

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone

760/364-3412 Fax

A Public Agency

www.bdvwa.org

Board of Directors Special Meeting Agenda

Tuesday, December 12, 2017 - 6:00 p.m.

Board Meeting Office

1720 N. Cherokee Trail, Landers, CA 92285

Note: The Board Meeting will also be teleconferenced from the following public location:
1930 Alta Vista Circle, Lakeland FL 33810

1. **Call To Order**
2. **Moment of Silence for Past Board Member Sharon Edwards**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

6. **Resolution No. 17R-XX Declaring Governing Body Members and Volunteers Shall be Deemed to be Employees of the Agency for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing Their Services**

Board considers taking the following action(s):

1. Adopt Resolution No. 17R-XX Declaring That Governing Body Members and Volunteers Shall be Deemed to be Employees of the Agency for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing Their Services.

7. Governance Training

Board considers taking the following action(s):

1. Authorize Board Member(s) to attend the Transparency Strategies Governance Training hosted by the Local Agency Formation Commission of San Bernardino. Program to be held January 29, 2018 at Apple Valley, CA at an approximate cost of \$186.00 per Director.

8. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements October 2017
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Disbursements October 2017
- c. Service Order Report, October 2017
- d. Production Report, October 2017
- e. Goat Mtn. Production Report, October 2017
- f. Regular Board Meeting Minutes, October 24, 2017
- g. Receive and File Regular FPREP Committee Meeting Report, May 17, 2017

Recommended Action:

Approve as presented (Items a - g)

9. Matters Removed From Consent Items

10. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

11. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. President Report

12. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency

Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

AGENDA ITEM # 6



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

DEC 05 2017

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • www.sdrma.org

November 30, 2017

Ms. Marina West
General Manager
Bighorn Desert View Water Agency
622 South Jemez Trail
Yucca Valley, California 92284-1440

Re: Workers' Compensation Resolution for Governing Body Member and/or Volunteer Coverage

Dear Ms. West,

Recently our excess carrier has made us aware that SDRMA Workers' Compensation (WC) members need to pass a **new Resolution** if they would like to continue (or start) covering their Governing Body members and/or volunteers.

Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a Resolution by the Governing Body of the agency so declaring, be deemed to be an employee for workers' compensation purposes. Thus, if such a resolution is adopted, and the volunteer is injured while performing duties for the agency, the volunteer is entitled to receive workers' compensation benefits and their exclusive remedy for recovery against the agency is through the Workers' Compensation system.

Such Governing Body members and/or volunteers may be covered for workers' compensation benefits only if a Resolution to that effect is adopted by the Governing Body pursuant to Labor Code § 3363.5 and a copy of the Resolution is filed with SDRMA.

A new Resolution (see attached) has been created by our coverage counsel. The Resolution permits your Governing Body to designate the various categories of persons who the agency desires to "deem" to be employees for purposes of workers' compensation. It declares, on a blanket basis, that the designated categories of volunteers are deemed employees and those categories consist of Governing Body Members, persons performing voluntary service, persons on work study, interns, and other volunteers. In addition, those so designated persons also need to be listed under our Workers' Compensation Program (which includes paying an annual contribution amount) to enable coverage.

When using the sample Resolution provided, please do not make any changes other than the areas highlighted in yellow. **To ensure accurate and timely implementation of your Resolution, please return your Governing Body approved Workers' Compensation Resolution as soon as possible by fax or email.** A Microsoft Word version of the sample Resolution can be downloaded at <http://www.sdrma.org/program-coverages/workers-compensation-program>. If your agency has any questions please contact Ellen Doughty, Chief Member Services Officer, at 800.537.7790 or edoughty@sdrma.org.

Sincerely,
Special District Risk Management Authority

Gregory S. Hall, ARM
Chief Executive Officer

Enclosures: Sample Resolution for Covering Governing Body and/or Volunteers

RESOLUTION No. 17R-XX

**RESOLUTION OF THE GOVERNING BODY OF
THE BIGHORN-DESERT VIEW WATER AGENCY,
DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL
BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF
PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN
INDIVIDUALS WHILE PROVIDING THEIR SERVICES**

WHEREAS, the Bighorn-Desert View Water Agency utilizes the services of Governing Body Members and Volunteers; and

WHEREAS, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

WHEREAS, the Governing Body wishes to extend Workers' Compensation coverage as provided by State law to the following designated categories of persons as indicated by a checkmark in the box to the left of the descriptions:

- ☐ All Members of the Governing Body of the Bighorn-Desert View Water Agency as presently or hereafter constituted and/or
- ☐ All persons performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses
- ☐ Individuals on Work-study programs
- ☐ Interns
- ☐ Other Volunteers
- ☐ _____
[designate]

NOW, THEREFORE, BE IT RESOLVED, that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Bighorn-Desert View Water Agency for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of the Bighorn-Desert View Water Agency for any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or rights given to paid employees of the Bighorn-Desert View Water Agency.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 12th day of December, 2017 by the following vote:

AYES:
NOES:
ABSENT:

Michael McBride, President

Attest:

Judy Corl-Lorono, Secretary

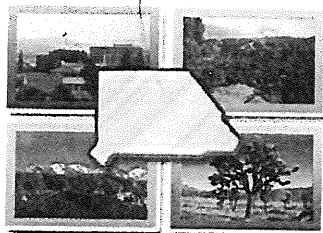
AGENDA ITEM # 7

RECEIVED

NOV 20 2017

BY: _____

November 16, 2017



LAFCO

**Local Agency
Formation Commission**
for San Bernardino County

1170 West 3rd Street, Unit 150
San Bernardino, CA 92415-0490
909.388.0480 | Fax 909.388.0481
E-mail: lafoo@lafco.sbcounty.gov
www.sbclafco.org

Established by the State of California
to serve the Citizens, Cities, Special Districts
and the County of San Bernardino

COMMISSIONERS

JIM BAGLEY
Public Member

KIMBERLY COX, Chair
Special District

JAMES V. CURATALO
Special District

ROBERT A. LOVINGOOD
Board of Supervisors

LARRY McCALLON
City Member

JAMES RAMOS, Vice Chair
Board of Supervisors

DIANE WILLIAMS
City Member

ALTERNATES

STEVEN FARRELL
Special District

JANICE RUTHERFORD
Board of Supervisors

Vacant
Public Member

ACQUANETTA WARREN
City Member

STAFF

KATHLEEN ROLLINGS-McDONALD
Executive Officer

SAMUEL MARTINEZ
Assistant Executive Officer

MICHAEL TUERPE
Project Manager

LA TRICI JONES
Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP

GOVERNANCE TRAINING FROM LAFCO

The Local Agency Formation Commission for San Bernardino County ("LAFCO"), as a part of its ongoing efforts to provide for continuing education for its constituents, has implemented a local governance training program for agencies. The intent of this program is to provide free access to educational and training resources that agencies may not have otherwise.

