

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

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A Public Agency

www.bdvwa.org

Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Teleconferenced from the following public location:
1930 Alta Vista Circle, Lakeland, FL 33810

Tuesday, July 25, 2017 – 6:00 p.m.

Call to Order

Meeting convened by Board Vice President, J. Dennis Staley at 6:02 p.m.

Pledge of Allegiance

Led by Claudia Sall

Roll Call

Directors Present: Michael McBride (via teleconference),
Judy Corl-Lorono
Terry Burkhart
J. Dennis Staley
J. Larry Coulombe

Staff Present: Marina West
Michelle Corbin

Approval of Agenda

Motion to approve the agenda.

MSC¹ (Burkhart/Coulombe) unanimously approved.

Morongo Basin Conservation Association 2017 Desert-Wise Landscape Tour Update

General Manager West introduced Claudia Sall of the Morongo Basin Conservation Association and reminded the Board the Agency is a financial supporter of this annual event. Ms. Sall gave a brief presentation of the April 22 and 23, 2017 Desert-Wise Landscape Tour attended by approximately 300 participants. Ms. Sall described the criteria in choosing homes for the tour and, explained how supporter monies were spent and thanked the Board for their continued support.

No public comments.

Public Hearing: Resolution 17R-19 – A Resolution Confirming Reports of Delinquent Accounts for Basic Service Charges, Water Charges, Revenue Bond Surcharges, Delinquent Fees and Processing Fees and Authorizing Placement of Property Liens of the Secured Tax Rolls of San Bernardino County for Collection of Delinquencies Within Bighorn-Desert View Water Agency

General Manager West gave the staff report. West began with a reminder that the placing of delinquent unpaid water bills onto the property tax bills is an annual task. West reviewed the process which begins in May when the Agency mails a demand letter to each property owner with an outstanding account balance greater than 120-days.

This year staff mailed one-hundred and fifty-five (155) letters. The outstanding debt in May when the demand letters were mailed was approximately \$58K. Since May 2017, the Agency has received over \$10K in payments.

General Manager West also explained to the Board the length of time the Agency will “keep track” of older property tax monies left unpaid. West noted that also before the Board (agenda item number 8) is a request to authorize a complete write-off of the unpaid portion of the 2009-2010 delinquent accounts which had been placed on the Secured Property Taxes seven years ago.

After a brief discussion between the Board and staff, Vice President Staley opened the public hearing and requested public comment. There was no public comment. Vice President Staley closed the public hearing.

Vice President Staley asked for any other Board discussion.

Motion No. 17-035

(After brief Board discussion), President McBride made a motion to adopt Resolution No. 17R-19 – Confirming reports of delinquent accounts for basic service charges, water charges, revenue bond surcharges, delinquent fees and processing fees AND authorizing the placement of property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency. The motion was seconded by Director Burkhart.

Roll Call Vote:

Ayes:	McBride, Cori-Lorono, Coulombe, Staley, Burkhart
Nays:	None
Abstain:	None
Absent:	None

Receive and File the Local Agency Formation Commission Countywide Service Review for Water – South Desert Region

General Manager West reported on the Local Agency Formation Commission (LAFCO) Countywide Service Review. Staff is requesting the Board receive and file the South Desert Region portion of the report which pertains to Bighorn-Desert View Water Agency.

Vice President Staley stated he appreciated the effort that General Manager West put into the Agency responses to questions posed within the LAFCO report.

General Manager West also commented on LAFCO’s role regarding future consolidations which appear to relate to struggling entities such as County of San Bernardino Special Districts – Pioneertown.

Public comment:

Anonymous commented on County Special Districts Pioneertown bonds.

Anonymous commented on the Environmental Protection Agency warnings the County Special Districts may have received regarding Pioneertown. This person also said they attended the hearing where the LAFCO 3187 was adopted. During the LAFCO hearing, she publically stated Pioneertown should be annexed into Bighorn-Desert View Water Agency.

Anonymous commented on transparency as it relates to San Bernardino County Special Districts.

Motion No. 17-036

(After brief Board discussion), Director Corl-Lorono made a motion to Receive and File the Local Agency Formation Commission Countywide Service Review for Water – South Desert Region Director Coulombe seconded the motion.

MSC¹ (Corl-Lorono/Coulombe) unanimously approved.

McBride: Y
Corl-Lorono: Y
Burkhart: Y
Staley: Y
Coulombe: Y

Uncollectable Fiscal Year 2009-2010 Secured Property Tax Liens

General Manager West gave the staff report. West explained to the Board the process of placing liens of delinquent properties onto the San Bernardino property tax bills. West also described how the number of years to “keep track” of incoming payments from the tax collector office were determined.

Together with the auditor staff decided to stop tracking income from tax collected liens after seven (7) tax cycles. Of the \$41,976.00 sent to the tax rolls for fiscal year 2009-1010, the Agency has collected \$38,519.87.

West also stated that even though the Agency is writing off the remaining uncollectable \$3,456.13 from fiscal year 2009-1010, portions of the remaining balance could still be paid throughout each year via property tax installment payments.

Public Comment:

Anonymous commented that no other local water agency uses the property tax lien process to collect unpaid bad debt.

Motion No. 17-037

(After brief Board discussion), Director Coulombe made a motion to authorize the Bad Debt Write-off in the Amount of \$3,456.13 for Uncollectable Secured Property Tax Liens. Director Corl-Lorono seconded the motion.

MSC¹ (Coulombe/Corl-Lorono) unanimously approved.

McBride: Y
Corl-Lorono: Y
Burkhart: Y
Staley: Y
Coulombe: Y

Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements June 2017
 - 1. Balance Sheet
 - 2. Budget Status
 - 3. Cash Balance Distribution for LAIF and/or Pacific Western Bank.
- b. Receive and File Bank Reconciliation (Check Disbursements) June 2017
- c. Unrestricted and Restricted Goat Mtn. Cash Account Summary
- d. Service Order Report, June 2017
- e. Production Report, June 2017

- f. Goat Mtn. Production Report, June 2017
- g. Regular Board Meeting Minutes, June 27, 2017
- h. Approval of Fiscal Year End (FYE) 2016/17 Bad Debt Expenses "Write-Off" in the amount of \$44.75.

No Public comment.

Motion No. 17-038

Director Corl-Lorono made a motion to approve consent items a - h. The motion was seconded by Director Burkhart.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

McBride: Y
Corl-Lorono: Y
Burkhart: Y
Staley: Y
Coulombe: Y

Matters Removed From Consent Calendar - None

Public Comment Period - None

Verbal Reports

Director Burkhart reported on the Local Agency Formation Commission Meeting she attended July 19, 2017.

Director Coulombe commented on remarks made by the Commission about Bighorn-Desert View Water Agency during the Local Agency Formation Commission Meeting he attended July 19, 2017.

Vice President Staley reported on the Local Agency Formation Commission (LAFCO) Meeting he attended July 19, 2017. Director Staley commented on the quality of work that went into the LAFCO Service Review for water within the South Desert Region. Director Staley also reported on the new Joshua Trees planted at the Landers Post Office garden.

Adjournment – Vice President J. Dennis Staley adjourned the meeting at 7:02 p.m.

Approved by:



Judy Corl-Lorono, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.