

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhardt, Secretary
J. Larry Coulombe, Director
J. Dennis Staley, Director

Marina D West, P.G., General Manager

A Public Agency

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Finance/Public Relations/Education And Personnel Committee Special Meeting Report

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Wednesday, September 19, 2018 - 9:00 a.m.

Committee Members: Michael McBride & Larry Coulombe

Call to Order

President McBride called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Led by Dave Chapman

Roll Call

Directors: Michael McBride
Larry Coulombe

Staff: Marina West
Seth Kish

Approval of the Agenda

President McBride and Director Coulombe approved the agenda as presented.

Drug & Alcohol Policy Update

General Manager West gave her report to the Board and explained that this policy has not been updated since the 1990's. These changes were made by the Agency's legal counsel to meet current drug and alcohol regulations. The drug and alcohol testing program applies to those employees who are considered "Safety Sensitive" employees. Safety sensitive employees are employees who have a commercial driver's license (Class A or B). General Manager West explained that one of the things outstanding in the policy was drug and alcohol training. A member of the public asked if there was a suspicion of drug or alcohol use, would the Agency call that

employee specifically for testing. General Manager West explained that any suspicious employee would be sent to get tested at an independent lab. A member from the public asked if the testing site is a random facility or does the Agency have a facility it currently uses. General Manager West explained that it depends on the required test. President McBride showed concern regarding prescription or over the counter medication and work and are employees required to let the Agency know that they are taking medication. General Manager West explained that any employees under doctor prescribed medication would need to let the Agency know.

Public comment: None

Consent Items

- a. FPREP Committee Meeting Minutes, July 25, 2018

Public comment: None

President McBride and Director Coulombe approved the minutes as presented.

Public Comment Period

No public comment.

Verbal Reports

None

General Manager's Report

None

Adjournment – President McBride adjourned the meeting at 9:45 a.m.

Approved by:

Michael McBride, Committee Chair