The program schedule for 2017-18 is as follows:

Educational Training Program Schedule	
Training Session, Partner	Date, Time, Location
<i>Technology & the Public Records Act: Recent Legal Developments & Current Challenges</i> California Special Districts Association	December 7, 2017 10:00 a.m. - Noon West Valley Water District, Rialto
<i>Transparency Strategies</i> Institute for Local Government	January 29, 2018 10:00 a.m. - Noon Mojave Water Agency, Apple Valley
<i>Financial Management for Special Districts</i> Special District Risk Management Authority	March 2018 10:00 a.m. Mojave Water Agency, Apple Valley

Attached to this letter is the flyer for the first session on December 7, (10:00 a.m.). You can register online via CSDA (see flyer) or the LAFCO homepage (www.sbclafco.org). You may also fax, phone, or email LAFCO via the contact information above. **There is no cost to attend this training.** We encourage all officials and staff to attend.

Should you have any questions, please feel free to contact the San Bernardino LAFCO office.

Sincerely,

KATHLEEN ROLLINGS-McDONALD
Executive Officer

AGENDA ITEM # 8

General Ledger

Balance Sheet

User: ddiaz
Printed: 11/14/2017 - 9:17AM
Fund: All
Period: 4
Fiscal Year: 2018



Fund ALFRE

Account Type	Amount
01 - General Fund	
Assets	
CASH & CASH EQUIVALENTS	
01-00-131250 - PACIFIC WESTERN BANK	1,914,868.56
01-00-131300 - CASH DRAWERS BASE FUND	1,000.00
01-00-134000 - PETTY CASH FUND	800.00
Total CASH & CASH EQUIVALENTS:	1,916,668.56
INVESTMENTS	
01-00-133030 - LAIF - CASH ACCOUNT	935,208.90
01-00-133111 - OPEN	0.00
01-00-133112 - OPEN	0.00
Total INVESTMENTS:	935,208.90
ACCOUNTS RECEIVABLE - WATER	
01-00-137100 - A/R WATER	206,136.78
01-00-137130 - A/R UNBILLED	0.00
01-00-139510 - 2010-11 LIEN REC \$33945	3,091.44
01-00-139520 - 2011-12 LIEN REC \$36833	4,534.98
01-00-139530 - 2012-13 LIEN REC \$39364	8,331.60
01-00-139540 - 2013-14 LIEN REC \$29,632	5,555.04
01-00-139541 - 2014-15 LIEN REC \$69,492	29,272.99
01-00-139542 - 2015-16 LIEN REC \$43,270	26,973.88
01-00-139543 - 2016-17 LIEN REC \$45,364	45,364.43
01-00-139900 - ALLOWANCE FOR BAD DEBTS-LIENS	(3,100.00)
Total ACCOUNTS RECEIVABLE - WATER:	326,161.14
ACCOUNTS RECEIVABLE - OTHER	
01-00-136000 - A/R OTHER (Non-UB AR)	0.00
01-00-137110 - 2015&2016 ID GM STANDBY A/R	27,455.00
01-00-138000 - A/R PROPERTY TAXES	0.00
01-00-138030 - ACCRUED RECEIVABLE	0.00
01-00-139000 - A/R CUSTOMER PROJECTS	0.00
01-00-139601 - DUE FROM HAZARD MITIGATION	0.00
01-00-139604 - DUE FROM P.O. DEMO GARD 17/18	0.00
01-00-139901 - ALLOWANCE BAD DEBT - STANDBY	(3,000.00)
Total ACCOUNTS RECEIVABLE - OTHER:	24,455.00
INVENTORY	
01-00-143010 - INVENTORY-WATER SYSTEM PARTS	74,495.04
01-00-143011 - INVENTORY- AMES WATER	120,780.00
01-00-143012 - INVENTORY CLEARING	(4,399.29)
Total INVENTORY:	190,875.75
PREPAID EXPENSES	
01-00-144010 - PREPAYMENTS W/C INS	6,045.45
01-00-144020 - PREPAYMENTS PL & PD LIAB INS	24,586.17
01-00-144035 - PREPAY CalPERS	20,907.32

Account Type	Amount
Total PREPAID EXPENSES:	51,538.94
FIXED ASSETS	
01-00-111300 - FA ORGANIZATION	336,271.36
01-00-111301 - A/D ORGANIZATION	(140,746.47)
01-00-111350 - FA LAND	80,979.60
01-00-111400 - FA BUILDINGS	288,192.81
01-00-111401 - A/D BUILDINGS	(221,926.08)
01-00-111500 - FA YARDS	56,330.15
01-00-111501 - A/D YARDS	(48,897.82)
01-00-111600 - FA FUEL TANKS	18,942.68
01-00-111601 - A/D FUEL TANK	(15,732.46)
01-00-111700 - FA WATER SYSTEM	9,479,283.51
01-00-111701 - A/D WATER SYSTEM	(5,793,678.31)
01-00-111800 - FA SHOP EQUIPMENT	26,346.34
01-00-111801 - A/D SHOP EQUIPMENT	(26,346.34)
01-00-111810 - FA MOBILE EQUIPMENT	695,754.49
01-00-111811 - A/D MOBILE EQUIPMENT	(437,518.89)
01-00-111900 - FA OFFICE EQUIPMENT	196,233.00
01-00-111901 - A/D OFFICE EQUIPMENT	(65,928.47)
Total FIXED ASSETS:	4,427,559.10
CONST. IN PROGRESS - OTHER	
01-00-145010 - JV MONITORING WELL	177,095.85
Total CONST. IN PROGRESS - OTHER:	177,095.85
CONSTRUCTION IN PROGRESS	
01-00-120546 - BDV/GOAT MTN/HDWD INTEGRATE	524.65
01-00-120547 - GENERATOR PH1 - OFFICE/A BOOST	0.00
Total CONSTRUCTION IN PROGRESS:	524.65
PENSION DEFERRED OUTFLOWS	
01-00-120600 - PENSION DEFERRED OUTFLOWS	0.00
Total PENSION DEFERRED OUTFLOWS:	0.00
Total Assets:	8,050,087.89
Liabilities	
ACCOUNTS PAYABLE	
01-00-225200 - ACCRUED INTEREST PAYABLE	0.00
01-00-225300 - ACCRUED EXPENSES	0.00
01-00-227000 - ACCOUNTS PAYABLE	24,102.97
Total ACCOUNTS PAYABLE:	24,102.97
ACCRUED PAYROLL	
01-00-229000 - ACCRUED PAYROLL LIABILITIES	0.00
01-00-229010 - GARNISHMENT WITHHOLDING	0.00
01-00-229100 - ACCRUED EMP COMP BALANCES	66,679.77
Total ACCRUED PAYROLL:	66,679.77
ACCRUED PR LIABILITIES	
01-00-229001 - FEDERAL PR TAX PAYABLE	0.00
01-00-229002 - STATE PR TAX PAYABLE	0.00
01-00-229003 - HEALTH INSURANCE PAYABLE	(3,911.18)
01-00-229004 - 3RD PARTY INS PLAN PAYABLE	(1,012.22)
01-00-229005 - CALPERS PAYABLE	0.00
Total ACCRUED PR LIABILITIES:	(4,923.40)
CUSTOMER DEPOSITS	
01-00-226000 - CUSTOMER DEPOSITS	90,231.67
Total CUSTOMER DEPOSITS:	90,231.67

