

## Bighorn-Desert View Water Agency



### Board of Directors

Michael McBride, President  
Judy Corl-Lorono, Vice President  
Terry Burkhart, Secretary  
J. Larry Coulombe, Director  
J. Dennis Staley, Director

Marina D West, P.G., General Manager

### Agency Office

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A Public Agency

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## Finance/Public Relations/Education and Personnel Committee Meeting Report

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285  
**March 21, 2018 - 9:00 a.m.**

**Committee Members: Michael McBride & Larry Coulombe**

### Call to Order

Director McBride called the meeting to order at 9:04am.

### Pledge of Allegiance

Led by Mary Coulombe

### Roll Call

Directors:           Dir. McBride  
                          Dir. Coulombe

Staff:                Marina West

### Approval of the Agenda

Director McBride and Director Coulombe approved the agenda as presented.

### Budget Workshop – Fiscal Year 2018/19 Budget Cycle

General Manager West gave the staff report by reviewing various line items in the revenue budget for Committee feedback. Directors agreed to sunset the ID 1 Bighorn Debt Service collection one year early using monies already collected in prior years to pay the debt owed in FY2018/19. Directors also agreed to increase director's budgets by \$500. General Manager West also reviewed the status of grants expected, exceeding \$10,000,000 and how they will be utilized for capital improvements. However, this draft budget does contemplate continued progress on planned capital improvements such as well pump change outs and motor downsizing.

Public comment: none

Committee adjourned for break at 10:05am and reconvened the meeting at 10:15am

The Committee directed staff to bring the draft budget back to the Committee after refinement of certain revenue and expense line items discussed at this meeting. Committee restated its goal to review a final draft budget at the May committee meeting and then bring the budget to the full Board for approval in May.

### **Review 2018 Social Security Cost-of-Living Adjustment and Recommend Adjustment for All Regular Employees and General Manager**

General Manager West gave the staff report. Dir. McBride suggests a 3% COLA for staff with a 2% COLA for the General Manager. Dir. Coulombe was in agreement.

Public comment: none

The Committee directed staff to bring recommendation to the full Board on March 27, 2018.

### **Consent Items**

- a. none

Public comment: none

### **Public Comment Period**

No public comment.

### **Verbal Reports**

Committee Member Comments/Reports

Director McBride asked about two customer complaints regarding bills. One is an email complaint that the office staff has not received as of report. General Manager West will review the email and report back to Board. The other complaint is going before the Board on March 27, 2018.

Director Coulombe commented on the "*Hide and Seek River*" presentation at the High Desert Nature Museum on March 15, 2018.

### **GENERAL MANAGER'S REPORT**

General Manager West reported the Desert-Wise Living Series Landscape Tour is scheduled for April 28 and April 29, 2018.

### **Items for Next Agenda**

- Final draft budget

**Adjournment** - Director McBride adjourned the meeting at 10:47 a.m.