

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhardt, Secretary
J. Larry Coulombe, Director
J. Dennis Staley, Director

Marina D West, PG, General Manager

A Public Agency

Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

www.bdvwa.org

Board of Directors' Regular Meeting Agenda

Tuesday, March 27, 2018 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Request for Billing Adjustment For Private Side Tampering Charges**

Board considers taking the following action(s):

1. Board to consider written request by property owner requesting bill adjustment of \$90.06 for repairs to meter service facility due to tampering on customer side.

6. Policy for Reimbursement of Actual and Necessary Expenses for Board Members

Board to consider approving the following action(s):

1. Board to consider approval of Resolution 18R-XX, which establishes a Policy for Reimbursement of Actual and Necessary Expenses for Board Members.

7. Chapter 8 Sale of Tax-Defaulted Property

Board to consider authorizing the following action:

1. Board to consider authorization of the purchase of Chapter 8 Sale of Tax-Defaulted Property. Properties of Interest to Bighorn-Desert View Water Agency are APN: 629-021-59 and 631-041-25.

8. Review 2018 Social Security Cost-of-Living Adjustment and Recommend Adjustment for All Regular Employees and General Manager.

Board to consider authorizing the following action (s):

1. Board to consider approval of Resolution No. 18R-XX, Authorizing a Cost of Living Percentage Adjustment to the Range and Step Scale (incorporated by reference as Appendix B of the Employee Handbook) and setting the effective date of any such adjustment.

9. Fiscal Year 2017/18 Budget Adjustment for Director Corl-Lorono to Attend California Rural Water Association Conference April 24-26, 2018

Board to consider authorizing the following action (s):

1. Board to consider a Fiscal Year 2017/18 Budget Adjustment in the Amount of \$1,200 for Director Corl-Lorono to Attend California Rural Water Association Conference April 24-26, 2018.

10. Board to decide on Date Change for April Board of Directors' Meeting

Board to consider the following action(s):

1. Change Meeting Date from Tuesday, April 24th to Tuesday, May 1st. Due to scheduling conflict with Directors attendance at the California Rural Water Association Education and Exhibitor Expo.

11. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements February 2018
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Disbursements February 2018
- c. Service Order Report, February 2018
- d. Production Report, February 2018
- e. Goat Mtn. Production Report, February 2018

Recommended Action:

Approve as presented (Items a - f):

12. Matters Removed From Consent Items

13. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. President Report

15. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvw.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.