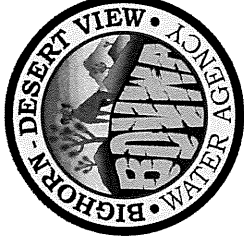
Fund ALFRE

Account Type	Amount
PAYABLE FROM RESTRICTED ASSETS	
01-00-229500 - ACCRUED INT PAYABLE DV ID BNDS	0.00
Total PAYABLE FROM RESTRICTED ASSETS:	0.00
LONG TERM DEBT	
01-00-211010 - REVENUE BONDS PAYABLE - DV	106,977.05
01-00-223000 - REVENUE BONDS PAYABLE - BH	202,000.00
Total LONG TERM DEBT:	308,977.05
PENSION NET PENSION LIABILITY	
01-00-151000 - DEFERRED OUTFLOWS-PENS CONTRIB	(52,457.00)
01-00-153000 - DEFERRED OUTFLOW - ACTUARIAL	(20,103.00)
01-00-223100 - PENSION NET PENSION LIABILITY	450,309.00
01-00-225000 - DEFERRE INFLOW - ACTUARIAL	32,106.00
01-00-225001 - DEFERRED INFLOW-ADD'L DEFERRAL	6,769.00
Total PENSION NET PENSION LIABILITY:	416,624.00
PENSION DEFERRED INFLOW	
01-00-223110 - PENSION DEFERRED INFLOWS	0.00
Total PENSION DEFERRED INFLOW:	0.00
Total Liabilities:	901,692.06
Fund Balance	
FUND BALANCE	
01-00-301090 - CONTRIBUTED CAPITAL/HUD	291,094.58
01-00-301110 - FMHA GRANTS	758,297.76
01-00-310000 - FUND BALANCE	5,618,552.85
01-00-310010 - FUND BALANCE FEMA & OES	427,895.00
Total FUND BALANCE:	7,095,840.19
Total Fund Balance:	7,095,840.19
Total Liabilities and Fund Balance:	7,997,532.25
Total Retained Earnings:	52,555.64
Total Fund Balance and Retained Earnings:	7,148,395.83
Total Liabilities, Fund Balance, and Retained Earnings:	8,050,087.89
Totals for Fund 01 - General Fund:	0.00

General Ledger

Budget Status

User: ddiaz
 Printed: 11/14/2017 - 9:17 AM
 Period: 4, 2018



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	General Fund							
Dept 01-00	No Department							
R05	OPERATING REVENUE							
01-00-410000	SERVICE LINE INSTALLATION F	3,590.00	3,570.00	8,925.00	-5,335.00	0.00	-5,335.00	0.00
01-00-410010	BASIC FACILITIES CHARGE	9,190.00	9,190.00	22,975.00	-13,785.00	0.00	-13,785.00	0.00
01-00-411000	INCOME METERED WATER	601,801.00	63,538.96	266,153.81	335,647.19	0.00	335,647.19	55.77
01-00-412000	GOAT MTN STANDBY INCOME	65,700.00	0.00	0.00	65,700.00	0.00	65,700.00	100.00
01-00-413000	BASIC SERVICE CHARGE	840,108.00	80,923.12	264,276.99	575,831.01	0.00	575,831.01	68.54
01-00-417000	INCOME OTHER (OPERATING)	45,000.00	11,070.63	24,542.96	20,457.04	0.00	20,457.04	45.46
01-00-417003	RESTRICTED FROM CSA70/W1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-417004	INCOME REIMBURSEMENT (ID	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-419000	AMES BASIN WATER TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-492050	PAC WEST BANK EARNINGS CR	0.00	0.00	4,737.57	-4,737.57	0.00	-4,737.57	0.00
R05 Sub Totals:		1,565,389.00	168,292.71	591,611.33	973,777.67	0.00	973,777.67	62.21
R10	NON-OPERATING REVENUE							
01-00-491000	GA02 GEN LEVY IMP DIST A BH	53,496.00	0.00	-458.01	53,954.01	0.00	53,954.01	100.86
01-00-491010	DA01 DEBT SRVC IMP1 (BH BON	175,900.00	-5,049.99	-5,049.99	180,949.99	0.00	180,949.99	102.87
01-00-491020	GA01 GENERAL TAX LEVY (BVI	52,900.00	0.00	0.00	52,900.00	0.00	52,900.00	100.00
01-00-491030	INCOME REV BONDS DV FMHA	48,546.00	8,356.76	16,731.93	31,814.07	0.00	31,814.07	65.53
01-00-491040	GA03 ID GM GEN TAX LEVY	23,000.00	0.00	458.01	22,541.99	0.00	22,541.99	98.01
01-00-492000	INTEREST INCOME	18,000.00	2,524.37	4,667.28	13,332.72	0.00	13,332.72	74.07
01-00-496000	INCOME OTHER (NON OPERATI	12,500.00	125.00	1,747.07	10,752.93	0.00	10,752.93	86.02
01-00-499991	GRANT FOR HAZARD MITIGATI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499992	CAPITAL CONTRIBUTION REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499995	POST OFFICE DEMO GRANT 17/	0.00	0.00	800.00	-800.00	0.00	-800.00	0.00
R10 Sub Totals:		384,342.00	5,956.14	18,896.29	365,445.71	0.00	365,445.71	95.08
Revenue Sub Totals:		1,949,731.00	174,248.85	610,507.62	1,339,223.38	0.00	1,339,223.38	68.69
E25	NON-OPERATING EXPENSE							
01-00-562000	OFFICE EQUIPMENT EXPENSE	10,500.00	404.07	1,768.34	8,731.66	0.00	8,731.66	83.16
01-00-563000	CUSTOMER RELATIONS	1,500.00	386.93	386.93	1,113.07	0.00	1,113.07	74.20
01-00-564000	OTHER ADMINISTRATIVE EXPE	5,000.00	899.16	5,586.87	-586.87	0.00	-586.87	0.00
01-00-570000	INTEREST EXPENSE - BH BOND	5,200.00	0.00	-1,233.33	6,433.33	0.00	6,433.33	123.72

