

Bighorn-Desert View Water Agency



**Board of Directors**

Michael McBride, President  
J. Dennis Staley, Vice President  
Judy Corl-Lorono, Secretary  
Terry Burkhart, Director  
J. Larry Coulombe, Director

**Agency Office**  
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Marina D West, PG, General Manager

A Public Agency

[www.bdvwa.org](http://www.bdvwa.org)

**Board of Directors’  
Regular Meeting Minutes**

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285  
**Tuesday, June 27, 2017 – 6:00 p.m.**

**Call to Order**

Meeting convened by Board President Michael McBride at 6:00 p.m.

**Pledge of Allegiance**

Led by Mark Johansson

**Roll Call**

Directors Present: Michael McBride  
Judy Corl-Lorono  
Terry Burkhart  
J. Dennis Staley  
J. Larry Coulombe

Staff Present: Marina West  
Michelle Corbin

**Approval of Agenda**

*Motion to approve the agenda.*  
MSC<sup>1</sup> (Staley/Burkhart) unanimously approved.

**Resolution No. 17R-14 Establishing the Agency’s Appropriation Limit for Fiscal Year 2017/2018 at \$167,293.17**

General Manager West gave the staff report. West reported the adoption of the Agency Appropriation Limit is an annual action. West also explained how the limit is formulated and collected.

No public comments.

**Motion No. 17-028**

*(After brief Board discussion), Director Corl-Lorono made a motion to adopt Resolution No. 17R-XX Establishing the Appropriation Limit of the Agency at \$167,293.17 for fiscal year July 1, 2017-June 30, 2018 pursuant to Article XIII B of the California Constitution. Vice President Staley seconded the motion.*

MSC<sup>1</sup> (Corl-Lorono/Staley) unanimously approved.

McBride: Y  
Corl-Lorono: Y  
Burkhart: Y  
Staley: Y  
Coulombe: Y

**Standby and Availability Fees for Water Services in Improvement District “Goat Mountain” (ID “GM”)**

General Manager West reported the Standby and Availability Fees for Water Service in Improvement District “Goat Mountain” is an annual action and there are no changes from last year. West explained this fee is billed to unmetered properties within seven hundred (700) feet of the water mainlines. West also stated the fee is removed once the property purchases a metered service the parcel.

Public Comment:

Anonymous commented on the Bighorn-Desert View Water System standby charges.

**Motion No. 17-029**

*(After brief Board discussion), Director Burkhart made a motion to adopt Resolution No. 17R-15 Establishing Stand-By and Availability fees for water services in Improvement District “Goat Mountain” (ID “GM”). The motion was seconded by Director Corl-Lorono.*

MSC<sup>1</sup> (Burkhart/Corl-Lorono) unanimously approved.

McBride: Y  
Corl-Lorono: Y  
Burkhart: Y  
Staley: Y  
Coulombe: Y

**Special District Risk Management Authority (SDRMA) 2017 Board Election**

Director Burkhart opened dialogue stating her knowledge of the incumbent and giving a brief opinion of each candidate. General Manager West explained to the public the services SDRMA provides to the Bighorn-Desert View Water Agency which includes property liability and workers compensation coverages.

Public comment:

Anonymous asked what services the Agency receives from SDRMA.

**Motion No. 17-030**

*(After brief Board discussion), Director Corl-Lorono made a motion to adopt Resolution No. 17R-16 selecting candidates Timothy Unruh, Mike Schaefer, David Aranda and Jean Bracy for the SDRMA Board of Directors by Resolution and Roll Call Vote. Vice President Staley seconded the motion.*

Roll Call Vote:

Ayes: Corl-Lorono, Staley, McBride, Coulombe, Burkhart  
Nays: None  
Abstain: None  
Absent: None

MSC<sup>1</sup> (Corl-Lorono/Staley) motion carried.

**California Special Districts Association (CSDA) – Seat C 2017 Board Election**

General Manager West explained the difference between CSDA and SDRMA (Special District Risk Management Authority). Director Corl-Lorono expressed her opinion to select candidate Richard Hall for the CSDA Board of Directors.

No public comment.

**Motion No. 17-031**

*(After brief Board discussion), Director Corl-Lorono made a motion to select candidate Richard Hall for the CSDA Board of Directors. Director Burkhart seconded the motion.*

Roll Call Vote:

Ayes:	Corl-Lorono, Burkhart, McBride, Staley, Coulombe
Nays:	None
Abstain:	None
Absent:	None

MSC<sup>1</sup> (Corl-Lorono/Burkhart) unanimously approved.

