



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92284

December 11, 2018  
Time – 6:00 P.M.

### TELECONFERENCE PARTICIPANTS

The following Director will participate in the Board Meeting via teleconference at the location listed:  
Director Corl-Lorono, 74-350 Country Club Drive (606A), Palm Desert, CA 92260

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

### 5. Closed Session

Conference with Legal Counsel—Anticipated Exposure to Litigation-One Potential Case—  
Carnright Claim Gov. Code, Section 54956.9(d)

### 6. Board to Appoint a Secretary

The Board of Directors to select a Director to be appointed to complete the term of Secretary vacated by outgoing Director T. Burkhardt by a majority roll call vote.

### 7. Standing Committees, Ad Hoc Committees and other Meeting Assignments for Calendar Year 2018 (remaining) and 2019

*Board considers taking the following action(s):*

President with Board consensus, to consider approving the Standing Committees, Ad Hoc Committee and Other Meeting Assignments for the remainder of calendar year 2018 and for calendar year 2019.

**8. Resolution No. 18R-XX Approving the Employee Handbook for Purposes of Establishing the Rules and Procedures for the Conduct of Personnel / Human Resources Matters and Authorizing the Modification thereof by Resolution**

*Board considers taking the following action(s):*

Adopt Resolution No. 18R-XX Approving the Employee Handbook for Purposes of Establishing the Rules and Procedures for the Conduct of Personnel / Human Resources Matters and Authorizing the Modification thereof by Resolution.

**9. Formation of Ad Hoc Committee on Replacement Pool Vehicle for Agency Board of Directors and Staffs Non-Routine Use**

*Board considers taking the following action(s):*

Form an Ad Hoc Committee to assist staff in review/research of and recommendation for a replacement Agency "Pool" vehicle.

**10. Purchase Of Equipment Trailer For Field Operations From The Lowest Responsive Bidder Carson Trailer, Beaumont, CA For A Total Of \$29,892.42**

*Board considers taking the following action(s):*

Authorize General Manager to issue a Purchase Order to Carson Trailer, Beaumont, CA in the amount of \$29,842.42 for a FLP50 Model-Super HD Pintle Trailer (102" X 28'/48000# flatbed).

**11. Resolution No. 18R-XX A Resolution of Appreciation for Outstanding Public Service by Terry Burkhart**

**12. Resolution No. 18R-XX A Resolution of Appreciation for Outstanding Public Service by James Dennis Staley**

**13. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Regular Board Meeting Minutes, November 27, 2018
- b. BH/DV Production Report, November 2018
- c. Goat Mtn. Production Report, November 2018
- d. Resolution No. 18R-XX Resolution of the Board of Directors of the Bighorn-Desert View Water Agency establishing its banking policy with Pacific Western Bank
- e. Resolution No. 18R-XX Resolution of the Board of Directors of the Bighorn-Desert View Water Agency authorizing investment of monies into the Local Agency Investment Fund

Recommended Action:  
Approve as presented (Item a-e):

#### **14. Matters Removed From Consent Items**

#### **15. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

#### **16. Verbal Reports - Including Reports on Courses/Conferences/Meetings.**

1. General Manager's Report
2. Director Reports
3. President Report

#### **17. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

**Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – December 13, 2018 at 9:30AM – Director Coulombe
- Mojave Water Agency Board of Directors Meeting – December 27, 2018 at 9:30AM – Director J. Burkhart
- Homestead Valley Community Council Meeting – December 17, 2018 at 3:00PM – Director McKenzie
- Morongo Basin Pipeline Commission at Hi-Desert Water District – December 12, 2018 – Vice President Corl-Lorono