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-00-571000	DEPRECIATION EXPENSE	0.00	29,447.18	117,860.41	-117,860.41	0.00	-117,860.41	0.00
01-00-571100	AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-573500	MWA PIPELINE DEBT	83,300.00	0.00	0.00	83,300.00	0.00	83,300.00	100.00
01-00-581000	ELECTION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-591000	INTEREST EXPENSE - DV BOND	3,599.00	0.00	907.41	2,691.59	0.00	2,691.59	74.79
01-00-593000	EXPENSE / INCOME MISC	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-00-594000	GAIN (LOSS) ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E25 Sub Totals:		109,599.00	31,137.34	125,276.63	-15,677.63	0.00	-15,677.63	0.00
Expense Sub Totals:		109,599.00	31,137.34	125,276.63	-15,677.63	0.00	-15,677.63	0.00
Dept 00 Sub Totals:		-1,840,132.00	-143,111.51	-485,230.99	-1,354,901.01	0.00		
Dept 01-01	Administration							
E15	ADMINISTRATIVE EXPENSE							
01-01-560030	ADMINISTRATIVE COMPENSAT	298,980.00	22,540.70	79,909.88	219,070.12	0.00	219,070.12	73.27
01-01-560060	CONTRACTUAL SERV-AUDITOF	31,650.00	0.00	20,700.00	10,950.00	0.00	10,950.00	34.60
01-01-560070	CONTRACTUAL SERV-LEGAL	16,000.00	168.00	4,326.75	11,673.25	0.00	11,673.25	72.96
01-01-560080	PERS CONTRIBUTION	68,000.00	5,317.84	20,550.08	47,449.92	0.00	47,449.92	69.78
01-01-560090	PAYROLL TAXES	12,250.00	896.30	2,812.77	9,437.23	0.00	9,437.23	77.04
01-01-560110	TELEPHONE/FAX/INTERNET/WI	8,750.00	1,021.44	2,272.73	6,477.27	0.00	6,477.27	74.03
01-01-560120	MAILING EXPENSE	1,500.00	0.00	303.10	1,196.90	0.00	1,196.90	79.79
01-01-560140	CONTRACTUAL SERV-OTHER	65,000.00	639.98	23,503.19	41,496.81	0.00	41,496.81	63.84
01-01-560160	PROPERTY/LIABILITY EXPENSE	34,500.00	3,073.27	12,293.08	22,206.92	0.00	22,206.92	64.37
01-01-560170	WORKERS COMP EXPENSE	16,700.00	755.69	3,507.65	13,192.35	0.00	13,192.35	79.00
01-01-560180	DUES & SUBSCRIPTIONS	9,350.00	115.60	2,045.45	7,304.55	0.00	7,304.55	78.12
01-01-560200	POWER/PROPANE OFFICES & Y	6,000.00	1,289.08	2,518.25	3,481.75	0.00	3,481.75	58.03
01-01-560220	BAD DEBT EXPENSE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
01-01-560221	BAD DEBT-LIENS/UNCOLLECT/	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
01-01-560230	LEAK RELIEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560300	OFFICE SUPPLIES/PRINTING	8,000.00	795.68	2,779.61	5,220.39	0.00	5,220.39	65.25
01-01-561000	EMPLOYEE BENEFITS INSURAN	155,000.00	10,539.62	38,735.11	116,264.89	0.00	116,264.89	75.01
01-01-561100	EMPLOYEE EDUCATION/TRAIN	9,000.00	-305.00	1,668.00	7,332.00	0.00	7,332.00	81.47
01-01-561500	PAYROLL FRINGE EXP TO PROJ	0.00	-364.32	-1,201.23	1,201.23	0.00	1,201.23	0.00
01-01-561600	OVERHEAD TO PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15 Sub Totals:		745,880.00	46,483.88	216,724.42	529,155.58	0.00	529,155.58	70.94
Expense Sub Totals:		745,880.00	46,483.88	216,724.42	529,155.58	0.00	529,155.58	70.94
Dept 01 Sub Totals:		745,880.00	46,483.88	216,724.42	529,155.58	0.00		
Dept 01-05	Operations							
E05	OPERATIONS EXPENSE							
01-05-541020	OPERATIONS COMPENSATION	257,631.00	23,155.36	76,361.18	181,269.82	0.00	181,269.82	70.36

