

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

A Public Agency

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Board of Directors Regular Meeting Agenda

Tuesday, January 23, 2018 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Board to Appoint a President**

The Board of Directors to select a Director to be appointed President by a majority roll call vote.

6. **Board to Appoint a Vice President**

The Board of Directors to select a Director to be appointed Vice President by a majority roll call vote.

7. Board to Appoint a Secretary

The Board of Directors to select a Director to be appointed Secretary by a majority roll call vote.

8. Consider joining the Association of the San Bernardino County Special Districts

Board considers taking the following action(s):

1. Board to consider joining the Association of the San Bernardino County Special Districts, A Local Chapter of the California Special Districts Association (CSDA).

9. Director Compensation List - Exhibit "A" of the Policy for Reimbursement of Actual and Necessary Expenses -

Board considers taking the following action(s):

1. Board to review and discuss proposed amendments to Exhibit "A" of the Policy for Reimbursement of Actual and Necessary Expenses.
2. Consider adopting Resolution 18R-XX Directors Compensation List.

10. Award of Professional Services Contract - Audit Services

Board considers taking the following action(s):

1. Authorize General Manager to enter into Professional Services Agreement with Fedak & Brown LLP for Financial Auditing Services for Fiscal Years Ending June 30, 2018 through June 30, 2022 at a first year cost of \$18,350.

11. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements November 2017
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Disbursements November 2017
- c. Financial Statements December 2017
 1. Balance Sheet
 2. Budget Status
- d. Receive and File Disbursements December 2017
- e. Service Order Report, November and December 2017
- f. Production Report, November and December 2017
- g. Goat Mtn. Production Report, November and December 2017
- h. Special Board Meeting Minutes, December 12, 2017
- i. Receive and File Regular FPREP Committee Meeting Reports, November 15, 2017
- j. Receive and File Regular PLEGS Committee Meeting Reports, September 12, 2017
- k. Authorize Board Member(s) to attend the Fraud Detection and Prevention for Local Government Agencies hosted by the Local Agency Formation Commission of San Bernardino. Program to be held March 28, 2018 at Apple Valley, CA at an approximate cost of \$186.00 per Director.

Recommended Action:

Approve as presented (Items a - k):

12. Matters Removed From Consent Items

13. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. President Report

15. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.