

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Secretary
J. Larry Coulombe, Director
J. Dennis Staley, Director

Marina D West, PG, General Manager

A Public Agency

Agency Office
622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

www.bdvwa.org

Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, October 23, 2018 – 6:00 p.m.

Call to Order

Meeting convened by Board President Michael McBride at 6:00 p.m.

Pledge of Allegiance

Led by Dave Chapman

Roll Call

Directors Present: Michael McBride
 Judy Corl-Lorono
 Terry Burkhart
 J. Dennis Staley
 J. Larry Coulombe

Staff Present: Marina West
 Mary Helen Tuttle

Approval of Agenda

Motion to approve the agenda.

MSC¹ Secretary Burkhart/Director Coulombe unanimously approved.

Closed Session with Legal Counsel pursuant to Government Code Section 54956.9 Paragraph 1 of subdivision (d) Conference with Legal Counsel – Existing Litigation

Name of Case: Michelle Corbin v. Bighorn Desert View Water Agency; Marina West

Adjourned to Closed Session at 6:02 p.m. – Reconvened from Closed Session at 6:39 p.m.

Closed Session Report

The Board of Directors' had no reportable action from the closed session.

No Public Comment.

Presentation of the Agency Financial Audit for Fiscal Year 2017-2018 by the Independent Certified Public Accounting Firm of Fedak & Brown, LLP.

Chris Brown from Fedak & Brown, LLP. Introduced himself to the Board and gave the presentation of the Agency Financial Audit for Fiscal Year 2017-2018. Mr. Brown gave an unmodified opinion of the Financial Statement of the Agency stating "In our opinion, the Financial Statements referred to above, present fairly in all material respects the financial position of Bighorn-Desert View Water Agency as of June 30th 2018". The next item Mr. Brown brought to the Board was the Management Report, which is a separately prepared document that illustrates the auditor's responsibility under government standards. Regarding the Management Report, Mr. Brown stated "We did not identify any material weaknesses within the Agency's internal control structures".

An anonymous member of the public asked what comes in to play to come to the "Net Position".

Motion No. 18-048

Secretary Burkhart made a motion to receive and file the Agency Financial Audit for fiscal year 2017-2018 conducted by Fedak & Brown, LLP. The motion was seconded by Director Coulombe.

MSC¹ (Burkhart/Coulombe) unanimously approved

McBride	Yes
Cori-Lorono	Yes
Burkhart	Yes
Coulombe	Yes
Staley	Yes

Dental Renewal: Resolution No. 18R-16 Approving the Form of and Authorizing Execution of the Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority Health Benefits Ancillary Coverages

General Manager West gave the report. The Agency has been using Premier Dental through a third party provider and will be able to save \$1850.00 for the first year by switching to Special District Risk Management Authority Health Benefits Ancillary Coverages for essentially the same dental policy through Delta Dental. Secretary Burkhart questioned the wording "Is

provided to employees at no cost”, GM West explained that in order to get the lowest overall cost, the Agency elects to pay 100% of the employee beneficiaries.

No Public Comment.

Motion No. 18-049

Vice President Corl-Lorono made a motion to adopt No. 18R-16 Approving the Form of and Authorizing Execution of the Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority Health Benefits Ancillary Coverages and Continue to authorize qualifying members of the Board of Directors to enroll in the dental benefit program with 100% of the premiums to be paid by the Director through a reimbursement arrangement with the Agency. The motion was seconded by Secretary Burkhart.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved

McBride	Yes
Corl-Lorono	Yes
Burkhart	Yes
Coulombe	Yes
Staley	Yes

Proposed Employee Benefits: Student Loan Assistance Benefit Program for Applicable Undergraduate Degree Programs

General Manager West gave the report. Special Counsel Neufeld and GM West drafted the Student Loan Assistance Benefit Program for Applicable Undergraduate Degree Programs with the purpose of encouraging full time employees to continue working for the Agency and not seek work elsewhere. GM West notes the provisions; Employees would have to complete a Bachelor’s Degree, employees would need to have been working for the Agency for 3 full years in order to be eligible for the program, in order to control costs the Agency would only authorize two(2) plans at a time, there would be a cap of \$30,000.00 to be paid monthly at \$500.00 a month for five(5) years, the Degree would need to be relevant to the position, and if the employee quits or leaves the Agency the benefit does not carry it terminates.

No Motion

Board requested staff to make various modifications/changes to the Student Loan Assistance Benefit Agreement and bring back to the Board for further consideration.

Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements, September 2018
 - 1. Balance Sheet
 - 2. Budget Status
- b. Receive and File Disbursements, September 2018
- c. Service Order Report, September 2018
- d. BH/DV Production Report, September 2018
- e. Goat Mtn. Production Report, September 2018
- f. Receive and File Regular PLEGS Committee Meeting Minutes from August 21, 2018
- g. Special Board Meeting Minutes, October 2, 2018

No Public Comment.

Motion No. 18-050

Vice President Corl-Lorono made a motion to approve consent items a - g. The motion was seconded by Secretary Burkhart.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

McBride: Y
Staley : Y
Corl-Lorono: Y
Burkhart: Y
Coulombe: Y

Matters Removed From Consent Calendar: None

Adjourned to break at 7:49 p.m. – Reconvened from break at 7:57 p.m.

No Public Comments

Verbal Reports

General Manager West reported on the “Upcoming Meetings” list on the agenda. GM West explained that the newly elected officers must take the oath of office by noon on December 7, 2018. GM West informed the Board that the Agency has been approved to purchase the two (2) properties that were acquired through the tax sale. GM West informed the Board and the public about the 2018 Orchid Festival.

Secretary Burkhart gave a report on attendance at the Fall CSDA Conference.

Director Staley gave a report for the Mojave Water Agency Technical Advisory Committee on October 4th 2018. Director Staley also gave a report on the Association of the San Bernardino County Special Districts Dinner and Meeting on October 15, 2018.

President McBride reported on the Sexual Harassment Training class that was completed.

Adjournment – President Michael McBride adjourned the meeting at 8:26 p.m.

Approved by:


Terry Burkhardt, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.