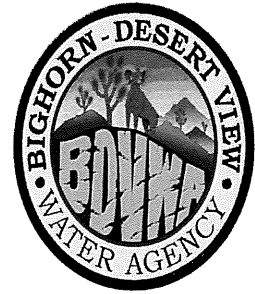
Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-05-541030	UNIFORMS	4,000.00	485.87	1,011.85	2,988.15	0.00	2,988.15	74.70
01-05-541060	VEHICLE/TRACTOR/EQUIP EXP	20,000.00	2,749.16	4,874.56	15,125.44	0.00	15,125.44	75.63
01-05-541070	VEHICLE EXPENSE-FUEL	27,000.00	2,929.15	11,047.86	15,952.14	0.00	15,952.14	59.08
01-05-541090	FIELD MATERIALS & SUPPLIES	50,000.00	8,421.07	30,482.03	19,517.97	0.00	19,517.97	39.04
01-05-541095	SHRINKAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541110	WATER TESTING	11,000.00	787.00	3,579.00	7,421.00	0.00	7,421.00	67.46
01-05-541120	CONTRACTUAL SRV-ENGINEER	60,000.00	0.00	775.00	59,225.00	0.00	59,225.00	98.71
01-05-541140	WATER SYSTEM REPAIRS	70,000.00	1,464.77	24,900.65	45,099.35	0.00	45,099.35	64.43
01-05-541141	EXCAVATION COUNTY OF SB	400.00	0.00	230.00	170.00	0.00	170.00	42.50
01-05-541150	BUILDING MAINTENANCE/REP,	15,400.00	3,632.14	5,984.79	9,415.21	0.00	9,415.21	61.14
01-05-541190	COMMUNICATIONS EXPENSE	3,700.00	286.75	1,070.25	2,629.75	0.00	2,629.75	71.07
01-05-541210	DISINFECTION EXPENSE	7,500.00	1,016.16	4,392.71	3,107.29	0.00	3,107.29	41.43
01-05-541250	POWER WELLS & PUMPS	86,000.00	20,482.07	37,255.02	48,744.98	0.00	48,744.98	56.68
01-05-541251	GOAT MTN-POWER WELLS/BOC	27,500.00	0.00	-1,621.00	29,121.00	0.00	29,121.00	105.89
01-05-541300	OTHER OPERATING EXPENSES	18,900.00	0.00	1,874.00	17,026.00	0.00	17,026.00	90.08
01-05-541700	EQUIPMENT EXP TO CIP	0.00	-1,250.18	-1,873.08	1,873.08	0.00	1,873.08	0.00
01-05-541701	CAPITALIZED LABOR EXPENSE	0.00	-758.98	-1,508.10	1,508.10	0.00	1,508.10	0.00
01-05-542000	AMES WATER	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
E05 Sub Totals:		699,031.00	63,400.34	198,836.72	500,194.28	0.00	500,194.28	71.56
Expense Sub Totals:		699,031.00	63,400.34	198,836.72	500,194.28	0.00	500,194.28	71.56
Dept 05 Sub Totals:		699,031.00	63,400.34	198,836.72	500,194.28	0.00		
Dept 01-09	Directors							
E15	ADMINISTRATIVE EXPENSE							
01-09-560021	DIRECTOR MCBRIDE	6,725.00	1,115.12	2,075.36	4,649.64	0.00	4,649.64	69.14
01-09-560022	DIRECTOR CORL-LORONO	6,725.00	1,510.23	2,853.33	3,871.67	0.00	3,871.67	57.57
01-09-560024	DIRECTOR BURKHART	6,725.00	382.86	890.72	5,834.28	0.00	5,834.28	86.76
01-09-560025	DIRECTOR STALEY	6,725.00	1,470.64	2,430.88	4,294.12	0.00	4,294.12	63.85
01-09-560026	DIRECTOR COULOMBE	6,725.00	1,569.02	2,784.50	3,940.50	0.00	3,940.50	58.59
E15 Sub Totals:		33,625.00	6,047.87	11,034.79	22,590.21	0.00	22,590.21	67.18
Expense Sub Totals:		33,625.00	6,047.87	11,034.79	22,590.21	0.00	22,590.21	67.18
Dept 09 Sub Totals:		33,625.00	6,047.87	11,034.79	22,590.21	0.00		
Dept 01-10	CIP							
E20	CIP EXPENSE							
01-10-056198	LABOR APPLIED TO CIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-056199	LABOR APPLIED TO WIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561900	OVERHEAD FOR CIP ONLY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561902	LOOKOUT PIPELINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561904	BDV/IDGM INTEGR & TIE-IN	500,000.00	0.00	0.00	500,000.00	0.00	500,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-10-561906	JBWD Emergency Leak Resp 7.28.	0.00	-709.40	0.00	0.00	0.00	0.00	0.00
01-10-561920	HAZARD MITIGATION PLAN	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
01-10-561921	AWAC GRANT2, WATER ED FEST	0.00	0.00	161.50	-161.50	0.00	-161.50	0.00
01-10-561924	POST OFFICE DEMO GARDEN 1'	3,000.00	0.00	800.00	2,200.00	0.00	2,200.00	73.33
01-10-561925	PROP 1 PLAN GRT-CONSOL/INT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561940	SHOP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561945	ORGANIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561950	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561955	OFFICE BUILDING	7,265.00	0.00	0.00	7,265.00	0.00	7,265.00	100.00
01-10-561960	YARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561965	FUEL STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561970	WATER SYSTEM	10,000.00	2,559.06	5,117.92	4,882.08	0.00	4,882.08	48.82
01-10-561975	VEHICLES - MOTOR VEHICLES	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
01-10-561980	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20 Sub Totals:		570,265.00	1,849.66	6,079.42	564,185.58	0.00	564,185.58	98.93
Expense Sub Totals:		570,265.00	1,849.66	6,079.42	564,185.58	0.00	564,185.58	98.93
Dept 10 Sub Totals:		570,265.00	1,849.66	6,079.42	564,185.58	0.00		
Fund Revenue Sub Totals:		1,949,731.00	174,248.85	610,507.62	1,339,223.38	0.00		
Fund Expense Sub Totals:		2,158,400.00	148,919.09	557,951.98	1,600,448.02	0.00	1,339,223.38	68.69
Fund 01 Sub Totals:		208,669.00	-25,329.76	-52,555.64	261,224.64	0.00		
Revenue Totals:		1,949,731.00	174,248.85	610,507.62	1,339,223.38	0.00	1,339,223.38	
Expense Totals:		2,158,400.00	148,919.09	557,951.98	1,600,448.02	0.00	1,600,448.02	74.15
Report Totals:		208,669.00	-25,329.76	-52,555.64	261,224.64	0.00		

Bank Reconciliation

Checks by Date

User: ddiaz
 Printed: 11/14/2017 - 9:18AM
 Cleared and Not Cleared Checks
 Print Void Checks



Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
19019	9/20/2017	FORSHOCK		AP	Void		3,429.61
0	10/4/2017	BURRTEC WASTE&RECYC		AP		10/31/2017	86.98
0	10/4/2017	SOUTHERN CALIFORNIA EDISON (AP		10/31/2017	9,202.83
0	10/4/2017	AMERICAN FIDELITY ASSURANCE		AP		10/31/2017	880.78
0	10/4/2017	PREMIER ACCESS INSURANCE, CC		AP		10/31/2017	959.71
19041	10/4/2017	APPLE VALLEY COMMUNICATION		AP		10/31/2017	2,432.23
19042	10/4/2017	BEYOND SOFTWARE SOLUTIONS		AP		10/31/2017	120.00
19043	10/4/2017	JAMES BOYD		AP		10/31/2017	60.00
19044	10/4/2017	CLINICAL LABORATORY OF SB, IN		AP		10/31/2017	402.00
19045	10/4/2017	LARRY COULOMBE		AP		10/31/2017	483.96
19046	10/4/2017	DAVID L. WYSOCKI		AP		10/31/2017	165.00
19047	10/4/2017	FRONTIER CALIFORNIA, INC		AP		10/31/2017	408.39
19048	10/4/2017	HD SUPPLY FAC MAINT LTD		AP		10/31/2017	790.78
19049	10/4/2017	INLAND WATER WORKS SUPPLY C		AP		10/31/2017	1,239.02
19050	10/4/2017	INTER VALLEY POOL SUPPLY		AP		10/31/2017	569.72
19051	10/4/2017	JOHN'S GARAGE,LLC		AP		10/31/2017	135.16
19052	10/4/2017	MICHAEL MCBRIDE		AP		10/31/2017	453.00
19053	10/4/2017	OFFICE DEPOT		AP		10/31/2017	116.77
19054	10/4/2017	PETTY CASH		AP		10/31/2017	348.48
19055	10/4/2017	PLATINUM CONSULTING GROUP L		AP		10/31/2017	42.50
19056	10/4/2017	SDRMA		AP		10/31/2017	678.27
19057	10/4/2017	UNDERGROUND SERVICE ALERT (AP		10/31/2017	115.60
19058	10/4/2017	USDA RURAL DEVELOPMENT		AP		10/31/2017	5,049.99
0	10/5/2017	IRS PAYROLL		AP		10/31/2017	2,254.60
0	10/5/2017	EDD PAYROLL		AP		10/31/2017	587.01
0	10/5/2017	CALPERS		AP		10/31/2017	3,578.71
0	10/5/2017	CASDU		AP		10/31/2017	205.38
0	10/5/2017	IRS PAYROLL		AP		10/31/2017	264.82
19026	10/5/2017	MICHELLE CORBIN		PR		10/31/2017	1,684.84
19027	10/5/2017	DESTINY DIAZ		PR		10/31/2017	1,059.10
19028	10/5/2017	ROSA SANDOVAL		PR		10/31/2017	990.34
19029	10/5/2017	MARY HELEN TUTTLE		PR		10/31/2017	460.03
19030	10/5/2017	MARINA WEST		PR		10/31/2017	3,704.55
19031	10/5/2017	JAMES BOYD		PR		10/31/2017	1,714.74
19032	10/5/2017	MICHAEL CARUSO		PR		10/31/2017	1,325.32
19033	10/5/2017	JARED HUNTZINGER		PR		10/31/2017	1,190.07
19034	10/5/2017	LOGAN NOUNNAN		PR		10/31/2017	1,183.87
19035	10/5/2017	DAVID REWAL		PR		10/31/2017	1,560.57
19036	10/5/2017	TERRY BURKHART		PR		10/31/2017	235.72
19037	10/5/2017	JUDY CORL-LORONO		PR		10/31/2017	353.57
19038	10/5/2017	J LARRY COULOMBE		PR		10/31/2017	235.72
19039	10/5/2017	MICHAEL MCBRIDE		PR		10/31/2017	113.94
19040	10/5/2017	JAMES STALEY		PR		10/31/2017	444.81
0	10/18/2017	AT&T MOBILITY		AP		10/31/2017	286.75
0	10/18/2017	CINTAS CORPORATION #150		AP		10/31/2017	281.47
0	10/18/2017	XEROX CORPORATION		AP		10/31/2017	430.98

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
0	10/18/2017	AMERICAN FIDELITY ASSURANCE		AP		10/31/2017	608.97
0	10/18/2017	CARDMEMBER SERVICES		AP		10/31/2017	7,974.49
19071	10/18/2017	William Bengtson		AP			43.38
19072	10/18/2017	CLINICAL LABORATORY OF SB, IN		AP		10/31/2017	250.00
19073	10/18/2017	OFFICE EQUIPMENT, INC DESERT		AP		10/31/2017	83.19
19074	10/18/2017	Matt Erb		AP			40.67
19075	10/18/2017	FLYERS ENERGY LLC		AP		10/31/2017	2,929.15
19076	10/18/2017	FORSHOCK		AP			3,429.61
19077	10/18/2017	Jose Gutierrez		AP			100.00
19078	10/18/2017	Arthur Herron		AP			100.00
19079	10/18/2017	HOME DEPOT CREDIT SERVICES		AP		10/31/2017	506.03
19080	10/18/2017	INLAND WATER WORKS SUPPLY C		AP		10/31/2017	347.17
19081	10/18/2017	JOHN'S GARAGE,LLC		AP			24.35
19082	10/18/2017	Burton Kaplan		AP			0.08
19083	10/18/2017	Adam Majer		AP			21.12
19084	10/18/2017	MOM'S DESERT VALLEY CLEANIN		AP		10/31/2017	180.00
19085	10/18/2017	Dashe Morgan		AP			152.02
19086	10/18/2017	Nationstar Mortgage LLC		AP			47.37
19087	10/18/2017	James Nobles		AP			70.22
19088	10/18/2017	OFFICE DEPOT		AP		10/31/2017	244.51
19089	10/18/2017	PLATINUM CONSULTING GROUP L		AP		10/31/2017	42.50
19090	10/18/2017	Christopher Remington		AP		10/31/2017	70.80
19091	10/18/2017	SDRMA		AP		10/31/2017	10,596.00
19092	10/18/2017	ST WATER RES CONTROL BRD		AP		10/31/2017	70.00
19093	10/18/2017	Eve Vykydal		AP		10/31/2017	53.62
19094	10/18/2017	WARD & WARD		AP		10/31/2017	3.00
19095	10/18/2017	BOB & KATHERINE WHITFIELD		AP			100.00
0	10/19/2017	IRS PAYROLL		AP		10/31/2017	39.04
0	10/19/2017	IRS PAYROLL		AP		10/31/2017	2,340.96
0	10/19/2017	EDD PAYROLL		AP		10/31/2017	574.73
0	10/19/2017	CALPERS		AP		10/31/2017	3,578.71
0	10/19/2017	CASDU		AP		10/31/2017	205.38
19059	10/19/2017	TERRY BURKHART		PR			117.86
19060	10/19/2017	JUDY CORL-LORONO		PR		10/31/2017	117.86
19061	10/19/2017	MICHELLE CORBIN		PR		10/31/2017	1,684.84
19062	10/19/2017	DESTINY DIAZ		PR		10/31/2017	1,059.10
19063	10/19/2017	ROSA SANDOVAL		PR		10/31/2017	1,028.14
19064	10/19/2017	MARY HELEN TUTTLE		PR		10/31/2017	531.92
19065	10/19/2017	MARINA WEST		PR		10/31/2017	3,733.90
19066	10/19/2017	JAMES BOYD		PR		10/31/2017	1,283.08
19067	10/19/2017	MICHAEL CARUSO		PR		10/31/2017	891.87
19068	10/19/2017	JARED HUNTZINGER		PR		10/31/2017	1,496.49
19069	10/19/2017	LOGAN NOUNNAN		PR		10/31/2017	1,547.63
19070	10/19/2017	DAVID REWAL		PR		10/31/2017	1,685.72
0	10/20/2017	IRS PAYROLL		AP		10/31/2017	641.55
0	10/20/2017	EDD PAYROLL		AP		10/31/2017	124.45
19096	10/20/2017	JAMES BOYD		PR		10/31/2017	1,658.76
19097	10/20/2017	DAVID REWAL		PR		10/31/2017	1,738.75
19098	10/20/2017	JAMES A MCCULLOCH		AP		10/31/2017	1,185.25

