

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

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A Public Agency

www.bdvwa.org

Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, October 24, 2017 – 6:00 p.m.

Call to Order

Meeting convened by Board President Michael McBride at 6:00 p.m.

Moment of Silence for Grandma Mike Adams

President McBride called for a moment of silence.

Pledge of Allegiance

Led by Mike Lipsitz

Roll Call

Directors Present: Michael McBride
Judy Corl-Lorono
Terry Burkhart
J. Dennis Staley
J. Larry Coulombe

Staff Present: Marina West
Michelle Corbin

Approval of Agenda

Motion to approve the agenda.

MSC¹ (Coulombe/Burkhart) unanimously approved.

Presentation of the Agency's Financial Audit

Jennifer Farr of David Farr LLP gave a brief presentation of the Fiscal Year 2016-2017 Financial Audit for Bighorn-Desert View Water Agency. Ms. Farr stated the agency received an "unmodified audit opinion" which means the financial statements are "materially accurate". Ms. Farr described the audit process stating the audit team reviewed the internal controls over billing, cash receipting, cash disbursements and payroll. The four member audit team found the accounting records to be in "excellent condition". Ms. Farr noted this year; the Agency did not receive an "internal control letter" because the auditors found "no internal control weaknesses".

Tests conducted by the audit team included the pulling of random expenses, confirmation of net pension liability and a search for unusual trends.

Approved 12-12-2017

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The audit team also performed tests on “capital project transactions” and recalculated the “agency net pension liability”.

Vice President Staley asked Ms. Farr if the audit tests are solely based on information provided by agency staff. Ms. Farr explained outside sources such as the water master report are used to back up information produced by staff.

Lastly, Ms. Farr explained the increase of the CalPERS (California Public Employees’ Retirement System) unfunded liability which is mostly due to lower than anticipated “CalPERS investment earnings” over a long period of time.

No public comment.

Motion No. 17-042

After brief Board discussion, Director Corl-Lorono made a motion to receive and file the Agency Financial Audit for Fiscal Year 2016-2017 conducted by Davis Farr LLP. Director Burkhart seconded the motion.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

McBride: Y
Corl-Lorono: Y
Burkhart: Y
Staley: Y
Coulombe: Y

California State Water Resources Control Board Planning Grant Award of \$500,000

General Manager West reviewed the planning grant of \$500,000 with an effective date of July 1, 2016. West noted the effective date will allow Mojave Water Agency reimbursement of expenses incurred on our behalf for the grant application.

West explained the planning grant to be carried out by the engineering firm NV5 is made up of two combined projects; the High Desert Water District water transfer inter-ties and the connection of the Bighorn and Goat Mountain Territory water systems consolidation.

The planning grant provides funding to acquire easements, the engineer report, CEQA (California Environmental Quality Act), and possibly NEPA (National Environmental Policy Act). The grant requires no matching funds.

No public comment.

Vehicle Replacement

General Manager West gave a brief report on the replacement of one budgeted truck for the field operations staff. The 2018 Dodge Truck will replace an older truck to be auctioned at a later date.

Public comment:

Anonymous asked if a year 2017 truck would cost less than a 2018 year truck.

Anonymous questioned the amount the Agency generally receives for older trucks at auction.

Motion No. 17-043

After brief Board discussion, Director Corl-Lorono made a motion to Authorize General Manager to enter into a purchase agreement with Elk Grove Auto Group for the purchase of one 2018 Dodge Ram 1500 4X4 Pickup Truck at a cost of \$25,229.85 delivered. Director Burkhart seconded the motion.

MSC1 (Corl-Lorono/Burkhart) unanimously approved.

McBride: Y
Corl-Lorono: Y
Burkhart: Y
Staley: Y
Coulombe: Y

Service Area 70, R-20 (Flamingo Heights) Vote on Annual Service Charge

General Manager West reported the annual service charge for Service Area 70, R-20 is billed through the property tax statements. West reminded the Board how the Bighorn-Desert View Water Agency does not pay property taxes on the lands it owns. For this reason, the Board determined to take “no action” on the proposed vote.

No public comment.

Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements August and September 2017
 - 1. Balance Sheet
 - 2. Budget Status
- b. Receive and File Disbursements August and September 2017
- c. Service Order Report, September 2017
- d. Production Report, September 2017
- e. Goat Mtn. Production Report, September 2017
- f. Special Board Meeting Minutes, September 19, 2017
- g. Receive and File San Bernardino County Board of Supervisors Resolution No. 2017-93 to approve requests from the Governing Bodies of twenty-four Districts that desire to move their election dates from consolidated elections held in November of odd-numbered years to statewide elections held in even-numbered years (includes Bighorn-Desert View Water Agency).
- h. Cancel Regular Meeting Schedule for November and December 2017 and Schedule a Special Board Meeting December 12, 2017.
- i. Receive and File Special District Risk Management Authority No Paid Property/Liability Claims in 2016-2017.
- j. Receive and File Special District Risk Management Authority No Paid Workers' Compensation Claims in 2016-2017.

No Public comment.

Motion No. 17-044

Director Burkhart made a motion to approve consent items a - j. The motion was seconded by Director Corl-Lorono.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

McBride: Y
 Staley : Y
 Corl-Lorono: Y
 Burkhart: Y
 Coulombe: Y

Matters Removed From Consent Calendar- None

Adjourned for a Break at 6:40 p.m. - Reconvened from Break at 6:52 p.m.

Public Comment Period – No public comments

Verbal Reports

General Manager West reported the Morongo Basin Conservation Association is hosting a lecture on Net Zero Energy November 4, 2017. West also noted Bighorn-Desert View Water Agency is a sponsor of the event.

Vice President Staley reported on the Homestead Valley Community Council (HVCC) meeting he attended October 16, 2017. Solar farms, the scenic highway and hauled water were discussed at the HVCC meeting. Vice President also gave a detailed report on items he attended at the California Special Districts Association Conference held September 25-28, 2017.


Director Corl-Lorono reported on the California Special Districts Association Conference she attended September 25-28, 2017.

Director Coulombe reported on the California Special Districts Association Conference he attended September 25-28, 2017. Director Coulombe reported he took the Ethics Training during the conference.

President McBride reported on the September 25-28, 2017 California Special Districts Association Conference he attended in Monterey, California.

Adjournment – President Michael McBride adjourned the meeting at 7:22 p.m.

Approved by:



Judy Corl-Lorono, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.