

## Bighorn-Desert View Water Agency



Board of Directors  
Michael McBride, President  
Judy Corl-Lorono, Vice President  
Terry Burkhart, Secretary  
J. Larry Coulombe, Director  
J. Dennis Staley, Director

Marina D West, PG, General Manager

Agency Office  
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Yucca Valley, CA 92284-1440

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A Public Agency

[www.bdvwa.org](http://www.bdvwa.org)

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### Board of Directors' Special Meeting Minutes

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, May 1, 2018 – 6:00 p.m.

#### Call to Order

Meeting convened by Board President Michael McBride at 6:00 p.m.

#### Pledge of Allegiance

Led by Mary Coulombe.

#### Roll Call

Directors Present: Michael McBride  
Judy Corl-Lorono  
Terry Burkhart  
J. Dennis Staley  
J. Larry Coulombe

Staff Present: Marina West  
Mary Helen Tuttle

#### Approval of Agenda

*Motion to approve the agenda.*

MSC<sup>1</sup> (Corl-Lorono/Burkhart) unanimously approved.

#### **Award Contract to PacWest Engineering Co., Inc. for the "Jemez Paving Project", Repaving Portions of the Administration Building Parking Lot, in the Amount of \$34,400**

Board considered awarding contract for "Jemez Paving Project", repaving portions of the administration building parking lot, to PacWest Engineering Co., Inc. in the amount of \$34,400; and authorize construction contingency amount of 10% or \$3,440.

General Manager West reported that the Fiscal Year 2017-18 budget previously approved include this Capital Improvement Project \$65,000. This contract required a formal, advertised bidding process according the provisions of the Public Contract Code for the Bighorn-Mountains Water Agency which was adhered to.

Public Comment

Alec Destry of Landers asked how long the parking lot would be out of commission. General Manager West answered; for 2 days or so, customers will be able to use the back door for Agency business.

**Motion No. 18-021**

*Secretary Burkhart made a motion to award the contract for "Jemez Paving Project", repaving portions of the administration building parking lot, to PacWest Engineering Co., Inc. in the amount of \$34,400; and to authorize construction contingency amount of 10% or \$3,440. The motion was seconded by Vice President Corl-Lorono.*

MSC<sup>1</sup> (Burkhart/Corl-Lorono) unanimously approved.

McBride: Y  
Corl-Lorono: Y  
Burkhart: Y  
Staley: Y  
Coulombe: Y

**Public Hearing: Ordinance 180-01 – An Ordinance of the Board of Directors of Bighorn-Desert View Water Agency Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto -**

General Manager West advised the Board that this ordinance has been properly published via the newspaper and reviewed their options regarding this increase.

No Public Comment.

**Motion No. 18-022**

*Director Staley made a motion to adopt Ordinance 180-01- Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. The motion was seconded by Director Coulombe*

Roll Call Vote:

Ayes: Staley, Corl-Lorono, Coulombe, Burkhart  
Nays: McBride  
Abstain: None  
Absent: None

MSC<sup>1</sup> (Staley/Coulombe) 4/1

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: N  
Coulombe: Y

**12<sup>th</sup> Annual San Bernardino County Water Conference**

Board considered authorizing attendance at the 12<sup>th</sup> Annual San Bernardino County Water Conference, August 10, 2018 in Ontario, CA at an estimated cost of \$360 total per director.

General Manager West clarified that the \$360 cost per director included registration, travel and per diem.

No Public Comment

**Motion No. 18-023**

*Director Staley made a motion to authorize attendance at the 12<sup>th</sup> Annual San Bernardino County Water Conference, August 10, 2018 in Ontario, CA at an estimated cost of \$360 total per director. Director Coulombe seconded the motion.*

MSC<sup>1</sup> (Staley/Coulombe) unanimously approved.

McBride: Y  
Corl-Lorono: Y  
Burkhart: Y  
Staley: Y  
Coulombe: Y

**Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements March, 2018
  - 1. Balance Sheet
  - 2. Budget Status
- b. Receive and File Disbursements March, 2018
- c. Unrestricted and Restricted Goat Mtn. Cash Account Summary
- d. Service Order Report, March, 2018
- e. Production Report, March, 2018
- f. Goat Mtn. Production Report, March, 2018
- g. Regular Board Meeting Minutes, February 27, 2018
- h. Regular Board Meeting Minutes, March 27, 2018

No Public comment.

**Motion No. 18-024**

*Vice President Corl-Lorono made a motion to approve consent items a -h. The motion was seconded by Director Staley.*

MSC<sup>1</sup> (Corl-Lorono/Staley) unanimously approved.

McBride: Y  
Staley : Y  
Corl-Lorono: Y  
Burkhart: Y  
Coulombe: Y

**Matters Removed From Consent Calendar**

None

**Public Comment Period**

None

**Verbal Reports**

General Manager West reported that the Desert Wise Living Series Landscape Tour was well attended this past weekend; the garden at the Landers Post Office was one of the stops on Sunday.

The Agency will not be voting on the Regular and Alternate Special District Member seats on the Local Agency Formation Commission (LAFCO) ballot as our ballot came after our March Meeting and was due before our rescheduled April Meeting.

**Adjourned for a break at 6:25 pm – Reconvened from Break at 6:35 pm**

Director Staley gave a report on the Association of the San Bernardino County Special Districts Membership Meeting hosted at the Chino Basin Water Conservation District on Monday, April 16, 2018.

Director Coulombe reported on the LAFCO Governance Training Fraud Prevention Seminar on March 28, 2018.

Vice President Cori-Lorono attended the LAFCO Governance Training Fraud Prevention Seminar and the Homestead Valley Community Council meeting in March and gave a report on same. She also reported on the California Rural Water Association Education and Exhibitor Expo attended on April 23 through 26, 2018.

President McBride spoke about the LAFCO Governance Training Fraud Prevention Seminar he attended in March and gave a detailed report on his attendance at the California Rural Water Association Education and Exhibitor Expo in April.

**Adjournment** – President Michael McBride adjourned the meeting at 7:07 p.m.

Approved by:

  
Terry Burkhart, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.