Total Void Check Count:

1

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
Total Void Check Amount:							3,429.61
Total Valid Check Count:							94
Total Valid Check Amount:							104,242.32
Total Check Count:							95
Total Check Amount:							107,671.93



11/6/17

To: Marina West

From: Rosie Sandoval

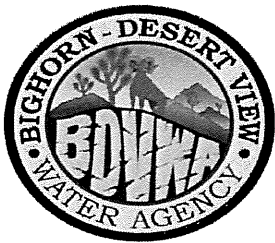
Subject: Service Order Report October for 2017

SERVICE ORDER REPORT FOR FISCAL YEAR 2017-2018

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
After Hours Call Out	4	0	1	1									6
AirVac Maintenance	0	0	0	0									0
AirVac Replacement	0	0	0	0									0
Booster Repair/Maintenance (New Category)	0	0	0	0									1
Bulk Stations: Maintenance	0	0	0	0									0
Close Account	0	0	0	0									0
Customer Requested Asst	6	7	4	11									28
Reported Leaks	5	2	0	3									10
Destroy Service Line	0	0	0	0									0
Exchange Meter	22	19	76	80									197
Facility Inspections*	1	0	0	3									4
Fire Flow Test	0	0	0	0									0
Flush Deadend/Blowoffs	0	0	0	0									0
General Maintenance	0	0	3	3									6
Goat Mountain Main Line Repair	1	0	0	0									1
Goat Mountain Service Line Replacement	2	0	1	2									5
Goat Mountain Service Line Repair	4	0	0	1									5
Hangtag	7	16	8	7									38
Hydrant Maint.	0	0	0	0									0
Install New Service	3	1	0	2									6
Lock-Off's	32	19	26	29									106
Miscellaneous	5	7	2	5									19
Office Repairs	0	0	0	1									1
Open New Service	0	0	0	0									0
Pressure Complaint	2	2	0	0									4
Pull Meter	0	1	1	1									3
Read Meter	17	10	12	7									46
Repair Mainline	2	2	2	0									6
Repair Service Line	8	4	7	2									21
Replace Service Line	6	7	11	2									26
Reread Meter	54	79	27	12									172
Safety Meeting	0	0	0	0									0
Tamper	0	0	0	0									0
Tank/Reservoir Maintenance/Repairs	0	0	0	0									0
Unlock Service	33	24	28	29									114
Valve Maintenance	43	69	27	57									196
Verify Meter Locked	7	0	9	6									22
Water Quality Issues **	2	0	1	0									3
Well Repairs/Maint. And Water Level	0	0	0	0									0
TOTAL	266	269	246	264	0	0	0	0	0	0	0	0	1045

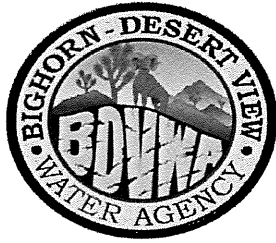
*Includes Inspections for Fire Extinguishers, Vehicles and Facilities

** Includes Water Quality (taste, odor, color)



DATE: 11/17/2017
TO: Board of Directors
FROM: Kit Boyd
RE: OCT. 2017 Production

	<u>Cubic Feet Pumped</u>	<u>Total Gallons Pumped</u>	<u>GPM from Hour Meter</u>	<u>GPM Flowmeter</u>	<u>Total Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"					
Well 3	197,880	1,480,142	391	420	63.1	4.54
Well 4	Well is "inactive"					
Well 6	74,230	555,240	379	400	24.4	1.70
Well 7	200,400	1,498,992	344	360	79.1	4.60
Well 8	421,300	3,151,324	808	845	65	9.67
Well 9	576,200	4,309,976	625	600	114.9	13.23
Well 10	24,400	182,512	85	92	35.7	0.56
Total	1,494,410	11,178,187	487		382.2	34.31
A Boosters	76,190	569,901	136	150	69.6	
C Boosters	212,400	1,588,752	295	310	86.7	
Total	288,590	2,158,653				



DATE: 11/17/2017
TO: Board of Directors
FROM: Kit Boyd
RE: OCT. 2017 Goat Mountain Well Production

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>GPM from</u> <u>Hour Meter</u>	<u>GPM from</u> <u>Flowmeter</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well GMW1	163,510	1,223,055	208	220	97.8	3.75
Well GMW2	138,596	1,036,700	181	182	95.4	3.18
Well GMW3	251,100	1,878,228	319	315	98.2	5.76
Total	553,206	4,137,983	237		291.4	12.70
GM booster	256,800	1,920,864	222	222	144	

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone

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Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, October 24, 2017 – 6:00 p.m.

Call to Order

Meeting convened by Board President Michael McBride at 6:00 p.m.

Moment of Silence for Grandma Mike Adams

President McBride called for a moment of silence.

Pledge of Allegiance

Led by Mike Lipsitz

Roll Call

Directors Present:

Michael McBride
Judy Corl-Lorono
Terry Burkhart
J. Dennis Staley
J. Larry Coulombe

Staff Present:

Marina West
Michelle Corbin

Approval of Agenda

Motion to approve the agenda.

MSC (Coulombe/Burkhart) unanimously approved.

Presentation of the Agency's Financial Audit

Jennifer Farr of David Farr LLP gave a brief presentation of the Fiscal Year 2016-2017 Financial Audit for Bighorn-Desert View Water Agency. Ms. Farr stated the agency received an "unmodified audit opinion" which means the financial statements are "materially accurate".

Ms. Farr described the audit process stating the audit team reviewed the internal controls over billing, cash receipting, cash disbursements and payroll. The four member audit team found the accounting records to be in "excellent condition". Ms. Farr noted this year; the Agency did not receive an "internal control letter" because the auditors found "no internal control weaknesses".

Tests conducted by the audit team included the pulling of random expenses, confirmation of net pension liability and a search for unusual trends.

The audit team also performed tests on "capital project transactions" and recalculated the "agency net pension liability".

Vice President Staley asked Ms. Farr if the audit tests are solely based on information provided by agency staff. Ms. Farr explained outside sources such as the water master report are used to back up information produced by staff.

Lastly, Ms. Farr explained the increase of the CalPERS (California Public Employees' Retirement System) unfunded liability which is mostly due to lower than anticipated "CalPERS investment earnings" over a long period of time.

No public comment.

