



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING MINUTES

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92284

November 27, 2018  
Time – 6:00 P.M.

### Call to Order

Meeting convened by Board President Michael McBride at 6:00 p.m.

### Pledge of Allegiance

Led by Sharon Conkle

### Roll Call

Directors Present:

Michael McBride  
Judy Corl-Lorono  
Terry Burkhart  
J. Dennis Staley  
J. Larry Coulombe

Staff Present:

Marina West  
Seth Kish

### Approval of Agenda

*Motion to approve the agenda.*

MSC<sup>1</sup> Secretary Burkhart/Coulombe unanimously approved.

### Proposed Employee Benefits: Student Loan Assistance Benefit Program for Applicable Degree Programs

General Manager West gave the staff report regarding the minor amendments to the Student Loan Assistance Program which adds provisions for reimbursement of student loan debt incurred for an Associate of Arts (or Sciences) degree and for a Master's degree, sets limits on reimbursement for specific college level degrees, \$10,000 for an applicable Associate of Arts degree, \$30,000 for an applicable Bachelor's degree and \$20,000 for an applicable Master's degree, sets a maximum lifetime reimbursement amount of \$60,000, sets participation at one reimbursement benefit agreement at a time. For example, an Employee who has student loans for both a Master's and a Bachelor's degree would have to select which debt they wish to seek reimbursement for and finally sets a limit on the number of executed agreements to two (2) Employee at any one time.

Director Staley questioned the "background analysis" section and how it was worded. Dir. Staley also inquired about the employees who take just one class. GM West explained that the Agency already has a program in place for employees who take classes for training instead of pursuing a formal degree.

President McBride wanted to make sure that the public understood the reasoning behind this program and that its purpose is to keep the best employees, and employees who are continuing to try and benefit themselves, employed at the Agency.

Director Coulombe asked if there were any other Agency's that were involved in something similar to this.

An anonymous member of the public questioned some of the programs features.

**Motion No. 18-051**

*Vice President Corl-Lorono made a motion to authorize implementation of the "Student Loan Assistance Benefit" Program and Direct General Manager to Amend the Employee Handbook and bring Employee Handbook back to the Board for Formal Approval by Resolution. Secretary Burkhart seconded the motion.*

MSC<sup>1</sup> (Corl-Lorono/Burkhart) unanimously approved

McBride	Y
Corl-Lorono	Y
Burkhart	Y
Coulombe	Y
Staley	Y

**Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements October 2018
  1. Balance Sheet
  2. Budget Status
- b. Receive and File Disbursements October 2018
- c. Service Order Report, October 2018
- d. BH/DV Production Report, October 2018
- e. Goat Mtn. Production Report, October 2018
- f. Regular Board Meeting Minutes, October 23, 2018

No Public comment.

**Motion No. 18-052**

*Vice President Corl-Lorono made a motion to approve consent items a - f. The motion was seconded by Secretary Burkhart*

MSC<sup>1</sup> (Corl-Lorono/Burkhart) unanimously approved.

McBride:	Y
Staley :	Y
Corl-Lorono:	Y
Burkhart:	Y
Coulombe:	Y

**Public Comments**  
No Public Comments

**Verbal Reports**

Secretary Burkhart gave her last farewell to the Board and to the Public in attendance.

Director Staley gave a report on the going away party for Beverly Lowry. Dir. Staley also wanted to give a farewell to the Board and to the Public in attendance as well.

Vice President Corl-Lorono gave a report on the Mojave Water Agency Board Meeting she attended

President McBride wanted to thank Director Staley and Secretary Burkhart for the direction and support that the two have given the Board and the people that they have served.

**Adjournment** – President Michael McBride adjourned the meeting at 6:45 p.m.

Approved by:

  
Terry Burkhart, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.

