

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Secretary
J. Larry Coulombe, Director
J. Dennis Staley, Director

Marina D West, PG, General Manager

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A Public Agency

www.bdvwa.org

Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, June 26, 2018 – 6:00 p.m.

Call to Order

Meeting convened by Board President Michael McBride at 6:02 p.m.

Pledge of Allegiance

Led by Mark Johannes

Roll Call

Directors Present: Michael McBride
 Judy Corl-Lorono
 Terry Burkhart
 J. Dennis Staley
 J. Larry Coulombe

Staff Present: Marina West
 Seth Kish

Approval of Agenda

Motion to approve the agenda.

MSC¹ Vice President Corl-Lorono/Secretary Burkhart unanimously approved.

Closed Session with Legal Counsel on Anticipated litigation pursuant to paragraph two of government code section 54956.9 (1 Potential Case)

Adjourned to Closed Session at 6:04 pm – Reconvened from Closed Session at 6:50 pm

Closed Session Report

The Board provided direction to counsel and gave no reportable action.

No Public Comment.

Request by Local Area Formation Commission to Initiate Proceedings to Annex Assessor Parcel No. 630-111-01 (640 Acres) into Bighorn-Desert View Water Agency

General Manager West gave the staff report. A member of the public purchased Section 17 (640 acres) and is going to construct a single family home. General Manager West informs the Board of where the water lines that will be supplying the applicant are located. The applicant approached LAFCO and LAFCO would rather have the Agency handle it. The applicant has provided a deposit to the Agency of \$2,500.00. The applicant has also been informed of the LAFCO fees which are estimated at \$13,000.00. Director Staley asked what the nearest cross streets were and General Manager West explained the streets using a map. Director Staley was also questioning whether or not if in the future the applicant would be able to build multiple houses on the property and President McBride shared the same concern. General Manager West informed the Board that the annexation of the property would be the safest way to handle this. Also, if in the future the applicant decided to develop more homes he would have to re-approach the board with a plan and have that approved.

An anonymous member of the public asked what size meter the applicant would be installing on his property. General Manager West responded that the applicant has not discussed this with her yet, but it will most likely be a 1-inch meter for a single family home.

Director Staley requested a roll call vote.

Motion No. 18-030

Vice President Cori-Lorono made a motion to adopt Resolution No. 18R-07 requesting the local agency formation commission to initiate proceedings for the annexation of assessor parcel number 630-111-01 to the bighorn-desert view water agency as more specifically described below. The motion was seconded by Secretary Burkhart.

MSC¹ (Cori-Lorono/Burkhart) unanimously approved by a roll call vote

Roll Call Vote:

McBride	Yes
Cori-Lorono	Yes
Burkhart	Yes
Coulombe	Yes
Staley	Yes

Request for Bill Adjustment from Owner Located at Assessor Parcel Number (APN: 631-061-55)

General Manager West gave the staff report. The customer requesting the bill adjustment was not in attendance at the Board Meeting. General Manager West explained to the Board that the customer has failed on two payment plans that the Agency had set. The Agency has completed a water audit on the property as well as a leak check and came to the conclusion that the water was in fact used. General Manager West explained that the Agency has also reached out to the customer numerous times to no avail. General Manager West asks the Board to authorize the Agency to enter into another payment plan with the customer if the Board did not grant the bill adjustment. After much discussion, the Board unanimously agreed that the customer is not entitled to another payment plan and decided to leave it as it is - No motion was made.

Review and approval of all Agency Bad Debt expenses "write-off" for account balances which cannot be collected as a property tax lien in accordance with Agency policy through May 30, 2018

Board Considers approval of Bad Debt expenses "write-off" in the amount of \$1,207.57 for account balances which cannot be collected as a property the period August 2015 to present. General Manager West mentioned that our budget is around \$2,000,000.00 so a write off of \$1,207.57 is not bad. General Manager West explained to the board that there are a total of 31 "Bad Debt" accounts. These debts can't be tied to a property for a secured lean, all these debts could be sent to collections, and most of these are older than one year.

No Public Comment.

Motion No. 18-031

Director Staley made a motion to vote for approval of Bad Debt expenses "write-off" in the amount of \$1,207.57 for account balances which cannot be collected as a property the period August 2015 to present. Director Coulombe seconded the motion.

MSC¹ (Staley/Coulombe) unanimously approved.