Motion No. 17-042

After brief Board discussion, Director Corl-Lorono made a motion to receive and file the Agency Financial Audit for Fiscal Year 2016-2017 conducted by Davis Farr LLP. Director Burkhart seconded the motion.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

McBride: Y
Corl-Lorono: Y
Burkhart: Y
Staley: Y
Coulombe: Y

California State Water Resources Control Board Planning Grant Award of \$500,000

General Manager West reviewed the planning grant of \$500,000 with an effective date of July 1, 2016. West noted the effective date will allow Mojave Water Agency reimbursement of expenses incurred on our behalf for the grant application.

West explained the planning grant to be carried out by the engineering firm NV5 is made up of two combined projects; the High Desert Water District water transfer inter-ties and the connection of the Bighorn and Goat Mountain Territory water systems consolidation.

The planning grant provides funding to acquire easements, the engineer report, CEQA (California Environmental Quality Act), and possibly NEPA (National Environmental Policy Act). The grant requires no matching funds.

No public comment.

Vehicle Replacement

General Manager West gave a brief report on the replacement of one budgeted truck for the field operations staff. The 2018 Dodge Truck will replace an older truck to be auctioned at a later date.

Public comment:

Anonymous asked if a year 2017 truck would cost less than a 2018 year truck.

Anonymous questioned the amount the Agency generally receives for older trucks at auction.

Motion No. 17-043

After brief Board discussion, Director Corl-Lorono made a motion to Authorize General Manager to enter into a purchase agreement with Elk Grove Auto Group for the purchase of one 2018 Dodge Ram 1500 4X4 Pickup Truck at a cost of \$25,229.85 delivered. Director Burkhart seconded the motion.

MSC1 (Corl-Lorono/Burkhart) unanimously approved.

McBride: Y
Corl-Lorono: Y
Approved XX-XX-2017

Burkhart: Y
Staley: Y
Coulombe: Y

Service Area 70, R-20 (Flamingo Heights) Vote on Annual Service Charge

General Manager West reported the annual service charge for Service Area 70, R-20 is billed through the property tax statements. West reminded the Board how the Bighorn-Desert View Water Agency does not pay property taxes on the lands it owns. For this reason, the Board determined to take “no action” on the proposed vote.

No public comment.

Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements August and September 2017
 - 1. Balance Sheet
 - 2. Budget Status
- b. Receive and File Disbursements August and September 2017
- c. Service Order Report, September 2017
- d. Production Report, September 2017
- e. Goat Mtn. Production Report, September 2017
- f. Special Board Meeting Minutes, September 19, 2017
- g. Receive and File San Bernardino County Board of Supervisors Resolution No. 2017-93 to approve requests from the Governing Bodies of twenty-four Districts that desire to move their election dates from consolidated elections held in November of odd-numbered years to statewide elections held in even-numbered years (includes Bighorn-Desert View Water Agency).
- h. Cancel Regular Meeting Schedule for November and December 2017 and Schedule a Special Board Meeting December 12, 2017.
- i. Receive and File Special District Risk Management Authority No Paid Property/Liability Claims in 2016-2017.
- j. Receive and File Special District Risk Management Authority No Paid Workers' Compensation Claims in 2016-2017.

No Public comment.

Motion No. 17-044

Director Burkhart made a motion to approve consent items a - j. The motion was seconded by Director Corl-Lorono.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

McBride: Y
Staley : Y
Corl-Lorono: Y
Burkhart: Y
Coulombe: Y

Matters Removed From Consent Calendar- None

Adjourned for a Break at 6:40 p.m. - Reconvened from Break at 6:52 p.m.

Public Comment Period – No public comments

Verbal Reports

General Manager West reported the Morongo Basin Conservation Association is hosting a lecture on Net Zero Energy November 4, 2017. West also noted Bighorn-Desert View Water Agency is a sponsor of the event.

Vice President Staley reported on the Homestead Valley Community Council (HVCC) meeting he attended October 16, 2017. Solar farms, the scenic highway and hauled water were discussed at the HVCC meeting. Vice President also gave a detailed report on items he attended at the California Special Districts Association Conference held September 25-28, 2017.

Director Corl-Lorono reported on the California Special Districts Association Conference she attended September 25-28, 2017.

Director Coulombe reported on the California Special Districts Association Conference he attended September 25-28, 2017. Director Coulombe reported he took the Ethics Training during the conference.

President McBride reported on the September 25-28, 2017, California Special Districts Association Conference he attended in Monterey, California.

Adjournment – President Michael McBride adjourned the meeting at 7:22 p.m.

Approved by:

Judy Corl-Lorono, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.

Bighorn-Desert View Water Agency

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Finance/Public Relations/Education and Personnel Committee Regular Meeting Report

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Wednesday, May 17, 2017 - 9:00 a.m.

Committee Members: Michael McBride & Larry Coulombe

Call to Order

Director McBride called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Led by Mary Coulombe

Roll Call

Directors: Michael McBride
J. Larry Coulombe

Staff: Marina West
Michelle Corbin

Approval of the Agenda

Director McBride and Director Coulombe approved the agenda as presented.

Workshop

Draft Budget for Fiscal Year 2017-2018

General Manager West began the discussion with a review of the proposed budget revenue. West reviewed and compared the fiscal year 2014-2015, 2015-2016 actuals and the current fiscal year 2016-2017 to the draft fiscal year 2017-2018 budget.

West described to the Committee the various sources of income revenue and how income expectations were calculated. Revenue items discussed included bond debts, property tax liens and water consumption.

Expense items such as improved communication devices for the field staff, employee health benefits and CalPERS retirement benefits were reviewed. West explained to the Committee improvements to infrastructure set to continue into the new fiscal year such as service line and meter replacements within the Goat Mountain territory. West also stated some budget line items such as “water testing” will not see a reduction because while currently low, they are expected to increase in the near future.

One operating expense, the well pump “power” costs is expected to continue to rise. To help off-set and reduce costs the agency is looking at solutions to reduce motor horsepower.

When addressing Directors fees, the Committee discussed possibly dropping agency attendance to the Homestead Valley Community Council meetings next year. West also reviewed debts scheduled to “sunset” over the next four to five years.

Lastly, the pending rate increase and ad valorem rate and how it pertains to the draft budget was discussed. The Committee commended West on the draft budget and requested it be brought to the full Board for consideration.

Public comment: None

Consent Items

- a. Regular FPREP Meeting Report, March 15, 2017

Public comment: None

Director McBride and Director Coulombe approved the report.

Public Comment Period

No public comment.

Verbal Reports

Committee Member Comments/Reports – No Reports

General Managers Report – No Report

Adjournment - Director McBride adjourned the meeting at 10:48 a.m.