
Burkhart	Y
Coulombe	Y
McKenzie	Y

Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements January 2019
 - 1. Balance Sheet
 - 2. Budget Status
- b. Receive and File Disbursements January 2019
- c. Service Order Report, January 2019
- d. BDV Production Report, January 2019
- e. Goat Mtn. Production Report, January 2019
- f. Special PLEGS Committee Meeting Minutes for January 15, 2019
- g. Regular Board Meeting Minutes for January 22, 2019

No Public comment

Motion No. 19-013

Vice President Corl-Lorono made a motion to approve consent items a-g. Secretary Burkhart seconded the motion.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved

McBride	Y
Corl-Lorono	Y
Burkhart	Y
Coulombe	Y
McKenzie	Y

The Board adjourned for a short recess at 7:13PM

The Board reconvened at 7:20PM

Public Comments

None

Verbal Reports

Vice-President Corl-Lorono gave a report on the Ethics class she took. She also reported on the California Rural Water Alliance event she attended with General Manager West.

Director McKenzie gave her report on the Sexual Harassment class she took via Target Solutions. She also gave her report for the Association of San Bernardino Special Districts (ASBCSD) meeting she attended in January.

Director Burkhart gave his report for the Mojave Water Agency Technical Advisory Committee meeting he attended in February.

President McBride gave his report on the ASBCSD meeting he attended.

Adjournment – President Michael McBride adjourned the meeting at 7:51 p.m.

Approved by:


John R. Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.