**Resolution No. 17R-17 Designation of Applicant’s Agent Resolution for Non-State Agencies for the California Emergency Management Agency.**

General Manager West gave the staff report.

No public comment.

**Motion No. 17-032**

*(After brief Board discussion), After Board discussion, Director Corl-Lorono made a motion to adopt Resolution No. 17R-17, Designation of Applicant’s Agent Resolution for Non-State Agencies. The motion was seconded by Vice President Staley*

MSC<sup>1</sup> (Corl-Lorono/Staley) unanimously approved.

McBride:	Y
Corl-Lorono:	Y
Burkhart:	Y
Staley:	Y
Coulombe:	Y

**Request for Variance**

General Manager West began her report with the history of the Charles Road Mainline Extension Project. Several Years ago the Agency was approached by a group of residents within the Charles Road vicinity with a request for a mainline extension to bring water to their homes. The group was given a cost of approximately \$2500.00 per property. At this time the property located at 0635-541-08 did not have a structure.

The owner of this parcel is more than 700 feet from the mainline. The approval of the variance would allow for 1,350 feet of customer funded service line to reach the parcel boundry. West explained the property is also surrounded by Bureau of Land Management Land and/or properties already served, making a mainline extension a low priority and that there would be no other potential customers to help off-set the mainline extension costs. Lastly, West expressed her support for the variance.

No public comment.

**Motion No. 17-033**

(After brief Board discussion), Director Coulombe made a motion to authorize a one (1) year variance from Article 4.7 of the Agency Rules and Regulations for Water Service allowing an approximate additional 700 feet of customer maintained service line to reach the property boundary of Assessor's Parcel Number 635-541-08. Vice President Staley seconded the motion.

Roll Call Vote:

Ayes: Corl-Lorono, Staley, Coulombe, Burkhart  
Nayes: McBride  
Abstain: None  
Absent: None

MSC<sup>1</sup> (Coulombe/Staley) Approved by Roll Call Vote 4/1.

Adjourned for a Break at 6:50 p.m. - Reconvened from Break at 7:05 p.m.

**Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements May 2017
  - 1. Balance Sheet
  - 2. Budget Status
- b. Receive and File Bank Reconciliation (Check Disbursements) May 2017
- c. Service Order Report, May 2017
- d. Production Report, May 2017
- e. Goat Mtn. Production Report, May 2017
- f. Regular Board Meeting Minutes, May 23, 2017
- g. Resolution No. 17R-18 Restating Certain Fees and Charges.
- h. Authorize Board Member(s) to attend the Special Districts Leadership Academy to be held July 9-13 at Napa, California at an estimated cost of \$3343.00 per Director.
- i. Authorize Board Member(s) to attend the California Special Districts Association Conference, September 25-28, 2017 in Monterey, Ca at an estimated cost of \$2772.00 per Director.

No Public comment.

**Motion No. 17-034**

Director Corl-Lorono made a motion to approve consent items a - i. The motion was seconded by Vice President Staley.

MSC<sup>1</sup> (Corl-Lorono/Staley) unanimously approved.

McBride: Y  
Corl-Lorono: Y  
Burkhart: Y  
Staley: Y  
Coulombe: Y

**Matters Removed From Consent Calendar-None**

**Public Comment Period-None**

**Verbal Reports**

General Manager West reported the agency Operations Department has replaced approximately one hundred and sixty (160) service lines and meters within the Bighorn-Desert View and Goat Mountain Systems. West also reported the routine valve exercising and hydrant maintenance programs are on-track and staff has recently replaced 700 feet of mainline.

Director Burkhart reported on the June 1, 2017 Mojave Water Agency Technical Advisory Committee Meeting.

Director Cori-Lorono reported on the June 12, 2017 Municipal Advisory Council Meeting.

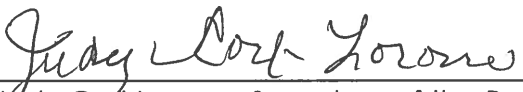
Vice President Staley reported on the June 19, 2017 Homestead Valley Community Council Meeting.

Director Coulombe reported on the June 14, 2017 Mojave Water Agency Pipeline Commission Meeting he had attended.

President McBride reported he will be out of town next month and will attend the July 25, 2017 Board Meeting via teleconference.

**Adjournment** – President Michael McBride adjourned the meeting at 7:29 p.m.

Approved by:

  
\_\_\_\_\_  
Judy Cori-Lorono, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.