McBride: Y
Staley : Y
Corl-Lorono: Y
Burkhart: Y
Coulombe: Y

Agency's Appropriation Limit for Fiscal Year 2018/19

The Board Considers taking action to Adopt Resolution No. 18R-08 establishing the Appropriation Limit of the Agency at \$164,543.35 for the fiscal year July 1, 2018 – June 30, 2019 pursuant to Article XIII B of the California Constitution. General Manager West explained to the Board about the GANN limit, which limits the amount of property tax the agency is allowed to receive each year. General Manager West made it clear to the board that the Agency has never exceeded the limit.

No Public Comment.

Motion No. 18-032

After Board discussion, Secretary Burkhart made a motion to adopt Resolution No. 18R-08. The motion was seconded by Director Coulombe.

MSC¹ (Burkhart/Coulombe) unanimously approved.

McBride: Y
Staley : Y
Corl-Lorono: Y
Burkhart: Y
Coulombe: Y

Water Tank Inspection and Cleaning

General Manager West presented a video that was made by the cleaning crews who dove into the tanks, cleaned the tanks, made minor repairs, and gave a general discussion about the conditions inside of the tanks. After the video, President McBride discussed his experience with water tanks, and gave a general insight on the cleanliness of the insides of the tanks. Director Staley asked General Manager West how sending a diver down to clean is different from emptying the tank completely and cleaning it. Director Staley also questioned how often we used divers for cleaning. General Manager West explained that this is the alternative to draining, which is harder, has higher costs, and also takes a lot more time to complete. Director Staley asked General Manager West how many tanks do we have, and what are the costs associated with each tank for cleaning. General Manager West explained to Director Staley that we have 14 tanks and for 6 tanks the overall price runs around \$10,000.00 and there is also a price per day for repairs that are completed inside the tank.

An anonymous member of the Public asked if the public can get a copy of the Tank Inspection Cleaning Video. General Manager West told the member of the public that they will be able to get a copy once they request one from the office.

An anonymous member of the Public asked if the tanks were in good condition and General Manager West told the member of the public that the tanks have so far been in good condition, there are still more tanks to be cleaned.

An anonymous member of the Public asked General Manager West if any of the tanks have been re-coated. General Manager West explained to them that tanks B3 and B4 were fully blasted and re-coated. The member of the Public asked if the material being used inside the tank for repairs is safe; General Manager West answered and explained that the materials being used have no volatile organic contaminants, and it is a 100% solid epoxy.

Public Relations Update

General Manager West gave an update on recent public relation activities including the Water Education Festival and the Morongo Basin Conservation Association Desert Wise Landscape Tour which had a total of 2,094 site visits recorded. General Manager West showed a video of the Water Education Festival to the Board and to the public.

No Public Comment.

Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements May 2018
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Disbursements May 2018
- c. Service Order Report, May 2018
- d. Production Report, May 2018
- e. Goat Mtn. Production Report, May 2018
- f. Regular Board Meeting Minutes, May 22, 2018
- g. Receive and File Regular FPREP Committee Meeting Reports, January 17, 2018 and March 21, 2018
- h. Receive and File Regular PLEGS Committee Meeting Reports, December 19, 2017 and February 20, 2018 and April 19, 2018
- i. Authorize Board Member(s) to attend the California Special Districts Association Conference, September 25-27, 2018 in Indian Wells, Ca at an estimated cost of \$1625.00 per Director.
- j. Resolution No. 18R-09 Adopting a Policy Regarding Stale Dated Checks

No Public Comment.

Motion No. 18-033

Vice President Corl-Lorono made a motion to approve consent items a - j. The motion was seconded by Director Coulombe.

MSC¹ (Corl-Lorono/Coulombe) unanimously approved.

McBride: Y
Staley : Y
Corl-Lorono: Y
Burkhart: Y
Coulombe: Y

Matters Removed From Consent Calendar: None

Verbal Reports

General Manager West told the Board and public that Mr. Seth Kish was awarded a grant by CSDA to attend a Board Secretary Training Conference in Lake Tahoe in October of 2018.

Secretary Burkhart gave a report from her Technical Advisory Committee that she attended on June 7th 2018.

Director Staley told the members of the public that he will be giving out free books at Fountain Land, Thursday from 3:00PM-6:00PM.

Vice President Corl-Lorono gave her report from the Mojave Board of Directors Meeting that she attended on June 14th, 2018.

President McBride informed the public of his encounter with an old student at the Water Education Festival as well as how successful he thought it went.

No Public Comment.

Adjournment – President Michael McBride adjourned the meeting at 8:25 p.m.

Approved by:



Terry Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.

